



**Town of Templeton
Development Services**

P.O. Box 620
E. Templeton MA 01438
978-894-2771

Email: lwiita@templetonma.gov

MEMORANDAUM – OFFICE OF THE TOWN ADMINSTRATOR

TO: Select Board

FROM: Carter Terenzini, Town Administrator

RE: FY 20 Third Quarter – Development Services

DATE: April 22, 2020

CC: Laurie A. Wiita, Director

Development Services Director – Participated in Municipal Vulnerability Preparedness (MVP) kickoff meeting; provided info and docs to attorney showing non-compliance of zoning violation at Patriots Rd; submitted budget and narrative draft and had first review; worked with Insurance Services Office to provide to update Templeton information; provided tours of BES to prospective bidders; received notification that Templeton was approved through Green Communities Grant up to \$153,000, work with MRCP to submit proposal for funds; Admin. Asst. put together a booklet on available properties suitable for retail to aid the EDIC.

The **Building Commissioner** issued thirty-two (32) permits in the third quarter of FY 20 including eight (8) new residential building permits (all others included additions, wood stove, sheet metal, commercial, exterior/interior renovations). The **Plumbing/Gas Inspector** issued fourteen (14) permits for plumbing and thirteen (13) for gas. The **Wiring Inspector** issued twenty-eight (28) permits for various repairs, upgrades, and remodels. Admin. Asst. worked with DPW to develop process for driveway permitting.

ZBA – Zoning Officer provided two determination letters to the ZBA; neither of the parties has filed requests with the ZBA at this time; there are no meeting scheduled at this time.

Agricultural Commission – The commission held meetings on February 27 and March 9; the commission plans to have future meetings at 160 Patriots Road.



Planning Commission – On January 28, the commission opened the hearing for Templeton, LLC for a stormwater permit, at the February 25 meeting the commission reviewed the changes/updates to their plan, closed the hearing and voted to approve the stormwater permit with conditions. During the quarter the commission heard four ANR requests and approved all; also approved a waiver for site plan review for 268 South Road and were presented with preliminary plans for a pavilion at Valley View Farm. There are no meetings scheduled at this time.

Conservation Commission – The commission welcomed new member Amanda Suzzi; the request for determination for the Orchard Lane infrastructure project was reviewed and approved; members attended the annual MA Association of Conservation Commissions; a partial NOI release was given to Brooks, Lot C; members performed nine site walks, eight were for new residential and one was for a proposed business.

Board of Health - Prepared for and participated in Region 2 Emergency Preparedness drill at NMS with reps from NMS, CERT and the Phillipston BOH; prepared for and participated in Region 2 Emergency Preparedness “gathering” drill done remotely using WebEOC; working with Director of Nursing for NRSD on COVID-19 info; BoS/BoH joint meeting to discuss state of emergency; developed screening protocol for inspections; reviewed and approved nine septic plans (8 for new single family dwellings); reviewed four Title 5 reports; completed two septic inspections and one component replacement; reviewed and approved kitchen plans for Kro’s on the Common and pre-opening inspection.

