

Templeton Select Board
Town Hall, 160 Patriots Road, East Templeton
(also streamed live on Youtube & TCTV)
Wednesday, March 8, 2023, 6:30 p.m.

Agenda

- 1. Call the Meeting to Order & Reading of Statutory Recording Notice**
 - 2. Pledge of Allegiance**
 - 3. Approval of Minutes of Prior Meetings:**
 - a. Meeting Minutes ~ 02.02.23, 02.22.23**
 - b. Executive Session Minutes~ 9.28.22, 11.30.22, Amended 12.28.22.**
 - 4. Citizen Input**
 - 5. New Business:**
 - a. Introductions of New Employees**
~Temporary Activities Assistant, Christine Sargeant
 - b. Appointments ~ none**
 - c. Action RE: Town Property Use Permit~Heroes Live Forever Memorial Road
Race In Memory of Templeton EMT Tracy Ferrazza**
 - d. Action RE: Open Citizen of the Year nominations**
 - e. Update RE: FY 24 Budget & draft warrant**
 - f. Action RE: Donations for Senior Center**
 - g. Action RE: Mass DOT MOU for static signs**
 - h. Discussion RE: Select Board Communications (M. Currie)**
 - 6. Old Business:**
 - a. Update RE: CDBG application FY 2022/2023**
 - 7. Board Member and Administrator Comments & Reports**
 - 8. Adjournment**
- The listing of Agenda items is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent it is permitted by law.

THIS AGENDA IS SUBJECT TO CHANGE

Draft Motions – 03/08/23

3. Approval of Minutes of Prior Meetings:

a. Meeting Minutes ~ 02.02.23, 02.22.23~ I move to approve the minutes of 02.02.23, and 02.22.23 as presented.

b. Executive Minutes ~ I move to approve the Executive Session Minutes of 9.28.22 and 11.30.22 as presented, and 12.28.22 as amended; and for each to be released to the public.

4. Citizen Input

5. New Business:

a. Introductions of New Employees~Temporary Activities Assistant, Christine Sargeant

b. Appointments ~ none

c. Action RE: Town Property Use Permit~Heroes Live Forever Memorial Road Race In Memory of Templeton EMT Tracy Ferrazza~ I move to approve the permit for the Heroes Live Forever Memorial Road Race in Memory of Templeton EMT Tracy Ferrazza pending all requirements are met; and to waive the fees.

d. Action RE: Open Citizen of the Year nominations~I move to open the nominations for the 2023 Citizen of the Year Award and to close nominations on Wednesday, April 5, 2023, at 4:30 p.m.

e. Update RE: FY 24 Budget & draft warrant~ no motion

f. Action RE: Donations for Senior Center~ I move to accept the donations for the Senior Center as presented.

g. Action RE: Mass DOT MOU for static signs~ I move to authorize the Town Administrator to sign the MOU.

h. Discussion RE: Select Board Communications (M. Currie)

6. Old Business:

a. Update RE: CDBG application FY 2022/2023

**Narragansett Regional School District
School Committee Meeting/Finance Meeting
Multi-Board Meeting
In-Person Meeting
Thursday, February 2, 2023, 5:30 p.m.**

Minutes of Meeting

Present: Select Board: Tim Toth, Mike Currie, Terry Griffis. Advisory Committee: John Caplis, Matthew Rivard, Nowell Francis. Town Administrator, Adam Lamontagne.
Absent: Julie Richard, Michael Euvrard. Narragansett Regional School Committee.

1. Call the Meeting to Order

Hughes, School Committee Chair, called meeting to order 5:30pm
Toth called the meeting to order at 5:30pm.
Caplis called meeting to order 5:30pm

2. Pledge of Allegiance

3. Dr. Casavant began meeting with introductions and quick summary.

~Toth spoke regarding past budget/finances VS current stating there was a big improvement.
~Casavant is still waiting for final budget, which should be available 3/23.

4. Casavant-Presentation (See packet)

~Narragansett offers free:

- **College Courses**
- **Job Corp (placing students in jobs)**
- **Seniors can participate in Monty Tech courses/training.**

~Currie compliments the district on bringing in and keeping students. Concern with disappearing ESSER grant.

~Casavant states COVID was the main reason for student enrollment fluctuating over the years.

~Griffis asks what the schools are doing to keep the students enrolled in the district. What jobs will be available for our graduates? Do we ask our students what they want to do and how do we get them there?

~Casavant answers with "Project Lead the Way" (STEM). They do not ask the student's what they want to do but they create opportunities.

Believes STEM is the next big thing.

~Griffis notes that EDIC would be a great advocate for that.

~Hughes adds that our location (Templeton & Phillipston) is challenging with minimal local opportunities. Hoping to start a program with Monty Tech because we need more people in the trades. The school will choose Narragansett students to participate.

~Casavant inputs the need to train more teachers to contribute to STEM-"Project Lead the Way" in order to encourage more students to get involved.

The need to keep the kids enrolled is so important in order to receive more grants possibly begin charging tuition for certain programs.

Transportation is a lot of money, which is concerning.

~*Bennett* brought up E N D funds.

~*Casavant* noted that E N D funds are usually used to balance the budget.

Something needs to be done to be able to have a “safety net”

Recently there has been a surge of SPED students, which require extra funds.

~*Caplis* spoke about his appreciation and use of the Narragansett School District. Wants what is best for students. Knows how difficult it is to balance budget. Worries about a significant increase.

~*Casavant* states there are issues with the Elementary school, which is the current priority.

~*Currie* states that in order to provide a good product the BOS will work with the school committee. Wants to provide support to improve teachers, the school, etc. “We” all have something to gain.

~*Caplis & Francis* discuss the letters the Advisory Committee is working on sending to congress concerning the need to increase funding toward transportation and understanding money going out of Templeton and coming back into Templeton.

~*Hughes* would like the Advisory Committee to share those letters to help lobby.

~*Casavant* stated that once the budget/funding is available in March they will forward the information to the BOS & AC.

~*Toth* spoke about the MMA that he attended. Rural communities make up most MMA. Discussed Chapter 70 & Chapter 90, transportation, etc. Comparing Templeton to other towns that hold their Annual Town meetings sooner in the year.

~*Casavant* stated that when you are being “held harmless” you can count on extra funds. The school district has increased low-income numbers where more grants and funds are available. We are at a current level 8. This is uncharted territory. Difficult to figure out a pattern for FY 24.

~*Hughes* agrees that it’s difficult to guesstimate FY 24.

~*Toth* is always comparing to other towns to get ideas.

~*Currie* mentioned Senator Gobi will be at our 2/22 BOS meeting and invited the school committee and Casavant to attend.

Rivard left the meeting @ 6:15pm
Motion made by Hughes to adjourn.

Griffis motioned to adjourn, seconded by Currie.

Caplis motioned to adjourn, seconded by Francis.

7:26 pm meeting adjourned.

Respectfully Submitted,
Jaelyn Nally
Recording Clerk

Terry Griffis, Clerk

List of documents & other exhibits used at this meeting: FY-24 Budget Presentation; Narragansett Regional School District

DRAFT

Templeton Select Board
In-Person Meeting also Streamed Live Through YouTube
Wednesday, February 22, 2023. 6:30 p.m.

Minutes of Meetings

Present: Tim Toth, Mike Currie (remote), Terry Griffis, Julie Richard. Absent: Jeff Bennett.

- 1. Call the Meeting to Order & Reading of Statutory Recording Notice**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes of Prior Meetings:**
 - a) Meeting Minutes ~ 02.08.23** ~Currie moved to approve the minutes of **02.28.23** as presented, as seconded by Richard. **Motion carries 4-0.**
 - b) Executive Session Minutes~ April 28, 2021, June 9, 2021, August 25, 2021, September 22, 2021**~ Currie moved to approve the Executive Session Minutes of **April 28, 2021, June 9, 2021, August 25, 2021, September 22, 2021**, and to be released to the public.
- 4. Citizen Input**
- 5. New Business:**
 - a) Introductions of New Employees~ B&G Jordan Whitaker**~ Public Services Director, Bob Szocik, introduced Jordan Whitaker, the new full-time buildings and grounds employee.
 - b) Appointments ~ none**
 - c) Introduction of Legislative Delegation**~ Senator Gobi and Representative Zlotnik were in attendance and discussed legislative updates with the Board. March 1st is when the new governor's budget is scheduled to be released. There will be an emphasis on housing. In her inauguration speech, the governor mentioned free community college for people 25 and over, so that could be upcoming. They received their committee assignments. There is a new Agriculture committee at the Statehouse for which Senator Gobi is the chair. She was trying to pitch a rural committee, but that didn't pass. She is working with the State Police Association on the enhanced move-over law, to prevent injuries with police and others on the side of the road. Rep Zlotnik reported that he will be serving as the Vice Chair on the Community Development and Small Business committee and he is a member of the committee on labor and the committee on public safety. He reiterated what the Senator said that the budget is coming out a bit later this year. He will be in touch with the Town when it comes out. The Housing initiative is a continuation of a program that Governor Baker started. It was specifically about state owned land that is close to MBTA stops or commuter rail stops closer to the city. He is working on P.I.L.O.T (payment in lieu of taxes) payments for state owned land. He would like to get the numbers up and believes that rural communities deserve more than other communities that have more money and resources.
 - d) Presentation of Main Street Bridge-** Andrea LaCasse from Tighe & Bond presented the project for the Main Street Bridge and explained different aspects of the project. The Board thanked her.

- e) **Action RE: Opioid Settlement Funds**~ Richard moved to authorize the Town Administrator to sign the participation form to sign on to receive the funds, as seconded by Griffis. **Motion carries 4-0.**
- f) **Discussion:** Ahimsa Haven Inc. Animal Shelter Lease~ Bob Szocik discussed with the Board his wish to expand his office into the Town's building that is currently leased to Ahimsa Haven so he can use the current office for needed space for his employees.
6. **Old Business:**
- a) **Scout Hall update**~Christine Caulfield of Caulfield Environmental attended on zoom and explained that the testing she did after the lead removal was done resulted in a lead-safe building that is in compliance with state regulations. Bob Szocik discussed the possible options with the Board and requested they decide who will be using the building and for what so when the work is done, everything is done how it needs to be. Currie moved to request the dpw director and Adam come up with a phased approach and to either go out to bid with the first phase or come back to the board with proposed second phase as seconded by Richard. Motion carries 4-0.
7. **Board Member & Administrator Comments**~ see video.
8. **Adjournment**~ Richard moved to adjourn the open meeting as seconded by Griffis. **Motion carries 4-0**

Meeting adjourned at 8:06 pm

Respectfully Submitted,
Holly Young
Recording Clerk

Terry Griffis, Clerk

List of documents & other exhibits used at this meeting: Exhibits from public agenda packet labeled 3.a., 5.d., 5.e., 5.f., 6.a. Items presented at meeting.



TOWN OF TEMPLETON

APPLICATION FOR TOWN PROPERTY USE EVENT PERMIT

Please submit the following documents with your Event Application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Detailed Site Plan
- Approved Parking Plan
- CERT Team Attending (email Confirmation)
- Food Permit / Food Truck Permit
- Detailed Route Map (parade or walk)
- Insurance Certificate
- Electrical/ PortaPotty/Tent Permit
- Approved Emergency Access Plan
- Map of Road Closures
- Alcohol Serving/Tasting Permit
- Application Fee attached
- Application Signed?

Questions and Applications should be submitted to: Holly Young, Executive Assistant, Town of Templeton, P.O Box 620, 160 Patriots Road, Rm. 6. Phone: 978-894-2762 - hyoung@templetonma.gov

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT BASICS

Event Name: Heroes Live Forever 5K in Memory of Templeton EMT Tracy Ferrazza

Location of Event Site: Choose one below, or write in: 464 Baldwinville Road (Parking Lot Of School Only)

Templeton Common (specify area) Baldwinville Common

Templeton Center Gazebo Area Only Houghton Park Gilman Waite Park

Event Run by: Give2Those Email: info@give2those.org

Applicant Name: Heather Viveiros Contact # (day of) 508-904-0438

Type of Event: Festival/Fair Music Event Parade Wedding Other

Actual Event Date(s): 9-23-2022 Time of Event: 8:30 AM End Time 12:00 PM

Set-Up Date & Time: 9-23-22 / 8:20AM Tear Down Date & Time: 9-23-22 / 12:00PM

Estimated Attendance: 200-300 Admission Fees: \$30.00

Event Description: Walk/Run/Ruck benefit for fallen EMT Tracy Ferrazza

Call the DPW for specific information on properties & to discuss the need for them to supply trash barrels or picnic tables. Please include that email with your application. There may be a fee for these items.

CONTACT: Public Works Department 978-939-8666 With Specific Needs for property

ORGANIZER/ APPLICANT INFORMATION

Name of Organization Give 2 Those

Primary Contact Person: Heather Viveiros email: info@give2those

Mailing Address: P.O Box 206 Town/City: Newton

State: MA Postal Code: 02468 Daytime Phone Number: 508-904-0438

Cell: 508-904-0438 Alternate Contact Person: David LaPrade

Phone: 978-424-1054 Is your group a non-profit/charitable organization? YES NO

If non-profit, provide copy of form ST-2 #

SITE PLAN

Site Plan Attached YES NO

A Detailed Site Plan must be included with your package. The following must be included on your Site Plan, if applicable.

1. Location of all Tents, temporary or permanent structures, barricades, and road closures.
2. Emergency exits, fire extinguishers, propane storage, location of command post, medical and first aid station, emergency vehicle access points and all exits and entrances.
3. Food/refreshment tent vendors, restrooms, fencing, staging, bleachers, stages, inflatables, etc.

IF THE SITE PLAN IS NOT SUBMITTED WITH THE PACKAGE THE DEADLINE IS THIRTY DAYS BEFORE THE EVENT OTHERWISE A PERMIT WILL NOT BE ISSUED.

FOOD BOOTHS/TRUCKS, TENT USE, ELECTRICAL USE, PORTABLE TOILET USE

For Food, non-alcoholic beverages service, tent use, electrical hook-up permit, and porta potty information, contact Development Services for a permit. The permit or letter stating you do not need a permit must be included with your application.

Will you have food vendors at your event? YES NO
 List of Food Vendors attached ? YES NO N/A
 Permit obtained from Health Inspector? YES NO N/A

CONTACT: Development Services	978-894-2770	Permits; Food/Tent/Electric/Porta Potty
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ALCOHOL SERVICE/TASTING

Alcohol at event YES NO Applicant is responsible for obtaining applicable Liquor License and following all ABCC and Town of Templeton rules and regulations – contact Holly at the Select Board office
 Please describe planned alcohol service or tasting: _____

CONTACT: Holly Young	978-894-2762	For License Applications
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PARKING PLAN, ROAD CLOSURE, FIRE, EMERGENCY MANAGEMENT

All Sections MUST be completed before an event will be approved and an event permit issued.
Parking plan & any Road closures required for Site set-up: (Please mark on site map if applicable)

Satellite Parking Location: Narragansett High/Middle School Parking Lot
 Bicycle Parking YES NO Location: _____
 Additional Handicap Parking YES NO Location: N/A

You must contact the Police Chief to have your parking plan approved & submit with this application.

CONTACT: Templeton Police Department	978-939-5638	Road Closures, Parking Plan
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Please note charges may apply if an officer is needed for directing traffic.

Does your event require a road closure? YES NO

Road (s)	Set-up Time	Event Start Time	Finish time	Tear Down

Emergency Vehicle Access requirements

FOR SITE PLAN AND EVENT SET-UP - A road may be closed to regular traffic during an event, but an unobstructed fire lane must be left open for emergency vehicles. **Please check with the Fire Department & mark on all site plans**

CONTACT: Chief Dickie Templeton Fire Department/EMS	978-939-2222	Emergency Access & Fire Safety
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Barricades/Pylons needed (if not a road closure) YES NO N/A Location: _____
 How many? _____ Additional Accessible parking Signs YES NO N/A Location: _____

CONTACT: Rich Curtis, Emergency Management Director	978-580-6620	CERT Team Needed
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To confirm whether our CERT team will be needed for your event. He will need to email you a response and that must be submitted with this application. Your Designated Emergency personal/Liaison (onsite):

Cell Number: _____
 Alternate Contact Person: Chief David Dickie Cell: 978-230-3576 Where will liaison meet Emergency Services (police, fire, EMS) in the event of an emergency? The Chief will have radio contact at all times with police, fire, and emergency management

PARADE/ WALK INFORMATION

You must contact the Templeton Police Chief to have your parade route and road closures approved and submit it with this application.

CONTACT: Templeton Police Department	978-939-5638	Road Closures, Parking Plan
Parade/walk Assembly Area <u>High/Middle School Parking Lot</u>	Time <u>8:30 AM</u>	
Parade/Walk Dismissal Area <u>High/Middle School Parking Lot</u>	Time <u>12:00 PM</u>	
Parade Start Time: <u>8:30 AM</u>	Route Map Attached YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

Permit Fee & Insurance Requirements

FEE SCHEDULE					
Templeton Resident OR Business/ Organization doing business in Templeton	*Non-Resident OR Out of Town business/organization	Templeton Resident OR Business/ Organization doing business in Templeton (&villages)	*Non-Resident OR Out of Town business/organization	Non-Profit Organization	Town Sponsored
< 100 Attending	<100 Attending	>100 Attending	> 100 Attending		
\$25 per day	\$100 per day	\$50 per day	\$200 per day	\$25 per day	*No cost
\$100 Security Deposit	\$200 Security Deposit	\$150 Security Deposit	\$200 Security Deposit	\$100 Security Deposit	

Insurance Requirements: Every applicant shall obtain, and maintain for the entire period of the event, in the limits and under the conditions set forth below, insurance coverage for the following types and levels of coverage:

Workers Compensation	*Statutory
Automobile and Equipment	*\$1 million/\$1 million
Property Damage	*\$1 million/\$2 million
General Liability	*\$1 million/\$2 million

The Town of Templeton shall be named as certificate holder. The Town of Templeton and its' officers, employees and agents shall be named as an additional insured. The name and address in the 'certificate holder' box shall be listed as follows: **Town of Templeton, P.O. Box 620, 160 Patriots Road, East Templeton, MA 01438.** Certificates may be emailed or faxed to Holly Young. *The Town of Templeton reserves the right to set higher insurance limits on the event if required.

I/We the Event organizer Heather Viveiros, on behalf of Give 2 Those, the party requesting the use of the Town of Templeton facility/park noted in the above application do hereby hold and save harmless and agree to indemnify the Corporation of the Town of Templeton and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all liability, actions, debts, suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use of the Town of Templeton facility/park/road or other and in accordance with the provisions contained in this policy. Further, I understand that there is no smoking or tobacco use allowed on any Town property indoors or outside. I agree to leave the Town Property exactly as it was when I arrived, including taking any trash with me to dispose of properly. I understand any property damage is my responsibility and may result in forfeiture of my security deposit and/or a claim made against the insurance I supply for this event.

Applicant's Signature: *Heather Viveiros* Date 1.28.2023

<p>FOR INTERNAL USE ONLY</p> <p>Permission is GRANTED to the applicant and/or sponsoring organization to use the streets/facilities and or parks as listed in the application for the special event described.</p> <p>Permit Issue Date: _____</p> <p>Authorized Signature _____</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Insurance Certificate</td> <td style="padding: 2px; text-align: center;">YES</td> <td style="padding: 2px; text-align: center;">NO</td> </tr> <tr> <td style="padding: 2px;">Permit Fee</td> <td style="padding: 2px; text-align: center;">YES</td> <td style="padding: 2px; text-align: center;">NO</td> </tr> <tr> <td style="padding: 2px;">Delegation of Authority</td> <td style="padding: 2px; text-align: center;">YES</td> <td style="padding: 2px; text-align: center;">NO</td> </tr> <tr> <td style="padding: 2px;">Report to Select Board</td> <td colspan="2" style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Permit ISSUED</td> <td colspan="2" style="padding: 2px;"></td> </tr> </table>	Insurance Certificate	YES	NO	Permit Fee	YES	NO	Delegation of Authority	YES	NO	Report to Select Board			Permit ISSUED		
Insurance Certificate	YES	NO														
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Delegation of Authority	YES	NO														
Report to Select Board																
Permit ISSUED																



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[Click for all Municipalities by Program](#)

Select a Fiscal Year:

Select a Municipality:

FY2024 Preliminary Cherry Sheet Estimates Templeton

Estimated Receipts Estimated Assessments & Charges

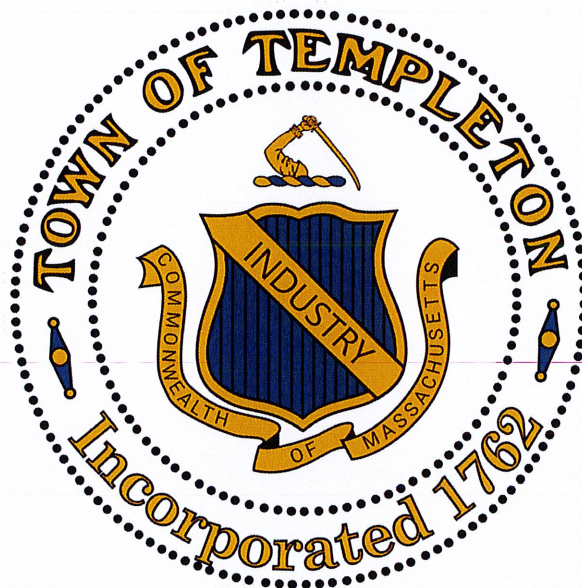
PROGRAM	FY2023 Cherry Sheet Estimate	FY2024 Governor's Local Aid Proposal	FY2024 HWM Budget Proposal	FY2024 SWM Budget Proposal	FY2024 Conference Committee
Education Receipts:					
Chapter 70	0	0			
School Transportation	0	0			
Charter Tuition Reimbursement	0	0			
Smart Growth School Reimbursement	0	0			
Offset Receipts:					
School Choice Receiving Tuition	0	0			
Sub-Total, All Education Items:	0	0			
General Government:					
Unrestricted Gen Gov't Aid	1,615,357	1,647,664			
Local Share of Racing Taxes	0	0			
Regional Public Libraries	0	0			
Veterans Benefits	68,838	39,467			
Exemp: VBS and Elderly	57,216	59,067			
State Owned Land	123,520	154,546			
Offset Receipts:					
Public Libraries	20,867	22,653			
Sub-Total, All General Government:	1,885,798	1,923,397			
Total Estimated Receipts:	1,885,798	1,923,397			

Questions or Assistance Please Email The Municipal Databank at : databank@dor.state.ma.us

TOWN OF TEMPLETON

DRAFT
ANNUAL TOWN MEETING WARRANT

MAY 10, 2023



**Narragansett Regional Middle School
460 Baldwinville Road, Baldwinville**

TOWN OF TEMPLETON

WARRANT FOR ANNUAL TOWN MEETING

MAY 10, 2023

WORCESTER, ss.

To either of the Constables of the Town of Templeton in said County:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

Wednesday, May 10, 2023 at 6:00 p.m.

Then and there to act on the following articles:

ARTICLE 1: PAYMENT OF LATE BILLS

To see if the Town will vote to authorize the payment of late bill(s) from prior fiscal years from the FY 2022 budgets of the following departments in the following amounts:

Senior Services Department	\$249.99
Insurance & Benefits	\$250.00

Or take any other action related thereto.

Submitted by the Select Board
4/5ths Vote Required

ARTICLE 2: FISCAL YEAR 2023 OPERATING BUDGET AMENDMENT(s)

To see if the Town will vote to appropriate the sum of Two Hundred Five Thousand and No Cents (\$205,000.00) for supplemental appropriations to the Fiscal Year 2023 Operating Budget as follows:

Department	Amount	Reason
Insurance & Benefits	\$55,000	Increased Enrollment
Snow & Ice	\$150,000	FY '23 Deficit

And to meet said appropriation by a transfer of said sum from certified free cash,

Or take any other action related thereto.

Submitted by the Select Board
Majority Vote Required

ARTICLE 3: SNOW AND ICE DEFICIT

To see if the Town will vote to transfer the sum of _____ Dollars and No Cents (\$_____.00) or any lower sum, from the Operations (OPEX) Stabilization Fund, to close the FY 2023 deficit for snow and ice removal.

Or take any other action related thereto.

Submitted by the Select Board
Two-Thirds Vote Required

ARTICLE 4: AMEND COMMUNITY SERVICES REVOLVING FUND

To see if the Town will vote to amend Article I, Section 28-6 of the General Bylaws, entitled Departmental revolving funds, by making certain deletions (in strikethrough) and additions (in bold) to subsection E, as follows:

E. Establishment of the several departmental accounts. The authorized departmental revolving accounts are as follows:

Revolving Fund Name	Programs and Purposes of Fund	Departmental Receipts to be Credited to Fund	Officer Authorized to Expend from Fund	Fiscal Years
Burial and Improvement Fund	Wages for weekend burials and cemetery capital improvements	Fees charged for weekend burials	Cemetery Commission	FY 2018 and subsequent fiscal years
Recycling Fund	Operation of the recycling program	Receipts from the sale of recycling equipment and disposal of recycled goods	Board of Health	FY 2018 and subsequent fiscal years
Plumbing and Gas Inspector Compensation Fund	Wages for the Gas and Plumbing Inspector	80% of the fees collected for gas and plumbing permits	Office of Development Services Director	FY 2018 and subsequent fiscal years

Electrical (Wiring) Inspector Compensation Fund	Wages for the Electrical (Wiring) Inspector	80% of the fees collected for electrical (wiring) permits	Office of Development Services Director	FY 2018 and subsequent fiscal years
Community Services Fund Parks and Recreation Fund	Wages of seasonal or part-time staffing, supplies, and general associated expenses	Fees received for rentals of facilities, sports, instructional, day-camp, and program offerings	Director of Community Services Parks and Recreation Commission	FY 2019 2024 and subsequent fiscal years

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 5: CONSENT AGENDA

To see if the Town will vote to approve a consent agenda consisting of the following non-controversial actions or take any other action related thereto. Such items may be voted as a block, or singly, or in any combination but, however voted, will be treated for accounting and legislative purposes as if each item were voted as a separate article.

A. REPORTS OF TOWN OFFICERS

Accept the reports of the Town Officers as printed in the 2022 Town Report:

B. REPORTS OF TOWN COMMITTEES

Allow any Town Committee to present its report.

C. SET ANNUAL SPENDING LIMITS OF REVOLVING FUNDS

Set the annual spending limits of the Town's revolving funds as follows:

Burial & Improvement Fund	\$10,000
Recycling Fund	\$10,000
Plumbing & Gas Inspector Fund	\$20,000
Electrical Inspector Fund	\$25,000
Parks and Recreation Fund	\$60,000

D. ACCEPT TRANSPORTATION NETWORK COMMUNITY FEE ASSESSMENT

Appropriate such sum of money as may be received by the Town from the Massachusetts Transportation Network Community Fee Assessment to an account entitled MART Dial A Ride.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 6: AMEND THE BYLAWS RE: RECREATION COMMISSION

To see if the Town will vote to amend Article IV of the General Bylaws by changing the title of the Article from “Recreation Commission” to “Parks and Recreation Commission,” and by amending Section 9-16 of that Article as follows:

§ 9-16 Membership; appointment; terms; ~~vacancies.~~

~~The Select Board (Board) shall appoint a Recreation Commission consisting of seven members: three members to be appointed from Precinct A, three members to be appointed from Precinct B, and one member to be appointed at large. The term for each member shall be one year. Any seat that becomes vacant during the one year term shall be filled by the appointing authority for the remainder of the unexpired term.~~**Reference Chapter 311 of the Acts of 2022.**

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 7: AMEND THE BYLAWS RE: ADVISORY COMMITTEE

To see if the Town will vote to amend Chapter 9 of the General Bylaws as follows:

§ 9-2 Appointment; terms; officers; compensation

Upon the effective date of this revised article of the Town Bylaws, the terms of all existing members of the Advisory Committee shall terminate at the next Town Meeting, the Moderator shall then appoint five members to serve until the conclusion of the next Annual Town Meeting. The Moderator of the Annual Town Meeting shall, within 30 days after said meeting, appoint one member of said Committee for a term of one year, two members for terms of two years, and two members for terms of three years. After the term of these initial appointments, the Moderator shall within 30 days after the adjournment of every Annual Town Meeting, appoint for a term of three years the number of persons as may be necessary, to provide a committee of five members. The terms of office of said members shall commence immediately upon being sworn in by the Town Clerk and shall expire at the close of final adjournment of the Annual Town Meeting at which their successors are appointed. The Advisory Committee shall choose

its own officers and its members shall serve without pay, and it shall cause to be kept a true record of its proceedings.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 8: AMEND CEMETERY REGULATIONS

To see if the Town will vote to approve, pursuant to Chapter 114, Section 23 of the Massachusetts General Laws, the amendment of the Cemetery Commission’s Regulations by adding to the Regulations a new section as follows:

Interment and Monument Fees:

The Cemetery Commission may adopt, amend, and enforce a schedule of fees for interments and monument installations based on factors affecting the cost, time, and labor for the interment or installation, including but not limited to the time of year or the size of the monument.

**Submitted by the Select Board for the Cemetery Commission
Majority Vote Required**

ARTICLE 9: FUNDING OF COMMUNITY PRESERVATION ACCOUNT(S)

To see if the Town will vote to appropriate the sum of Five Hundred Ten Thousand Dollars and No Cents (\$510,000.00) to the several accounts of the Community Preservation Committee, as recommended by the Community Preservation Committee, as follows:

	Amount	% of Total
Administrative Account	\$25,500	5%
Historic Resources Reserve	\$51,000	10%
Community Housing Reserve	\$51,000	10%
Open Space & Recreation Reserve	\$51,000	10%
General Reserve	<u>\$331,500</u>	65%
Total	\$510,000	100%

And to meet said appropriation by a transfer from the Community Preservation annual revenues, which include the amount to be collected as a surcharge on real property, and the November 2023 state match for CPC permissible expenses.

Or take any other action related thereto.

**Submitted by the Select Board on behalf of the Community Preservation Committee
Majority Vote Required**

ARTICLE 10: CPA FUNDING FOR BAPTIST COMMON CEMETERY ACCESS

To see if the Town will vote to appropriate the sum of Thirty Eight Thousand Dollars and No Cents (\$38,000.00) for the below mentioned project as follows:

Item Agent to Expend	Amount	Purpose	CPA Fund/Source
Building & Grounds / Cemetery Commission	\$38,000	To create walking trail to Baptist Common Cemetery ¹	\$38,000 Open Space

¹ The appropriation of \$38,000 from the Templeton CPA Fund Balance Reserved for Open Space Resources for the Department of Public Works, in conjunction with Templeton Cemetery Commission, to create a walking trail on Town-owned land from Baldwinville Road to gain access to the historic Baptist Common Cemetery. The work will include some tree/brush work, installation of split rail fencing, signage, and additional landscaping.

Or take any other action related thereto.

**Submitted by the Select Board on behalf of the Community Preservation Committee
Majority Vote Required**

ARTICLE 11: CPA FUNDING FOR DWELLY FARM ONGOING RESTORATION

To see if the Town will vote to appropriate the sum of Thirty Six Thousand Five Hundred Dollars and No Cents (\$36,500.00) for the below mentioned project as follows:

Item Agent to Expend	Amount	Purpose	CPA Fund/Source
North County Land Trust	\$36,500	Wildlife habitat improvement, invasive plant management and promotion ¹	\$36,500 Open Space

¹ The appropriation of \$36,500 from the Templeton CPA Fund Balance Reserved for Open Space Resources for the non-profit North County Land Trust to continue wildlife habitat improvement, invasive plant management and to promote public participation in open space activities at the Dwelly Farm Conservation Area on Barre Road, Templeton.

Or take any other action related thereto.

**Submitted by the Select Board on behalf of the Community Preservation Committee
Majority Vote Required**

ARTICLE 12: CPA FUNDING FOR GRANGE HALL ADA BATHROOMS

To see if the Town will vote to appropriate the sum of Eighty Thousand Dollars and No Cents (\$80,000.00) for the below mentioned project as follows:

Item Agent to Expend	Amount	Purpose	CPA Fund/Source
Narragansett Historical Society	\$80,000	Rehabilitate Ground Floor Restrooms ¹	\$80,000 Historic Resources

¹ The appropriation of \$80,000 from the Templeton CPA Fund Balance Reserved for Historic Resources for the non-profit Narragansett Historical Society to rehabilitate ground floor restrooms of the historic Templeton Grange Hall to enable Americans with Disabilities Act compliant access. Public benefit to include no cost to residents of Templeton to access when the building is open to the public.

Or take any other action related thereto.

**Submitted by the Select Board on behalf of the Community Preservation Committee
Majority Vote Required**

ARTICLE 13: CPA FUNDING FOR TOWN HALL CUPOLA PRESERVATION/RESTORATION

To see if the Town will vote to appropriate the sum of Thirty Thousand Dollars and No Cents (\$30,000.00) for the below mentioned project as follows:

Item Agent to Expend	Amount	Purpose	CPA Fund/Source
Building & Grounds / Select Board	\$30,000	Cupola Restoration ¹	\$30,000 Historic Resources

¹ The appropriation \$30,000 from the Templeton CPA Fund Balance Reserved for Historic Resources for the Department of Public Works, in conjunction with the Templeton Select Board, for the preservation and restoration of the cupola atop the historic culturally significant Town Hall building in East Templeton.

Or take any other action related thereto.

**Submitted by the Select Board on behalf of the Community Preservation Committee
Majority Vote Required**

ARTICLE 14: CPA FUNDING FOR RESURFACING GILMAN WAITE TENNIS COURTS/FENCING REPLACEMENT

To see if the Town will vote to appropriate the sum of One Hundred Thirty Nine Thousand Five Hundred Dollars and No Cents (\$139,500.00) for the below mentioned project as follows:

Item Agent to Expend	Amount	Purpose	CPA Fund/Source
-----------------------------	---------------	----------------	------------------------

Building & Grounds / Parks & Recreation Commission	\$139,500	Reclaim & resurface the Tennis Courts at Gilman Waite ¹	\$139,500 Undesignated
--	-----------	---	------------------------

¹ The appropriation of \$139,500 from the Templeton CPA Fund Balance Unbudgeted Reserve for the Department of Public Works, in conjunction with Templeton Parks and Recreation Commission, to reclaim and resurface the tennis courts at Gilman Waite for subsequent use for tennis and/or pickleball and to replace adjoining fencing with appropriate chain link material.

Or take any other action related thereto.

**Submitted by the Select Board on behalf of the Community Preservation Committee
Majority Vote Required**

ARTICLE 15: PROPERTY VALUATION ACCOUNT

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of Twenty Two Thousand Five Hundred Dollars and No Cents (\$22,500.00) from the FY24 tax levy and other general revenues of the Town to be spent by the Board of Assessors for Full Valuation, Interim Statistical Updates, Cyclical Inspections and the Purchase of Supportive Upgrades.

Or take any other action related thereto.

**Submitted by the Select Board for the Board of Assessors
Majority Vote Required**

ARTICLE 16: FY 2024 SEWER DEPARTMENT OPERATING BUDGET

To see if the Town will vote to appropriate the sum of One Million Four Hundred Forty Thousand Seven Hundred Twenty Three Dollars and No Cents (\$1,440,723.00) to operate the Sewer Department for Fiscal Year 2024 and to meet said appropriation by a transfer of Sixteen Thousand One Hundred Forty Eight Dollars and No Cents (\$16,148.00) from the certified retained earnings of the Sewer Fund and the balance from the receipts and revenues to be collected on behalf of the Sewer Department for said fiscal year.

Or take any other action related thereto.

**Submitted by the Select Board for the Sewer Commission
Majority Vote Required**

ARTICLE 17: FY 2024 CABLE DEPARTMENT OPERATING BUDGET

To see if the Town will vote to appropriate the sum of Two Hundred Twenty Two Thousand Three Hundred Dollars and No Cents (\$222,300.00) to operate the Cable Department for Fiscal

Year 2024 and to meet said appropriation by a transfer of Ninety Seven Thousand Three Hundred Dollars and No Cents (\$97,300.00) from the certified retained earnings of the Cable Fund and the balance from the receipts and revenues to be collected on behalf of the Cable Department for said fiscal year.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 18: SET THE SALARIES OF ELECTED TOWN OFFICIALS

To see if the Town will vote, in accord with MGL Ch. 41 § 108, to fix or maintain the salaries of certain elected officials for Fiscal Year 2024 as follows:

Town Clerk	\$	72,000	Yearly
Select Board (Each)	\$	3,750	Yearly
Moderator	\$	500	Yearly
Water Commissioner (Each)	\$	2,550	Yearly ¹
Sewer Commissioner (Each)	\$	3,000	Yearly ¹
Light Commissioner (Each)	\$	2,550	Yearly ²

¹ Paid for by an enterprise.

² Paid for by the Light Department.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 19: FUNDING FOR AMBULANCE DEPARTMENT OPERATIONS

To see if the Town will vote to transfer Five Hundred Thirty Four Thousand Five Hundred Dollars and No Cents (\$534,500.00) from the Fire Department/Ambulance – Receipts Reserved for Appropriation, to be spent by the Fire Chief to pay for the operation of the ambulance service within the Fire Department during FY 2024, with any unexpended monies in the ambulance budget being returned to the Receipts Reserved for Appropriation Account and with any unexpended balances in the Receipts Reserved for Appropriation account being carried forward to the subsequent fiscal year.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 20: FY 2024 GENERAL FUND OPERATING (OPEX) BUDGET

To see if the Town will vote to raise and appropriate the sum of XXXXXX (\$XXXXXX) for the operations of General Government for Fiscal Year 2024.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 21: POLICE VEHICLE PURCHASE

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of Sixty Eight Thousand Seven Hundred Fifty Dollars and No Cents (\$68,750.00) from the FY24 tax levy and other general revenues of the Town to be spent by the Police Chief for the purchase of a police vehicle.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 22: FY 2024 CAPITAL BUDGET – ROLLING STOCK & IMPROVEMENTS

To see if the Town will vote to raise and appropriate the sum of One Hundred Eighty Thousand Two Hundred Sixty Eight Dollars and No Cents (\$180,268.00) toward a capital purchase and improvement as generally illustrated below:

DPW – B&G	Truck, Swap Loader	\$180,268
	Total	\$180,268

and to meet said appropriation by a transfer of One Hundred Eighty Thousand Two Hundred Sixty Eight Dollars and No Cents (\$180,268.00) from certified free cash.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 23: FY 2024 CAPITAL FUNDED THROUGH CAPEX

To see if the Town will vote to raise and appropriate the sum of Sixty Nine Thousand Two Hundred Forty One Dollars and No Cents (\$69,241.00) towards capital purchases and improvements as generally illustrated below:

DPW – Highway	Software, work orders and asset management	\$40,942
DPW – B&G	Mower, zero-turn	\$16,060

Parks & Rec.	Water-reel device for irrigation	\$12,239
	Total	\$69,241

and to meet said appropriation by a transfer from the Capital (CAPEX) Stabilization Fund the sum of Sixty Nine Thousand Two Hundred Forty One Dollars and No Cents (\$69,241.00).

Or take any other action related thereto.

**Submitted by the Select Board
Two-Thirds Vote Required**

ARTICLE 24: FY 2024 SPECIAL ARTICLES

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Nine Hundred Thirty Dollars and No Cents (\$18,930.00) toward a program of special articles as generally illustrated below:

DPW – Highway	Street Sign Replacement	\$7,500
DPW - Highway	Community Sand Pile Shed	\$4,500
Town Hall -B&G	Electrical Panels	\$6,930
	Total	\$18,930

and to meet said appropriation by a transfer of Eighteen Thousand Nine Hundred Thirty Dollars and No Cents (\$18,930.00) from certified free cash.

Or take any other action related thereto.

**Submitted by the Select Board
Majority Vote Required**

ARTICLE 25: AUTHORIZE LEASE OF A TANKER FOR THE FIRE DEPARTMENT

To see if the Town, will vote to raise and appropriate the sum of Ninety Seven Thousand Seven Hundred Eighty-Nine Dollars and Seventy-Eight Cents (\$97,789.78) to pay for the first year of a five year lease for a tanker for the Fire Department with said lease not to exceed Four Hundred Eighty-Eight Thousand Nine Hundred Forty-Nine Dollars and Ninety Cents (\$488,949.90) in total, including provisions for an early pay-off, without penalty, and a One Dollar (\$1.00) buy-out upon the conclusion of all regularly scheduled lease payments, and to authorize the Select Board to enter into a contract with the lessor containing the said terms and conditions.

Or take any other action related thereto.

**Submitted by the Select Board
Two-Thirds Vote Required**

ARTICLE 26: MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

To see if the Town will vote to raise and appropriate the sum of XXXXX (\$XXXXX) as the amount assessed upon the Town for the Fiscal Year 2024 assessment by the Montachusett Regional Vocational Technical School District for the purposes of educating and transporting the Town's enrolled students and capital and debt expenses provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2024.

Or take any other action related thereto.

Submitted by the Select Board for the Montachusett Regional Vocational Technical School District
Majority Vote Required

ARTICLE 27: NARRAGANSETT REGIONAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate the sum of XXXXX (\$XXXXX) as the amount assessed upon the Town for the Fiscal Year 2024 assessment by the Narragansett Regional School District for the purposes of educating and transporting the Town's enrolled students provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2024.

Or take any other action related thereto.

Submitted by the Select Board for the Narragansett Regional School District
Majority Vote Required

ARTICLE 28: AMENDING THE NARRAGANSETT REGIONAL SCHOOL DISTRICT AGREEMENT

To see if the Town will approve the amendments to the Narragansett Regional School District Agreement as recommended and approved by the Regional School District Committee,

Or take any other action related thereto.

Submitted by the Select Board for the Narragansett Regional School District School Committee
Majority Vote Required

ARTICLE 29: ACCEPT LAYOUT OF LAUREL VIEW ROAD AS TOWN WAY

To see if the Town will vote to accept Laurel View Road, as laid out in the As-Built Plan approved by the Select Board and filed with the Town Clerk on January 30, 2023, as a public way pursuant to Chapter 82, Section 23 of the General Laws.

Or take any other action related thereto.

Submitted by the Select Board

Majority Vote Required

ARTICLE 30: ESTABLISH OPIOID REMEDIATION STABILIZATION FUND

To see if the Town will vote to establish an Opioid Abatement Stabilization Fund, in accordance with Chapter 40, Section 5B of the Massachusetts General Laws, to be used, upon further appropriation, for the purposes of implementing the abatement strategies set forth in the Massachusetts State-Subdivision Agreement for Statewide Opioid Settlements, dated March 4, 2022.

Or take any other action related thereto.

Submitted by the Select Board

Two-Thirds Vote Required

ARTICLE 31: ACCEPT FOURTH PARAGRAPH OF CHAPTER 40, SECTION 5B

To see if the Town will vote to accept the fourth paragraph of Chapter 40, Section 5B, of the Massachusetts General Laws, which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund established under Chapter 40, Section 5B of the Massachusetts General Laws, to be effective for all fiscal years beginning on July 1, 2023.

Or take any other action related thereto.

Submitted by the Select Board

Majority Vote Required

ARTICLE 32: DEDICATE RECEIPTS FROM STATEWIDE SETTLEMENT

To see if the Town will vote to dedicate all or a percentage, which may not be less than 25 percent, of the receipts from the Statewide Opioid Settlements, as defined in the State-Subdivision Agreement for Statewide Opioid Settlements, to the Opioid Abatement Stabilization Fund established in accordance with Chapter 40, Section 5B of the Massachusetts General Laws, effective for the fiscal year 2024, beginning on July 1, 2023.

Or take any other action related thereto.

Submitted by the Select Board

Two-Thirds Vote Required

And you are hereby directed to serve this warrant by posting attested copies thereof in each precinct; namely at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Given under our hands this _____ day of April, 2023.

SELECT BOARD

Timothy Toth, Chair

Michael Currie, Vice Chair

Terry Griffis, Clerk

Julie Richard, Member

Jeff Bennett, Member

True Copy: ATTEST

Signature of Constable – Town of Templeton

Printed Name of Constable Signing Above

OFFICER'S RETURN

WORCESTER, SS

April _____, 2023

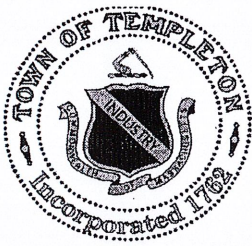
This is to certify that I have served the within warrant by posting attested copies thereof in each precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Signature of Constable – Town of Templeton

Printed Name of Constable Signing Above

A True Copy, ATTEST:

Carol A. Harris
Town Clerk of Templeton



**TOWN OF TEMPLETON
COMMUNITY SERVICES**

27 Boynton Road
Templeton, MA 01468

TEL: (978) 939-5582



5.f

February 22, 2023

To: Select Board Members,

Please consider voting to accept the following donations to the Senior Center:

Robert & Patricia Gale \$65.00

Sheila R. Tallman \$50.00

Carol Blanchard \$25.00

- Donation in memory of Leona De Grace: \$100.00

Thank you,

Jackie Prime

Community Services Director

Adam D. Lamontagne

From: Eric Riese <eriese@gpinet.com>
Sent: Saturday, February 25, 2023 12:50 AM
To: Adam D. Lamontagne; Szocik, Bob
Cc: Steve Babalis; DelSignore, Dakota D (DOT); Polin, Bonnie (DOT); Michael Dugas
Subject: RE: MassDOT District 2 - Templeton, MA - FHWA Initiative FoRRRwD
Attachments: Rural Streets Program - MassDOT MOU-Materials - v.4.docx; 02_17_2023
_MassDOT_FoRRRwD_Memo_Templeton.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Adam/Bob,

As previously communicated with you, GPI has been working collectively with MassDOT to put forth safety improvement recommendations for your community through the FHWA's Initiative FoRRRwD (Focusing on Reducing Rural Roadway Departures) program.

The attached memorandum summarizes the findings of the study and describes the specific signing improvements recommended for your Town. Please review this document and provide me with any questions or comments. You may recall that the signs/materials specified in this document will be provided/delivered to the Town to be installed by Town forces. It is anticipated the signs will be delivered within the next few weeks. Provided that you are satisfied with the attached document and recommendations, the next step will be executing a Memorandum of Understanding (MOU) with MassDOT with regard to the **static signs**.

The MOU for the **static signs** will need to be executed with MassDOT by your Town in addition to the previously executed MOU for the speed feedback sign. Please see the attached word document for your Town to fill out, sign, scan, and send back to MassDOT at the following address: dakota.d.delsignore@state.ma.us

We would prefer these be in PDF format. For the Materials MOU, its referenced Exhibit A "Materials" is the **Sign Summary** in the attached Memo. Its referenced Exhibit B "Locations" are the **Locus Maps and Signing Plans** (aerial images w/ labels) also included within the Memo.

Please let me know if you have any questions.

Thank you,

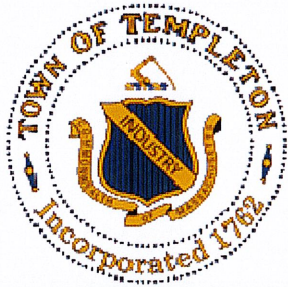
 Eric M. Riese, P.E., PTOE, ENV SP
d 603.766.5224
Greenman-Pedersen, Inc. An Equal Opportunity Employer

From: Adam D. Lamontagne <alamontagne@TempletonMA.gov>
Sent: Thursday, October 6, 2022 4:09 PM
To: Eric Riese <eriese@gpinet.com>; Szocik, Bob <bszocik@templetonma.gov>
Cc: Steve Babalis <sbabalis@gpinet.com>; DelSignore, Dakota D (DOT) <dakota.d.delsignore@state.ma.us>; Polin, Bonnie (DOT) <bonnie.polin@state.ma.us>
Subject: RE: MassDOT District 2 - Templeton, MA - FHWA Initiative FoRRRwD

Bob,

Please see the email below.

Adam D. Lamontagne, MPA, MCPPO
Town Administrator



Town of Templeton
Town Hall, Room 6
P.O. Box 620, 160 Patriots Road
East Templeton, MA 01438
Phone 978-894-2778 Fax 978-894-2795
alamontagne@templetonma.gov

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From: Eric Riese <eriese@gpinet.com>
Sent: Thursday, October 6, 2022 3:26 PM
To: Adam D. Lamontagne <alamontagne@TempletonMA.gov>
Cc: Steve Babalis <sbabalis@gpinet.com>; DelSignore, Dakota D (DOT) <dakota.d.delsignore@state.ma.us>; Polin, Bonnie (DOT) <bonnie.polin@state.ma.us>
Subject: MassDOT District 2 - Templeton, MA - FHWA Initiative FoRRRwD

Hello Adam,

My name is Eric Riese, and I work for GPI. We are currently working collectively with MassDOT to put forth safety improvement recommendations through the FHWA's Initiative FoRRRwD (Focusing on Reducing Rural Roadway Departures) program. You had confirmed interest on behalf of the Town of Templeton to participate in this program.

In addition to introducing myself, I wanted to reach out to keep you informed of the progress being made, and request your assistance to provide the most beneficial outcome of this project.

The roadway segments we have on file as part of this program are along Barre Road and Dudley Road. The current list of tasks to perform are as follows:

- Via this email, GPI requests input from the town on specific safety concerns along these segments of roadway.
- GPI will perform a site visit to collect site photos. At your request, GPI is happy to meet a member of Templeton to discuss any specific safety concerns on site.
- GPI will work with MassDOT to provide a memorandum and figure that will include recommendations for locations and designations of static warning signs that will be specifically targeted at reducing roadway

departure crashes. In addition, recommendations for minor improvements along the corridor to reduce the severity of a lane departure crash will be made for your consideration. Lastly, driver feedback signs will be considered, but under this program, only one driver feedback sign is permitted per community.

- If the Town of Templeton would like to move forward with the signing recommendations, a memorandum of understanding will be executed between the Town of Templeton and MassDOT and the recommended signs will be provided to the town to be installed by town forces.

As noted previously, another added benefit of participating in the FoRRRwD program is that the Town of Templeton will be eligible to receive one driver feedback sign.

As stated above, the first step of the process is to solicit information from you on what, if any, specific safety concerns you have along Barre Road and Dudley Road. If you could respond with this information that would be greatly appreciated. It will be very useful during the site visit and beyond.

If you prefer, please feel free to contact me directly at 603.766.5224 to discuss.

I look forward to advancing this project and working with you.

Thank you,

Eric M. Riese, P.E., ENV SP
Project Manager

116 South River Road, Building B, Suite 1, Bedford, NH 03110
d 603.766.5224
eriese@gpinet.com | www.gpinet.com



Engineering | Design | Planning | Construction Management

Greenman-Pedersen, Inc.
An Equal Opportunity Employer



Per Title VI of the Civil Rights Act of 1964 and other Nondiscrimination statutes, Greenman-Pedersen, Inc. and its related companies will not discriminate on the grounds of race, color or national origin in the selection and retention of subconsultants, including procurement of materials and leases of equipment. Greenman-Pedersen, Inc. and its related companies will ensure that minorities will be afforded full opportunity to submit proposals and will not be discriminated against in consideration for an award.

This communication and any attachments are intended only for the use of the individual or entity named as the addressee. It may contain information which is privileged and/or confidential under applicable law. If you are not the intended recipient or such recipient's employee or agent, you are hereby notified that any dissemination, copy or disclosure of this communication is strictly prohibited and to notify the sender immediately.

TECHNICAL MEMORANDUM

REF: NEX-2021418.01

DATE: February 17, 2023

TO: Mr. Adam Lamontagne
Town Administrator
Templeton, MA

FROM: Mr. Michael Dugas P.E.
Mr. Steven Babalis P.E., PTOE

RE: Memorandum of Findings – FHWA Initiative FoRRRwD
Barre Road
Dudley Road

INTRODUCTION

Greenman-Pedersen, Inc. (GPI) is pleased to submit this memorandum as part of the Federal Highway Administration's (FHWA) Focus on Reducing Rural Roadway Departures (FoRRRwD) program. MassDOT is pursuing this program to address the critical highway safety concern of roadway departure crashes. A roadway departure is defined as any instance when a driver inadvertently leaves their lane either to the left (i.e., across the center line) or the right (i.e., runs off the road). This is a critical safety concern since roadway departures account for over half of highway fatalities in the nation. A systematic application of proven safety countermeasures, such as warning signs, roadside clear zones, etc., helps keep vehicles in their travel lanes, reduce the potential for crashes, and reduce crash severity. According to FHWA, "A system-based approach (to safety) acknowledges crashes alone are not always sufficient to determine what countermeasures to implement, particularly on low volume local and rural roadways where crash densities are lower." Therefore, it is most effective to treat safety hazards proactively by seeking to address the risk factors that can contribute to the number or severity of roadway departure crashes rather than trying to address specific sites where crashes have already occurred. As part of this effort MassDOT has evaluated all the roadways in your community to identify those road segments whose characteristics and safety performance place them at a higher risk for roadway departure crashes.

MassDOT identified the following roadways in your community as high-risk and eligible for the FoRRRwD program as shown on the following graphic:

- Barre Road (N3526 NB)
- Dudley Road (SR101 NB)

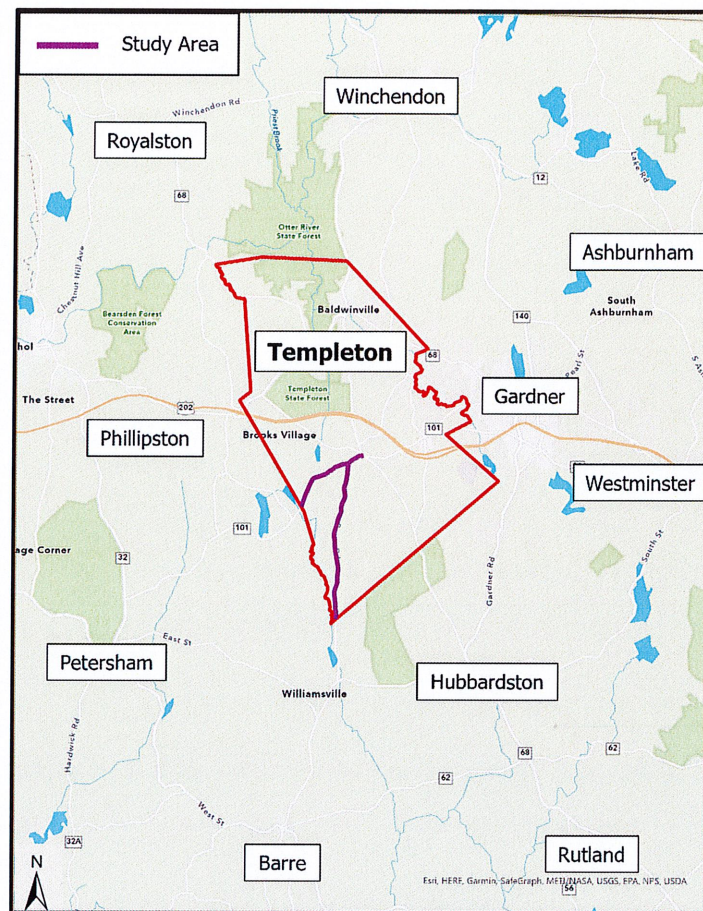


Figure 1 - Location Map

MassDOT's implementation of FHWA's FoRRRwD program consists of the following key elements and outcomes:

1. Field investigation of all high-risk roadway segments to determine safe travel speeds within curves.
2. Development of curve warning sign layouts at all curves where the measured safe travel speed is lower than the special speed regulation (if one exists) or the statutory speed limit. Through this project, MassDOT will fabricate and provide to the community the necessary curve warning signs which will then be owned, installed, and maintained by the community.
3. Site reconnaissance will identify other (i.e., not curve-related) sign improvement recommendations including the removal, relocation, or replacement of existing signs, or the installation of new signs. Any signs recommended to be replaced or added will be fabricated by MassDOT and provided for the community to own, install, and maintain.
4. One speed feedback sign or trailer will be provided for the community to own. A Memorandum of Understanding (MOU) will be developed with the community outlining the requirements for placing the speed feedback device on the study segment(s) over the term of the MOU, as well as the ability to move the device to other locations at the town's discretion.
5. Site reconnaissance will also identify common hazards, some of which were observed within the study segment(s), that could increase the likelihood or severity of roadway departure crashes, and recommend countermeasures that could be implemented by the community to mitigate the hazards. This guidance is provided for the Town's consideration and may include suggestions applicable to the town's entire road network.

This Technical Memorandum includes the following information:

- Summary of existing conditions
- Summary of communications with Town Staff
- Summary of available speed data, including information on posted and regulatory speed limits, and travel speed measurements via INRIX, when available.
- Curve Study Methodology
- Recommended safety countermeasures for the study segments
 - Countermeasures that are eligible or non-eligible through the FoRRRwD program will be identified
- Next Steps
- Appendices
 - Locus maps identifying curves and locations of recommended sign improvements
 - Signing plan
 - Sign summary
 - Sign installation details
 - Delineator installation guidance
 - Special speed regulation
 - Common Safety Hazards and Countermeasures

EXISTING CONDITIONS

Barre Road

The study segment begins at the Dudley Road intersection and extends south approximately 3.9 miles to the Hubbardston town line. Barre Road has an average daily traffic volume of 1,100 vehicles and is classified as a rural major collector. Barre Road is mostly a residential road with varying driveway density. The roadway section is generally consistent with 12-foot travel lanes and 4-foot paved shoulders, and a generally well-maintained clear zone. The roadway alignment through the study area is curvilinear. Reverse and broken back curves are present along the alignment.

Despite Barre Road's well-maintained clear zone, roadside hazards were observed within the study area. In some locations, large trees encroach toward the roadway such as near 472 Barre Road. Utility poles were also observed adjacent to the roadway. Roadside parking was observed in the vicinity of Valley View Farm, requiring vehicles to back into the roadway to leave parking spaces. Roadside boulders were observed on the western edge of Barre Road in the vicinity of 59 Barre Road.

Barre Road was observed to have a double yellow centerline and white edge lines pavement markings in good condition. Roadside delineators were not observed within the study area, except along guardrail runs.

Numerous guardrail runs were observed within the study area, and some issues were observed within those runs.

- Deficient turned down terminal units, which can overturn errant vehicles, were observed.
- Old beam guardrail was observed to be in disrepair.
- Obsolete beam guardrail (27-inch height with beam splices located at the guardrail posts) was observed throughout the study limits
- Short runs of guardrail, which can create a hazard when not properly terminated, were observed.

Some catch basins were observed to be aligned with the white edge line and partially depressed below the pavement surface. This results in the pavement surface warping down to the catch basin which

extends into the wheel path at some locations. This has the potential to cause drivers to react erratically when unexpectedly encountering the uneven surface.

Multiple steep driveways that intersect Barre Road at a skewed angle were observed. This condition can limit driver sight distance and may require turning vehicles to encroach into the opposing lane to turn in and out of the driveway.

Multiple “Do Not Pass” (R4-1) and “No Passing Zone” (W14-3) signs were observed within the study area. A double yellow centerline is present throughout the entire study segment and passing restriction signs are no longer needed.

The posted speed limit of Barre Road is 40 mph; however, the posting is denoted with advisory speed plaques (W13-1P (40 MPH)) northbound at the Hubbardston town line and southbound near Dudley Road. Using an advisory speed plaque as a speed limit sign is not compliant with the Manual on Uniform Traffic Control Devices (MUTCD). An advisory speed plaque shall only be used to supplement a warning sign and shall not be installed as a standalone sign.

The ball bank analysis conducted with this study was not able to confirm that the existing curve warning signs in the vicinity of Cook Road are warranted.

Dudley Road (MA-101)

The study segment extends approximately 2.2 miles along Dudley Road, starting at the Phillipston town line and ending at the Patriots Road intersection. Within the study segment Dudley Road is designated MA Route 101. Dudley Road has an average daily traffic volume of 1,500 to 3,500 vehicles, depending on the section of Dudley Road. It is classified as a rural major collector with one 12-foot travel lane for each direction. Dudley Road is similar to Barre Road, with 4-foot paved shoulders and a generally consistent clear zone. The roadside is generally flat with few steep areas. The roadway alignment through the study area is curvilinear. The posted speed limit is 40 mph from the Phillipston town line to Barre Road and 30 mph from Barre Road to Patriots Road.

Like Barre Road, Dudley Road has a generally well-maintained clear zone, but some roadside hazards are present. Trees and rock walls were observed within the clear zone. Residents were observed parking within the clear zone in some locations.

Dudley Road was observed to have a double yellow centerline and white edge lines pavement markings in good condition. Roadside delineators were not observed within the study area, except along guardrail runs.

Guardrail runs were observed within the study area, and some issues were observed within those runs.

- Deficient turned down terminal units, which can overturn errant vehicles, were observed.
- Old beam guardrail was observed to be in disrepair.
- Obsolete beam guardrail (27-inch height with beam splices located at guardrail posts) was observed throughout the study limits
- Short runs of guardrail, which can create a hazard when not properly terminated, were observed.

Chrusciel Drive was observed to be lacking a stop sign (R1-1). Barre Road is a significant intersection on Dudley Road but lacks an intersection warning sign (W2-1).

The equestrian warning signs (W11-7) were observed not to follow MUTCD best practices at the Ware River Rail Trail where it is recommended to supplement the warning sign with a downward diagonal arrow at the crossing and provide advance warning.

Near the Phillipston town line, a “School Bus Ahead” (S3-1) sign was observed to be in poor condition and not up to date with current MUTCD standards.

COMMUNICATIONS WITH TOWN STAFF

On October 6th and November 3rd, 2022, GPI reached out to Templeton town staff to discuss their concerns regarding Barre and Dudley Road and to determine if an on-site discussion was wanted. The Town did not express specific safety concerns or request an on-site meeting.

SPEED DATA

Barre Road

Given the context of the area, the statutory speed limit for Barre Road is 40 mph based on MA General Law. Based on our research, there is no Special Speed Regulation (SSR) in place for Barre Road that legally sets the speed limit within the study area. The 40 mph speed limit signs (discussed above) observed within the study area are not supported by regulation.

Vehicle speeds along Barre Road were reviewed for the year 2021 using INRIX data provided by MassDOT. Based on that data, it was observed that the 75th percentile speeds throughout the day are consistently above 40 mph with operating speeds at 46-47 mph for northbound and southbound. (Note: it is customary to refer to the 85th percentile speed when reporting speed data; however, this value is not available through the commercial INRIX data.)

Dudley Road (MA-101)

Given the context of the area, the statutory speed limit for Dudley Road is 40 mph based on MA General Law. Based on our research, SSR 7191 legally sets the speed limit at 30 mph and 40 mph within the study area. The posted speed limit signage in the study area conforms to the SSR. Please refer to the Appendix for a copy of SSR 7191.

Vehicle speeds along Dudley Road were reviewed for the year 2021 using INRIX data provided by MassDOT. Based on that data, it was observed that the 75th percentile speeds throughout the day are approximately 39 mph for both the eastbound and westbound directions, respectively

General Speed Limit Considerations

All posted speed limit signs must comply with an approved SSR. The community shall replace any non-compliant posted speed limit signs with appropriate signs in the correct locations so that the speed limits can be enforced, and citations adjudicated accordingly. If there is no SSR for the roadway segment, the statutory speed limit (40 mph, for rural areas) prevails, and any speed limit signs should be removed.

CURVE STUDY METHODOLOGY

As part of the FoRRRwD program, the high-risk roadway segments' horizontal curves were analyzed to understand the recommended safe travel speed. The recommended safe travel speed within a horizontal curve is a function of the sharpness of the road curvature and its banking and was determined with the use of a ball-bank indicator. This is a device that measures the lateral acceleration of the vehicle as it travels along a curve. The curve is first driven at the posted speed limit to determine if the ball-bank reading is at or below a predetermined threshold for that speed, meant as a measurement of driver comfort. If the threshold is exceeded for the speed limit, the curve is then driven at progressively lower speeds until the threshold value is not exceeded. The speed at which the ball-bank threshold value is not exceeded is noted as the advisory

speed for the curve. Following are the maximum ball-bank readings for various advisory speeds (Source: MUTCD):

Ball-Bank Reading	Speed
16 degrees	20 mph or less
14 degrees	25 mph to 30 mph
12 degrees	35 mph and higher

Following is Table 2C-5, taken from the MUTCD, which specifies when various horizontal alignment signs shall be used:

Table 2C-5. Horizontal Alignment Sign Selection

Type of Horizontal Alignment Sign	Difference Between Speed Limit and Advisory Speed				
	5 mph	10 mph	15 mph	20 mph	25 mph or more
Turn (W1-1), Curve (W1-2), Reverse Turn (W1-3), Reverse Curve (W1-4), Winding Road (W1-5), and Combination Horizontal Alignment/Intersection (W1-10) (see Section 2C.07 to determine which sign to use)	Recommended	Required	Required	Required	Required
Advisory Speed Plaque (W13-1P)	Recommended	Required	Required	Required	Required
Chevrons (W1-8) and/or One Direction Large Arrow (W1-6)	Optional	Recommended	Required	Required	Required
Exit Speed (W13-2) and Ramp Speed (W13-3) on exit ramp	Optional	Optional	Recommended	Required	Required

Note: Required means that the sign and/or plaque shall be used, recommended means that the sign and/or plaque should be used, and optional means that the sign and/or plaque may be used.

Per section 2C.06.02 of the MUTCD, Table 2C-5 (above) is utilized “based on the speed differential between the roadway’s posted or statutory speed limit or 85th-percentile speed, **whichever is higher**, or the prevailing speed on the approach to the curve, and the horizontal curve’s advisory speed.” For purposes of this evaluation in District 2, the **statutory speed** of 40 mph was utilized even in the case of a roadway segment with a lower SSR, since the higher of the two values is required to be compared with the advisory speed. As shown in Table 2C-5, an Advisory Speed Plaque is recommended for a 5 mph difference and required for a 10 mph, or greater, difference. Also, chevron signs are recommended when there is a 10 mph speed difference.

GPI performed a site visit on October 7, 2022 to measure the lateral acceleration along the study road segments. Based on the ball bank indicator, curve warning signs are warranted for a portion of the study segment of Dudley Road. Please refer to the signing plan for recommended signs and placement.

Recommended Safety Countermeasures for the Study Areas

FoRRRwD Program Eligible Recommendations

All following materials will be provided by MassDOT for the Town to install/maintain.

1. Install warning signs as depicted on the signing plan. (**Locus Map Point S3**).
2. Install intersection warning signs (W2-2) on Barre Road 125 feet upstream of the Cook Road intersection, both directions (**Locus Map Point S6**).

3. Replace equestrian crossing signs and add a downward arrow sign (W11-7 & W16-7P) at the Ware River Rail Trail for both the northbound and southbound directions. Also, install equestrian crossing ahead sign assembly (W11-7 & W16-9P) 125 feet ahead of the Ware River Rail Trail for both the northbound and southbound directions (***Locus Map Point S2***).
4. Replace the “School Bus Stop Ahead” (S3-1) on Dudley Road. (***Locus Map Point S1***).
5. Install stop sign (R1-1) at Chrusciel Drive (***Locus Map Point S4***).
6. Install intersection warning signs (W2-2) on Dudley Road 125 feet upstream of the Barre Road intersection, both directions (***Locus Map Point S5***).
7. Install type 3 object markers (OM3-R) to delineate roadside hazards. Types of hazards could include underpass piers, bridge abutments, handrails, ends of traffic barriers, utility poles, and culvert headwalls. In other cases, there might not be a physical object involved, but other roadside conditions exist, such as narrow shoulders, drop-offs, gores, small islands, and abrupt changes in the roadway alignment. Fourteen (14) object markers have been provided for installation at the Town’s discretion either within or outside of the study segments.
8. Install roadside delineators consistent with the guidance provided in the Appendix. Seventy (70) delineators have been included in this package for installation within the study area. Surplus delineators may be used outside of the study area at the town’s discretion (***Locus Map Points S3, S7, and S8***).
9. Utilize the speed feedback sign/trailer within the study area consistent with the stipulations outlined in the MOU (to be coordinated with the Town and executed).

Municipal Non-Program Eligible Recommendations

These general recommendations are intended for the Town to consider when planning Town projects and Town safety initiatives.

1. Continue maintaining a consistent roadside clear zone approximately 10 feet wide. If the full width is not feasible, a lesser but consistent clear zone is worthwhile.
2. Consider coordinating with residents and businesses that encroach or park in the clear zone to find a resolution that better maintains the clear zone from hazards.
3. Recommend removing advisory speed plaques on Barre Road. If an SSR is desired for establishing an enforceable posted speed limit, consider conducting a speed study with MassDOT to determine and establish an appropriate SSR.
4. Consider removing “Do not Pass” (R4-1) and “No Passing Zone” W14-3 signs on Barre Road.
5. Consider coordinating with residents with poor driveway sight distance to develop potential improvements.
6. Consider raising catch basin grates on Barre Road during future resurfacing projects to correct pavement warping in the travel lanes.
7. Recommend replacing damaged guardrail.
8. Recommend installing energy-absorbing guardrail terminal units.
9. Consider upgrading existing guardrail with a system compliant with the Manual for Assessing Safety Hardware (MASH).
10. Consider investigating short guardrail runs to verify their need. Short guardrail runs that are considered essential should be extended if possible and improved with proper terminal units.
11. Raised pavement markers (RPMs) could be added for improved visibility of the pavement markings.
12. Consider adding centerline rumble strips where appropriate.

NEXT STEPS

To advance the FoRRRwD program, a memorandum of understanding (MOU) between the Town of Templeton and MassDOT will need to be executed. This MOU will establish the agreed-upon conditions in which the assets procured by MassDOT for the Town of Templeton will be installed. Upon executing this MOU,

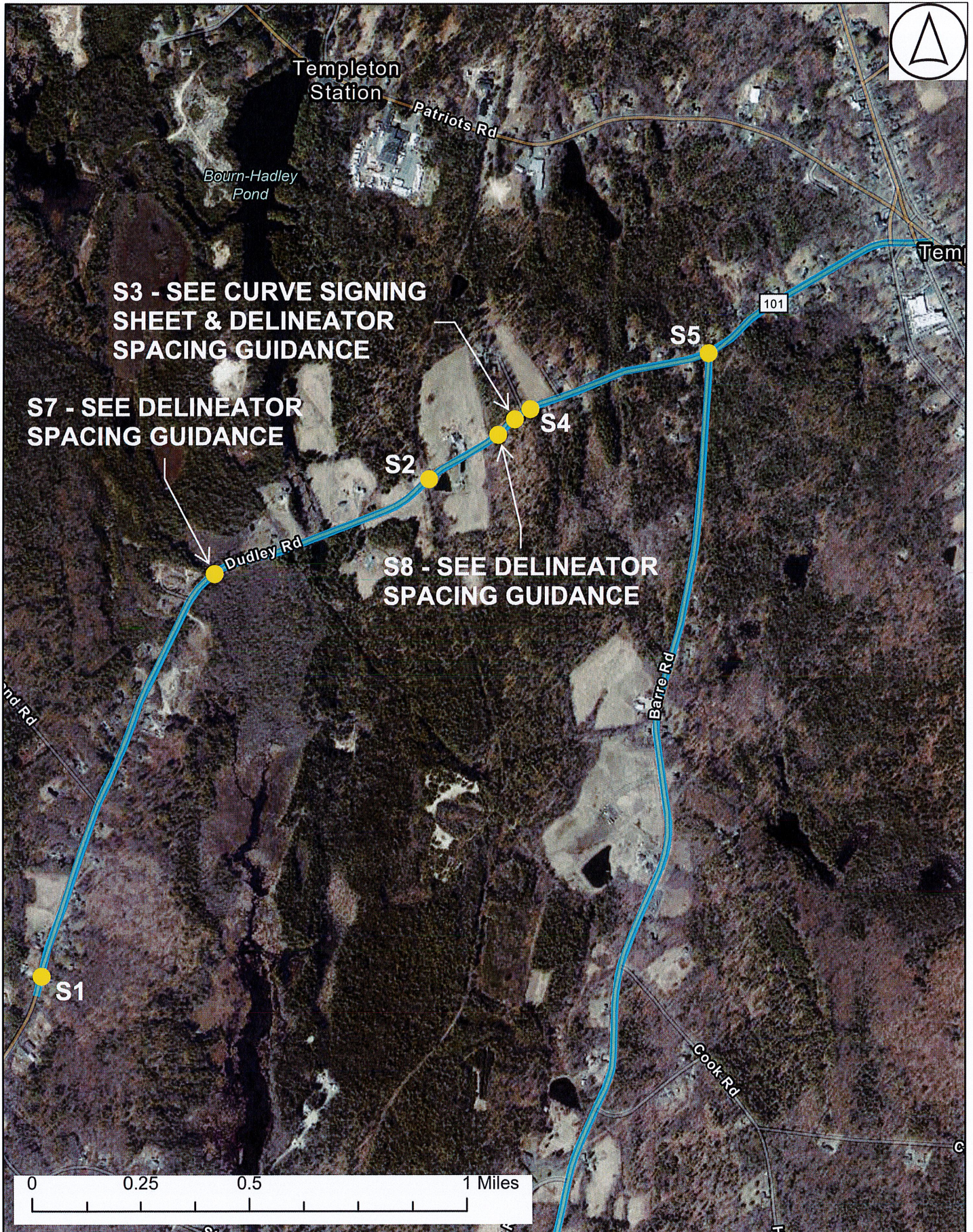
MassDOT will fabricate and deliver the proposed signs identified within this memorandum, if applicable (see the **Appendix** for the list of proposed signs), and the speed feedback sign/trailer for the Town's use.

The safety recommendations made in this memorandum are intended to be high-level and used for informational purposes only for the Town to consider implementing independently. While these recommendations were established based on the conditions observed within the specific study area, the Town is encouraged to consider these countermeasures for roadways outside the study area to improve overall safety.

APPENDIX

- *Locus Maps*
- *Signing Plan*
- *Sign Summary*
- *Sign Installation Details*
- *Delineator Installation Guidance*
- *Special Speed Regulation*
- *Common Safety Hazards and Countermeasures*

LOCUS MAPS



Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

SR101 NB



REFER TO PAGES 6 & 7 OF MEMORANDUM FOR LOCUS MAP POINT SIGN INFORMATION

TEMPLETON

BARRE ROAD



Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA

N3526 NB



REFER TO PAGES 6 & 7 OF MEMORANDUM
FOR LOCUS MAP POINT SIGN INFORMATION

SIGNING PLAN



	Statutory Speed Limit	Advisory Speed Limit
Speed (mph)	40	35
Eastbound Ball Bank Indicator Reading	14	11
Westbound Ball Bank Indicator Reading	15	10

Note: Values in **red** mean that the ball bank indicator reading has exceeded the maximum acceptable value established in the MUTCD.



PROP. W1-6L AND W1-6R
AT APEX OF CURVE









INSTALL 20 DELINEAT
PER GUIDANCE. SEE






SIGN SUMMARY

NOTES:

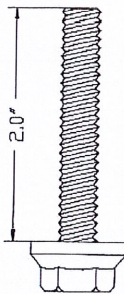
1. ALL WARNING, REGULATORY AND ROUTE MARKERS SHALL BE FABRICATED WITH HIGH INTENSITY ENCAPSULATED LENS REFLECTIVE SHEETING (SEE SECTION M9.30.0) TYPE III OR IV.
2. ALL P5 POSTS SHALL BE #4 GALVANIZED U-CHANNEL.
3. 70 REFLECTORIZED FLEXIBLE DELINEATOR POST (WHITE) ARE INCLUDED FOR INSTALLATION PER THE GUIDANCE OUTLINED IN THE SIGN INSTALLATION DETAILS WITHIN THE APPENDIX.

LOCUS MAP POINT	ROADWAY SEGMENT	IDENTIFICATION NUMBER	SIZE OF SIGN		TEXT	TEXT DIMENSIONS (INCHES)			NUMBER OF SIGNS REQUIRED	COLOR			POST SIZE AND NUMBER REQUIRED	UNIT AREA IN SQUARE FEET	AREA IN SQUARE FEET
			WIDTH	HEIGHT		LETTER HEIGHT	VERTICAL SPACING	BACK-GROUND		LEGEND	BORDER				
S4	SR101 NB	R1-1	30"	30"		MUTCD STANDARD			1	RED	WHITE	WHITE	P5 (1 REQ'D)	6.25	6.25
S3	SR101 NB	W1-6L	48"	24"		MUTCD STANDARD			1	YELLOW	BLACK	BLACK	P5 (2 REQ'D)	8.00	8.00
S3	SR101 NB	W1-6R	48"	24"		MUTCD STANDARD			1	YELLOW	BLACK	BLACK	P5 (2 REQ'D)	8.00	8.00
S3	SR101 NB	W1-10L	36"	36"		MUTCD STANDARD			1	YELLOW	BLACK	BLACK	P5 (2 REQ'D)	9.00	9.00
S3	SR101 NB	W1-10R	36"	36"		MUTCD STANDARD			1	YELLOW	BLACK	BLACK	P5 (2 REQ'D)	9.00	9.00
S5 S6	SR101 NB N3526 NB	W2-2	30"	30"		MUTCD STANDARD			4	YELLOW	BLACK	BLACK	P5 (4 REQ'D)	25.00	25.00
S2	SR101 NB	W11-7	30"	30"		MUTCD STANDARD			4	YELLOW	BLACK	BLACK	P5 (4 REQ'D)	25.00	25.00
S3	SR101 NB	W13-1P(35)	18"	18"		MUTCD STANDARD			2	YELLOW	BLACK	BLACK	1 MNT w/ W1-10L;	2.25	4.50

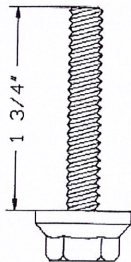
LOCUS MAP POINT	ROADWAY SEGMENT	IDENTIFICATION NUMBER	SIZE OF SIGN		TEXT	TEXT DIMENSIONS (INCHES)		NUMBER OF SIGNS REQUIRED	COLOR			POST SIZE AND NUMBER REQUIRED	UNIT AREA IN SQUARE FEET	AREA IN SQUARE FEET
			WIDTH	HEIGHT		LETTER HEIGHT	VERTICAL SPACING		BACK-GROUND	LEGEND	BORDER			
S2	SR101 NB	W16-9P	24"	12"		MUTCD STANDARD		2	YELLOW	BLACK	BLACK	2 MNT w/ W11-7	2.00	4.00
		OM3-R	12"	36"		MUTCD STANDARD		14	YELLOW	BLACK	--	P5 (14 REQ'D)	3.00	42.00
S1	SR101 NB	S3-1	36"	36"		MUTCD STANDARD		1	YELLOW	BLACK	BLACK	P5 (1 REQ'D)	9.00	9.00
TOTAL =											32 REQ'D	--	153.75	

SIGN INSTALLATION DETAILS

HEX HEAD-INTEGRAL FLANGE BOLT, NUT AND L



5/16"-18 UNC-BD



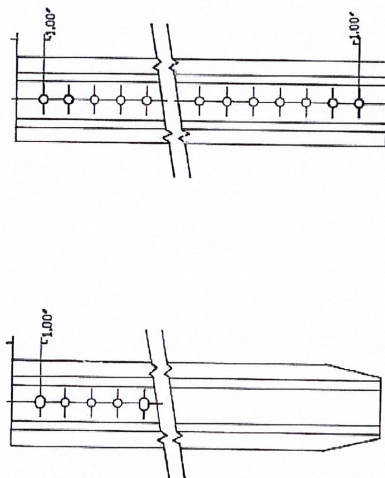
5/16"-18 UNC-BC

5/16"-18 UNC x 2.0" Long (For 4.0 lb. posts) c
 18 UNC x 1 3/4" (For 2.0, 2.25, 2.5 & 3.0 lb. Post
 Bolt per ASTM A354, Grade BD or Grade BC
 Nut per ASTM A563, Grade DH
 Lockwasher is heavy duty external toothed,
 Finish-Cadmium plated per ASTM A165-80, Type
 using clear chromate

SIGN SIZE	CHANNEL POST POST-WITH STRAP (EZE-ERECT)
5 S.F. AND UNDER	1-2 LB./FT.
OVER 5 S.F. UP TO 10 S.F.	1-2.25 LB./FT.
* OVER 10 S.F. UP TO 20 S.F.	2-2.25 LB./FT.

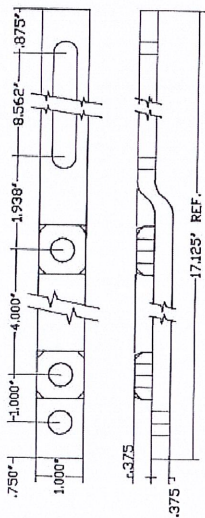
* NOTE: Signs with a width of 4' and ove
 shall require 2 posts.

GALVANIZING FINISH
 Galvanizing Shall Conform with ASTM Specification;
 It Shall Be Galvanized After All Fabrication a
 Has Been Completed.

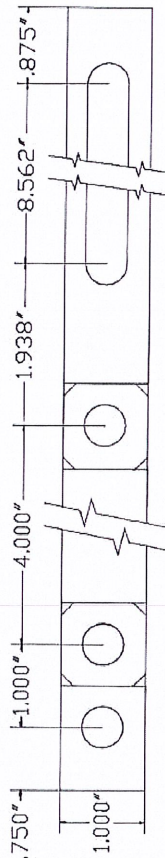


EZE-ERECT SIGN POST
 3/8" Dia. Holes on 1.00" Centers
 Punches Full Length Available
 in 2.0, 2.25, 2.5, 3.0 & 4.0 lb/ft
 Length - 60", 70", 80", 90",
 100", 110", and 120"

EZE-ERECT BASE POST
 3/8" Dia. Holes on 1.00" Center, Except
 1.00" Dia. Holes on 1.00" x 1/2" slots
 Punches Full Length Available
 in 2.5, 3.0 & 4.0 lb/ft
 Length - 36", and 40"

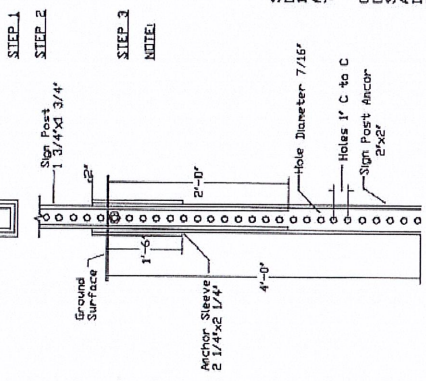


RETAINER-SPACER STRAP
 For All Weights of Sign Posts
 Material - Mild Steel
 Finish - Hot Dip Galvanize Per ASTM A-123



GROUND INSTALLATION METHOD OF INSTALLATION

EZE-ERECT SIGN POST INSTALLATION



P-5 TELESCOPIC POST

- STEP 1** Drive Sign Post Anchor To Within 3 Or 4" Of Surface.
- STEP 2** Pre-cut Anchor Sleeve So That The Holes Will Match And Still Be Flush With Top Of Sign Post Anchor. Drive Anchor Sleeve Until Holes Match As Noted Above. Then Drive Both The Sign Post Anchor And Anchor Sleeve Until One Hole Is Exposed Above Ground For Bolt Connection.
- STEP 3** Insert Sign Post And Bolt In Place.
- NOTE:** Driving Caps Must Be Used To Drive Posts. Retain 4"-0" Depth To Reach Theoretical Frost Line.

GENERAL NOTES

BREAKAWAY SIGN SUPPORTS SHALL BE FABRICATED FROM STEEL AND SHALL CONFORM TO THE BREAKAWAY DESIGN SHOWN ON THIS SHEET OR "GROUND MOUNTED SIGN SUPPORTS BREAKAWAY DESIGN FOR SIGNS WITH AREA 20 SQ. FT. AND BELOW" AND THE AREA OF "PUBLIC WORKS" STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES.

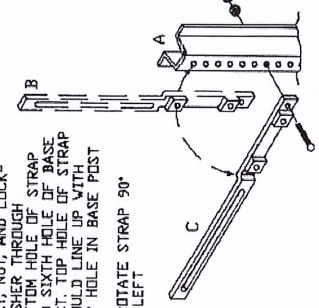
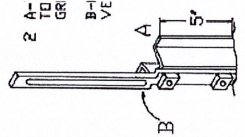
THE STEEL POSTS SHALL CONFORM TO ASTM-A366. THE CROSS SECTION SHALL BE SQUARE TUBE FORMED OF 12 GAUGE (0.080") U.S.S. GALVANIZED STEEL SHEETS WHICH HAVE BEEN ZINC COATED (ZP) CONFORMING TO ASTM-A653. CAREFULLY ROLLED TO SIZE AND WELDED DIRECTLY IN THE CORNER BY HIGH FREQUENCY RESISTANCE WELDING OR EQUAL AND EXTERNALLY SCARFED TO AGREE WITH CORNER RADIUS PLUS DR MINUS 1/64".

ALL BOLTS SHALL CONFORM TO ASTM-A307, CLASS A. ALL BOLTS, NUTS, AND WASHERS SHALL BE GALVANIZED AS PER ASTM-A153.

BOLTS: 5/16"-18 UNC x 2", GRPD, FDR 4.0 LB POSTS
5/16"-18 UNC x 1 3/4", GRBC, FDR 2.0, 2.25, 2.5 & 3.0
DO NOT USE 5/16" GRBC BOLTS ON 4.0 LB POSTS

1 A-DRIVE BASE POST TO WITHIN 12 IN. OF GROUND LEVEL

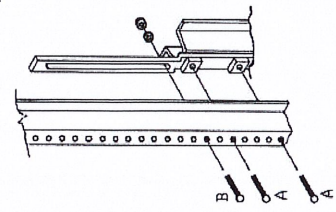
- B-ATTACH RETAINER-SPACER STRAP WITH ONE END NUT, AND LOCK-WASHER THROUGH STRAP BOTTOM HOLE OF BASE POST. TOP HOLE OF STRAP SHOULD LINE UP WITH TOP HOLE IN BASE POST
- C-ROTATE STRAP 90° TO LEFT



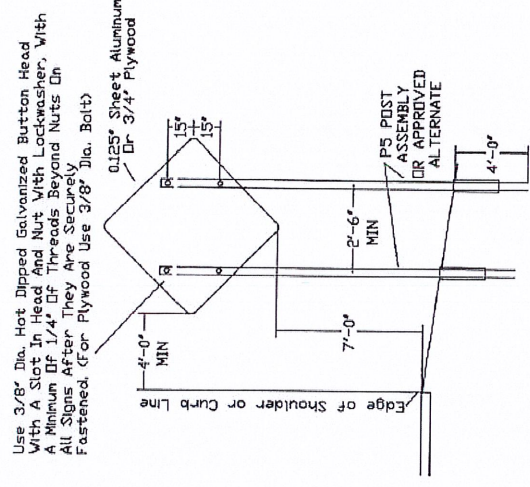
Notwithstanding reference availability of 3 and 4 lb posts, the sign size vs. table on page 50 shall apply.

DIRECT

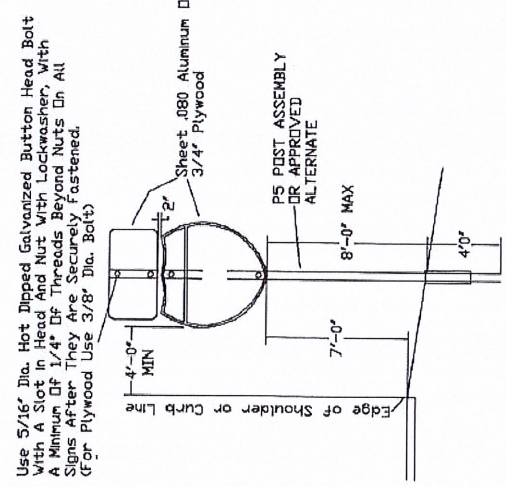
- 3 A-ATTACH SIGN POST WITH TWO BOLTS, NUTS, AND LOCKWASHERS IN BOTTOM AND FIFTH HOLES. THESE CORRESPOND WITH SMALL HOLES IN STRAP
- B-INSERT ONE BOLT THROUGH SIGN POST AND BOTTOM LOCKWASHER IN STRAP. ALL NUTS, NUTS, AND LOCKWASHERS SHOULD BE COMPLETELY TIGHTENING ASSEMBLY.



TYPICAL ENI (Finished As



TYPICAL INSTALLATION FOR SIGNS WITH AREA OVER 10 SQ. FT. (IP TO AN)



TYPICAL INSTALLATION FOR SIGNS WITH AREA UP TO AND INCLUDING 10 SQ. FT. SIGNS WITH A WIDTH OF 4' AND OVER

DELINEATOR INSTALLATION GUIDANCE

ROADSIDE DELINEATOR INSTALLATION GUIDANCE

Notes:

- Delineators shall be placed at a constant distance from the roadway edge, except for when an obstruction exists near the pavement edge.
- Delineators shall be placed 2 to 8 feet outside of the pavement edge.
- Delineators shall be placed immediately behind guardrail in locations where guardrail exists.

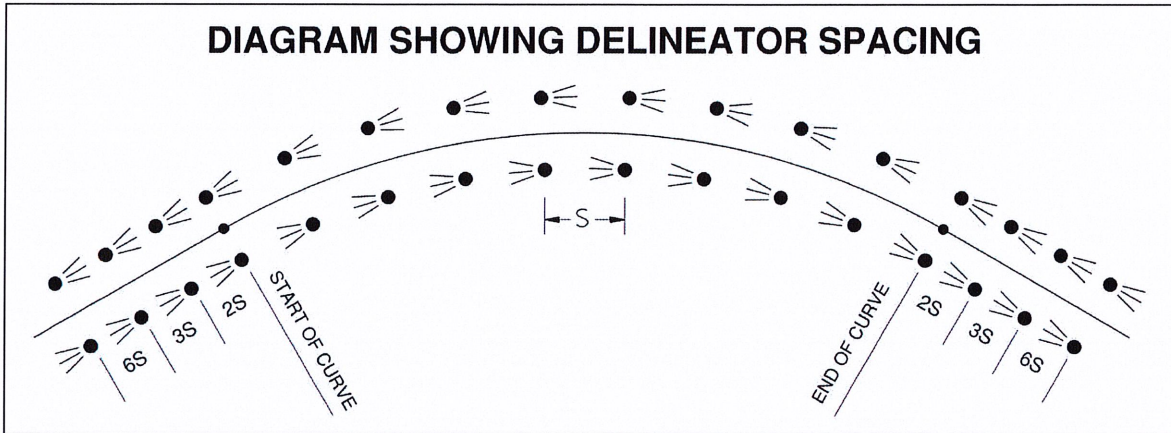


Table 3F-1. Approximate Spacing for Delineators on Horizontal Curves

Radius (R) of Curve	Approximate Spacing (S) on Curve
50 feet	20 feet
115 feet	25 feet
180 feet	35 feet
250 feet	40 feet
300 feet	50 feet
400 feet	55 feet
500 feet	65 feet
600 feet	70 feet
700 feet	75 feet
800 feet	80 feet
900 feet	85 feet
1,000 feet	90 feet

- Notes:
1. Spacing for specific radii may be interpolated from table.
 2. The minimum spacing should be 20 feet.
 3. The spacing on curves should not exceed 300 feet.
 4. In advance of or beyond a curve, and proceeding away from the end of the curve, the spacing of the first delineator is 2S, the second 3S, and the third 6S, but not to exceed 300 feet.
 5. S refers to the delineator spacing for specific radii computed from the formula $S=3\sqrt{R-50}$.
 6. The distances for S shown in the table above were rounded to the nearest 5 feet.

Templeton Delineators

Locus Map Point	Approximate Curve Radius (ft)	Approximate Curve Length (ft)	S (Delineator Spacing) (ft)	Delineator Quantity
S3	450	220	60	20
S7	800	735	80	32
S8	500	165	65	18
Total				70

SPECIAL SPEED REGULATION

SEP 27 1983

Mr. Sullivan

Highway Location: TEMPLETON
 Authority In Control: TOWN OF TEMPLETON
 Name of Highway(s): ROUTE 101

In accordance with the provisions of Chapter 90, Section 18, of the General Laws (Ter. Ed.) as amended, the following Special Speed Regulation is hereby Adopted

by the Board of Selectmen
 of the Town of Templeton

That the following speed limits are established at which motor vehicles may be operated in the areas described:

ROUTE 101 - EASTBOUND

Beginning at the Phillipston Town Line thence easterly on Route 101

1.76 miles at 40 miles per hour

0.42 miles at 30 miles per hour ending at Route 2A.

And beginning again 150 feet east of Pleasant Street thence easterly on Rte 101

1.73 miles at 45 miles per hour

0.25 miles at 35 miles per hour ending at the Gardner City Line.

The total distance being 3.46 miles.

ROUTE 101 - WESTBOUND

Beginning at the Gardner City Line thence westerly on Route 101.

0.25 miles at 35 miles per hour

1.03 miles at 45 miles per hour

0.11 miles at 30 miles per hour ending at North Main Street.

And beginning again 150 feet west of Route 2A

0.39 miles at 30 miles per hour

1.76 miles at 40 miles per hour ending at the Phillipston Town Line.

The total distance being 3.54 miles.

Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate in any sense Chapter 90, Section 14, of the General Laws (Ter. Ed).

Date of Passage

Sept 27 1983
Robert J. [Signature]

Board of Selectmen

Attest Anna M. Richard

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC WORKS

SPECIAL SPEED REGULATION NO. 7191

The Department of Public Works and the Registrar of Motor Vehicles acting jointly do hereby certify that this regulation is consistent with public interests.

Standard signs must be erected at the beginning of each zone.

DATE: **SEP 27 1983**

FOR THE DEPARTMENT OF PUBLIC WORKS

BY: [Signature]
Traffic Engineer

[Signature]
Chief Deputy Registrar

COMMON SAFETY HAZARDS AND COUNTERMEASURES

COMMON SAFETY HAZARDS AND COUNTERMEASURES

The objectives of the FoRRRwD initiative are to keep vehicles in their lanes, to reduce the potential for crashes if they leave their lane, and to minimize crash severity. The Town is encouraged to reference information provided on the FHWA's FoRRRwD webpage (<https://safety.fhwa.dot.gov/FoRRRwD/>), which is the authoritative resource and provides a wealth of practical information on roadway departure hazards and mitigation.

The following section describes common road hazards that can increase the likelihood and severity of roadway departure crashes and discusses countermeasures to improve safety. These recommendations are intended for the Town to consider during routine maintenance operations or when planning future Town projects, and are applicable not only to the study segment(s) but throughout the community's entire road system.

Roadway Hazards

- **Incomplete Center Line Markings** – Center lines delineate the center of the road, allowing drivers to properly position themselves in their lane, provide a preview of alignment changes, and have been proven to reduce curve, run-off-road, head-on, and nighttime crashes. Center line markings should be double yellow (to comply with MUTCD standards) and should be retroreflective for nighttime visibility. Because the brightness and retroreflectivity of the markings gradually fade, routine reapplication of pavement markings is recommended. Centerline markings can be supplemented with recessed wet-reflective materials or recessed pavement markers (RPMs) to increase their visibility in darkness or inclement weather.
- **Missing Edge Line Markings** – Edge lines delineate the edge of the lane, provide a preview of alignment changes, and have been proven to reduce curve, run-off-road, and nighttime crashes. Markings should be retroreflective for nighttime visibility. The effectiveness of the edge lines can be increased by widening the lines from the standard four inches to six or eight inches. RPMs or recessed wet reflective markings can enhance the effectiveness of the markings and increase their visibility in darkness or inclement weather.
- **Cross-centerline crashes** – Higher-speed (40 mph and above) undivided rural roadways are at elevated risk of cross-centerline crashes. Rumble strips are a low-cost proven safety countermeasure intended to keep drivers within their lane. Rumble strips installed along the center and sometimes on the shoulder of roadways generate noise and vibration when driven upon to alert the driver that they are drifting from their lane. MassDOT uses a 'sinusoidal' rumble strip design (also known as 'mumble strips') that reduces exterior noise, and recommends their installation on undivided highways with a speed limit of 40 mph or above.

Inadequate Signing

- **Lack of Curve Warnings** – Curve warning signs, including curve signs, chevrons, and advisory speed limits, alert drivers when the safe travel speed of a curve is lower than the posted speed limit.
- **Lack of Delineation** – Post-mounted delineators are retroreflective devices installed along the side of the road in a regular interval to indicate the edge of the road and communicate the roadway alignment to the driver. Delineators have been proven to reduce curve, roadway departure, nighttime, and wet or winter weather crashes. Installing delineators in combination with center line and edge line pavement markings has been shown to provide increased safety.
- **Non-compliant Signs:** Signs that do not conform to the Manual on Uniform Traffic Control Devices (MUTCD), which is the national standard for signs, pavement markings, and signals on all public roads, can present an unexpected or confusing message to drivers. All communities are strongly

encouraged to follow the guidance of the MUTCD to ensure consistency in the selection and placement of all traffic control devices. The MUTCD is available online as an electronic/downloadable document.

Roadside Hazards

- **Fixed Objects** – Establishing and maintaining a consistent clear zone approximately 10 feet wide adjacent to the roadway through routine roadside maintenance provides an unobstructed, traversable area where an errant driver who leaves the pavement can safely stop or return to the road without crashing. Fixed objects located close to the edge of the traveled way, particularly on the outside of horizontal curves where roadway departures are more likely, or where risk factors such as high travel speeds and heavy traffic volume are present, pose an increased risk. Fixed objects that can't be removed from the roadside can be made safer by making the object either breakaway or traversable, or by delineating the object with a reflector or object marker. Wherever a wide roadside clear zone is not feasible due to the nature of the road (e.g., woods, stone walls) or constraints such as a narrow right of way, establishing and maintaining a narrower, but relatively consistent, clear zone free of hazards is a worthwhile objective. Common clear zone intrusions include:
 - Utility poles – On roadways with narrow rights of way it is usually infeasible to remove utility poles from the clear zone. Poles should be located as far as feasible from the edge of the road, and those nearest the road can be delineated with reflective panels.
 - Trees – Individual or small groups of trees that stand close to the roadside and thus intrude into the road's clear zone should be considered for removal. MassDOT recommends consulting with your local conservation commission or agent to ensure that all necessary permits are obtained prior to the commencement of work. Per 301 CMR 11.03(6)(b)(2), removal of larger trees may require review under the Massachusetts Environmental Policy Act.
 - Slab-top catch basins – Catch basins with concrete slab tops are usually not traversable and thus create a hazard to errant vehicles. The catch basin covers should be replaced with a traversable design.
 - Boulders or ledge – Boulders that have fallen into the roadside ditch or ledge outcrops protruding into the clear zone present a hazard to errant vehicles and should be removed.
 - Concrete delineator posts – These posts pose a hazard, especially to motorcyclists, and should be replaced with less harmful plastic or steel alternatives.
- **Deficient Guardrail** - A properly designed guardrail installation will shield a roadside hazard that is not possible to eliminate or make traversable and reduce the severity of a roadside crash, but deficient or outdated guardrail can provide insufficient shielding of hazards or even create a hazard. Guardrail standards continue to evolve as more is learned about the performance of guardrail details, and as the characteristics of the vehicle fleet continually change. All new guardrail systems are recommended to comply with the standards of the Manual for Assessing Safety Hardware (MASH). Common guardrail conditions that should be investigated for improvement include the following:
 1. Old cable guardrail systems in disrepair – Old guardrail in poor condition is very common on rural roadways. For those locations where guardrail is necessary, the non-functional cable guardrail should be replaced with a modern guardrail system. For those locations where the non-functional guardrail is judged to not be essential, the guardrail should be removed as it creates a roadside hazard, particularly to errant motorcycles.
 2. Beam guardrail details:
 - a. Height: The recommended height of beam guardrail has increased over time as the average size of vehicles in the fleet has grown. Guardrail that is lower than MASH standards should be considered for replacement.
 - b. Terminal units: Guardrail terminals pose a serious risk to errant vehicles. Blunt or flared guardrail ends can pierce an impacting vehicle and turned down ends can cause

a vehicle to overturn. The recommended practice is to use energy-absorbing guardrail terminal units that conform to MASH standards wherever possible.

- c. Short guardrail runs: A very short guardrail installation can pose more of a roadside hazard than a safety benefit. For roadside hazards where protection is essential, the guardrail should be extended to adequately shield the hazard and proper terminal units should be provided.
- d. Bridges: Highway guardrail that abuts a bridge must be rigidly connected to the bridge endpost or bridge guardrail system. Any guardrail connection that allows the highway guardrail to deflect upon impact can result in an errant vehicle striking the blunt end of the bridge.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is made and entered into as of this ____ day of _____, 20__ by and between the Massachusetts Department of Transportation, having offices at 10 Park Plaza, Boston, Massachusetts 02116 (“**MassDOT**”) and the **CITY/TOWN** of _____, a municipal corporation within the Commonwealth of Massachusetts, having offices at _____ (“**Municipality**”). Municipality and MassDOT may hereafter sometimes be collectively referred to as the “Parties” and individually as the “Party.”

WHEREAS, MassDOT has developed a program by which it provides municipalities with materials to install in rural municipally owned roadways as a tool to reduce run-of-the-road crashes to at high-risk locations in Districts 1 and 2 (“**FoRRRwD Program**”); and

WHEREAS, MassDOT, as part of its FoRRRwD Program, desires to provide Municipality with the materials described in Exhibit A (“**Materials**”) for installation in one or more municipally owned rural roadway(s); and

WHEREAS, the agreed upon location for the installation of each of the Materials is described in Exhibit B (“**Locations**”); and

WHEREAS, Municipality desires to participate in the FoRRRwD Program and has agreed to install the Materials at the Locations as described in Exhibit A and Exhibit B; and

WHEREAS, MassDOT and Municipality seek to confirm their respective rights and obligations in connection with the FoRRRwD Program as set forth in this MOU.

NOW, THEREFORE, in consideration of the premises herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Materials.** MassDOT will provide the Materials to Municipality. MassDOT will fund the entire cost of the Materials (Exhibit A), including the cost of delivery to Municipality. Title to the Materials will pass to Municipality upon delivery.

It is understood and agreed that MassDOT’s procurement of the Materials is contingent upon availability and continued appropriation of federal funds, and if for any reason whatsoever, such funds are terminated or reduced or otherwise become unavailable, MassDOT may terminate this MOU in whole or in part immediately.

2. **Installation.** Municipality shall provide by its own employees, contractors, and/or

subcontractors all necessary labor and other services to install the Materials provided by MassDOT at the agreed upon Locations as described in Exhibit A and Exhibit B (“**Project**”). The Project shall be performed at its Municipality’s sole expense and shall be completed no later than three (3) months after the receipt of the Materials by Municipality. Should the Municipality fail to complete the Project within the time specified herein, Municipality shall promptly return the Materials to MassDOT and shall deliver to the materials to the location designated by MassDOT at its sole expense.

Municipality shall comply and require its employees, contractors, and subcontractors to comply all federal, state and local laws, rules, and regulations applicable to this Project. **Municipality agrees and acknowledges that the Materials must be installed within the public layout on a municipally owned roadway. Prior to installing the Materials, Municipality shall obtain any and all applicable permits, approvals, including local approvals, and/or clearances required by local and state agencies, commissions, or bodies necessary for the completion of the Project.**

Municipality is solely responsible for evaluating the specific site constraints for each Location and providing all necessary traffic control devices and/or police details necessary to safely complete the Project. Traffic control plans, signs, devices, and police details shall conform to the Official Standard of the Massachusetts Department of Transportation, Highway Division.

Upon the completion of the Project, Municipality shall provide MassDOT with photographic documentation of the installed Materials, along with documentation evidencing the date of installation.

3. **Future Maintenance.** Municipality shall, at its sole expense, be responsible for the maintenance and upkeep of the Materials used for the Project. MassDOT shall not be responsible for the replacement of the Materials at the end of their useful life. Notwithstanding anything contained herein to the contrary, this Section 4 shall survive any expiration or termination of this MOU.
4. **Term.** This MOU shall be effective as of the date of full execution by Municipality and MassDOT and, unless terminated earlier as provided herein or otherwise extended as provided herein, shall expire one year from the date of execution of the MOU. (“**Expiration Date**”).

Municipality may extend this MOU beyond the Expiration Date. Any request for an extension must be made in writing to MassDOT as soon as practicably possible, but not later than sixty (60) days prior to the MOU’s Expiration Date. Municipality’s request shall include a justification for the requested extension, the requested new expiration date,

and any other information deemed necessary by MassDOT. MassDOT, in its sole discretion, may agree and grant said request for an extension of time if it finds sufficient justification has been provided by Municipality.

5. **Termination.** This MOU may be terminated by mutual agreement of the Parties, upon such terms and conditions as the Parties may mutually agree upon. Such termination shall be effective in accordance with a written agreement by the Parties. Termination under this section shall not constitute a waiver of the rights of either Party to damages or other remedies related to this MOU, except to the extent that the mutual agreement terminating this MOU so specifies.

MassDOT may, by written notice to the Municipality, also terminate this MOU if the Municipality neglects or fails to comply with any provision of this MOU in accordance with its terms or within the time specified for performance herein, and Municipality fails to cure any such failure within thirty (30) calendar days after receipt of notice specifying such failure. In the event this MOU is terminated pursuant to this provision, MassDOT shall not be liable to the Municipality for any costs incurred or burdens assumed upon or subsequent to, and associated with, such termination.

6. **Compliance with Laws.** Municipality, in meeting its obligations hereunder, shall comply with all applicable federal, state, county, municipal and other governmental statutes, laws, rules, orders, regulations and ordinances.
7. **Cooperation - Further Actions.** The Parties agree to cooperate and collaborate in good faith on all aspects of this MOU. Each of the Parties agrees that it shall hereafter execute and deliver such further instruments and do such further acts and things as may be required or useful to carry out the intent and purpose of this MOU and as are consistent with the terms hereof.
8. **Indemnification.** To the extent permitted by the laws of the Commonwealth, Municipality shall indemnify, defend (at Municipality's sole expense and with counsel reasonably acceptable to MassDOT), and hold harmless MassDOT and all of MassDOT's officers, agents, and employees, from and against any and all suits, claims, proceedings, liabilities, losses damages, penalties, charges and expenses (including attorneys' fees and experts' fees) of every name and nature, based on or arising out of any actual or alleged loss or injury (including death) to persons or damage to real or tangible property that are caused or alleged to be caused, in whole or in part, by, or to arise out of the acts or omissions of, Municipality, or its employees, contractors, subcontractors, or agents, in its performance of the obligations set forth herein. This covenant shall survive the expiration of this MOU.
9. **Limitation on Damages.** Notwithstanding anything to the contrary contained in this MOU, in no event shall either Party be liable to the other for indirect, special, consequential or punitive damages of any nature or for any reason whatsoever.

10. **Consent.** Where, pursuant to this MOU, the consent or approval of one Party shall be required, requested or appropriate, such Party agrees that its consent or approval shall not be unreasonably withheld, delayed or conditioned except as expressly provided otherwise in this MOU.

11. **Successors and Assigns.** This MOU shall be binding upon and inure to the benefit of the Parties hereto and their permitted successors and assigns. This MOU may not be assigned without the prior written consent of MassDOT.

12. **Notice.** Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person, (b) by certified or registered mail, postage prepaid, return receipt requested, or (c) by a commercial overnight courier that guarantees next day delivery and provides a receipt. Such notices shall be addressed as follows:

If to MassDOT: Massachusetts Department of Transportation
Highway Division of Traffic & Safety Engineering
10 Park Plaza
Boston, MA 02116
Attention: Dakota DelSignore

If to Municipality: _____

Attention: _____

or to such other address as either Party may from time to time specify in writing to the other Party. Any notice shall be effective only upon delivery.

13. **Authority.** The individuals executing this MOU represent that they are empowered and duly authorized to so execute this MOU on behalf of the Parties they represent.

14. **Miscellaneous.** This MOU represents the entire agreement between the Parties with respect to the subject matter hereof, superseding any prior oral or written agreements or understandings regarding the same, and any modification amendment or change to the terms and conditions hereof shall be binding only when expressed in writing and signed by both Parties hereto. This MOU may be signed in multiple counterparts each of which shall be deemed an original, but

all of which when taken together shall constitute one and the same instrument. This MOU shall be governed by and interpreted in accordance with the laws of the Commonwealth of Massachusetts, without regard to its choice of law rules. If any provision or condition of this MOU shall be deemed invalid or unenforceable, the remaining provisions and conditions shall remain in full force and effect and shall be valid and enforceable to the fullest extent permitted by law.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK
SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, Municipality and MassDOT have caused this MOU to be executed by their duly authorized officers or representatives as of the date first above written.

MASSACHUSETTS DEPARTMENT OF
TRANSPORTATION

By: _____
Name:
Title:
Date:

MUNICIPALITY

By: _____
Name:
Title:
Date:

Community Development Fund 2022/2023
Application Cover Sheet

Individual who prepared Grant Application: Templeton*

Other Participating Communities:

Contact Person

Name Adam D. Lamontagne
Title Town Administrator
Address P.O. Box 620, 160 Patriots Road
East Templeton, MA 01438
Phone 978-894-2778
Email alamontagne@TempletonMA.gov

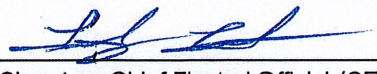
Proposed use of CDBG Funds

1. Property / Acquisition	\$0
2. Clearance / Demolition	\$0
3. Relocation (Permanent)	\$0
4. Housing Rehabilitation	\$0
5. Community Economic Development	\$0
6. Public Facilities / Infrastructure	\$1,291,425
7. Planning	\$0
8. Public Social Services	\$0
9. General Administration	\$58,575
Total CDBG Grant Request	\$1,350,000

Authorization

Timothy Toth
Name of Chief Elected Official
Select Board Chair

Title

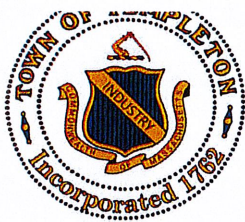


Signature Chief Elected Official (CEO)
27 Feb, 2023

Date

To the best of my knowledge, all information in this application is true and correct. I have read and agree to the following certifications. When applicable, the Chief Financial Officer has also read and agrees to the following certifications:

- Displacement of Non-CDBG Funds Certification
- Anti-displacement and Relocation Assistance Certification
- Chief Elected Official Certification
- Chief Financial Officer's Certification
- Program Income Certification
- Civil Rights Certification



TOWN OF TEMPLETON
Select Board & Town Administrator's Office
160 Patriots Road ~ P.O. Box 620
EAST TEMPLETON, MASSACHUSETTS 01438
TEL: (978) 894-2755

February 22, 2023

Jennifer Maddox, Undersecretary
Department of Housing and Community Development
100 Cambridge St., Suite 300
Boston, MA 02114

Dear Ms. Maddox,

The Templeton Select Board strongly supports the Town's 2022/23 Community Development Block Grant (CDBG) application. It is consistent with our long-term efforts to improve the infrastructure in Baldwinville, one of Templeton's four villages. The proposed School Street Neighborhood project also provides critical upgrades required to advance the Baldwinville Apartments as an affordable housing development.

IN-KIND CONTRIBUTIONS: This project requires the active involvement of the Town Administrator, Assistant Town Administrator, and Public Works Director. These individuals will provide in-kind support.

PLANS AND SPECIFICATIONS: The Town utilized its funds to engage Tighe & Bond to evaluate the existing infrastructure in the School Street Neighborhood, prepare plans, and complete all required permitting (5C). The plans are at 75% design (5E) and permitting will be complete by August 2023. The School Street Neighborhood project will be ready for bidding in January 2024, with completion projected for November 2024.

COORDINATION WITH TEMPLETON MUNICIPAL LIGHT & WATER PLANT (TMLWP): TMLWP has received bonding authority from Town Meeting to make major water improvements in Baldwinville, including the replacement of water mains on School and Maple Streets. School Street Neighborhood improvements will be bid with this project for cost efficiency and coordination of schedules to minimize neighborhood disruption. TMLWP has committed to purchasing materials for the Vernon Street water main upgrade, valued at \$68,000. They also contributed to the cost of project engineering.

PERMITS: Both Conservation Commission and MassDOT permits are required for the School Street Water Main project being carried out by TMLWP. Tighe & Bond has expanded that effort to include the School Street Neighborhood project. Permitting is scheduled to be completed by August 2023.

PROJECT SITE OWNERSHIP: The Town owns all easements on School, Cottage, and Vernon Streets necessary to undertake the proposed project. *(continued, page 2)*

MAINTENANCE COSTS COVERED BY THE TOWN'S ANNUAL BUDGET: Funding required for ongoing maintenance is covered by the DPW and TMLWP annual budgets.

The Templeton Select Board sincerely hopes that DHCD will provide funding necessary to implement this important project.

Sincerely,



Timothy Toth
Select Board Chair



86 Bridge Street, P.O. Box 20, Baldwinville, MA 01436-0020

TEL: 978-939-5323

FAX: 978-939-4309

John M. Driscoll, *General Manager*

WATER DIVISION

February 24, 2023

Jennifer Maddox, Undersecretary
Department of Housing and Community Development
100 Cambridge St., Suite 300
Boston, MA 02114

Dear Ms. Maddox,

The Templeton Municipal Light & Water Plant supports Templeton's CDBG application for Community Development Block Grant Funds for improvements to the School Street Neighborhood. The Light and Water Plant has been working with Tighe & Bond for several years to plan major system upgrades. They include the failing water main on Maple Street and replacement of the water main on School Street to support the development of the Baldwinville Apartments into affordable housing. Partnering with the Town to make the much needed drainage, sidewalk and roadway repairs on School and Cottage Streets while water main repairs are in process is cost effective and reduces neighborhood disruption.

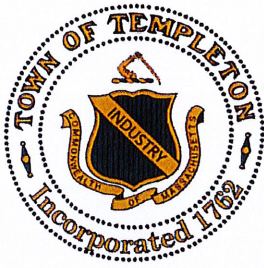
The Vernon Street water main is approximately 70 years old, asbestos lined, and undersized, with a history of breaks. It also does not extend for the full length of the street, with the last two houses provided water by 2-inch water services originating from the hydrant. This project will install a new 8" water main and services for all properties on the entire length of the street. The existing fire hydrant will be replaced to accommodate the larger main size and relocated to the new east end of the main. A second hydrant will be installed midway on the street, making it easier to flush the line to maintain water quality.

We have supported the School Neighborhood Improvements project by contributing \$27,000 to the cost of Tighe & Bond's design. We also have made a commitment to pay for all materials needed for Vernon Street water improvements, estimated to cost \$68,000. Because of supply chain delays, we plan to make this procurement in spring 2023 so materials are in hand for 2024 construction. Finally, we will jointly bid our water main upgrade with the CDBG funded project in early 2024. The School Street Neighborhood provides an opportunity for water improvements in Baldwinville that the Light and Water Plant could not fund from operating revenues. We hope you will look favorably on Templeton's request.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Driscoll".

John Driscoll
General Manager



TOWN OF TEMPLETON
TOWN ADMINISTRATOR & SELECT BOARD Office
160 Patriots Road, P.O. Box 620
EAST TEMPLETON, MASSACHUSETTS 01438
TEL: (978) 894-2755

February 28, 2023

Jennifer Maddox, Undersecretary
Department of Housing and Community Development
100 Cambridge St., Suite 300
Boston, MA 02114

Dear Ms. Maddox,

As Templeton's Town Administrator, I am writing in support of the Town's application for CDBG funds to make improvements to the School Street Neighborhood. These three streets need repairs to improve safety for their residents, the majority of whom qualify as low or moderate-income. This project is also part of Templeton's effort to support conversion of our vacant Baldwinville Elementary School to a 54-unit housing development, with 49 affordable units.

The Town supports the expansion of housing options for Templeton residents by transforming the empty school building into Baldwinville Apartments. Town Meeting has committed almost \$1.2 Million of Community Preservation Act funding to building renovations/construction and gave the Templeton Municipal Light & Water Plant bonding authority to fund the required upgrade of Maple & School Street's water system. However, we do not have the financial capacity to pay for roadway, sidewalk and drainage repairs needed to support the housing development.

This CDBG project continues coordination with our Municipal Light & Water Plant. The School Street Neighborhood improvements, partially funded by the Light & Water Plant, have been designed by Tighe & Bond, the same engineers who prepared the School Street water upgrade plan. The Light and Water Plant has also committed to procurement and payment for water related materials to be used for the new Vernon Street water main. We will realize cost efficiencies by jointly bidding the water main upgrade and School Street Neighborhood improvements.

I ask that you consider funding Templeton's request. It will help the Town improve the lives of its residents and create more affordable housing.

Sincerely,

Adam D. Lamontagne
Town Administrator



TEMPLETON HOUSING AUTHORITY

99 Bridge Street

Baldwinville, MA 01436

Phone 978-939-2374

February 27, 2023

Jennifer Maddox, Undersecretary
Department of Housing and Community Development
100 Cambridge St., Suite 300
Boston, MA 02114

Dear Ms. Maddox,

The Templeton Housing Authority manages the Tucker Building, a family and disabled public housing property 705-1 development bordering School Street in Baldwinville. I am writing to support the Town's grant application for funds to make improvements to that street.

Resident and visitors to the Tucker Building often take advantage of the parking area on the west side of School Street. The pavement is extremely pitted, sidewalk is treacherous, and crosswalk markings are worn. I support making the new roadway two-way, but retaining the parking spaces next to our building.

The Baldwinville Apartments development will bring much needed affordable housing to Templeton. The proposed School Street repairs are a critical component of making this plan a reality. I hope you will give it your full support.

Sincerely,

David P. Conner
Executive Director



831 BEACON STREET#164
NEWTON CENTER, MA 02459
617.513.6320

WWW.CAPSTONECOMMUNITIES.COM



DEVELOPMENT
499 ADAMS STREET, #527
MILTON, MA 02186
617.645-3534

WWW.MPZDEVELOPMENT.COM

February 21, 2023

Jennifer Maddox, Undersecretary
Department of Housing and Community Development
100 Cambridge Street, Suite 300
Boston, MA 02114

Re: Town of Templeton Application for CDGB Funding

Dear Undersecretary Maddox:

I am writing to highly support the Town of Templeton's request for CDBG funding for infrastructure improvements on School, Cottage and Vernon Streets. As you know, we recently applied for DHCD resources to redevelop the Baldwinville Elementary School into 54 units of family housing, including 49 units of affordable housing. The school fronts onto School Street and has a vehicular access off Cottage Street.

The Baldwinville School Apartments has been in predevelopment for over three years and has been a model Public-Private partnership. In March 2020 the Town of Templeton awarded MPZ the development rights to the site and in May 2021 Town Meeting approved \$1,174,000 in Community Preservation Committee funding for the project. In August 2022 the project received its Comprehensive Permit approval from the Templeton ZBA. The Project is shovel-ready pending receipt of DHCD funding.

All three streets in the CDBG application are in significant need of modernization and repair. The proposal to improve School Street will include changing it from one-way to its historic usage as a two-way street, drainage improvements, repaving, accessibility and other associated improvements. Due to the streets' degraded conditions, these improvements are crucial to support the school's redevelopment and overall accessibility.

My co-developer Mathieu P. Zahler and I highly encourage you to support the Town's CDBG application. Please contact me at (617) 513-6320 if you have any questions.

Sincerely,

Jason Korb
Managing member

Cc: Adam Lamontagne, Town Administrator