

**Templeton Conservation Commission
Monthly Meeting Minutes
MONDAY, JULY 21, 2014
CONSERVATION COMMISSION OFFICE – 4 ELM STREET, BALDWINVILLE**

**Present: George Andrews, Chairman, Justin Duplessis, Irwin Hendricken
Janet Haley, Conservation Commission Department Assistant**

Open Public Meeting

George Andrews, Chairman, opened the meeting at 7:00 p.m. A quorum was present.

Ratification of Meeting Minutes – May 19, 2014

Justin Duplessis moved and Irwin Hendricken seconded the motion to accept the minutes of the May 19, 2014 meeting as presented. All were in favor.

Chairman Report

George Andrews, chairman, gave his report.

- **Miscellaneous Emails/Phone Calls**

- George presented a number of emails to the Conservation Commission which had come into the office since the last Conservation meeting. All Conservation Commissioners with email had received the same prior to the meeting.
- .Appointment of Conservation Chairman
 - **Justin Duplessis moved and Irwin Hendricken seconded the motion to appoint George Andrews as Chairman of the Commission for Fiscal Year 2015. All were in favor**
 - Commissioners agreed to hold until its next meeting the appointment of a Conservation Commission member to the Community Preservation Commission.
 - Commissioners agreed to wait on payment of the MACC Dues until a Budget for FY2015 has been submitted to departments to be sure it can afford the expense. The warrant will be brought to the Commissioners meeting next month for signatures.
 - Move of Conservation Commission office to East Templeton – Janet Haley informed Commissioners a desk and filing cabinet are available at the new Town Office building in East Templeton for the Conservation Commission. The Commission will share an office with the Planning Board and CDBG Developer. At this time, there is no phone jack or sufficient electrical to move the office to that location. It is expected the move will be done at the end of August and/or beginning of September.

George Andrews informed the Commissioners he was told only the most current files should be brought to the new office. All other filing cabinets with records and equipment (except for phone, printer, and computer) can be left at the Elm Street offices until permanent storage is located. He was also informed by DEP that no records for the Commission can be destroyed and must be kept forever.

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7:15 PM Request for Extension Permit for NOI #304-0241

Project Location: Rice Road, Assessor's Map 2-8, Parcel 19.92

Applicant: Paul Knower

George Andrews, chairman, informed Commissioners the State DEP has extended this NOI until 06/22/2017. The local Commission has nothing to do with this extension. There will be no further extensions granted on this property unless it has been substantially completed. The extension will be filed in with the original NOI.

Certificate of Completion – NOI #304-0165

George informed Commissioners he has walk the site between South Road and Hubbardston Road at the Cooks Pond Estate and found property in "immaculate" condition. He said the NOI was initially superseded by NOI #304-0253, which received a COC back on 10/23/2013. He said a COC is needed on the original NOI #304-0165 so the property can be sold.

George Andrews motioned to recommend and Irwin Hendricken seconded the motion to issue a Certificate of Compliance for NOI #304-0165 for 16 Victoria Lane. All were in favor.

Other

Chairman George Andrews informed Commissioners he had taken a site walk on 198 South Road regarding an owner's request about whether or not there was any wetlands on the property. He said it is the responsibility of the land owner to hire an environmental engineer and not the local Conservation Commission. He informed the property owner of such.

George informed Commissioners they needed to set up a time to take a site walk on Lot 32 Brooks Road. An NOI has been submitted to the Commission on the lot and a hearing will be held at the Commission's next meeting on August 18, 2014.

George informed Commissioners he has spoken to DEP about an anonymous complaint they received about 19 Baptist Common last week. He said Mary Anne Dipinto is looking into the matter and will keep the Commission informed of any developments. He said the Planning Board has not issued any permits for the property and he has also informed the Chief of Police of the situation. The complaint was forwarded to the Conservation Commission in an email and concerned the filling in of wetlands as well as mud bogs being held in the wetlands' area. It was also reported that a building, which could have had asbestos materials in it, was torn down on the property without permits

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Adjournment

Irwin Hendricken moved and Justin Duplessis seconded the motion to adjourn the meeting at 7:45 p.m. All were in favor.

Respectfully submitted,

Janet R. Haley
Conservation Commission Dept. Assistant

Meeting Documents

The following documents are on file in the Conservation Commission Office:

NOI #304-0241 – Rice Road – Paul Knower

NOI #304-0165 – Between South Road and Hubbardston Road – Cook Pond Estates