



**Town of Templeton
Development Services**

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MEMORANDUM – OFFICE OF THE TOWN ADMINSTRATOR

TO: Select Board

FROM: Carter Terenzini, Town Administrator

RE: FY 21 First Quarter – Development Services

DATE: October 26, 2020

CC: Laurie A. Wiita, Director

COVID-19 –

During the first quarter of FY 21, Templeton had four positive cases of COVID-19 all with full recovery. The flu clinics that were in the planning stage with CVS became a logistical problem with CVS wanting all the possible participants to pre-fill all forms including insurance info; we therefore made the recommendation that anyone interested in receiving a vaccine contact their primary or go to a local pharmacy. In July MPHNP provided our office with pandemic supplies that were turned over to the very capable hands of the Fire Department for storing/cataloging in the pandemic supply room. In August the BOH met with regard to the operation of town athletic fields and approved use using MIAA and MDPH protocols. Agent provided feedback to Lions Club on Halloween event and sale of Christmas trees; participated in planning for school district budget meeting; assisted with town wide yard sale planning; after meeting with the BOH, Chief Bennett approved Halloween “trick or treat”. Agent continues to participate in twice weekly MDPH calls, follow-up on complaints and provide guidance to residents. If anyone wishes to be tested for COVID-19 please go to <https://www.mass.gov/covid-19-testing>. For information on “back to school”, please go to <http://www.doe.mass.edu/backtoschool/>. For recommendations on Halloween “trick or treat”, please go to <https://www.mass.gov/news/halloween-during-covid-19>.

Director –

Continued work with Eden RE, LLC for possible site on Patriots; documentation (including a detailed timeline) pertaining to the property f/k/a 858 Patriots Rd sent to Atty. Saillant; began training new hire Jessica Case in ConCom and Planning; completed reviews for Adm. Asst. I and II and letter pertaining to Building Commissioner performance; completed inspection of 88 Rainbow in support of ConCom, no disturbance to water or wetlands as reported to MassDEP; completed ADA survey for the Center for Living and Working, Inc.; worked with DPW Director and ATA on MS4 Annual Report for submission to MassDEP and EPA;



completed final contract documentation with TA and Karen Chapman of MRPC for Green Communities for the initial transfer of \$153,179.00 for approved projects.

The **Building Commissioner** issued eighty (80) permits in the first quarter of FY 21, including six (6) new SF homes, nine (9) pools, four (4) commercial, fourteen (14) residential home additions, twenty-seven (27) exterior improvements, five (5) sheet metal and nineteen (19) miscellaneous permits; Mr. Hanks followed up on two anonymous complaints at TF&G, no violations noted and on Carruth questioning the distance of the property line, instructed to have a survey completed. The **Plumbing/Gas Inspector** issued twenty-five (25) permits for plumbing, and twenty-five (25) for gas. The **Wiring Inspector** issued sixty-one (61) permits for various repairs, upgrades, and remodels. Administrative Assistants contacting, in writing, expired permits in order to schedule inspections to close the files.

ZBA – Members met and approved a variance request by 58 Baldwin Drive for a 6' reduction 30' to 24'.

Agricultural Commission – Met with the BOH on 7/27 to assist with questions pertaining to agricultural fertilizing and discuss the possibility of have informational session for residents. AgCom completed follow-up on a complaint of free roaming chickens; provided re-education to owner.

Planning Commission – Members approved four ANR's for new lots and denied one for creating a non-conforming lot; letter sent to William Launier pertaining to being voted onto the Planning Board and not responding or being sworn in; issued an order of conditions to Templeton, LLC for the proposed gravel pit on Gavin.

Conservation Commission – 35 site walks were completed for various building permit applications; many resulted in findings that required NOI's (6) and RDA's (1) to be filed; a cease and desist order was issued at the property 83 Rainbow for working in the wetlands without permitting and to Carruth, Lot 8 for working prior to approval from DCR for working in the Ware Watershed area. Members approved a request to lower Partridgeville Pond for work to be done in November; members worked with DPW on a flooding issue on Sandy Pine and responded to a complaint of trees being cut on Fourth Street, no violations noted. Members investigated a (social media) complaint that there was beaver activity flooding Dudley/Wellington, referred to DPW, no issues noted all culverts flowing.

Board of Health – BOH Agent completed eight septic bed bottom inspections, nine septic final inspections, reviewed three Title 5 reports, issued one well permit, reviewed and issued seven septic construction permits, issued four certificates of completion for septic and witnessed one perc. Agent worked with Asst. Atty. General to add 21 South Main to the Abandoned Housing Initiative. Twenty random septic tight tanks were inspected for proper working order of their alarms at the Templeton Fish and Game. Kitchens inspected at NMS/NRHS; no violations noted. Investigation into complaint of dumping of unpermitted fertilizer in Norcross Hill area, no violations noted. Investigation into complaints of Crow Hill Motor Sports Park being open during COVID, found to be allowed to be open per State.

