

**Templeton Conservation Commission  
Monthly Meeting Minutes  
MONDAY, MAY 19, 2014  
CONSERVATION COMMISSION OFFICE – 4 ELM STREET, BALDWINVILLE**

**Present: George Andrews, Chairman, Justin Duplessis, David Symonds, Irwin Hendricken  
Janet Haley, Conservation Commission Department Assistant**

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**Open Public Meeting**

George Andrews, Chairman, opened the meeting at 7:04 p.m. A quorum was present.

**Ratification of Meeting Minutes – April 24, 2014**

**Justin Duplessis moved and Irwin Hendricken seconded the motion to accept the minutes of the April 24, 2014 meeting as presented. All were in favor.**

**Chairman Report**

George Andrews, chairman, gave his report.

- **Miscellaneous Emails/Phone Calls**

- George presented a number of emails to the Conservation Commission which had come into the office since the last Conservation meeting. All Conservation Commissioners with email had received the same prior to the meeting.
- George informed Commissioners in response to a complaint he had walked the School House Road site and found nothing wrong on the property. He said there were no wetlands and there was nothing the Commission could do regarding the cutting of trees on the property.
- George reported he did a site walk on a complaint from Evelyn Walker of Star Fire Road about water running onto her property. He said it was just storm water runoff from the neighboring property and there was nothing the Commission could do concerning the complaint.

**7:15 PM Request for Determination of Applicability #304-2014-06–BSC Group Inc.**  
Project Location: Freight Shed Road  
Representative: David J. Crispin PE PLS Sr. Associate (BSC Group Inc.)  
Project Description: **Septic System improvements at the “Greenhouse” located within the area currently used as corn field and no alteration will occur within the 50 foot buffer zone. Silt fencing is proposed around all the work area. No new impervious surfaces are proposed.**

George Andrews, chairman, opened the hearing at 7:15 p.m. Mr. David Crispin explained to Commissioners two septic system tanks needed to be put in on the Green House Road, but according to the GIS maps the site was outside of the wetlands. The work includes filling within the 50’ buffers zone and haybales and fiber rolls will be used during the work

**Request for Determination of Applicability #304-2014-06–BSC Group Inc.  
(continued)**

**Justin Duplessis moved and David Symonds seconded the motion to issue a Negative Determination on the property. All were in favor.**

Mr. Crispin informed the Commissioners he would inform them when construction starts on the project. He expects the system to be in place by December 31, 2014.

**Other**

Chairman George Andrews said he will be contacting DEP about the use of the WPA Funds for paying the Administrative Assistant's Salary. Until a determination from DEP is made in writing and the Accountant and Treasurer are on board with the determination, he informed Commissioners that Janet Haley would cease working in the office until the new fiscal year begins in July 2014. At that time, she will use the WPA Account number when submitting her payroll to the town for payment, as the town has not funded the Administrative Assistant's position for this fiscal year.

According to Janet Haley's last spreadsheet, the WPA Account had \$18,961.65 in it through 06/30/13. Since that time, there have been three deposits for NOIs made.

**Justin Duplessis moved and David Symonds seconded the motion to authorize George Andrews to call DEP regarding the salary for the Administrative Assistant's position. All were in favor.**

**Justin Duplessis moved and David Symonds seconded the motion to allow the Administrative Assistant to be paid from the Wetlands Protection Funds for FY2015. All were in favor.**

**Adjournment**

**David Symonds moved and Justin Duplessis seconded the motion to adjourn the meeting at 8:04 p.m. All were in favor.**

Respectfully submitted,

Janet R. Haley  
Conservation Commission Dept. Assistant

### **Meeting Documents**

The following documents are on file in the Conservation Commission Office:

**RDA #304-2014-06 – BSC Group Inc. – Freight Shed Road**