



**TOWN OF TEMPLETON  
BOARD OF SELECTMEN  
160 Patriots Road ~ P.O. Box 620  
EAST TEMPLETON, MASSACHUSETTS 01438  
TEL: (978) 894-2755**

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**Town of Templeton, MA  
Sheetrocking of walls and ceilings at  
Scout Hall, 135 Patriots Road, East Templeton, MA**

The Town of Templeton is seeking to quote the sheet rocking of the walls and ceilings at Scout hall, 135 Patriots Road, East Templeton, MA .

**Quotations are available ON THE TOWN'S WEBSITE:** <http://www.templeton1.org/bids-and-requests-for-proposals> or by picking up a copy in person at the Selectmen's Office. Completed Quotations **must be received by 2:00 pm on September 12, 2018, in the Office of the Board of Selectmen by USPS, hand or email to:**

Attn: Holly Young  
P.O. Box 620, 160 Patriots Road  
East Templeton, MA 01438

E-mail: [hyoung@templeton1.org](mailto:hyoung@templeton1.org)

- Form of Quote**      Proposals must be on the form provided by the Town which may also contain additional instructions.
- Questions:**      Any questions with respect to this invitation must be received, in writing by mail (above address), by email ([townadministrator@templeton1.org](mailto:townadministrator@templeton1.org)), or fax (603.476.583) by Carter Terenzini, Town Administrator, no later than 4:00 p.m. on September 5, 2018.
- Term of Quote:**      Pricing must be held through the close of business on October 1, 2018 by which time the Town will have advised you of a contract award.
- Payment Terms:**      Payment will be made, upon invoice, within 30 business days of the invoice.

**The town reserves the right to reject any and all quotes, and waive any minor or non-material informality if deemed to be in its best interests.**

**Sheetrocking of walls and ceilings at  
Scout Hall, 135 Patriots Road, East Templeton, MA**

The Town of Templeton, Massachusetts is seeking an experienced licensed contractor with experience in the sheet rocking of walls and ceilings. Three references for State/Municipal work will be required with the submission.

The specifications are as follows:

- Hang ½” sheet rock on hall, bathroom and entry ceilings. Bathroom sheet rock will be mold and mildew resistant.
- Hang 3/8” sheet rock on hall, bathroom and entry walls. Bathroom sheet rock will be mold and mildew resistant.
- Tape and mud joints and screws on main hall ceiling
- Tape, mud & sand wall joints, screw holes including ceilings in entryway and bathroom.
- Apply latex PVA primer to all finished drywall.
- Install salvaged tin ceiling tiles in an area appropriate to the quantity available and suitable to the historic design of the building.

Quote submissions must be all inclusive of material, labor, and equipment, except where noted. No extra charges will be allowed, any change orders must be preapproved by both parties.

All Wage Rates will comply with those established by the Commonwealth Department of Labor and Industries M.G. L. Chapter 140, Sections 26-27G. A copy of the current prevailing wages is available at the end of this document.

Affidavit of OSHA Compliance and an insurance certificate will be required from the successful submitter.

**Scope of Work Outline**

The work to be done under this Contract shall consist of furnishing all labor, material, equipment and incidentals required to complete the sheetrock on the walls and ceiling at Scout Hall 135 Patriots Road, East Templeton. It is intended that this contract will start on date of award and be completed by November 30, 2018 with no option to renew. Coordination with the contractor awarded the contract is essential and mandatory.

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**Quote Submission Process:**

Final quotes must be received by 2:00 pm on September 12, 2018, and shall be submitted with both a Labor & Equipment Quote and an Itemized Materials list.

1. Quote to include the attached forms and the total cost of labor and equipment which will be made payable to the contractor;
2. Itemized list of materials with each item clearly priced so that it is possible to deduct items that the Town may be able to supply for the job.

Town of Templeton  
Attn: Selectmen’s Office  
P.O. Box 620, 160 Patriots Road, Rm.6  
East Templeton, MA 01438

Quotes received by the Town after the Submission Deadline will be deemed non-responsive and will be rejected. Telecopy or electronically mailed (e-mailed) quotes will be deemed non-responsive and rejected regardless of the date received. Contractors are cautioned to hand deliver their quotes. Any Quotes delivered late in person, will be refused; if delivered late by mail, it will be returned to its respective sender. **Timely quotes will be reviewed at 2:00 PM on Wednesday, September 12, 2018, in the conference room at 160 Patriots Road, East Templeton, MA, 01438, and at that time only the names of bidders and total amount of each bid will be read. All quotes will be made available for review.**

The Town will not accept any information or materials submitted after the Submission Deadline unless such information or materials are provided in response to the Town's written request for such information or materials. Quotes shall be unconditional. Prior to the Submission Deadline, persons may correct, modify or withdraw a quote by written notice to the Town's contact person. Prior to opening the quotes, any person(s) needing the make changes, correct, modify or withdraw their quote, which has already been submitted, must submit a request in writing in order to receive their quote. No person may withdraw his quote for a period of 180 days after the date set for the opening thereof. After the opening of quotes, a contact may not correct or modify its quote in any manner unless in response to a written request by the Town in its sole discretion. These submission requirements will be strictly enforced. The Town reserves the right to reject any and all quote, to waive any informalities, to advertise for new quote, and to award one or more contracts, wholly or in part, as may be deemed to be in the best interest of the Town. **The Templeton Board of Selectmen is the awarding authority.**

The selection of the supplier shall be made without regard to race, color, sex, age, religion, political affiliation, or national origin. The successful quote shall be required to enter into a contract with the Town substantially in the form attached hereto as Exhibit A.

The successful supplier will provide a **payment bond in the amount of 100% of the value of the total quote**, and a certificate of insurance with coverages as outlined in Section 20 of the contract (Exhibit A) **WITHIN 10 DAYS OF BEING NOTIFIED VIA EMAIL THAT THEY ARE THE QUOTE**. If the payment bond and a current certificate of insurance evidencing the required insurance is not submitted to the Town within the 10-day period after email notification, the quote will be awarded to the second highest qualified person. The certificate of insurance shall be provided *prior* to the commencement of work and shall remain in force during the term of the contract.

Quote Form

Name of Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone#

Fax #

Attention: Selectmen's Office  
P.O. Box 620  
160 Patriots Road  
East Templeton, MA 01438

Dear Board of Selectmen:

Having examined the documentation provided with the subject request for quotation the undersigned proposes to provide you the service you require.

If I am notified my proposal is accepted on or before October 1, 2018, I will provide installation completed by November 30, 2018.

(Attach specification of what you expect to furnish.)

I understand that (a) the contract will be awarded on the basis of the lowest quotation. With consideration given to value added options, (b) the words will prevail in the case of a discrepancy between the words and written figures, and (c) the town reserves the right to reject any and all quotes, and waive any minor or non-materials informality, if deemed in the best interests and, (d) I must submit my deposit to be considered responsive.

I certify, under penalties of perjury, that (1) I have had an opportunity to view the entire specifications for quotation and am aware it was my responsibility to perform my own due diligence appropriate to submitting this quotation, (2) I am fully authorized to submit this quotation, (3) I have not engaged in discussions, or collusion with any person to determine what my quotation will be and, (4) that I, to the best of my knowledge and belief, have paid all taxes, fees, assessments, betterments or other municipal charges that I owe to the Town of Templeton or have a payment agreement in place or have filed an appeal over the same.

\_\_\_\_\_  
Signature of person Quoting

\_\_\_\_\_  
Title of person Quoting

Signed the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Corporate Seal If Applicable