

District Wide Meeting - August 21, 2019

Moderator's Policy on Handouts

Persons or organizations wishing to make materials available to Town Meeting members on display at tables near the check-in tables must first obtain approval of these materials from the Moderator at least 48 hours in advance. Submit your materials to consultflynn@gmail.com.

Materials must comply with the following requirements:

- Materials must identify the sponsor using the following format:

“Sponsored by the Phillipston Shade Tree Commission, John Smith Chairman;” or
“Sponsored by Ned Jones, 123 Main Street, Templeton,” or
“Sponsored by Edith Sparks, 456 South Road, Carol Lab, 789 Oak Lane, Athol, and 32 others.”
- Materials must directly relate to the subject matter of an article on the warrant and must only contain facts with a notation of the source of such facts, unless specifically stating “This is the opinion of _____”;
- Materials must conspicuously identify the article number and title, and be dated;
- Be printed on white 8 ½ by 11 paper, using both sides of the page where necessary;
- Be distributed in no less copies than 750 copies;
- If approved by the Moderator, be placed at the designated area outside the meeting hall at least 45 minutes before the scheduled start of the meeting;
- Because space on the information tables is limited only approved Town-meeting related documents may be placed there. Unapproved items and items not related to Town Meeting will be removed and recycled.

All handouts not picked up at the end of the meeting by the sponsor will be recycled by election staff.

Other situations. Persons with signs must keep 150 feet from the entrance to the building and not impede entry to the building.