

TOWN OF TEMPLETON ANNUAL REPORT FISCAL YEAR 2019



WELCOME
BACK
STUDENTS
&
FAMILIES



COVER & PHOTO CREDIT

Cover photos and photos throughout the book courtesy of Department Heads and the following public Facebook Pages:

TCTV, Templeton Police Department, Templeton Fire Department, Boynton Public Library, Templeton Recreation Commission, Templeton Veterans, and Templeton Elementary School.

The long-time dream of the citizens of Templeton and its' villages of having a new school to replace the smaller old neighborhood schools was many years in the making. At long last, The new Templeton Elementary School was completed in 2019.



TOWN OF TEMPLETON

Incorporated 1762

Population as of January 2019 – 7,504

Registered Voters as of January 2019 – 5,143

Representative in Congress – Second District

Congressman, Jim McGovern

Worcester, MA

State Senate

Senator Anne Gobi

Spencer, MA

Executive Council – Governor's Council

MA Governor's councilor – 7th District

Jennie L. Caissie

Oxford, MA

Representative 2nd Franklin District

Susannah Whipps

Athol, MA

Town Counsel

Miyares & Harrington LLP

DEDICATION

The Annual Report for Fiscal Year 2019 is dedicated to Mr. Wilfred L. “Bumpsy” Dennis, who passed away on December 31, 2019. Although his passing was after the end of the Fiscal Year, it is fitting to honor him in this report that celebrates the completion of the new Templeton Elementary School, as he was a teacher for many years and retired from Narragansett Regional School District. Mr. Dennis was also a Town leader.

***WILFRED L. “BUMPSY” DENNIS**

NOVEMBER 27, 1934 – DECEMBER 31, 2019

*Born in Gardner on November 27, 1934, he was the son of the late J. Leonard and Lorraine (Bowden) Dennis. He was a graduate of Templeton High School with the Class of 1952, a graduate of the Stockbridge School of Agriculture, the University of Massachusetts Amherst with a degree in education, and Fitchburg State College with a master’s in education.

Wilfred served his country in the United States Army from 1954 to 1956, where he received the Good Conduct Medal. He worked for many years as a teacher of agriculture, special education, and industrial arts at Narragansett Regional High School of Templeton until his retirement.

Wilfred was also elected and served as a Templeton town assessor for many years. He was a member of St. Martin’s Catholic Church of Otter River, and a member of the Otter River Sportsman Club. Wilfred was an avid outdoorsman.

He loved to work in his garden, go fishing, and camping. Wilfred loved baseball and coached several area teams and umpired for area leagues. He enjoyed playing cards and helping people in need. The time he cherished and enjoyed the most, though, was with his family.



*From Obituary



ANNUAL REPORTS

OF THE

COMMITTEES AND DEPARTMENTS

OF THE

TOWN OF TEMPLETON

IN THE COMMONWEALTH OF

MASSACHUSETTS

FOR THE FISCAL YEAR 2019

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SECTION 1

SECTION 1 ~ ADMINISTRATION & FINANCE

ADMINISTRATION & FINANCE



BOARD OF SELECTMEN

The Board of Selectmen respectfully submits this report of its activities during 2019.

Leadership and Members

At the Annual Town Election on May 17th, 2019, Terry Griffis and Michael Currie were elected to serve three-year terms and Jeffrey Bennett was elected to serve a one-year term. Thereafter, the Board elected Mr. Currie as Chairman for the upcoming fiscal year. Diane Haley continued in her last year of her second three-year term and Julie Richard continued in the 2nd year of her second term. John Caplis departed as the Chairman and Cameron Fortes had previously resigned his position earlier in his first term (creating an unfilled vacancy).

The board approved a Meeting Schedule in May, maintaining its meetings on Wednesday evenings. The Board meets throughout the year to handle important tasks, including adopting Town Policies, issuing licenses and permits for commercial activity, approving contracts for municipal projects and services, and making recommendations on the annual budget and other items to come before Town Meeting. Board members sometimes serve as liaisons to various municipal boards and committees throughout the year. In addition, individual Selectmen serve on many ad hoc committees established by Town Meeting or the Board of Selectmen to advance a project or policy issue.

The annual *All Boards* meeting was held on December 5, 2019. Representatives from the majority of Templeton's boards and committees attended the event held in the Senior Community Center. As in year's past, each participant was able to share successes and challenges as well as ask cross-cutting questions in the effort to gain information or forge better relationships in the community.

A "State of the Town" address was conducted on January 6, 2020 where Chairman Currie provided an update on Templeton initiatives and general fiscal and operational wellness. The presentation was made with Assistant Town Administrator Adam Lamontagne and distributed via Templeton Community Television (TCTV) and YouTube.

On September 3rd, 2019, the board held their annual 'retreat' at the Templeton Senior Community Center. This retreat seminar established the key documents used to guide fiscal and operating efforts and resources throughout the budget process and administrative year.

The Board of Selectmen supported nearly 50 business and workshop meetings. The board took great pride in allowing community participation in each of these meetings.

Financial Management and Audits

2019 was a year of continuing financial recovery and establishment of stability. The town's finances were solidified to the point where Moody's was able to upgrade the town's bond rating from A1 status to AA3. The fiscal year 2019 audit was completed by Roselli & Clark. In this audit, the town was praised for maintaining an upward trajectory of stabilization as well as corrections for several material weaknesses observed in past audits. The town financial team has successfully mitigated over 30 weaknesses in the past few years, drawing down the number of remaining weaknesses to roughly 6. The town financial management team currently has prioritized the mitigation plan for the remaining weaknesses and plans on correcting all remaining by the end of FY21.

We continually revise, amend, and update our Financial Management Policies based on observed practices and changes of situations. One milestone change was to the policy governing the acceptance of gifts (monetary or material) and grants.

We had continuity and two new members (Robert May and Faith Ann Curcio) appointed to the Advisory Committee; 2 departing members were elected to the Board of Selectmen. The committee continued in its growing communication and collaborative processes with the Board of Selectmen.

The move of collections of Sewer Department billing to the Treasurer/Collector's office was successful. This move represents a significant improvement in billing for the Sewer Department and is indicative of the good relationship between the town offices and the Sewer Commission.

Budget Process

The Board of Selectmen were managing participants in a FY20 budget process. FY20 proved to be a challenging year as our Narragansett Regional School District (NRSD) had announced significant revenue shortfalls. Although the process proved to be efficient, the shortfall forced additional Special Town Meetings (STM) which did not resolve NRSD or Town budgets until very late CY19. Several lessons learned were recorded which resulted in better committee planning process between the NRSD, the Advisory Committee, the Town of Phillipston, and the Templeton Board of Selectmen.

Licensing

The Select Board continued its support to local business by approving over 50 applications for liquor, common victualer, class II and III auto sale, live entertainment, and automatic amusement licenses. Although not required, the businesses that do appear before the board for license renewal are always surveyed by the board for any additional support requests or improvement suggestions.

Insurance

The Insurance Advisory Committee (IAC) had one new committee member and looked at ways to lower the increase in insurance costs that the Town faces each year. Unfortunately, the town's efforts to seek lower insurance costs failed as we remain in the Massachusetts Interlocal Insurance Association (MIIA).

Town Administrator

The Town Administrator (TA) position continued to be held on an interim basis by Carter Terenzini, but entered its third year of the Municipal Management Fellowship initiative. In the second year (2019), Adam Lamontagne was promoted to the title of Assistant Town Manager (ATA) and was assigned additional tasks and workload according to the fellowship plan. Mr. Terenzini's contract continues to be modified to allow for the programmed transition of duties and responsibilities. This process has proved efficient and cost-effective for the community.

The Town Administrator Weekly Report continues to be an excellent source of information and administrative updates; this report is compiled by the TA, ATA and Executive Assistant. The several page document is typically issued by the end of the work week and is a compilation of all department heads' reports to the TA and ATA.

Town Projects

The Templeton Center Elementary School project was completed! Occupancy permits allowed for an on-time start of the 2019 school season and Kindergarten through 5th grade started in their brand-new facility in Templeton Center. A special opening ceremony was held on October 5th, 2019 where the District Superintendent Dr. Christopher Casavant hosted several dignitaries including State Senator Anne Gobi and State Representative Suzannah Whipps. The committee

formed for the disposition of the Baldwinville Elementary School finalized its recommendations for re-use or sale.

The town website was relaunched in early 2019. The new address, www.templetonma.gov, was a complete success and promises to provide even more information to the citizens of all four Templeton villages. This move was a significant achievement as it migrated all the old content from a non-governmental domain name (templeton1.org) to an official state domain.

The 2018-2019 Capital plan introduced several key acquisitions that followed the current life-cycle capital program. Notable additions were:

- Salt-shed (DPW)
- Hot-box paving (DPW)
- Wood chipper (DPW)
- Truck lift (DPW)
- F350 truck with plow (DPW)
- F550 dump truck with plow (DPW)
- Lawn tractor (DPW B&G)
- Mobile Radar Unit (Police)
- Fingerprint live scan system (Police)
- SUV Cruiser (Police)
- Ambulance with Stryker load system (EMS)
- Vehicle Garage Exhaust system (EMS)
- Self-contained Breathing Apparatus (SCBA) tanks (EMS)
- Voting machines (upgraded) (Clerk)
- Gilman Waite field upgrades (Recreation)
- Information Technology (IT) upgrades (Town Hall)

Other Highlights

- Free Cash being certified at \$1.455 million in September 2018
- Most of the Collective Bargaining Agreements (CBAs) approved by the BoS (3-year contracts with aligned language)
- Meeting our MS4 Federal EPA requirements
- Marijuana Zoning Bylaw passing FTM and allowing for economic development
- Two (2) Host Community Agreements (HCA) approved by BoS (Royalston Farm & Tempest)
- Recreation survey completion... with the help of Westfield state college MPA Masters Program and Dr. DiStefano

Future Aspirations and Challenges

Templeton continues to move forward providing a standardization across all departments. We continue to improve our financial stability by executing sound financial practices and placing investments in our long-term growth and stability accounts. We continue to work more with the community and maintaining open communication and information for all Taxpaying residences. Utilization of the Towns Web Site and Social Media has opened the Towns information and transparency at all levels. Maintaining synergy with all Departments of the Town and our partners at the Narragansett Regional School District.

We recognize that we still have a long way to go, but we are committed to realizing improvements for town government as well as improvements to municipal programs and well-being. Our forthcoming revised mission statement will reveal our commitments to increased public safety, coordinated budget assistance, enhanced municipal offerings, grant acquisitions, infrastructure planning, and Chapter 90 (transportation) management.

Our town motto is “Industry”, this is a nod to our past, but should be a beacon for our future; Industry does not have to only relate to the traditional economic activity (like river-power textile

mills or assembly line), rather, “Industry” could mean hard work and tenacious effort. We believe this is the kind of activity the Town Meeting is calling for. Rather than sinking in tax revenue problems, we move forward with infrastructure renewal and cease endless debate. The Town of Templeton is a strong and resilient community; we continue to improve in several key areas: fiscal practices, community collaboratives, community and citizen engagement, public safety commitment, infrastructure and services support, and strengthening our municipal teams.

Thank You

The Board of Selectmen would like to acknowledge that all accomplishments were efforts of a community. From our DPW workers who are working to keep our roads drivable to our Police, Fire, and EMS departments who allow us to sleep well at night knowing we are safe, to our Town Hall personnel who have committed to outstanding progress and exceptional work. We certainly want to extend a giant thank you to all the volunteers serving on our Boards and Commissions who give so freely of their time to help promote a safer, friendlier, and happy community. Thank you all for helping this community move forward.

Respectfully Submitted,

Your Board of Selectmen

Michael Currie, Chair

Diane Haley, ViceChair

Julie Richard, Clerk

Terry Griffis, Member

Jeff Bennett, Member



TOWN COUNSEL

The role of Town Counsel is to provide information about what the law requires, to advise Town officials and boards concerning the law, to protect the legal interests of the Town in the conduct of its affairs, and to represent the Town in judicial and administrative proceedings. This involves the preparation of legal memoranda and the negotiation, drafting or review of protocols, memoranda of understanding or other types of agreements and contracts. In addition, Town Counsel answers questions on topics such as procurement, contracts, insurance, land use, environmental law, wetlands protection, municipal finance, construction law, employment, open meeting and public records requirements, and ethics. There are no matters by or against the Town filed or pending during FY2019 and handled by Town Counsel.

We believe that each matter that comes before Town Counsel deserves careful thought, and we strive to provide the Town with specific, direct and responsive representation. Our efforts on behalf of the Town have benefited from the participation of numerous Town officials and private citizens. We thank the Board of Selectmen, the Town Administrator, and all other Town officials and citizens for their cooperation and assistance.

Respectfully submitted,

Thomas J. Harrington
Miyares and Harrington
LLP Town Counsel

Legal Matters in Process during Fiscal Year 2019

Town of Templeton v. Legrant Stanley and Rose Stanley (Tax Collector) Land Court No. 10 TL 140939

James E. Wilson v. Town of Templeton, et al; Worcester Superior Court C.A. #1785CV01843-D

ADVISORY COMMITTEE

The Advisory Committee is a seven-member volunteer committee, appointed by the Town Moderator. Regular meetings were held the 1st and 3rd Thursday of each month. Several additional meetings were held throughout the year when needed. The committee also conducted public hearings as required by local bylaws, known as “Pre-Town Meeting”, at least one week prior to each Annual or Special Town Meeting. One of the responsibilities of the Advisory Committee is to administer the town’s Emergency Reserve Fund. This fund provides money for emergencies as well as for urgent and unforeseen expenses of the town. The Advisory Committee must approve all transfers from the Emergency Reserve Fund. The committee is also responsible for submitting recommendations on the budget, as well as all other articles on the warrant for Town Meeting.

The end of the fiscal year brought to a close a significant change to the committee, as 5 new members completed their first year. However, by the end of the year 2 members left as they were elected to the board of selectmen. Shortly after the Annual Town Meeting 2 citizens stepped up and were appointed to the committee to keep the total to 7 members.

Presented in the following tables, is an accounting of public money spent by the committee

Request and Actual Budget for FY19:

Date	Department	Request	Amount	Balance
May 1, 2017	Emergency Reserve Fund	\$50,000.00	\$33,000.00	\$33,000.00
	Services, Supplies, Other	\$2.250	\$2,250.00	\$2,250.00
June 30, 2019	Beginning Balance			\$35,250.00

Advisory Committee Expenses for FY19:

Expenditure	Beginning	Expense	Balance
Employee Support	\$750.00	\$180.00	\$570.00
Purchase of Services	\$1,250.00	\$808.87	\$441.13
Supplies	\$250.00	\$0.00	\$250.00
Intergovernmental	\$33,000.00	\$0.00	\$33,500.00
Ending Balance June 30, 2018	\$35,250.00	\$988.87	\$34,261.13

The Advisory Committee recognizes improvements with the Town’s fiscal management and the first bond rating in sometime. The Committee continues to advocate the importance of a strong savings plan, an adequate reserve fund appropriation and most importantly, an increase of participation of residents attending Town Meeting.

Respectfully submitted;

Templeton Advisory Committee

BOARD OF ASSESSORS

Bradley Lehtonen, Chairman

John Brooks, Clerk

Fred C. Henshaw, Member

Luanne Royer, Deputy Assessor

Susan O'Coin, Administrative Assistant

The Board of Assessor members are elected to a three-year term. The composition of the Board of Assessors remains the same. Bradley Lehtonen, Chairman, was re-elected to the board with his new term expiring in 2022, John Brooks, Clerk, term expires 2020 and Fred Henshaw, member, term expires 2021. The Assessor office continues to be fully staffed. This year the Computers, Server, Real Estate/Personal Property Software were upgraded in the office. Requests for Proposals for our FY2020 Revaluation were sent out in March and Vision Government Solutions was awarded the contract. Work on the FY2020 Revaluation started in March of 2019 and will continue well into the Fall of 2019. One new Chapter Land application was submitted and approved for Chapter 61, Forestry, effective July 1, 2019.

The primary responsibility of the Board of Assessors is to accurately and fairly assess all property in the Town of Templeton at full and fair cash value. The town reviews sales and the market to reassess values each year. The town is mandated by the Department of Revenue for Recertification every 5 years. Cyclical Inspections, every 9 years, continue to be done with the Division of Local Services. Our next recertification will be in FY2020 and Cyclical Inspection 2025.

The Assessors **do not** raise or lower taxes. Taxes are assessed in an amount sufficient to cover the State and Local appropriations chargeable to the Town. These taxes assessed will include State assessments which have been duly certified to the Board and local appropriations voted at the Town Meeting for schools, town departments, roads, fire, law enforcement, etc. The tax rate is simply the rate that will provide the funds to pay for these services.

The office commits Motor Vehicle Excise tax bills generated from the Massachusetts RMV. They review Statutory Exemption applications for Widow/Widower, Senior, Blind & Veteran property owners, Senior Work-off Program and Chapter Land Applications. The Board also reviews abatement applications for Real Estate, Personal Property & Motor Vehicles. Sewer Betterments, Title V Loans, Water, Sewer, Electric and Trash Liens and Community Preservation Taxes are all processed through the office. All Deed changes, sale of properties and other information from Registry of Deeds are recorded in the office. Plans are reviewed and mapping changes are made to town maps and submitted to our on-line mapping company, once a year after January. The Assessor's Office is the prime source of information regarding title and valuation of all Real and Personal Property accounts for the Town. ***We are committed to providing timely, accurate and courteous service and will respond in kind to all the Citizens of Templeton.*** As always, thank you to the Town of Templeton residents for your continued support at annual and special town meetings.

***Tax Rate for FY2019 – \$17.24
\$1 on the Tax Rate raises \$658,272.00
New Growth for FY19 was approved at \$103,584.00***

Real Estate Assessment Classifications FY2019

Residential – 3,470 Parcels- \$576,722,700.00
Commercial – 222 Parcels- \$25,027,500.00
Industrial – 80 Parcels- \$18,367,300.00
Mixed Use – 91 Parcels- \$27,440,100.00
Chapter 61 Forestry – 22 Parcels- \$81,481.00
Chapter 61A Agriculture/Horticulture – 22 Parcels- \$145,168.00
Chapter 61B Recreational – 21 Parcels- \$595,675.00
Total Taxable Real Estate – 3928 Parcels- \$648,380,924.00
Exempt Properties – 231 Parcels - \$72,249,450.00
Personal Property – 81 Accounts- \$9,892,753.00

FY2019 Commitments, Abatements & Exemptions to Collector/Treasurer & Accountant

Real Estate Tax Committed - \$11,178,070.23
Real Estate Supplemental Tax Committed - \$22,056.13
Omitted & Revised Tax Committed- \$0.00
Chapter 61 Rollback Taxes Committed and Certificate Fee - \$0.00
Personal Property Tax Committed - \$170,551.08
Motor Vehicle Excise Tax Committed - \$1,842,476.38
2002 Sewer Betterments – Principal - \$21,624.14
Interest - \$4,280.68
Title V – Principal - \$17,369.21
Interest- \$5,963.54
Title V Unapportioned - \$46,217.96
Water Liens –\$0.00
Sewer Liens –\$55,149.53
Electric Liens- \$2,967.14
Trash Liens-\$0.00
CPA Surcharge Tax - \$183,767.61
In Lieu of Taxes-City of Gardner-\$1,660.21
In Lieu of Taxes-Templeton Housing Authority-\$2,389.64

Real Estate Abatements Granted - \$763.15
Real Estate Exemptions Granted - \$103,903.50
Real Estate Abatement Rescinded - \$500.00
Senior Work-Off Exemptions Granted - \$1,000.00
Personal Property Abatements Granted - \$536.23
CPA Surcharge Abatements/Exemptions Granted -\$10,056.99
CPA Surcharge Rescinded - \$22.09
Motor Vehicle Abatements Granted - \$39,834.47
Motor Vehicle Abatement Rescinded - \$0.00

FY19 Miscellaneous Information

Worcester Registry of Deeds
Plans filed– 11
Deed Changes and Sales -231
Land Sales - 4
Foreclosure Deeds – 9

Exemption Reimbursement from the State \$46,362.50

FY2019 VOTED BUDGET BREAKDOWNS

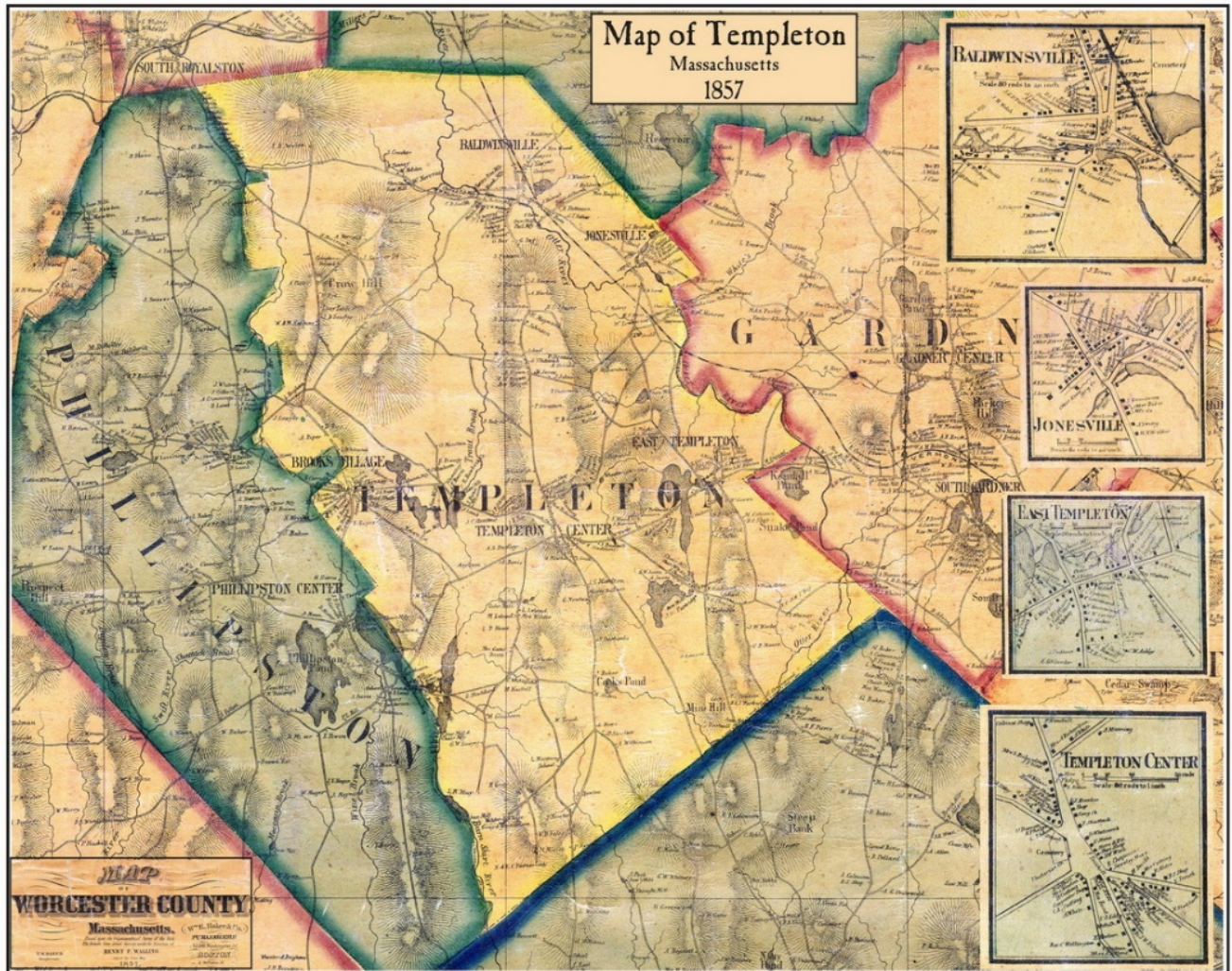
<i>Deputy Assessor Salary Account</i>	Voted Budget ATM	\$ 59,239.00
	Add'l Increase	<u>1,400.00</u>
		\$ 60,639.00
	Deputy Assessor Salary Spent	<u>60,329.41</u>
	Money turned back	\$ 309.59
<i>Admin Assistant Salary Account</i>	Voted ATM	\$ 15,761.00
	Add'l Increase	<u>300.00</u>
		\$16,061.00
	Admin Asst Salary Spent	<u>\$14,630.55</u>
	Money turned back	\$ 1,430.45
<i>Employee Support Expense</i>	Voted ATM	\$ 1,500.00
	MAAO Dues, Workshop, Educa	\$ 670.00
	WCAA Membership	130.00
	Mileage	416.49
	Notary Renewal/Supplies	37.59
	Misc/Addtl Course Reimbursement	<u>15.91</u>
	Spent	\$ 1,269.99
	Money turned back	\$ 230.01
<i>Office Supplies</i>	Voted ATM	\$ 750.00
	Transferred to "Other Exp"	- \$25.00
	Spent	<u>645.22</u>
	Money Turned Back	\$ 79.78
<i>Purchase of Services</i>	Voted ATM	\$ 11,250.00
	Gardner New Subscription	187.20
	Gardner News Legal	142.38
	Vision yearly software	4,475.00
	CAIGIS On-line Mapping	5,355.47
	Record Preservation	<u>52.50</u>
	Spent	\$ 10,212.55
	Money turned back	\$ 1,037.45
<i>Other Expenses</i>	Voted ATM	\$ 500.00
	Transferred over from "Supply Exp"	<u>25.00</u>
		\$ 525.00
	Postage	\$ 491.00
	Worcester Registry of Deeds	<u>26.00</u>
	Spent	\$ 517.00
	Money turned back	\$ 8.00
<i>Assessors Revaluation Account</i>	Rolled over from FY2016	\$ 10,374.59
	Rolled over from FY2017	25,000.00
	Rolled over from FY2018	20,000.00
	STM Money moved over	25,000.00

Voted at ATM for FY2019	<u>22,500.00</u>
	\$102,874.59
Revaluation Money Spent	44,809.40
<i>Money rolled over to FY2020</i>	<i>\$ 58,065.19</i>

Respectfully prepared by
Luanne E. Royer, MAA
Deputy Assessor

Approved and Submitted by
BOARD OF ASSESSORS
Bradley Lehtonen, Chairman
John Brooks, Clerk
Fred C. Henshaw, Member

Signature's on file



Financial Reports

TOWN OF TEMPLETON, MASSACHUSETTS

Report on Examination of the Basic Financial Statements and
Additional Information

Year Ended June 30, 2019

Report on Internal Control
Over Financial Reporting and
On Compliance and Other Matters

Year Ended June 30, 2019

Completed Fiscal Year 2019

Audit from

Roselli & Associates to follow:



TOWN OF TEMPLETON, MASSACHUSETTS

Management Letter

Year Ended June 30, 2019



TOWN OF TEMPLETON, MASSACHUSETTS

MANAGEMENT LETTER

**FOR THE YEAR ENDED
JUNE 30, 2019**

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Board of Selectmen
Town of Templeton
Templeton, Massachusetts

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Templeton, Massachusetts, (the "Town") as of and for the year ended June 30, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Board of Selectman, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.



Roselli, Clark & Associates
Certified Public Accountants
Woburn, Massachusetts
November 18, 2019

OVERVIEW

The Town ended fiscal year 2019 on yet another very positive financial note. Unassigned fund balance in the general fund reached almost \$2.6 million or about 18% (15% is considered excellent) of general fund expenditures. This was driven by a favorable revenue/expense budget variance of almost \$1.8 million.

This marks the third consecutive year of significant general fund balance increases as the Town continues to positively recover from a period that was historically challenging. It is important for the Town to continue along this path. In February, the Town issued bonds for the first time in a number of years and was able to maintain the A1 rating it had back in fiscal 2014. This was a pleasant surprise given the Town's recent (2014 – 2017) financial history. Ratings such as this will provide the Town with a cost savings in debt service. The higher the rating, the more favorable the financing costs, so this is a very positive outcome.

The Town also managed to keep its financial and administrative team together for a fourth consecutive year which is a significant improvement over the previous five years which saw a revolving door of sorts in each of the financial and administrative offices.

The Town also continues to make progress in its daily operations. Management letter comments have been addressed and corrected; material weaknesses and significant deficiencies have been resolved and eliminated. A handful of comments remain with which we recommend management continue to address and resolve.

Another important development is the regionalization of the Town's accounting department. The Town is now providing accounting services to a nearby community and is being reimbursed for those efforts. This is a sign that the Town is becoming recognized as one with adequate and accurate enough systems to accomplish such a task.

We will reiterate what we stated in our last letter to management, that it is important for the Town to maintain this momentum as for the first time in a very long time the public can finally begin to regain some confidence in the accounting records and controls.

The remainder of the report reflects informational items and findings and recommendations. The Town should review these recommendations and, if determined to be cost-effective, implement these improvements. Items that have been repeated from past letters to management are so indicated.

INFORMATIONAL ITEMS

Statement on Auditing Standards No. 115 – Audit Communications

The American Institute of Certified Public Accountants (“AICPA”) several years ago issued Statement on Auditing Standards No. 115, *Communicating Internal Control Related Matters Identified in an Audit* (“SAS 115”). SAS 115 establishes standards and provides guidance on communicating matters related to an entity’s internal control over financial reporting identified in an audit of financial statements. In particular, SAS 115 provides guidance on evaluating the severity of deficiencies in internal control identified in an audit of financial statements in the following order:

1. Control deficiency
2. Significant deficiency
3. Material weakness

Deficiencies identified as *significant deficiencies* or *material weaknesses* are required to be communicated to those charged with governance. Those that existed in the prior year have been satisfactorily resolved.

Control deficiencies are not required to be communicated; however, the Town has requested that we also report that type of deficiency in this report in order for the Town to strengthen its internal controls and operating efficiency and for full transparency.

Network Security

Ransomware is an insidious type of malware that encrypts, or locks, valuable digital files and demands a ransom to release these files. The most common ransomware attack involves a victim opening an emailed file or clicking an attachment that appears legitimate like an invoice, but actually contains the malicious ransomware code. As these emails often appear to be legitimate, the victim is unknowingly baited into executing the ransomware code.

The frequency of ransomware attacks on U.S. municipalities continues to rise. The Associated Press reported in August 2019 about a coordinated ransomware attack that affected more than twenty local governments in Texas on a single day by what was then believed to be perpetrated by a single source. Ransomware attacks are opportunistic; the size of the victim organization and its available resources are not leading indicators to an attack. Once penetrated, ransomware attackers can cause a municipality’s technology resources to come to a standstill.

Effective protection first requires a commitment from a municipality’s leadership to dedicate the necessary resources to best protect the community. Technology personnel (internal and/or outsourced) must continuously exercise diligence in this area. Finally, this commitment then extends to all municipal employees who, whether they like it or not, are part of ransomware prevention/protection.

The U.S. FBI recommends that organizations provide ransomware training for their employees and employ robust technical prevention controls. The FBI also recommends developing a business continuity plan in the event of a ransomware attack. More detailed recommendations by the FBI Cyber Division can be found on the FBI’s website.

The Town's technology plans incorporate some prevention and protection measures including deploying anti-virus and anti-malware software, managing network permissions and access, regularly backing up digital data and requiring users to rotate passwords periodically. In addition, in the prior year, the Town completed a Network Security Assessment that highlighted areas that needed attention. To date these items have not been addressed, however we are aware that the Town is currently in negotiation with three companies to address the issues raised in this report. The Town expects this to be completed before the conclusion of fiscal year 2020.

Fraud Prevention Measures (repeated from prior year)

Fraud activity throughout the Commonwealth's municipalities is at the highest level in recent memory, and the Town should consider taking action to better help protect itself from this unfortunate trend.

The Town should take a number of additional steps to address fraud risk including:

- 1) Perform a risk assessment of its most vulnerable business processes. This risk assessment should be performed at the highest level of the Town's management with inputs and interaction with the Town Treasurer and its Town Accountant. The documented results of this risk assessment should be evaluated; significant flaws in the design of the Town's current processes should be documented and steps for remediation taken.
- 2) Develop a written fraud policy. A Town-wide fraud policy should be developed and adopted by the Board of Selectmen. An effective fraud policy, among other things, clearly defines fraud, its employees responsibilities to report fraud, their rights should they become the subject of a fraud investigation, confidential mechanisms to report suspected fraud, the fraud investigation process, and disciplinary actions that the Town may take should an employee be found guilty of fraud. Once developed, this fraud policy should be clearly communicated to all employees, as well as, outside contractors and vendors.
- 3) The Town should perform periodic internal reviews of business processes, particularly those that include cash handling. The Town Treasurer and Town Accountant should identify departments whose business operations should be reviewed by evaluating the dollar amount and frequency of cash transactions within these departments. On a quarterly or semi-annual basis, a finance team should meet with these departments on a rotational basis to evaluate their current processes and, if necessary, recommend and implement enhancements and/or improvements. Furthermore, we recommend that this finance team establish dedicated days in its calendar for these procedures.

We understand that the Town will be addressing these comments as part of its fiscal year 2020 goals and objectives.

GENERAL FINDINGS AND RECOMMENDATIONS

1. Lease accounting (new comment)

The Town has begun financing capital assets through leases. There were two such lease agreements for three capital assets that were entered into during fiscal 2019. The total commitment to the Town relative to these arrangements over the next five years is almost \$700,000.

Copies of these and similar arrangements should be maintained by the Finance Office.

This is important to note for two reasons:

- New SEC disclosures require any direct financing arrangements which include leases to be publicly disclosed through an SEC filing. The requirement went into effect for any material arrangements entered into after February 26, 2019. Failure to meet these requirements will cause the Town to be required to issue a notice of violation.
- New GASB requirements that go into effect in fiscal year 2021 will require much more disclosure related to leases. As a result, the Finance Office should have available all leases for review during the audit.

In order to more easily comply with both SEC and GASB disclosure requirements, the Town is in the process of putting in place a more streamlined policy of processing leases which will consist of combining this with the liability insurance process. Beginning immediately, all information related to leases and liability insurance will be managed in conjunction with the Town Accountant's Office. Hilltop Securities will be made aware of all lease transactions and they will assist the Town with any disclosure requirements as a result.

2. Interest Income Allocations (new comment)

Typically, when a Town completes a large bond issuance, there is a significant amount of cash that is not spent immediately. This cash is typically kept in an account that earns interest until all the cash is spent. The interest earned in these situations should be credited as interest income in the general fund.

Per our review of capital projects, we observed that the Town recorded over \$125,000 in the capital projects funds. This is not a permissible practice and the Town should take steps to credit these funds to the general fund and avoid this accounting practice in the future.

The Town made the necessary entries to correct this oversight after we communicated this issue to them and thus has been corrected effective fiscal year 2020.

3. *Maximizing Investment Returns (update from prior year - resolved)*

As a result of our recommendation in the prior year, the Town reviewed its cash balances and has since moved about \$8 million in cash to bank accounts bearing 2.28% in interest. In addition, the Town continues to maintain about \$5 million in managed accounts. Investment income in the general fund increased from \$10,000 in fiscal 2018 to \$50,000 in fiscal 2019; and this was only for two months. Interest income should be appreciably greater in fiscal year 2020.

4. *System Security Audit (update from prior year – in progress)*

See previous comments under the informational item “Network Security”.

5. *Closing Checklists (update from prior year - resolved)*

In the prior year, the Town was met with some challenges when certifying free cash. We suggested that closing checklists would provide better direction in the process. As a result, the Town’s free cash for fiscal 2019 was certified with very little difficulty.

6. *Sewer User Charges (update from the prior year – resolved)*

The Sewer Department continues to handle all aspects of the user charges associated with the activity. Therefore, the internal controls surrounding this activity are not as complete as they should be. We continue to suggest that the Collector’s office be given the responsibility of collecting the user charges. This will provide better segregation and internal controls over the activity and provide a more efficient reconciliation process.

On April 8, 2019 an agreement was reached with VADAR between the Town and the Sewer department to transfer the Sewer User Charges to the Treasurer/Collector. This process will be completed with the second quarter billing in fiscal year 2020.

7. *Compensated Absences (update from prior year – in progress)*

The Town continues to struggle to provide a calculation and the supporting backup for its compensated absences. The same amount has been used for at least three straight financial statements due to the lack of an updated calculation.

Not only is this important from a GAAP reporting standpoint but even more important from an operating standpoint as the Town is never sure exactly how much time is owed to its employees, which could become a budget issue. We suggest that the Town work towards administering and monitoring this area more efficiently.

The Town has developed a better process in fiscal year 2020 to address this omission. Under the new process this information will be made available as part of the audit packet given to the auditors.

8. *Indirect Costs (update from prior year – not resolved)*

Water, sewer, and light indirect costs are approved at Town Meeting, and transfers are made annually into the General Fund. However, they are not reflected as transfers on the tax recap, but instead as miscellaneous revenues and expenses. Furthermore, the transfers are not made if sufficient resources do not exist in the enterprise funds, and there is no formal process to the calculation of indirect costs from year to year.

A more comprehensive calculation of indirect costs should be undertaken, documented, and signed off by the Town and enterprise funds with updates performed every few years.

We understand the Town will be reviewing this as part of the 2020 tax recap certification process and hopes all effected parties will participate in reaching an amicable solution.

9. *Capital Assets (update from prior year – resolved with additional suggestions)*

During fiscal 2019, the Town converted its inefficient Excel based tracking system for fixed assets to fixed asset software customized for financial statement reporting. Therefore, the comments in our prior year report have been resolved.

The new reporting system allows the Town to track and monitor fixed assets much more efficiently. Per our review of the reports that were generated, we observed that the listing has many assets, particularly vehicles, that are most likely no longer in service. We suggest the Town utilize this new system to identify those assets that are no longer in use by sharing data from the system with department heads. Once identified, the Town should remove these fixed assets from the inventory.

In the future, when fixed assets are sold, traded in, or junked, this information should be reported to the Town Accountant immediately. An assessment can then be made if the disposal was made through legally acceptable means prior to recording it.

Inventories should be taken periodically, and the listing should be updated at that time.

10. *Ambulance Write-off Policy (update from prior year – not resolved)*

The Town does not have a formal policy covering ambulance receivable write-offs.

Ambulance operations are material to the Town's financial operations. Its solvency is also essential to the Town's ability to provide these valuable and life-saving public safety services to its residents.

We recommend that the Town implement a formal schedule with its third-party service provider in which the Town's fire chief and key finance and administrative personnel review outstanding balances and approve write-offs, if needed. This process should be undertaken annually, at a minimum.

There were no write-offs during fiscal year 2019 and the outstanding balance increased by 43%.

This has not been resolved but has been included as a goal to address and resolve as part of the fiscal year 2020 plan.

11. Treasurer/Collector Office (update from prior year - partially resolved)

In our letter to management dated March 23, 2017 we identified 17 critical areas in the Treasurer/Collectors Office that needed to be addressed. Many of those have been addressed through fiscal year 2019, however some remain and should be addressed in the current fiscal year.

Those are highlighted as follows:

- While efforts are made to collect cash from department heads weekly, there is no formal policy regarding cash held by departments outside the Treasurer's Office. The Treasurer was unaware that all Town cash is under the Treasurer's control, and the Treasurer has the duty to force effective internal control policies on all departments who handle cash.

This has not been resolved but has been included as a goal to address and resolve as part of the fiscal year 2020 plan.

- Presently, the Collector does not use a lock box to collect taxes. A lock box is essentially a third-party collector of taxes. Taxpayers mail their payments to a Post Office box, and the third-party collector deposits the funds for the Town and posts activity for all those who have paid. Daily, an electronic file is then sent to the Town where payments are uploaded automatically to the Town's system.

This was analyzed and it was determined that it is not cost effective for Templeton to implement a lock box system.

- Cash forecasts are currently not prepared as part of a monthly routine. This is a critical process for Towns; we suggest such a process is implemented immediately.

This has not been resolved but has been included as a goal to address and resolve as part of the fiscal year 2020 plan.

TOWN OF TEMPLETON, MASSACHUSETTS

Report on Examination of the Basic Financial Statements and
Additional Information

Year Ended June 30, 2019

Report on Internal Control
Over Financial Reporting and
On Compliance and Other Matters

Year Ended June 30, 2019



TOWN OF TEMPLETON, MASSACHUSETTS

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INDEPENDENT AUDITOR'S REPORT

Honorable Board of Selectmen
Town of Templeton, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Templeton, Massachusetts, (the "Town") as of and for the year ended June 30, 2019 which collectively comprise the Town's basic financial statements as listed in the table of contents, (except for the Templeton Municipal Light Department, (the "Light Department", "Electric Light Department" or "TMLD") which is as of December 31, 2018). We did not audit the financial statements of the Light Department which represented 45% and 71% of the assets and revenues of the combined enterprise funds; or the Water Department which represented 22% and 16% of the assets and revenues of the combined enterprise funds. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to those amounts is based solely on the report of the other auditors.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above, present fairly, in all material respects, the respective financial position of the governmental activities the business-type activities, each major fund and the aggregate remaining fund information of the Town as of June 30, 2019 (except for the TMLD, which is as of December 31, 2018) and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Restatement

As discussed in Note V to the financial statements, TMLD adopted GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* in the current year. In connection with the adoption of this accounting standard, previously reported total net positions in the business-type activities in the Statement of Net Position as well as those in TMLD were restated (refer to Note V to the Financial Statements).

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, and the schedules listed under the required supplementary information section in the accompanying table of contents be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required By *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated November 18, 2019 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



Roselli, Clark and Associates
Certified Public Accountants
Woburn, Massachusetts 01801
November 18, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

As the management of the Town of Templeton, Massachusetts (the "Town"), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2019 (December 31, 2018 for the Light Department). We encourage readers to consider the information presented here in conjunction with their review of the basic financial statements, notes to the basic financial statements and required supplementary information found in this report.

Financial Highlights

- The assets and deferred outflows of financial resources for the Town exceeded its liabilities and deferred inflows of financial resources at the close of the most recent fiscal year by nearly \$44.0 million (*total net position*). This was an increase of over \$16.8 million over the prior year. This consisted of an increase to governmental activities by nearly \$15.3 million and business-type activities by over \$1.5 million.
- At the close of the current fiscal year, the Town's governmental funds balance sheet reported a combined ending fund balance of nearly \$0.5 million, which is approximately \$1.0 million less than the prior year. The Town reported a fund balance increase in its general fund and community preservation major funds of almost \$1.0 million and almost \$0.3 million. The School Capital Project Fund decreased almost \$2.5 million due to spending costs associated with the construction of the new Templeton Center School.
- Of the ending fund balance in the Town's governmental funds, the Town reports a deficit unassigned fund balance at year-end of approximately \$7.4 million. This is mainly attributed to a legal deficit fund balance reported in the School Capital Project Major Fund of almost \$7.1 million due to the aforementioned school construction project. Until the project is permanently financed spending from short-term notes create a deficit under GAAP. The remaining balances are earmarked for specific expenditures or is in nonspendable form.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was almost 18% of the total general fund expenditures and the total general fund balance was almost 26% of the total general fund expenditures.
- The Town's total long-term debt in its governmental activities and business-type activities increased by almost \$11.2 million in 2019. The Town's total long-term debt was almost \$18.0 million at June 30, 2019.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements – The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Town's assets and deferred outflows of resources and its liabilities and deferred inflows of resources, with the difference between the two

reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation pay).

Both government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenue (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, highways and streets, regionalized education, health and human services, culture and recreation, fringe benefits and debt service. The business-type activities of the Town include sewer, cable, water and electric light enterprise funds.

Fund Financial Statements – A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Accounting guidelines distinguish fund balance between amounts that are considered nonspendable, such as fund balance associated with inventories, and other amounts that are classified based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported in the following classifications:

- Nonspendable—amounts that cannot be spent because they are either (a) not in spendable form (i.e. inventory or prepaid items) or (b) legally or contractually required to be maintained intact.
- Restricted—amounts constrained by external parties, constitutional provision, or enabling legislation.
- Committed—amounts constrained by a government using its highest level of decision-making authority.
- Assigned—amounts a government intends to use for a particular purpose.
- Unassigned—amounts that are not constrained at all will be reported in the general fund or in other major funds if negative.

Governmental Funds – *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing

so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations are provided in the basic financial statements to help the reader understand the difference.

The Town maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Community Preservation Fund, Community Development Fund and School Capital Projects Fund. Data from the other governmental funds are combined into a single, aggregated presentation.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. This schedule has been prepared as required supplementary information and can be found along with the corresponding notes in this report.

Proprietary Funds – *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the sewer, cable, water and electric light activities.

Fiduciary Funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information – In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Town's progress in funding its obligation to provide pension and other postemployment benefits to its employees as well as the Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund.

Government-Wide Financial Analysis

The following table present the condensed comparative statements of net position:

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018
<u>Assets</u>						
Current and other assets	\$ 18,880,417	\$ 13,623,050	\$ 8,218,110	\$ 10,621,135	\$ 27,098,527	\$ 24,244,185
Capital assets, net	53,841,237	23,437,865	27,489,196	25,254,486	81,330,433	48,692,351
Total Assets	<u>72,721,654</u>	<u>37,060,915</u>	<u>35,707,306</u>	<u>35,875,621</u>	<u>108,428,960</u>	<u>72,936,536</u>
<u>Deferred Outflows of Resources</u>						
Related to net pension liability	935,964	803,592	430,567	679,304	1,366,531	1,482,896
Related to net other postemployment benefits liability	978,258	84,608	23,986	50,000	1,002,244	134,608
Total Deferred Outflows of Resources	<u>1,914,222</u>	<u>888,200</u>	<u>454,553</u>	<u>729,304</u>	<u>2,368,775</u>	<u>1,617,504</u>
<u>Liabilities</u>						
Long-term liabilities	29,859,781	14,510,649	12,435,772	13,889,020	42,295,553	28,399,669
Other liabilities	16,864,202	10,310,555	3,959,054	4,487,184	20,823,256	14,797,739
Total Liabilities	<u>46,723,983</u>	<u>24,821,204</u>	<u>16,394,826</u>	<u>18,376,204</u>	<u>63,118,809</u>	<u>43,197,408</u>
<u>Deferred Inflows of Resources</u>						
Related to net pension liability	733,410	1,213,182	514,067	529,045	1,247,477	1,742,227
Related to net other postemployment benefits liability	-	-	620,143	408,788	620,143	408,788
Electric light department	-	-	1,855,885	2,037,835	1,855,885	2,037,835
Total Deferred Inflows of Resources	<u>733,410</u>	<u>1,213,182</u>	<u>2,990,095</u>	<u>2,975,668</u>	<u>3,723,505</u>	<u>4,188,850</u>
<u>Net Position</u>						
Net investment in capital assets	31,603,441	15,789,176	19,289,460	15,720,187	50,892,901	31,509,363
Restricted	3,949,671	3,361,807	532,624	1,160,103	4,482,295	4,521,910
Unrestricted	(8,374,629)	(7,236,254)	(3,045,146)	(1,627,237)	(11,419,775)	(8,863,491)
Total Net Position	<u>\$ 27,178,483</u>	<u>\$ 11,914,729</u>	<u>\$ 16,776,938</u>	<u>\$ 15,253,053</u>	<u>\$ 43,955,421</u>	<u>\$ 27,167,782</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The assets and deferred outflows of the Town exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by almost \$44.0 million (total net position).

By far the largest portion (almost \$50.9 million) of the Town's overall net position reflects its investment in capital assets (e.g. land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's total net position (almost \$4.9 million) represents resources that are subject to external restrictions on how they may be used.

The remaining category represents *unrestricted net position*, which is currently in a deficit position of over \$11.4 million. This is primarily a result of the recognition of net other postemployment benefit and net pension liabilities. The Town expects the annual provision for this liability will continue to decrease unrestricted net position for the foreseeable future.

The following table presents the condensed comparative statement of activities in net position:

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018
Revenues						
Program revenues:						
Charges for services	\$ 1,404,127	\$ 1,250,617	\$ 10,175,197	\$ 10,337,508	\$ 11,579,324	\$ 11,588,125
Operating grants and contributions	459,904	359,816	99,751	86,942	559,655	446,758
Capital grants and contributions	14,666,991	4,836,418	100,355	92,383	14,767,346	4,928,801
General revenues:						
Property taxes	11,463,604	10,385,679	-	-	11,463,604	10,385,679
Intergovernmental	1,552,520	1,503,785	-	-	1,552,520	1,503,785
Other	1,598,899	1,238,642	71,543	18,601	1,670,442	1,257,243
Total revenues	31,146,045	19,574,957	10,446,846	10,535,434	41,592,891	30,110,391
Expenses						
General government	1,326,486	1,144,006	-	-	1,326,486	1,144,006
Public safety	3,619,735	3,180,326	-	-	3,619,735	3,180,326
Education	7,417,604	7,081,440	-	-	7,417,604	7,081,440
Public works	1,925,968	1,781,852	-	-	1,925,968	1,781,852
Health and human services	450,281	392,538	-	-	450,281	392,538
Culture and recreation	227,427	226,829	-	-	227,427	226,829
Debt service	587,262	37,784	-	-	587,262	37,784
Sewer services	-	-	1,553,403	1,523,598	1,553,403	1,523,598
Cable services	-	-	92,092	64,926	92,092	64,926
Water services	-	-	1,350,269	1,133,404	1,350,269	1,133,404
Electric Light services	-	-	6,571,644	7,105,664	6,571,644	7,105,664
Total expenses	15,554,763	13,844,775	9,567,408	9,827,592	25,122,171	23,672,367
Excess (deficiency) in net position before transfers	15,591,282	5,730,182	879,438	707,842	16,470,720	6,438,024
Transfers	(327,528)	(396,983)	644,447	314,917	316,919	(82,066)
Change in net position	15,263,754	5,333,199	1,523,885	1,022,759	16,787,639	6,355,958
Net position, beginning of year, as restated (See Note V)	11,914,729	6,581,530	15,253,053	14,230,294	27,167,782	20,811,824
Net position, end of year	<u>\$ 27,178,483</u>	<u>\$ 11,914,729</u>	<u>\$ 16,776,938</u>	<u>\$ 15,253,053</u>	<u>\$ 43,955,421</u>	<u>\$ 27,167,782</u>

Governmental Activities – Total revenues in fiscal year 2019 in the Town’s governmental activities increased almost \$11.6 million from fiscal year 2018. The increase is primarily due to a \$14.4 million Massachusetts School Building Authority (MSBA) reimbursement related to the construction of a new school building. This was about \$10.0 million more than the previous year. This project was started in the prior year but gained momentum in the current year, therefore more activity resulted in more eligible reimbursements received from the State.

The Town’s largest revenue source in normal operating years is property taxes. However due to the construction activity noted above, it only represented 36% of total revenues. The current amount represented a dollar increase of almost \$1.1 million. This increase was expected as the Town is allowed to assess property taxes at 2 ½% of the prior year amount. In addition, amounts assessed greater than this that are attributed to debt exclusion and new growth are also legally permissible.

Other revenue amounts were minor in amount or did not vary greatly from the prior year.

Major expenses were for education which continues to be an area that the Town devotes significant resources. Education expenses total approximately 47% of total annual expenditures in current year. In

terms of gross dollars, education expenses increased over \$0.3 million in fiscal year 2019, which reflected the increase in the Town's assessment for its regional school districts. All other expense categories increased from 8% to 16% over the prior year. This was primarily due to an increase in pension and other post-employment benefit costs allocated back to the functional expenses and their impact on those expenses with heavy employee salaries.

Business-Type Activities – User charges for sewer, cable, water and electric light services represent virtually all the reported fiscal year 2019 revenues in the Town's business-type activities. The Town's cable fund, electric light and water enterprise funds reported positive results from operations; the Town's sewer enterprise fund reported a loss from operations and requires annual debt subsidies from the general fund to balance annual operations. Combined net position increased by over \$1.5 million which was about \$0.5 million higher than the prior year increase. This was mainly due to increased transfers in the current year as normal operations were consistent.

Government Funds Financial Analysis

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds – The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements.

The following describe activity in each of the major funds that make up the governmental funds:

General Fund – Unassigned fund balance in the General Fund is perhaps the most important number on the balance sheet it serves as a useful measure of a government's net resources available for spending at the end of the fiscal year and an amount that is commonly measured against its peers when assessing a bond rating.

As of the close of the fiscal year, the Town's unassigned fund balance had reached almost \$2.6 million (about 17.8% of expenditures) while total fund balance exceeded \$3.7 million (over 25% over 25% of expenditures). This represented an increase of almost \$1.0 million over the prior year. This was mainly a result of forecast and budget exceeding expectations due to a continuing expansion in the economy, and stringent budget controls.

Community Preservation Fund - The Community Preservation Fund increased almost \$270,000; the Town appropriated about \$70,000 for eligible projects against receipts of over \$340,000. The Town continues to grow this fund on an annual basis. Fund balance reached almost \$1.4 million and was classified as restricted.

School Capital Projects Fund – This account was set up to report the activity related to the Town's elementary school project. Over \$14.4 million in revenues from the MSBA were offset by almost \$27.0 million in expenses related to school construction. In addition, almost \$10.1 million was received in bond proceeds and premiums. This activity netted to increase the legal deficit in this account by about \$2.5 million to almost \$7.1 million. This deficit is expected to be cured at the time the Town converts its short-term debt to permanent financing and has been classified as unassigned since it is a deficit.

Combined Nonmajor Fund - Revenue and expenditures in the combined nonmajor fund are expected to net over time and any increases or decreases are a product of timing of revenues and expenses. In the current year operations were virtually flat as expected and fund balances of nearly \$2.2 million are

classified as over \$300,000 in nonspendable representing corpus of endowment and the majority of the remainder as restricted.

Proprietary Funds – The Town’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. At the end of the year, net position of the sewer, cable, water and electric funds were approximately \$4.7, \$0.2, \$2.7 and \$9.0 million respectively. The Town’s cable, electric light and water enterprise funds reported positive results from operations; the Town’s sewer enterprise fund reported a loss from operations and requires annual debt subsidies from the general fund to balance annual operations. Combined net position increased by almost \$1.5 million. This was consistent with the prior year except transfers in from other funds were greater.

Fiduciary Fund – The Town’s fiduciary fund is comprised of the Private Purpose Trust Funds, agency funds and Other Postemployment Benefit Trust Funds for the Town, Sewer and Light Department.

General Fund Budgetary Highlights

Differences between the original operating budget and the final amended operating budget were not significant. A budget to actual schedule for the general fund has been provided as required supplementary information.

Capital Asset and Debt Administration

Capital Assets –The Town’s investment in capital assets for its governmental and business-type activities as of June 30, 2019 amounts to over \$81.3 million, net of accumulated depreciation. This investment in capital assets includes land, buildings and system improvements, machinery and equipment and reflects an increase of approximately \$32.6 million. This increase was a result of current year additions exceeding depreciation and additions mainly attributed to the construction of the new school building.

The Town has begun the construction for a brand new elementary school. The project is expected to approximate \$48 million in costs at completion.

Additional information on the Town capital assets can be found in Note II, Section D of this report.

Long-Term Debt – The Town’s total general obligation bond and notes payable debt increased by almost \$11.2 million to over \$17.9 million. This increase was due to bond issuances \$12.2 million offset by maturities of over \$1.0 million.

The Town anticipates issuing a significant level of debt in connection with new elementary school discussed above.

The Town also holds a proportionate share of debt of other governmental units that provide services within the Town’s boundaries. Debt service from such arrangements is assessed annually to the Town. Additional information on the Town’s debt can be found in Note II, Sections F, G and H of this report.

Economic Factors and Next Year's Budgets and Rates

- The Town's real estate tax base is made up predominantly of residential taxes, which in setting the tax rate is typically 90% of the entire levy. In addition, Chapter 580 of the Acts of 1980, more commonly referred to as Proposition 2 ½, limits the Town's ability to increase taxes in any one year by more than 2 ½% of the previous year's tax levy. The Town typically taxes at or near its levy limit annually.
- Consistent with both State and National indices, the Town's housing market experienced a downward trend from 2005 to 2010. However, unlike the majority of the Commonwealth, which has seen a resurgence, housing prices in the region have not recovered at the same pace. Recent years have seen this trend begin to finally change.
- Inflationary trends in the region are consistent with state and national indices.
- The Regional School assessment for fiscal year 2020 will be determined by the Department of Elementary and Secondary Education by December 1 as Town Meeting was unable to accept the School Committee budget after three attempts.
- The Town's median household income is significantly less than the state-wide and national averages.
- The Town anticipates state aid for fiscal year 2020 to remain consistent with the prior year.

The above items were considered when the Town authorized its budget for fiscal year 2020 at the May 2019 Town Meeting. The Town's tax rate for fiscal 2020 is expected to be set in December 2019.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the Office of the Town Accountant, Town Hall, 160 Patriots Road, East Templeton, Massachusetts 01438.

TOWN OF TEMPLETON, MASSACHUSETTS

**STATEMENT OF NET POSITION
JUNE 30, 2019**

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and cash equivalents	\$ 9,263,148	\$ 3,306,822	\$ 12,569,970
Investments	3,922,035	1,199,934	5,121,969
Receivables, net:			
Property taxes	298,599	-	298,599
User fees	-	1,280,561	1,280,561
Departmental and other	1,590,775	-	1,590,775
Intergovernmental	3,763,402	119,930	3,883,332
Apportioned assessments	-	84,739	84,739
Working capital deposit	-	1,098,699	1,098,699
Due from other funds	42,458	-	42,458
Other assets	-	1,127,425	1,127,425
Land	935,838	189,178	1,125,016
Construction in-process	42,555,480	3,471,496	46,026,976
Capital assets, net of accumulated depreciation	10,349,919	23,828,522	34,178,441
Total Assets	<u>72,721,654</u>	<u>35,707,306</u>	<u>108,428,960</u>
Deferred Outflows of Resources			
Related to net pension liability	935,964	430,567	1,366,531
Related to net other postemployment benefits liability	978,258	23,986	1,002,244
Deferred Outflows of Resources	<u>1,914,222</u>	<u>454,553</u>	<u>2,368,775</u>
Liabilities			
Warrants and accounts payable	1,704,090	1,374,196	3,078,286
Payroll and related liabilities	90,006	36,653	126,659
Retainage payable	1,729,715		1,729,715
Customer and advanced deposits	-	131,104	131,104
Accrued interest	336,286	97,552	433,838
Other liabilities	4,105	-	4,105
Due to other funds		19,549	19,549
Bond anticipation notes payable	13,000,000	2,300,000	15,300,000
Noncurrent liabilities:			
Due within one year	488,417	1,044,832	1,533,249
Due in more than one year	29,371,364	11,390,940	40,762,304
Total Liabilities	<u>46,723,983</u>	<u>16,394,826</u>	<u>63,118,809</u>
Deferred Inflows of Resources			
Related to net pension liability	733,410	514,067	1,247,477
Related to net other postemployment benefits liability	-	620,143	620,143
Unavailable revenue	-	1,855,885	1,855,885
Deferred Inflows of Resources	<u>733,410</u>	<u>2,990,095</u>	<u>3,723,505</u>
Net Position			
Net investment in capital assets	31,603,441	19,289,460	50,892,901
Restricted:			
Nonexpendable permanent funds	323,328	-	323,328
Expendable permanent funds	269,011	-	269,011
Capital projects	54,330	-	54,330
Community preservation	1,623,896	-	1,623,896
Gifts and donations	477,328	-	477,328
Depreciation	-	447,885	447,885
Other purposes	1,201,778	84,739	1,286,517
Unrestricted	(8,374,629)	(3,045,146)	(11,419,775)
Total Net Position	<u>\$ 27,178,483</u>	<u>\$ 16,776,938</u>	<u>\$ 43,955,421</u>

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Primary government:							
<u>Governmental activities:</u>							
General government	\$ 1,326,486	\$ 587,810	\$ 30,037	\$ -	\$ (708,639)		\$ (708,639)
Public safety	3,619,735	615,669	233,555	-	(2,770,511)		(2,770,511)
Education	7,417,604	-	8,632	14,401,042	6,992,070		6,992,070
Public works	1,925,968	31,862	6,010	146,005	(1,742,091)		(1,742,091)
Health and human services	450,281	167,731	153,075	119,944	(9,531)		(9,531)
Culture and recreation	227,427	-	28,595	-	(198,832)		(198,832)
Interest expense	587,262	1,055	-	-	(586,207)		(586,207)
Total governmental activities	15,554,763	1,404,127	459,904	14,666,991	976,259		976,259
<u>Business-Type activities:</u>							
Sewer	1,553,403	1,148,241	22,721	75,980		\$ (306,461)	(306,461)
Cable	92,092	160,010	-	-		67,918	67,918
Water	1,350,269	1,583,828	77,030	-		310,589	310,589
Electric Light	6,571,644	7,283,118	-	24,375		735,849	735,849
Total business-type activities	9,567,408	10,175,197	99,751	100,355		807,895	807,895
Total Primary Government	\$ 25,122,171	\$ 11,579,324	\$ 559,655	\$ 14,767,346	976,259	807,895	1,784,154
<u>General Revenues:</u>							
Property taxes					11,463,604	-	11,463,604
Motor vehicle and other excise taxes					1,215,335	-	1,215,335
Grants and contributions not restricted to specific programs					1,552,520	-	1,552,520
Penalties and interest on taxes					136,843	-	136,843
Unrestricted investment income					246,721	71,543	318,264
<u>Transfers (net)</u>					(327,528)	644,447	316,919
Total general revenues					14,287,495	715,990	15,003,485
Change in Net Position					15,263,754	1,523,885	16,787,639
<u>Net Position:</u>							
Beginning of year, as restated (see Note V)					11,914,729	15,253,053	27,167,782
End of year					\$ 27,178,483	\$ 16,776,938	\$ 43,955,421

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

**GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2019**

	General Fund	Community Preservation	School Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Assets:					
Cash and cash equivalents	\$ 2,763,298	\$ 18,514	\$ 5,362,086	\$ 1,119,250	\$ 9,263,148
Investments	997,419	1,639,490	-	1,285,126	3,922,035
Receivables, net of allowance for uncollectibles:					
Property taxes	280,013	18,586	-	-	298,599
Departmental and other	1,174,451	-	-	416,324	1,590,775
Intergovernmental	128,994	-	3,634,408	-	3,763,402
Due from other funds	42,458	-	-	-	42,458
Total Assets	<u>5,386,633</u>	<u>1,676,590</u>	<u>8,996,494</u>	<u>2,820,700</u>	<u>18,880,417</u>
Deferred Outflows of Resources	-	-	-	-	-
Total Assets and Deferred Outflows of Resources	<u>\$ 5,386,633</u>	<u>\$ 1,676,590</u>	<u>\$ 8,996,494</u>	<u>\$ 2,820,700</u>	<u>\$ 18,880,417</u>
Liabilities:					
Warrants and accounts payable	\$ 139,126	\$ 34,788	\$ 1,476,908	\$ 53,268	\$ 1,704,090
Accrued payroll and withholdings	86,298	-	-	3,708	90,006
Other liabilities	4,105	-	-	-	4,105
Bond anticipation notes payable	-	-	13,000,000	-	13,000,000
Retainage	-	-	1,606,202	123,513	1,729,715
Total Liabilities	<u>229,529</u>	<u>34,788</u>	<u>16,083,110</u>	<u>180,489</u>	<u>16,527,916</u>
Deferred Inflows of Resources:					
Unavailable revenue - property taxes	280,013	18,586	-	-	298,599
Unavailable revenue - other	1,170,758	-	-	416,324	1,587,082
Total Deferred Inflows of Resources	<u>1,450,771</u>	<u>18,586</u>	<u>-</u>	<u>416,324</u>	<u>1,885,681</u>
Fund Balances:					
Nonspendable	-	-	-	323,328	323,328
Restricted	277,496	1,623,216	-	1,948,797	3,849,509
Committed	854,514	-	-	-	854,514
Assigned	14,597	-	-	-	14,597
Unassigned:	2,559,726	-	(7,086,616)	(48,238)	(4,575,128)
Total Fund Balances	<u>3,706,333</u>	<u>1,623,216</u>	<u>(7,086,616)</u>	<u>2,223,887</u>	<u>466,820</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 5,386,633</u>	<u>\$ 1,676,590</u>	<u>\$ 8,996,494</u>	<u>\$ 2,820,700</u>	<u>\$ 18,880,417</u>

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION
JUNE 30, 2019**

Total Governmental Fund Balances		\$ 466,820
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		53,841,237
Other long-term assets are not available to pay for current-period expenditures and are therefore unavailable within the funds.		1,885,681
Deferred outflows and inflows of resources to be recognized in future fiscal years are not available resources and, therefore, are not reported in the funds:		
Deferred outflows related to net pension liability	935,964	
Deferred inflows related to net pension liability	(733,410)	
Deferred outflows related to net other postemployment benefits liability	978,258	
Deferred inflows related to net other postemployment benefits liability	-	
Net effect of reporting deferred outflows and inflows of resources	1,180,812	1,180,812
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the government funds:		
Bonds and notes payable	(12,881,865)	
Landfill closure	(218,000)	
Capital lease obligations	(487,480)	
Net pension liability	(8,651,352)	
Net other postemployment benefits liability	(7,587,084)	
Compensated absences	(34,000)	
Net effect of reporting long-term liabilities	(29,859,781)	(29,859,781)
Net Position of Governmental Activities		\$ 27,178,483

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2019

	General Fund	Community Preservation	School Capital Projects	Nonmajor Funds	Total Governmental Funds
Revenues:					
Property taxes	\$ 11,312,636	\$ 173,284	\$ -	\$ -	\$ 11,485,920
Intergovernmental	1,696,152	119,944	14,401,042	439,837	16,656,975
Motor vehicle and other excises	1,221,026	-	-	-	1,221,026
Licenses and permits	219,023	-	-	-	219,023
Penalties and interest on taxes	136,843	-	-	-	136,843
Fines and forfeitures	69,732	-	-	-	69,732
Investment income	176,708	49,064	-	20,949	246,721
Departmental and other revenue	518,430	1,055	-	507,975	1,027,460
Contributions and donations	-	-	-	22,440	22,440
Total Revenues	15,350,550	343,347	14,401,042	991,201	31,086,140
Expenditures:					
Current:					
General government	794,912	4,152	-	31,984	831,048
Public safety	2,433,637	-	-	3,248,013	5,681,650
Education	7,436,012	-	26,970,661	-	34,406,673
Public works	1,285,848	-	-	237,634	1,523,482
Health and human services	416,854	-	-	75,968	492,822
Culture and recreation	95,051	69,685	-	11,933	176,669
Pension and fringe benefits	1,440,532	-	-	-	1,440,532
State and county assessments	44,755	-	-	-	44,755
Debt service:					
Principal	48,619	-	-	-	48,619
Interest	356,878	-	-	-	356,878
Total Expenditures	14,353,098	73,837	26,970,661	3,605,532	45,003,128
Excess (Deficiency) of Revenues Over (Under) Expenditures	997,452	269,510	(12,569,619)	(2,614,331)	(13,916,988)
Other Financing Sources (Uses):					
Proceeds from bonds and notes	-	-	9,755,000	2,440,000	12,195,000
Proceeds from capital leases	-	-	-	621,480	621,480
Premiums from bonds and notes	-	-	338,423	69,714	408,137
Transfers in	406,119	-	-	-	406,119
Transfers out	(435,028)	-	-	(298,619)	(733,647)
Total Other Financing Sources (Uses)	(28,909)	-	10,093,423	2,832,575	12,897,089
Net Change in Fund Balances	968,543	269,510	(2,476,196)	218,244	(1,019,899)
Fund balances - Beginning of year	2,737,790	1,353,706	(4,610,420)	2,005,643	1,486,719
Fund Balances - End of year	\$ 3,706,333	\$ 1,623,216	\$ (7,086,616)	\$ 2,223,887	\$ 466,820

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019**

Net Change in Fund Balances - Total Governmental Fund Balances \$ (1,019,899)

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and depreciated over their estimated useful lives. This amount represents the net amount of the depreciation expense in excess of capital outlay. The amounts are represented here as reconciling items:

Capital outlays	30,881,471	
Depreciation expense	<u>(478,099)</u>	
Net effect of reporting capital assets		<u>30,403,372</u>

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither has any effect on net position. Also governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized in the Statement of Activities. The net amounts are reflected here as reconciling items:

Proceeds from bonds and notes	(12,195,000)	
Premiums from bonds	(302,235)	
Repayments of capital lease obligations	(438,792)	
Repayments of bonds and notes	<u>48,619</u>	
Net effect of reporting long-term debt		<u>(12,887,408)</u>

Revenues in the Statement of Activities that do not provide current financial resources are unavailable in the Statement of Revenues, Expenditures and Changes in fund balances. Therefore, the recognition of revenue for various types of accounts receivable differ between the two statements. The amount presented represents the following differences derived from unavailable revenue.

59,905

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Net Pension benefits	(291,006)	
Other postemployment benefits	(685,924)	
Interest expense payable	(336,286)	
Landfill closure	<u>21,000</u>	
Net effect of reporting long-term liabilities		<u>(1,292,216)</u>

Change in Net Position of Governmental Activities \$ 15,263,754

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

PROPRIETARY FUNDS
STATEMENT OF NET POSITION
JUNE 30, 2019

	Business-Type Activities				Total
	Sewer	Cable	Water	Light Department (December 31, 2018)	
Assets:					
Current assets:					
Cash and cash equivalents	\$ 1,165,130	\$ 259,875	\$ 353,504	\$ 1,528,313	\$ 3,306,822
Investments	1,199,934	-	-	-	1,199,934
Working capital deposit	-	-	-	1,098,699	1,098,699
User charges and other receivables, net	424,883	-	253,278	602,400	1,280,561
Apportioned assessments	84,739	-	-	-	84,739
Intergovernmental receivables	59,786	-	-	-	59,786
Prepaid expenses	-	-	7,906	47,655	55,561
Materials and supplies	-	-	41,435	137,348	178,783
Total current assets	2,934,472	259,875	656,123	3,414,415	7,264,885
Noncurrent assets:					
Intergovernmental receivables	60,144	-	-	-	60,144
Other assets	-	-	-	893,081	893,081
Land	-	-	-	189,178	189,178
Construction in-process	2,215,896	-	-	1,255,600	3,471,496
Capital assets, net of accumulated depreciation	6,203,831	-	7,058,528	10,566,163	23,828,522
Total noncurrent assets	8,479,871	-	7,058,528	12,904,022	28,442,421
Total Assets	11,414,343	259,875	7,714,651	16,318,437	35,707,306
Deferred Outflows of Resources:					
Related to net pension liability	103,079	-	84,165	243,323	430,567
Related to net other postemployment benefits liability	430	-	492	23,064	23,986
Total Deferred Outflows of Resources	103,509	-	84,657	266,387	454,553
Liabilities:					
Current liabilities:					
Warrants and accounts payable	\$ 42,840	\$ 5,902	\$ 40,973	\$ 1,284,481	\$ 1,374,196
Payroll and related liabilities	4,765	3,187	25,696	3,005	36,653
Due to other funds	7,002	5,955	6,592	-	19,549
Customer and advanced deposits	-	-	-	131,104	131,104
Accrued interest	97,552	-	-	-	97,552
Bond anticipation notes payable	2,300,000	-	-	-	2,300,000
Bonds and notes payable	549,285	-	363,297	132,250	1,044,832
Total current liabilities	3,001,444	15,044	436,558	1,550,840	5,003,886
Noncurrent liabilities:					
Compensated absences	-	-	18,738	16,604	35,342
Bonds and notes payable	1,833,630	-	2,382,400	661,250	4,877,280
Net pension liability	952,784	-	777,958	2,346,111	4,076,853
Net other postemployment benefits liability	895,459	-	754,418	751,588	2,401,465
Total noncurrent liabilities	3,681,873	-	3,933,514	3,775,553	11,390,940
Total Liabilities	6,683,317	15,044	4,370,072	5,326,393	16,394,826
Deferred Inflows of Resources:					
Related to net pension liability	80,771	-	65,951	367,345	514,067
Related to net other postemployment benefits liability	-	-	617,232	2,911	620,143
Unavailable revenues	-	-	-	1,855,885	1,855,885
Total Deferred Inflows of Resources	80,771	-	683,183	2,226,141	2,990,095
Net Position:					
Net investment in capital assets	3,759,190	-	4,312,831	11,217,439	19,289,460
Restricted for debt service	84,739	-	-	-	84,739
Restricted for depreciation	-	-	-	447,885	447,885
Unrestricted	909,835	244,831	(1,566,778)	(2,633,034)	(3,045,146)
Total Net Position	\$ 4,753,764	\$ 244,831	\$ 2,746,053	\$ 9,032,290	\$ 16,776,938

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEAR ENDED JUNE 30, 2019

	Business-Type Activities				Total
	Sewer	Cable	Water	Light Department (December 31, 2018)	
Operating Revenues:					
Charges for services	\$ 1,148,241	\$ 160,010	\$ 1,583,828	\$ 7,264,004	\$ 10,156,083
Other	22,721	-	58,385	-	81,106
Total Operating Revenues	<u>1,170,962</u>	<u>160,010</u>	<u>1,642,213</u>	<u>7,264,004</u>	<u>10,237,189</u>
Operating Expenses:					
Personnel	349,274	65,888	-	-	415,162
Operations	750,866	26,204	711,556	4,218,422	5,707,048
Maintenance	-	-	295,153	1,785,070	2,080,223
Depreciation	285,101	-	237,465	537,293	1,059,859
Total Operating Expenses	<u>1,385,241</u>	<u>92,092</u>	<u>1,244,174</u>	<u>6,540,785</u>	<u>9,262,292</u>
Total Operating Income (Loss)	<u>(214,279)</u>	<u>67,918</u>	<u>398,039</u>	<u>723,219</u>	<u>974,897</u>
Nonoperating Revenues (Expenses):					
Investment income	45,430	-	928	25,185	71,543
Interest expense	(168,162)	-	(106,095)	(30,859)	(305,116)
Other	-	-	18,645	19,114	37,759
Total Nonoperating Revenues (Expenses)	<u>(122,732)</u>	<u>-</u>	<u>(86,522)</u>	<u>13,440</u>	<u>(195,814)</u>
Income (Loss) Before Capital Contributions and Transfers	<u>(337,011)</u>	<u>67,918</u>	<u>311,517</u>	<u>736,659</u>	<u>779,083</u>
Capital Contributions:					
Intergovernmental	71,068	-	-	24,375	95,443
Other	4,912	-	-	-	4,912
Total Capital Contributions	<u>75,980</u>	<u>-</u>	<u>-</u>	<u>24,375</u>	<u>100,355</u>
Transfers:					
Transfers in	327,528	-	316,919	-	644,447
Transfers out	-	-	-	-	-
Transfers, net	<u>327,528</u>	<u>-</u>	<u>316,919</u>	<u>-</u>	<u>644,447</u>
Change in Net Position	<u>66,497</u>	<u>67,918</u>	<u>628,436</u>	<u>761,034</u>	<u>1,523,885</u>
Total Net Position - Beginning of Year, as restated (See Note V)	<u>4,687,267</u>	<u>176,913</u>	<u>2,117,617</u>	<u>8,271,256</u>	<u>15,253,053</u>
Total Net Position- Ending	<u>\$ 4,753,764</u>	<u>\$ 244,831</u>	<u>\$ 2,746,053</u>	<u>\$ 9,032,290</u>	<u>\$ 16,776,938</u>

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2019

	Business-Type Activities				
	Sewer	Cable	Water	Light	Total
				Department (December 31, 2018)	
Cash Flows from Operating Activities					
Receipts from users	\$ 1,129,062	\$ 160,010	\$ 1,562,313	\$ 7,971,396	\$ 10,822,781
Receipts from other operating revenues	22,721	-	-	-	22,721
Payments to employees and vendors	(1,042,339)	(92,303)	(1,121,400)	(6,041,418)	(8,297,460)
Net Cash Provided by Operating Activities	109,444	67,707	440,913	1,929,978	2,548,042
Cash Flows from Noncapital Financing Activities					
Apportioned assessments	26,704	-	-	-	26,704
Intergovernmental	127,954	-	-	-	127,954
Other	-	-	(291,682)	43,488	(248,194)
Payments to other funds	(80,319)	-	-	-	(80,319)
Transfers in	327,528	-	316,919	-	644,447
Net Cash Provided by Noncapital Financing Activities	401,867	-	25,237	43,488	470,592
Cash Flows from Capital and Related Financing Activities					
Acquisition and construction of capital assets	(1,600,023)	-	(110,035)	(1,614,287)	(3,324,345)
Principal payments on bonds and notes	(530,527)	-	(363,297)	(512,250)	(1,406,074)
Interest payments on bonds and notes	(153,540)	-	(106,095)	(30,859)	(290,494)
Net Cash Provided by (Used in) Capital and Related Financing Activities	(2,284,090)	-	(579,427)	(2,157,396)	(5,020,913)
Cash Flows from Investing Activities					
Investment income	45,430	-	928	25,185	71,543
Net Cash Provided by Investing Activities	45,430	-	928	25,185	71,543
Net Increase in Cash and Cash Equivalents	(1,727,349)	67,707	(112,349)	(158,745)	(1,930,736)
Cash and Cash Equivalents					
Beginning of the year	4,092,413	192,168	465,853	1,687,058	6,437,492
End of the year	\$ 2,365,064	\$ 259,875	\$ 353,504	\$ 1,528,313	\$ 4,506,756
Reconciliation of Operating Income to Net Cash Provided by (Used in) Operating Activities:					
Operating Income (loss)	\$ (214,279)	\$ 67,918	\$ 398,039	\$ 723,219	\$ 974,897
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:					
Depreciation and amortization	285,101	-	237,465	537,293	1,059,859
Other non-operating income	-	-	-	-	-
Changes in assets and liabilities:					
Receivables	(29,171)	-	(79,900)	424,923	315,852
Other assets	-	-	-	167,998	167,998
Prepaid expenses and materials	-	-	512	(41,598)	(41,086)
Deferred outflow of resources	9,992	-	10,920	204,687	225,599
Accounts payable, accrued expenses and other liabilities	110,640	(211)	(293,968)	(15,742)	(199,281)
Deferred inflow of resources	(52,839)	-	167,845	(70,802)	44,204
Net Cash Provided by Operating Activities	\$ 109,444	\$ 67,707	\$ 440,913	\$ 1,929,978	\$ 2,548,042
Noncash investing capital and financing activities:					
Intergovernmental subsidies of debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of bond premiums	-	-	-	-	-

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

FIDUCIARY FUNDS
STATEMENT OF NET POSITION
JUNE 30, 2019

	Town Other Postemployment Benefits Trust Fund	Sewer Other Postemployment Benefits Trust Fund	Water Other Postemployment Benefits Trust Fund	(Light Department) December 31, 2018 Postemployment Benefits Trust Fund	Private Purpose Trust Funds	Agency Funds
Assets:						
Cash and cash equivalents	\$ 693	\$ 253		\$ -	\$ -	\$ 125,252
Investments	141,478	51,778	51,483	266,573	142,695	-
Total Assets	<u>142,171</u>	<u>52,031</u>	<u>51,483</u>	<u>266,573</u>	<u>142,695</u>	<u>125,252</u>
				-		
Liabilities:						
Warrants and accounts payable	-	-	-	-	-	4,316
Planning board deposits	-	-	-	-	-	72,442
Agency liabilities	-	-	-	-	-	48,494
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>125,252</u>
Net Position:						
Restricted for other postemployment benefits	142,171	52,031	51,483	266,573	-	
Held in trust for private purposes	-	-	-	-	142,695	
Total Net Position	<u>\$ 142,171</u>	<u>\$ 52,031</u>	<u>\$ 51,483</u>	<u>\$ 266,573</u>	<u>\$ 142,695</u>	

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
YEAR ENDED JUNE 30, 2019

	Town Other Postemployment Benefits Trust Fund	Sewer Other Postemployment Benefits Trust Fund	Water Other Postemployment Benefits Trust Fund	(Light Department) December 31, 2018 Postemployment Benefits Trust Fund	Private Purpose Trust Funds
Additions:					
Contributions:					
Employer contributions	\$ 234,846	\$ 42,902	\$ 34,720	\$ 84,862	\$ -
Total Contributions	<u>234,846</u>	<u>42,902</u>	<u>34,720</u>	<u>84,862</u>	<u>-</u>
Investment income:					
Interest and dividends	7,282	2,000	1,727	(12,001)	4,421
Net investment earnings	<u>7,282</u>	<u>2,000</u>	<u>1,727</u>	<u>(12,001)</u>	<u>4,421</u>
Total Additions	<u>242,128</u>	<u>44,902</u>	<u>36,447</u>	<u>72,861</u>	<u>4,421</u>
Deductions:					
Benefits and refunds to Plan members:					
Benefits paid	187,346	17,902	9,720	43,223	-
Health and human services	-	-	-	-	427
Total Deductions	<u>187,346</u>	<u>17,902</u>	<u>9,720</u>	<u>43,223</u>	<u>427</u>
Change in Net Position	54,782	27,000	26,727	29,638	3,994
Net Position - Beginning of Year	<u>87,389</u>	<u>25,031</u>	<u>24,756</u>	<u>236,935</u>	<u>138,701</u>
Net Position - End of Year	<u>\$ 142,171</u>	<u>\$ 52,031</u>	<u>\$ 51,483</u>	<u>\$ 266,573</u>	<u>\$ 142,695</u>

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2019

I. Summary of Significant Accounting Policies

The accompanying basic financial statements of the Town of Templeton, Massachusetts (the “Town”) have been prepared in conformity with generally accepted accounting principles (“GAAP”) as applied to state and local governments. GAAP is prescribed by the Governmental Accounting Standards Board (“GASB”), which is the primary standard-setting body for state and local government entities. The following is a summary of the more significant policies and practices used by the Town:

A. Reporting Entity

The Town, which was incorporated in 1762, is located in Worcester County, approximately sixty miles west of the City of Boston. The governing structure utilizes an open town meeting with an elected five-member Board of Selectmen and an appointed Town Administrator, who performs and oversees the Town’s daily executive and administrative duties. Selectmen serve staggered three-year terms.

The Town provides governmental services for the territory within its boundaries, including public safety, education through a regional school district, public works, health and human services, culture and recreation, general governmental services, sewer, water and electricity. The sewer, water and electricity services are funded through user charges and treated as business enterprises.

Component units, while separate entities, are in substance part of the governmental operations if the significance of their operations and/or financial relationship with the Town meet certain criteria. Pursuant to these criteria there are no component units required to be included in the financial statements.

The Town is a member community of the Narragansett Regional School District, which provides educational services to two communities. This joint venture assesses each community its share of operational and debt service costs based on student population and other factors. In fiscal year 2019, the Town’s share of operating and debt service expenses was \$6,750,662. Complete audited financial statements can be obtained directly from the District’s administrative office located at the Superintendent and District Offices, 462 Baldwinville Road, Baldwinville, MA 01436.

In addition, the Town is a member community of the Montachusett Regional Vocational Technical School. This joint venture assesses each of the eighteen-member communities its share of the operational and debt service costs based on student population and other factors. In fiscal year 2019, the Town’s share of operating and debt service expenses was \$681,750. Complete audited financial statements can be obtained directly from the District’s administrative office located at 1050 Westminster Street, Fitchburg, MA 01420.

The Town does not have any equity interest in either of the joint ventures.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from legally separate component units if any for which the primary government is financially accountable.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the fiduciary funds are excluded from the government-wide financial statements. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

Major Fund Criteria – Major funds must be reported if both of the following criteria are met:

- 1) The total assets and deferred outflows of financial resources, liabilities and deferred inflows of financial resources, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least ten percent of the corresponding element for all funds of that category or type, and
- 2) The total assets and deferred outflows of financial resources, liabilities and deferred inflows of financial resources, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least five percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are proprietary funds. Under this method, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*. For the most part, the effect of Interfund activity has been removed from the government-wide financial statements.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized when

susceptible to accrual (i.e. measurable and available). Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town applies the susceptible to accrual criteria to intergovernmental revenues. In applying the susceptible to accrual concept, there are two types of revenues. In one, moneys must be expended for a specific purpose or project before any amounts will be paid to the Town; therefore, revenues are recognized as expenditures are incurred. In the other, moneys are virtually unrestricted and are usually revocable only for failure to comply with prescribed requirements. These resources are reflected as revenues when cash is received, or earlier if the susceptible to accrual criteria are met. State aid is accrued as revenue in the year that the funds are appropriated by the Commonwealth of Massachusetts (the “Commonwealth”).

The Town considers property tax revenues to be available if they are collected within sixty days after the end of the fiscal year and are material. Investment income associated with the current fiscal period is susceptible to accrual and has been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when the cash is received and are recognized as revenue at that time.

The government reports the following major Governmental Funds:

General Fund – is the government’s primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

Community Preservation Act Fund – is used to account for funds received in accordance with the Massachusetts Community Preservation Act. Funds are used to acquire or develop open space and recreational facilities, preservation of historic resources and affordable housing.

School Capital Projects Fund – is used to account for funds received and spent related to the feasibility study and schematic design for the Templeton Elementary School.

Nonmajor Governmental Funds – consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the nonmajor governmental funds column on the governmental funds financial statements. The following describes the general use of these fund types:

Special Revenue Funds - are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Capital Projects Funds - are used to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays.

Permanent Funds - are used to account for financial resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

The proprietary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues are user charges and fees, while operating expenses consist of salaries, ordinary maintenance, assessments, indirect costs and depreciation. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The Town reports the following major proprietary funds:

Sewer Enterprise Fund – is used to account for the operation of the Town's sewer activities.

Cable Enterprise Fund – is used to account for the operation of the Town's cable operations.

Water Enterprise Fund – is used to account for the operation of the Town's water activities.

Templeton Municipal Light Department(TMLD) – is used to account for the operation of the Town's electrical power distribution activities.

Fiduciary fund financial statements are reported using the *economic resources measurement focus* and use the *accrual basis of accounting*. Fiduciary funds are used to account for assets held in a trustee capacity and cannot be used to support the governmental programs.

The Town reports the following fiduciary funds:

Town Other Postemployment Benefits Trust Fund – is used to account for funds accumulated by the Town to assist it in its future payments of other postemployment benefits for retirees such as health and life insurance.

Sewer Other Postemployment Benefits Trust Fund – is used to account for funds accumulated by the Sewer Department to assist it in its future payments of other postemployment benefits for retirees such as health and life insurance.

Other Postemployment Benefits Trust Fund – is used to account for funds accumulated by the Light Department to assist it in its future payments of other postemployment benefits for retirees such as health and life insurance.

Private Purpose Trust Funds – is used to account for trust arrangements under which principal and income benefit individuals, private organizations or other governments. This fund is used primarily for public assistance.

Agency Fund – is used to account for assets held in a purely custodial capacity. The Town's agency funds consist primarily of student activities, off-duty work details and escrow and other deposits.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Equity

Deposits and Investments – The Town’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Investments are recorded at fair value in accordance with GAAP.

Receivables – Real estate and personal property taxes are assessed on January 1 every year. Bills are sent quarterly and are due on August 1, November 1, February 1, and May 1, or thirty days subsequent to the mailing date. Interest accrues on delinquent taxes at the rate of 14% per annum. The Town is allowed to take delinquent tax accounts into tax title fourteen days subsequent to the mailing of demand of delinquent taxes. Property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate taxes, sewer, water and user fees are secured through a lien process within sixty days after the due date and are considered 100% collectible. Accordingly, an allowance for uncollectible balances for these receivables is not reported. All personal property tax, excise tax and other departmental receivables are shown net of an allowance for uncollectible balances comprised of those outstanding amounts greater than five years old.

Inventories and Prepaid Items – In the case of the Town, inventories, which are not material to the basic financial statements, are considered to be expenditures at the time of purchase. With respect to the TMLD, materials and supplies are inventories of parts and accessories purchased for use in TMLD’s operations. Materials and supplies inventory are stated at the lower of cost or market with cost being determined on a first-in, first-out basis.

Certain payments to vendors reflect costs applicable to future accounting periods and may be recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets – Capital assets, which include land, land improvements, buildings and improvements, machinery and equipment, vehicles, software and infrastructure (e.g. roads, sidewalks, water mains, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected lives of greater than two years. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets (excluding land and construction-in-process) are depreciated by the Town and the TMLD on a straight-line-basis.

The estimated useful lives of capital assets being depreciated are as follows:

Land improvements	40 years
Buildings and improvements	20 years
Vehicles, machinery and equipment	5 years
Infrastructure	30 -75 years

Interfund Balances – Activity between funds that are representative of lending arrangements outstanding at the end of the fiscal year are referred to as either *due to/from other funds* or *advances to/from other funds*. All other outstanding balances between funds are reported as due to/from other funds.

Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as *internal balances*.

Interfund Transfers – During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out in the individual fund statements. Transfers between and within governmental and fiduciary funds are eliminated from the governmental activities in the statement of activities. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the statement of activities as *transfers, net*.

Investment Income – Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by state law. Investment income of the proprietary funds is voluntarily assigned to the general fund.

Compensated Absences – It is the Town's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Compensated absence liabilities related to both governmental and business-type activities are normally paid from the funds reporting payroll and related expenditures. Amounts related to these benefits are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured.

Long-term Obligations – Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net position. Bond premiums and discounts are amortized over the life of the bonds using the effective interest method. Bond anticipation notes payable are reported net of the applicable bond premium or discount.

In the governmental fund financial statements, the face amount of long-term debt issued is reported as other financing sources. Premiums received on a debt issuance are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are exclusively reported as general government expenditures regardless of whether they are withheld from the actual proceeds.

Deferred Outflows/Inflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

The Town has two types of items that are reported on the government-wide statement of net position. These relate to outflows from changes in the net pension and net other postemployment benefits liability. The deferred pensions will be recognized in pension expense in future years as more fully described in Note III, subsection A. The deferred other postemployment benefits will be recognized in employee benefits expense in future years as more fully described in Note III, subsection B.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

The Town has two types of items which qualify for reporting in this category. The first arises under a modified accrual basis of accounting, which qualifies for reporting in this category. Accordingly, the item unavailable revenue is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: property taxes, and other. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The other items are reported on the government-wide statement of net position and relate to inflows from changes in the net pension and net other postemployment benefit liabilities. The deferred pensions will be recognized in pension expense in future years as more fully described in Note III, subsection A. The deferred other postemployment benefits will be recognized in employee benefits expense in future years as more fully described in Note III, subsection B.

Net Position – In the government-wide financial statements, net position reported as “net investment in capital assets” includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital related debt.

Net position is reported as restricted when amounts are not available for appropriation or are legally restricted by outside parties for a specific use. Net position has been *restricted* for the following:

Nonexpendable permanent funds represent the endowment portion of donor restricted trusts that support governmental programs.

Expendable permanent funds represent amounts held in a trust whereby expenditures are subject to various trust agreements.

Capital projects funds represent remaining balances from bond proceeds or other financing sources that are restricted by state law to specific capital purposes and borrowing terms.

Community preservation represents assets that are restricted by state law for the purposes of acquiring or developing open space and recreational facilities, historic resources and affordable housing associated with the Massachusetts Community Preservation Act.

Gifts and donations represent assets that have restrictions placed on them from benefactors and may only be used for the intended purpose.

Other purposes – represent assets that are restricted by Federal and State laws for specific governmental programs and uses.

Fund Equity – In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent in which the Town is required to honor constraints on the specific purpose for which amounts in the funds can be spent.

Fund balance is reported in five components – non-spendable, restricted, committed, assigned, and unassigned as described below:

Non-spendable represents amounts that cannot be spent because they are either (a) not in spendable form (i.e. inventory or prepaid) or (b) legally or contractually required to be maintained intact such as the corpus of an endowment.

Restricted represents amounts that have constraints placed either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the Town to assess, levy, charge or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement (compelled by external parties) that those resources be used only for the specific purposes stipulated in the legislation.

Committed represents amounts that can only be used for specific purposes pursuant to formal action of the Town's highest level of decision making authority, which is the Town Meeting action, and can be modified or rescinded on through these actions.

Assigned represents amounts that are constrained by the Town's intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned represents amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a *negative* unassigned fund balance amount.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned and unassigned) are available for use it is the Town's policy to use committed resources first, then assigned, and then unassigned as they are needed.

The Town has not established financial policies with respect to maintaining minimum fund balance amounts.

Stabilization Fund – The Town maintains a general stabilization fund which may be used for any municipal purpose upon a two-thirds vote of Town Meeting. The balance of the fund totals \$699,388 at June 30, 2019 and is reported as unassigned fund balance in the general fund.

Encumbrances – The Town's encumbrance policy regarding the general fund is to (1) classify encumbrances that arise from the issuance of purchases made or to be made resulting from normal purchasing activity approved by the Town Accountant as assigned, and (2) classify encumbrances that result from an action of the Town Meeting as committed. Encumbrances of funds already restricted or committed are included within the classification of those fund balances and not reported separately. The Town reports \$14,597 of encumbrances from normal purchasing activity in the general fund as assigned and \$695,014 of encumbrances from Town Meeting votes in the General Fund as committed. There are no encumbrances reported in any other fund.

The following table reflects the Town's fund equity categorizations:

	General	Community Preservation	School Capital Projects	Nonmajor Governmental Funds	Total
Nonspendable:					
Nonexpendable trust funds	\$ -	\$ -	\$ -	\$ 323,328	\$ 323,328
Restricted:					
General government	-	-	-	113,508	113,508
Public safety	-	-	-	708,739	708,739
Education	-	-	-	12,701	12,701
Public works	-	-	-	159,267	159,267
Health and human services	-	-	-	488,422	488,422
Culture and recreation	-	1,623,216	-	520,490	2,143,706
Debt service	277,496	-	-	-	277,496
Committed:					
General government	126,204	-	-	-	126,204
Public safety	142,976	-	-	-	142,976
Education	6,015	-	-	-	6,015
Public works	375,740	-	-	-	375,740
Health and human services	22,336	-	-	-	22,336
Culture and recreation	21,743	-	-	-	21,743
Other purposes	159,500	-	-	-	159,500
Assigned:					
Purchase orders	14,597	-	-	-	14,597
Unassigned:					
Unrestricted	2,559,726	-	(7,086,616)	(102,568)	(4,629,458)
	<u>\$ 3,706,333</u>	<u>\$ 1,623,216</u>	<u>\$ (7,086,616)</u>	<u>\$ 2,223,887</u>	<u>\$ 466,820</u>

E. Excess of Expenditures Over Appropriations and Deficits

The Town carries a deficit of \$7,086,616 in the School Capital Project Major Fund and \$102,568 in the nonmajor governmental funds at year end. These deficits will be funded through available revenues, grant funds or bond proceeds in future fiscal years.

F. Use of Estimates

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

II. Detailed Notes to All Funds

A. Deposits and Investments

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "cash and cash equivalents". The deposits and investments of trust funds are held separately from those of other funds.

State laws and regulations require the Town to invest funds only in pre-approved investment instruments which include but are not necessarily limited to bank deposits, money markets, certificates of deposit, U.S. obligations, repurchase agreements, and State Treasurer's investment pool (the "Pool"). In addition, the statutes impose various limitations on the amount and length of investments and deposits. Repurchase agreements cannot be for a period of over ninety days, and the underlying security must be a United States obligation. During the fiscal year, the Town did not enter into any repurchase agreements.

Fair Value of Investments – The Town reports its investments at fair value. When actively quoted observable prices are not available, the Town generally uses either implied pricing from similar investments or valuation models based on net present values of estimated future cash flows (adjusted as appropriate for liquidity, credit, market and/or other risk factors).

The Town categorizes its fair value measurements within the fair value hierarchy established by GAAP. This hierarchy is based on valuation inputs used to measure the fair value of the asset or liability. The three levels of the hierarchy are as follows:

- *Level 1* – Inputs are quoted prices in active markets for identical investments at the measurement date.
- *Level 2* – Inputs (other than quoted prices included in Level 1) are either directly or indirectly observable for the investment through correlation with market data at the measurement date and for the duration of the instrument's anticipated life.
- *Level 3* – Inputs reflect the Town's best estimate of what market participants would use in pricing the investment at the measurement date.

The following table presents the Town's investments carried at fair value on a recurring basis in the statement of net position at June 30, 2019:

<u>Investments by Fair Value Level</u>	<u>6/30/2019</u>	<u>Fair Value Measurements Using</u>		
		<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Debt securities:				
Corporate fixed income securities	\$ 1,068,330	\$ 1,068,330	\$ -	\$ -
Certificates of deposit	897,331	897,331	-	-
U.S. government obligations	<u>2,750,956</u>	<u>2,750,956</u>	<u>-</u>	<u>-</u>
Equity securities	548,046	548,046	-	-
Mutual funds	193,256	193,256	-	-
Total investments at Fair Value	<u>\$ 5,457,919</u>	<u>\$ 5,457,919</u>	<u>\$ -</u>	<u>\$ -</u>

Debt and equity classified in Level 1 are valued using prices quoted in active markets for those securities.

The Town had the following investments with maturities at June 30, 2019:

Investment Type	Fair Value	Maturities in Years	
		Less than 1 year	1 - 5 years
Debt securities:			
Corporate fixed income securities	\$ 1,068,330	\$ 212,491	\$ 855,839
Certificates of deposit	897,331	199,670	697,661
U.S. government obligations	<u>2,750,956</u>	<u>1,108,922</u>	<u>1,642,034</u>
Total investments with maturities	<u>4,716,617</u>	<u>\$ 1,521,083</u>	<u>\$ 3,195,534</u>
<u>Other Investments</u>			
Equities	548,046		
Mutual funds	193,256		
Total Town Investments	<u>\$ 5,457,919</u>		

The following table presents the Light Department's investments carried at fair value on a recurring basis in the statement of net position at December 31, 2018:

Investments by Fair Value Level	12/31/2018	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
Description:				
Investments measured at the net asset value (NAV):				
External investment pool	\$ 266,573	\$ 266,573	\$ -	\$ -
Total investments at Fair Value	<u>\$ 266,573</u>	<u>\$ 266,573</u>	<u>\$ -</u>	<u>\$ -</u>

The Light Department categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 Fair Value Measurement and Application (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Custodial Credit Risk: Deposits - In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Town does not have a deposit policy for custodial credit risk relative to cash holdings.

At year-end, the carrying amount of all the Town's deposits was \$10,789,104 and bank balance was \$13,199,400. The full bank balance was covered by either federal depository insurance or by the depositors' insurance fund.

As of June 30, 2019, the Water Department had a carrying amount of \$353,504 and the bank balance was \$341,873 that was subject to custodial credit risk.

At December 31, 2018 the Light Department had a bank balance was \$1,742,291 that was subject to custodial credit risk and \$11,025 that was not subject to credit risk. The carrying value was \$1,528,313.

Custodial Credit Risk: Investments – In the case of investments, this is the risk that in the event of the invested party not being able to provide required payments to investors, ceasing to exist, or filing of bankruptcy, the Town may not be able to recover the full amount of its principal investment and/or investment earnings. The Town's investments in United States governmental obligations are exposed to custodial credit risk because the related securities are uninsured, unregistered and are held by the counterparty. The Town does not have a formal investment policy related to custodial credit risk.

Interest Rate Risk: Deposits– This is the risk that fair value losses may arise due to increasing interest rates. The Town does not have formal investment policies that limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Interest Rate Risk: Investments – Debt securities are subject to interest rate risk. Debt securities may be adversely affected by changes in interest rates, which may negatively affect the fair value of individual debt instruments. The Town does not have a formal investment policy that limits investments maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of Credit Risk – The Town does not place a limit on the amount that may be invested in any one issuer.

Credit Risk – The Town has not adopted a formal policy related to credit risk. The Town's investments had the following ratings at year end:

<u>S&P's Rating</u>	<u>U.S. Government Obligations</u>	<u>Corporate Fixed Income</u>	<u>Certificates of Deposit</u>	<u>Total</u>
AA	\$ 235,952	\$ 2,750,956	\$ -	\$ 2,986,908
A	557,556	-	-	557,556
BBB	274,822	-	-	274,822
Not rated	-	-	897,331	897,331
Total	<u>\$ 1,068,330</u>	<u>\$ 2,750,956</u>	<u>\$ 897,331</u>	<u>\$ 4,716,617</u>

B. Receivables

Receivables as of year-end for the Town’s individual major governmental funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
Receivables:			
Real estate and personal property taxes	\$ 280,013	\$ -	\$ 280,013
Tax liens	1,055,605	-	1,055,605
Motor vehicle and other excise taxes	129,803	-	129,803
Departmental and other	341,851	(83,423)	258,428
Title V loan receivables	165,525	-	165,525
Intergovernmental	3,763,402	-	3,763,402
Total	<u>\$ 5,736,199</u>	<u>\$ (83,423)</u>	<u>\$ 5,652,776</u>

Receivables as of year-end for the Town’s proprietary funds (the TMLD’s activity is for the year ended December 31, 2018) are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
Receivables:			
Sewer user charges	\$ 424,883	\$ -	\$ 424,883
Sewer betterment fees	84,739	-	84,739
Water user charges	253,278	-	253,278
TMLD user charges	551,599	(72,000)	479,599
TMLD other receivable	122,801	-	122,801
Intergovernmental	119,930	-	119,930
Total	<u>\$ 1,557,230</u>	<u>\$ (72,000)</u>	<u>\$ 1,485,230</u>

Governmental funds report unavailable revenues in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. The following table identifies the components of unavailable revenues in the governmental funds:

	General Fund	Nonmajor Funds	Total
Receivable type:			
Real estate and personal property taxes	\$ 280,013	\$ -	\$ 280,013
Tax liens	1,055,605	-	1,055,605
Motor vehicle and other excise taxes	129,803	-	129,803
Departmental and other	-	420,260	420,260
Total	<u>\$ 1,465,421</u>	<u>\$ 420,260</u>	<u>\$ 1,885,681</u>

Massachusetts Clean Water Trust – The Town has entered into numerous loan agreements with the Massachusetts Clean Water Trust (MCWT). It is expected that the Town will be subsidized by MCWT on a periodic basis for principal in the amount of \$119,930 and interest in the amount of

\$191,348 until the maturity of these agreements. GAAP requires the recognition of gross debt relative to these agreements; therefore, a receivable totaling \$119,930 has been reported in the Sewer Enterprise Fund.

Massachusetts School Building Authority – As of June 30, 2019, the Town expects to receive \$3,634,408 applicable to approved eligible school construction costs from the MSBA. The amount is recorded as an intergovernmental receivable in the School Capital Projects major fund.

C. Interfund Receivables, Payables and Transfers

The composition of interfund transfers for the year ended June 30, 2019 is as follows:

Transfers Out	Transfers In			Total	
	General Fund	Water	Sewer		
General Fund	\$ -	\$ -	\$ 327,528	\$ 327,528	(1)
Nonmajor funds	298,619	-	-	298,619	(2)
Light plant	-	316,919	-	316,919	(3)
Total	<u>\$ 298,619</u>	<u>\$ 316,919</u>	<u>\$ 327,528</u>	<u>\$ 943,066</u>	

- (1) Transfer to sewer enterprise fund for debt service.
- (2) Transfer to general fund from Title V and Ambulance receipts to supplement operating budget.
- (3) Light plant to water; reflected in different year ends due Light plant having different year end

Interfund transfers between the general fund and TMLD are not reflected due to the presentation of different year-ends.

D. Capital Assets

Capital asset activity for the year ended June 30, 2019 (the TMLD's activity is for the year ended December 31, 2018) is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<i><u>Governmental Activities:</u></i>				
Capital assets not being depreciated:				
Land	\$ 935,838	\$ -	\$ -	\$ 935,838
Construction in process	12,707,160	29,848,320	-	42,555,480
Total capital assets not being depreciated	<u>13,642,998</u>	<u>29,848,320</u>	<u>-</u>	<u>43,491,318</u>
Capital assets being depreciated:				
Buildings and improvements	3,478,405	37,753	-	3,516,158
Infrastructure	11,885,353	147,596	-	12,032,949
Vehicles	-	339,558	-	339,558
Machinery and equipment	3,338,763	508,243	-	3,847,006
Total capital assets being depreciated	<u>18,702,521</u>	<u>1,033,150</u>	<u>-</u>	<u>19,735,671</u>
Less accumulated depreciation for:				
Buildings and improvements	(2,920,012)	(28,122)	-	(2,948,134)
Infrastructure	(3,227,267)	(298,276)	-	(3,525,543)
Vehicles	-	(22,627)	-	(22,627)
Machinery and equipment	(2,760,375)	(129,073)	-	(2,889,448)
Total accumulated depreciation	<u>(8,907,654)</u>	<u>(478,098)</u>	<u>-</u>	<u>(9,385,752)</u>
Total capital assets being depreciated, net	<u>9,794,867</u>	<u>555,052</u>	<u>-</u>	<u>10,349,919</u>
Total governmental activities capital assets, net	<u>\$ 23,437,865</u>	<u>\$ 30,403,372</u>	<u>\$ -</u>	<u>\$ 53,841,237</u>
<i><u>Business-Type Activities:</u></i>				
Capital assets not being depreciated:				
Land	\$ 189,178	\$ -	\$ -	\$ 189,178
Construction in process	816,299	2,655,197	-	3,471,496
Total capital assets not being depreciated	<u>1,005,477</u>	<u>2,655,197</u>	<u>-</u>	<u>3,660,674</u>
Capital assets being depreciated:				
Electric plant	18,902,415	559,112	-	19,461,527
Buildings and improvements	19,651	-	-	19,651
Infrastructure	28,363,463	108,357	(81,920)	28,389,900
Machinery and equipment	1,351,397	1,680	-	1,353,077
Total capital assets being depreciated	<u>48,636,926</u>	<u>669,149</u>	<u>(81,920)</u>	<u>49,224,155</u>
Less accumulated depreciation for:				
Electric plant	(8,328,294)	(567,070)	-	(8,895,364)
Buildings and improvements	(5,406)	(982)	-	(6,388)
Infrastructure	(14,894,574)	(462,366)	81,920	(15,275,020)
Machinery and equipment	(1,159,643)	(59,218)	-	(1,218,861)
Total accumulated depreciation	<u>(24,387,917)</u>	<u>(1,089,636)</u>	<u>81,920</u>	<u>(25,395,633)</u>
Total capital assets being depreciated, net	<u>24,249,009</u>	<u>(420,487)</u>	<u>-</u>	<u>23,828,522</u>
Total business-type activities capital assets, net	<u>\$ 25,254,486</u>	<u>\$ 2,234,710</u>	<u>\$ -</u>	<u>\$ 27,489,196</u>

	Beginning Balance	Increases	Decreases	Ending Balance
<i><u>Business-Type Activities: Sewer</u></i>				
Capital assets not being depreciated:				
Construction in process	\$ 615,873	\$ 1,600,023	\$ -	\$ 2,215,896
Total capital assets not being depreciated	<u>615,873</u>	<u>1,600,023</u>	<u>-</u>	<u>2,215,896</u>
Capital assets being depreciated:				
Buildings and improvements	19,651	-	-	19,651
Infrastructure	18,888,922	-	-	18,888,922
Machinery and equipment	<u>709,473</u>	<u>-</u>	<u>-</u>	<u>709,473</u>
Total capital assets being depreciated	<u>19,618,046</u>	<u>-</u>	<u>-</u>	<u>19,618,046</u>
Less accumulated depreciation for:				
Buildings and improvements	(5,406)	(982)	-	(6,388)
Infrastructure	(12,503,818)	(275,538)	-	(12,779,356)
Machinery and equipment	<u>(619,890)</u>	<u>(8,581)</u>	<u>-</u>	<u>(628,471)</u>
Total accumulated depreciation	<u>(13,129,114)</u>	<u>(285,101)</u>	<u>-</u>	<u>(13,414,215)</u>
Total capital assets being depreciated, net	<u>6,488,932</u>	<u>(285,101)</u>	<u>-</u>	<u>6,203,831</u>
Total Sewer capital assets, net	<u>\$ 7,104,805</u>	<u>\$ 1,314,922</u>	<u>\$ -</u>	<u>\$ 8,419,727</u>
<i><u>Business-Type Activities: TMLD</u></i>				
Capital assets not being depreciated:				
Land	\$ 189,178	\$ -	\$ -	\$ 189,178
Construction in-process	<u>200,426</u>	<u>1,055,174</u>	<u>-</u>	<u>1,255,600</u>
Total capital assets not being depreciated	<u>389,604</u>	<u>1,055,174</u>	<u>-</u>	<u>1,444,778</u>
Capital assets being depreciated:				
Production plant	4,023,430	-	-	4,023,430
Distribution plant	10,986,546	303,921	-	11,290,467
General plant	<u>3,892,439</u>	<u>255,191</u>	<u>-</u>	<u>4,147,630</u>
Total capital assets being depreciated	<u>18,902,415</u>	<u>559,112</u>	<u>-</u>	<u>19,461,527</u>
Less accumulated depreciation for:				
Production plant	(900,355)	(120,701)	-	(1,021,056)
Distribution plant	(5,464,379)	(329,596)	-	(5,793,975)
General plant	<u>(1,963,560)</u>	<u>(116,773)</u>	<u>-</u>	<u>(2,080,333)</u>
Total accumulated depreciation	<u>(8,328,294)</u>	<u>(567,070)</u>	<u>-</u>	<u>(8,895,364)</u>
Total capital assets being depreciated, net	<u>10,574,121</u>	<u>(7,958)</u>	<u>-</u>	<u>10,566,163</u>
Total TMLD capital assets, net	<u>\$ 10,963,725</u>	<u>\$ 1,047,216</u>	<u>\$ -</u>	<u>\$ 12,010,941</u>

<u>Business-type Activities: Water</u>	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets being depreciated:				
Infrastructure	\$ 9,474,541	\$ 108,357	\$ (81,920)	\$ 9,500,978
Machinery and equipment	641,924	1,680	-	643,604
Total capital assets being depreciated	<u>10,116,465</u>	<u>110,037</u>	<u>(81,920)</u>	<u>10,144,582</u>
Less accumulated depreciation for:				
Infrastructure	(2,390,756)	(186,828)	81,920	(2,495,664)
Machinery and equipment	(539,753)	(50,637)	-	(590,390)
Total accumulated depreciation	<u>(2,930,509)</u>	<u>(237,465)</u>	<u>81,920</u>	<u>(3,086,054)</u>
Total capital assets being depreciated, net	<u>7,185,956</u>	<u>(127,428)</u>	<u>-</u>	<u>7,058,528</u>
Total Water capital assets, net	<u>\$ 7,185,956</u>	<u>\$ (127,428)</u>	<u>\$ -</u>	<u>\$ 7,058,528</u>

Depreciation expense was charged to functions/programs as follows:

<u>Governmental Activities:</u>		<u>Business-Type Activities:</u>	
General government	\$ 13,116	Sewer	\$ 285,102
Public safety	99,370	Water	237,465
Public works	362,164	TMLD	<u>567,070</u>
Health and human services	2,206		<u>\$ 1,089,637</u>
Culture and recreation	1,242		
	<u>\$ 478,098</u>		

E. Purchased Power Working Capital

The TMLD is a member and participant of the Massachusetts Municipal Wholesale Electric Company (“MMWEC”). The purchased power working capital is an amount held by MMWEC as an escrow. The purchased power working capital fund is replenished as needed from the TMLD’s monthly invoice payments. The income earned from the purchased power working capital fund applicable to the TMLD’s deposit is applied as a credit to MMWEC’s power sales billings. The balance in the fund as of December 31, 2018 is \$1,098,699.

F. Temporary Debt

The Town is authorized to borrow on a temporary basis to fund the following:

Current Operating Costs – Prior to collection of revenues, expenditures may be financed through the issuance of revenue (“RANS”) or tax anticipation notes (“TANS”).

Capital Projects and Other Approved Costs – Projects may be temporarily funded through the issuance of bond anticipation notes (“BANS”) or grant anticipation notes (“GANS”). In certain cases, prior to the issuance of these temporary notes, the governing body must take the necessary legal steps to authorize the issuance of the general obligation bonds. Temporary notes may not exceed the aggregate amount of bonds authorized or the grant award amount.

Temporary notes are general obligations of the Town and generally carry maturity dates of less than one year and are interest bearing and will be paid through future issuance of general obligation bonds.

The Town’s temporary borrowing activity for fiscal year 2019 was as follows:

Type	Interest Rate	Maturity Date	Beginning Balance	Additions	Retirements	Ending Balance
<i>Governmental Activities:</i>						
BAN	3.00%	11/22/19	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000
BAN	2.25%	11/30/18	120,000	-	(120,000)	-
BAN	2.65%	11/22/19	6,505,000	8,500,000	(10,005,000)	5,000,000
BAN	3.00%	02/27/20	975,000	5,500,000	(2,475,000)	4,000,000
Total Governmental Notes			<u>7,600,000</u>	<u>18,000,000</u>	<u>(12,600,000)</u>	<u>13,000,000</u>
<i>Business-Type Activities:</i>						
BAN	2.70%	08/23/19	2,300,000	2,300,000	(2,300,000)	2,300,000
Total Business-Type Notes			<u>2,300,000</u>	<u>2,300,000</u>	<u>(2,300,000)</u>	<u>2,300,000</u>
Total Short Term Notes Payable			<u>\$ 9,900,000</u>	<u>\$ 20,300,000</u>	<u>\$ (14,900,000)</u>	<u>\$ 15,300,000</u>

Short-term (BANs) issued for Governmental Funds were used for School Building Construction (\$13,000,000) and for the Sewer Enterprise Fund were used for Construction of a Sewer Pump Station (\$2,300,000).

G. Long-term Obligations

Bond and Note Indebtedness - The Town issues general obligation bonds and notes to provide funds for acquisition and construction of major capital facilities and equipment. General obligation bonds and notes have been issued for both governmental and business-type activities. In addition, the Town incurs various other long-term obligations relative to associated personnel costs.

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5.0 percent of its equalized valuation. Debt issued in accordance with this section of the law is designated as being “inside the debt limit.” In addition, the Town may authorize debt in excess of that limit for specific purposes; such as debt when issued is designated as being “outside the debt limit”.

The following reflects the current year activity (the TMLD's activity is for the year ended December 31, 2018) in the long-term liability accounts:

	Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
<i><u>Governmental Activities:</u></i>					
Bond and note indebtedness	\$ -	\$ 12,195,000	\$ -	\$ 12,195,000	\$ 295,000
Premiums	-	302,235	-	302,235	21,003
Notes from direct borrowings and placements	433,249	-	(48,619)	384,630	38,476
Capital lease obligations	48,688	621,480	(182,688)	487,480	112,938
Compensated absences	34,000	-	-	34,000	-
Landfill closure	239,000	-	(21,000)	218,000	21,000
Net pension liability	7,748,202	1,434,335	(531,185)	8,651,352	-
Net other postemployment benefits liability	6,007,510	1,784,822	(205,248)	7,587,084	-
Total Governmental Activities	<u>\$ 14,510,649</u>	<u>\$ 16,337,872</u>	<u>\$ (988,740)</u>	<u>\$ 29,859,781</u>	<u>\$ 488,417</u>
<i><u>Business-Type Activities - Sewer:</u></i>					
Bond and note indebtedness	\$ 150,000	\$ -	\$ (30,000)	\$ 120,000	\$ 30,000
Notes from direct borrowings and placements	2,763,442	-	(500,527)	2,262,915	519,285
Net pension liability	853,319	157,965	(58,500)	952,784	-
Net other postemployment benefits liability	902,714	35,647	(42,902)	895,459	-
Total Sewer	<u>4,669,475</u>	<u>193,612</u>	<u>(631,929)</u>	<u>4,231,158</u>	<u>549,285</u>
<i><u>Business-Type Activities - Water:</u></i>					
Bond and note indebtedness	2,208,994	-	(313,297)	1,895,697	313,297
Notes from direct borrowings and placements	900,000	-	(50,000)	850,000	50,000
Compensated absences	18,526	212	-	18,738	-
Net pension liability	680,505	97,453	-	777,958	-
Net other postemployment benefits liability	1,052,315	-	(297,897)	754,418	-
Total Water	<u>4,860,340</u>	<u>97,665</u>	<u>(661,194)</u>	<u>4,296,811</u>	<u>363,297</u>
<i><u>Business-Type Activities - TMLD:</u></i>					
Bond and note indebtedness	380,000	-	(380,000)	-	-
Notes from direct borrowings and placements	925,750	-	(132,250)	793,500	132,250
Compensated absences	12,852	3,752	-	16,604	-
Net pension liability	2,295,248	50,863	-	2,346,111	-
Net other postemployment benefits liability	461,085	290,503	-	751,588	-
Total TMLD	<u>4,074,935</u>	<u>345,118</u>	<u>(512,250)</u>	<u>3,907,803</u>	<u>132,250</u>
Total Business-Type Activities	<u>\$ 13,604,750</u>	<u>\$ 636,395</u>	<u>\$ (1,805,373)</u>	<u>\$ 12,435,772</u>	<u>\$ 1,044,832</u>
Total Long-term Obligations	<u>\$ 28,115,399</u>	<u>\$ 16,974,267</u>	<u>\$ (2,794,113)</u>	<u>\$ 42,295,553</u>	<u>\$ 1,533,249</u>

The governmental activities liabilities will be liquidated by the general fund. The business-type liabilities will be liquidated by the sewer, water and TMLD enterprise funds.

The following is a summary of outstanding long-term obligations as of June 30, 2019 (the TMLD's activity is for the year ended December 31, 2018):

Description of Issue	Interest Rates	Beginning Balance	Additions	Maturities and Deductions	Ending Balance
<i>Governmental Activities:</i>					
General obligation bonds	3.0 - 5.0%	\$ -	\$ 12,195,000	\$ -	\$ 12,195,000
MWPAT notes payable	0 - 5.125%	433,249	-	(48,619)	384,630
Total Governmental Activities		<u>\$ 433,249</u>	<u>\$ 12,195,000</u>	<u>\$ (48,619)</u>	<u>\$ 12,579,630</u>
<i>Business-Type Activities - Sewer:</i>					
General obligation bonds	2.6 - 4.0%	\$ 150,000	\$ -	\$ (30,000)	\$ 120,000
MWPAT notes payable	0 - 5.75%	2,763,442	-	(500,527)	2,262,915
Total Sewer Activities		<u>2,913,442</u>	<u>-</u>	<u>(530,527)</u>	<u>2,382,915</u>
<i>Business-Type Activities - Water:</i>					
General obligation bonds	2.6 - 4.75 %	2,208,994	-	(313,297)	1,895,697
USDA Rural Utilities Loan	2.25%	900,000	-	(50,000)	850,000
Total Water Activities		<u>3,108,994</u>	<u>-</u>	<u>(363,297)</u>	<u>2,745,697</u>
<i>Business-Type Activities - TMLD</i>					
General obligation bonds	2.6 - 4.0%	380,000	-	(380,000)	-
Clean Renewable Energy Bond	2%	925,750	-	(132,250)	793,500
Total TMLD Activities		<u>1,305,750</u>	<u>-</u>	<u>(512,250)</u>	<u>793,500</u>
Total Business-Type Activities		<u>\$ 7,328,186</u>	<u>\$ -</u>	<u>\$ (1,406,074)</u>	<u>\$ 5,922,112</u>

Authorized and Unissued Debt - At June 30, 2019, the Town had authorized and unissued debt for the following:

Project	Amount
<i>Governmental:</i>	
School building renovations	\$ 40,938,184
Police Station Upgrade	1,500,000
Total Authorized and Unissued	<u>\$ 42,438,184</u>

Payments on outstanding general obligation bonds and notes payable due in future years consist of the following:

<i>Governmental Activities</i>							
Year Ending June 30,	Principal			Interest			Total
	General Obligation	Direct borrowings	Total Principal	General Obligation	Direct borrowings	Total Interest	
2020	\$ 295,000	\$ 38,476	\$ 333,476	\$ 457,843	\$ 1,851	\$ 459,694	\$ 793,170
2021	295,000	38,476	333,476	457,525	1,851	459,376	792,852
2022	305,000	38,476	343,476	442,776	1,851	444,627	788,103
2023	325,000	38,476	363,476	427,524	1,851	429,375	792,851
2024	335,000	38,476	373,476	411,275	1,851	413,126	786,602
2025-2029	1,975,000	151,250	2,126,250	1,784,375	-	1,784,375	3,910,625
2030-2034	2,430,000	41,000	2,471,000	1,328,275	-	1,328,275	3,799,275
2035-2039	2,855,000	-	2,855,000	905,002	-	905,002	3,760,002
2040-2044	3,380,000	-	3,380,000	373,862	-	373,862	3,753,862
Total	<u>\$ 12,195,000</u>	<u>\$ 384,630</u>	<u>\$ 12,579,630</u>	<u>\$ 6,588,457</u>	<u>\$ 9,255</u>	<u>\$ 6,597,712</u>	<u>\$ 19,177,342</u>
<i>Business-Type Activities - Sewer</i>							
2020	\$ 30,000	\$ 519,285	\$ 549,285	\$ 4,650	\$ 87,932	\$ 92,582	\$ 641,867
2021	30,000	324,168	354,168	3,526	67,878	71,404	425,572
2022	30,000	338,903	368,903	2,370	51,729	54,099	423,002
2023	30,000	348,726	378,726	1,200	34,118	35,318	414,044
2024	-	363,461	363,461	-	15,553	15,553	379,014
2025-2029	-	368,372	368,372	-	-	-	368,372
Total	<u>\$ 120,000</u>	<u>\$ 2,262,915</u>	<u>\$ 2,382,915</u>	<u>\$ 11,746</u>	<u>\$ 257,210</u>	<u>\$ 268,956</u>	<u>\$ 2,651,871</u>
<i>Business-Type Activities - Water</i>							
2020	\$ 313,297	\$ 50,000	\$ 363,297	\$ 73,926	\$ 19,125	\$ 93,051	\$ 456,348
2021	313,297	50,000	363,297	61,818	18,000	79,818	443,115
2022	313,297	50,000	363,297	49,519	16,875	66,394	429,691
2023	313,297	50,000	363,297	37,125	15,750	52,875	416,172
2024	123,297	50,000	173,297	24,541	14,625	39,166	212,463
2025-2029	386,485	250,000	636,485	57,149	56,250	113,399	749,884
2030-2034	41,485	250,000	291,485	26,856	28,125	54,981	346,466
2035-2039	41,485	100,000	141,485	17,262	3,375	20,637	162,122
2040-2044	41,485	-	41,485	7,669	-	7,669	49,154
2045-2048	8,272	-	8,272	383	-	383	8,655
Total	<u>\$ 1,895,697</u>	<u>\$ 850,000</u>	<u>\$ 2,745,697</u>	<u>\$ 356,248</u>	<u>\$ 172,125</u>	<u>\$ 528,373</u>	<u>\$ 3,274,070</u>
<i>Business-Type Activities - TMLD</i>							
Year Ending December 31,	Principal			Interest			Total
	General Obligation	Direct borrowings	Total Principal	General Obligation	Direct borrowings	Total Interest	
2019	\$ -	\$ 132,250	\$ 132,250	\$ -	\$ 8,067	\$ 8,067	\$ 140,317
2020	-	132,250	132,250	-	6,723	6,723	138,973
2021	-	132,250	132,250	-	5,378	5,378	137,628
2022	-	132,250	132,250	-	4,034	4,034	136,284
2023	-	132,250	132,250	-	2,689	2,689	134,939
2024-2028	-	132,250	132,250	-	1,345	1,345	133,595
Total	<u>\$ -</u>	<u>\$ 793,500</u>	<u>\$ 793,500</u>	<u>\$ -</u>	<u>\$ 28,236</u>	<u>\$ 28,236</u>	<u>\$ 821,736</u>

MCWT Loan Subsidies – As previously noted in Note I. B., the Town has entered into loan agreements with the MCWT. It is expected that the Town will be subsidized by MCWT on a periodic basis for principal in the amount of \$119,930 and interest in the amount of \$191,348 until the maturity of these agreements.

H. Capital Leases

The Town has entered into non-cancelable leases for the purchases of vehicles and equipment. These long-term leases qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date.

Assets acquired through capital leases are as follows:

<u>Asset Description</u>	<u>Amount</u>
One Ton Pickup	\$ 86,361
Police Cruiser	31,980
Fire Engine	503,139
Less accumulated depreciation	<u>(34,524)</u>
Net carrying value	<u>\$ 586,956</u>

The future minimum lease payments and the net present value of the minimum lease payments at June 30, 2019, are as follows:

<u>Fiscal Year Ended June 30,</u>	<u>Amount</u>
2020	\$ 134,500
2021	134,500
2022	92,500
2023	92,500
2024	<u>92,500</u>
Total minimum lease payments	546,500
Less amount representing interest	<u>(59,020)</u>
Present value of minimum lease payments	<u>\$ 487,480</u>

III. Other Information

A. Retirement System

Plan Description – The Town contributes to the Worcester County Retirement System (the “System”), a cost-sharing multiple-employer defined benefit pension plan. The System was established under Chapter 32 of Massachusetts General Laws. The System is administered by the Worcester Regional Retirement Board (the “Board”). Stand-alone financial statements for the year ended December 31, 2018 were issued and are available by submitting a request to the Retirement System at 23 Midstate Drive, Suite 106, Auburn, Massachusetts 01501.

Membership – Membership in the System as of December 31, 2018 was as follows:

Inactive members or beneficiaries currently receiving benefits	3,837
Inactive members entitled to, but not yet receiving benefits	1,839
Active members	<u>7,815</u>
	<u>13,491</u>
Number of employers	<u>99</u>

Benefit Terms – Membership in the System is mandatory for all full-time employees and non-seasonal, part-time employees who, in general, regularly work more than twenty hours per week. Members of the Retirement System do not participate in the federal Social Security retirement system.

Massachusetts contributory retirement system benefits are uniform from retirement system to system. The System provides for retirement allowance benefits up to a maximum of 80% of a participant’s highest three-year or five-year average annual rate of regular compensation, depending on the participant’s date of hire. Benefit payments are based upon a participant’s age, length of creditable service, level of compensation and job classification.

The most common benefits paid by the Retirement System include normal retirement, disability retirement and survivor benefits.

Normal retirement generally occurs at age 65. However, participants may retire after twenty years of service or at any time after attaining age 55, if hired prior to April 2, 2012 or at any time after attaining age 60 if hired on or after April 2, 2012. Participants with hire dates subsequent to January 1, 1978 must have a minimum of ten years’ creditable service in order to retire at age 55. Participants become vested after ten years of service. Benefits commencing before age 65 are provided at a reduced rate. Members working in certain occupations may retire with full benefits earlier than age 65.

Ordinary disability retirement is where a participant is permanently incapacitated from a cause unrelated to employment. Accidental disability retirement is where the disability is the result of an injury or illness received or aggravated in the performance of duty. The amount of benefits to be received in such cases is dependent upon several factors, including the age at which the disability retirement occurs, the years of service, average compensation and veteran status.

Survivor benefits are extended to eligible beneficiaries of participants whose death occurs prior to or following retirement.

Cost-of-living adjustments granted to members of Massachusetts retirement systems granted between 1981 and 1997 and any increases in other benefits imposed by the Commonwealth during those years have been the financial responsibility of the Commonwealth. Beginning in 1998, the funding of cost-of-living amounts became the responsibility of the participating units like the System.

The System may be amended or terminated in whole or in part at any time by the Massachusetts Legislature, provided that no such modification, amendment or termination shall be made that would deprive a current member of superannuation pension rights or benefits provided under applicable laws of Massachusetts, if such member has paid the stipulated contributions specified in sections or provisions of such laws. There were no significant changes to the System's benefit terms in fiscal year 2019. There were no material changes made in this update to the actuarial assumptions (see below).

Contributions Requirements – The Retirement Board has elected provisions of Chapter 32, Section 22D (as amended) of Massachusetts General Laws, which require that a funding schedule be established to fully fund the pension plan by June 30, 2040. Under provisions of this law, participating employers are assessed their share of the total retirement cost based on the entry age, normal actuarial cost method.

The Town (including the TMLD) contributed \$737,540 to the Retirement System in fiscal year 2019, which equaled the actuarially determined contribution requirement for the fiscal year. However, this does not equal the amount recorded because the Light Department uses a year earlier measurement period. Contributions as a percentage of covered payroll was approximately 20.51% in fiscal year 2019.

Net Pension Liability – At June 30, 2019, the Town proportionate share of the net pension liability was \$12,012,202 however this does not equal the amount recorded because the Light Department uses a year earlier measurement period. The net pension liability was measured as of January 1, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. These figures were updated by the independent actuary to December 31, 2018. There were no material changes to the System's benefit terms since the actuarial valuation.

The Town's proportion of the net pension liability is based on a projection of the Town's long-term share of contributions to the System relative to the projected contributions of all employers. The Town and TMLD's proportion were approximately 1.32% at December 31, 2018 and 2017, which was lower (1.37%) with than the proportion measured at December 31, 2016. The difference is being reflected through a deferred inflow for the proportionate share difference and amortized to expense over approximately 5 years.

Fiduciary Net Position – The elements of the System's basic financial statements (that is, all information about the System's assets, deferred outflows of resources, liabilities, deferred inflows of resources and fiduciary net position) can be found in the System's full financial statements as of and for the year ended December 31, 2018, which can be obtained by contacting the Board.

The System's fiduciary net position was determined using the accrual basis of accounting. The System's accounting records are maintained on a calendar-year basis in accordance with the standards and procedures established by the Massachusetts Public Employee Retirement

Administration Commission, or PERAC. Contributions from employers and employees are recognized in the period in which they become due pursuant to formal commitments, statutory or contractual requirements. Benefit payments (including refunds of employee contributions) are recorded when incurred, regardless of the timing of payment. Investments are reported at fair value; fair value is determined as the price one would receive in an orderly transaction between market participants at a measurement date.

Pension Expense – The Town recognized \$1,200,305 in pension expense in the statement of activities in fiscal year 2019. This does not agree to the amount calculated by the actuary because the Light Department uses a year earlier measurement date.

Deferred Outflows of Resources and Deferred Inflows of Resources – At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions in its governmental activities and sewer enterprise fund from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 42,570	\$ 71,197
Changes of assumptions	596,763	-
Net difference between projected and actual earnings on pension plan investments	361,336	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	38,373	742,985
	<u>\$ 1,039,043</u>	<u>\$ 814,181</u>

The net deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Town's pension expense as follows:

<u>Year ended June 30,</u>	
2020	\$ 33,717
2021	(48,992)
2022	142,468
2023	105,317
2024	(7,648)
	<u>\$ 224,861</u>

Deferred Outflows of Resources and Deferred Inflows of Resources – At June 30, 2019, the Water Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 3,449	\$ 5,767
Changes of assumptions	48,339	-
Net difference between projected and actual earnings on pension plan investments	29,269	-
Changes in proportion and differences between Water contributions and proportionate share of contributions	3,108	60,184
	<u>\$ 84,165</u>	<u>\$ 65,951</u>

The net deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Water's pension expense as follows:

<u>Year ended June 30,</u>	
2020	\$ 2,732
2021	(3,969)
2022	11,540
2023	8,531
2024	(620)
	<u>\$ 18,214</u>

Deferred Outflows of Resources and Deferred Inflows of Resources – At December 31, 2018, the Light Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 15,607	\$ -
Changes of assumptions	223,578	-
Net difference between projected and actual earnings on pension plan investments	-	73,152
Changes in proportion and differences between Town contributions and proportionate share of contributions	4,138	294,193
	<u>\$ 243,323</u>	<u>\$ 367,345</u>

The net deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Light Department's pension expense as follows:

<u>Year ended December 31</u>	
2019	\$ (30,035)
2020	(30,293)
2021	(52,747)
2022	(429)
2023	(10,518)
	<u>\$ (124,022)</u>

Actuarial Valuation – The measurement of the System’s total pension liability is developed by an independent actuary. The latest actuarial valuation was performed as of January 1, 2018. The significant actuarial assumptions used in the January 1, 2018 actuarial valuation included:

Inflation:	3% per year
Amortization method:	Payment increases 4.0% per year
Asset valuation method:	Market value
Salary increases:	Group 1: 4.25-6.00%, based on service Group 4: 4.75-7.00%, based on service
Investment rate of return:	7.75%, net of pension plan investment expense, including inflation
Mortality rates:	Based on the RP-2000 Mortality Table (base year 2009) with full generational mortality improvement using Scale BB
Disabled life mortality:	For disabled lives, the mortality rates were based on the RP-2000 Mortality Tables (base year 2012) with full generational mortality improvement using Scale BB.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of returns (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic rates of return for each major asset class included in the System’s target allocation as of December 31, 2018 are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Rate of Return
Global equity	39%	4.75%
Fixed income	23%	2.28%
Private equity	13%	8.15%
Real estate	10%	3.43%
Timber/natural resources	4%	4.00%
Hedge funds	11%	3.76%
	100%	

Discount Rate – The discount rate used to measure the total pension liability in the January 1, 2018 actuarial valuation report was 7.75%. The projection of cash flows used to determine the discount rate assumed plan member contributions were made at the current contribution rate and that employer contributions will be made at rates equal to the actuarially-determined contribution rates and the member rate.

Based on those assumptions, the System’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term

expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity Analysis – The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.75% as well as the proportionate share of the net pension liability using a discount rate that is one percentage point lower (6.75%) or one percentage point higher (8.75%) than the current rate:

	1% Decrease 6.75%	Current Discount 7.75%	1% Increase 8.75%
Town's proportionate share of the net pension liability	\$ 14,469,447	\$ 12,012,202	\$ 9,936,333

The net pension liability in the sensitivity analysis does not agree to the aggregate net pension liabilities recorded in the financial statements due to the Light Department recording its liability based on a measurement date that was a year earlier. The impact of this is a difference of \$716,003.

B. Other Postemployment Benefits

The Town administers a single employer defined benefit healthcare plan (the “OPEB Plan”). The OPEB Plan provides health, dental and life insurance benefits (other postemployment benefits) to current and future retirees, their dependents and beneficiaries in accordance with Section 20 of Massachusetts General Law Chapter 32B.

An employee hired before April 2, 2012 shall become eligible to retire under this plan upon attainment of age 55 as an active member and completion of 10 years of service or shall be eligible if able to retire with 20 years of service regardless of age. Those hired on or after April 2, 2012 shall be eligible to retire upon attainment of age 60 with 10 years of creditable service.

Specific benefit provisions and contribution rates are established by collective bargaining agreements, state law and Town ordinance. All benefits are provided through the Town’s premium-based insurance program, currently Blue Cross Blue Shield of New England. The OPEB Plan does not issue a stand-alone financial report and is presented as a fiduciary fund in the Town’s financial statements. OPEB Plan disclosures can be found in this footnote disclosure.

Employees Covered by Benefit Terms – The following employees were covered by the benefit terms as of June 30, 2019:

	Inactive employees or beneficiaries receiving benefits	Active employees	Total
Town	37	32	69
Sewer	4	6	10
Water	2	6	8
Light	9	10	19
	<u>52</u>	<u>54</u>	<u>106</u>

Contributions – The contribution requirements of OPEB Plan members and the Town are established and may be amended by the Town. Retirees contributed 28% of the set premium for

medical, dental and life insurance during fiscal 2019 and contribution rates increase by 1% at every renewal rate until reaching 35% in 2026. The remainder of the cost is funded from taxation and user rates from the enterprise funds effected.

The Town currently contributes enough money to the Plan to satisfy current obligations on a pay-as-you-go basis plus additional contributions in varying amounts annually. The costs of administering the OPEB Plan are paid by the Town.

For the year ended June 30, 2019, the Town, Sewer, Water and Light average contribution rates of covered-employee payroll were 17.2%, 12.8%, 16.2% and 11.6% respectively.

Net OPEB Liability – The Town’s net OPEB liability was measured as of June 30, 2019 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2017.

The total OPEB liability in the most recent actuarial valuation was determined using the following key actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Investment rate of return	6.80%, net of OPEB plan investment expense, 6.32% for water and light including inflation.
Municipal bond rate	2.79% as of June 30, 2019; 3.64% for water and light
Single Equivalent Discount Rate	4.0% Town; 6.0% sewer; 5.75% water and 6.5% light net of OPEB plan investment expense including inflation. Using a blend of the Municipal Bond Index Rate for unfunded periods and the Investment Rate of Return.
Inflation	2.75% annually
Health Care Trend Rate	5.00%
Salary Increases	3.00% annually
Pre-Retirement Mortality	General: RP-2014 Mortality Table for Blue Collar Employees projected generationally with scale MP-2016 for males and females Teachers: RP-2014 Mortality Table for White Collar Employees projected generationally with scale MP-2016 for males and females
Post-Retirement Mortality	General: RP-2014 Mortality Table for Blue Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females Teachers: RP-2014 Mortality Table for White Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females
Disabled Mortality	General: RP-2014 Mortality Table for Blue Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females, set forward 1 year Teachers: RP-2014 Mortality Table for White Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females

Key assumption changes effective Fiscal Year ending June 30, 2019

Single Equivalent Discount Rate 6.00% for sewer previously 5.50%; 4.00% for Town previously 5.00%
5.75% for water previously 3.5%

The long-term expected rate of return on OPEB Plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB Plan investment expense and inflation) are developed for each major asset class.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Expected Investment Rate of Return
Domestic Equity - Large Cap	20% Town , sewer; 28.5% water, light	4.00%
Domestic Equity - Small/Mid Cap	10% Town, sewer; 25.25% water, light	6.00%
Interntional Equity - Developed Market	10% Town, sewer; 9.5% water, light	4.50%
Interntional Equity - Emerging Market	5% Town, sewer; 0% water; light	7.00%
Domestic Fixed Income	25% Town, sewer; 36.75% water, light	2.00%
International Fixed Income	10% Town, sewer; 0% water, light	3.00%
Alternatives	20% Town, sewer; 0% water, light	6.50%
Cash	0% all	0.00%
	<u>100.00%</u>	

Sensitivity Analyses – The following presents the Town’s net OPEB liability as well as what the Town’s net OPEB liability would be if it were calculated using a discount rate that is 1.0% lower or 1.0% higher than the current discount rate as well as if the healthcare cost trend rates are 1% lower or higher than the current healthcare cost trend rates:

Net OPEB Liability	Discount Rate			
	Current Rate	1% lower	Current	1% greater
Town	4.00%	\$ 8,959,044	\$ 7,587,084	\$ 6,505,227
Sewer	6.00%	1,048,347	895,459	772,462
Water	5.75%	888,248	754,418	646,207
Light	6.50%	924,413	751,588	599,775
Total		<u>\$ 11,820,052</u>	<u>\$ 9,988,549</u>	<u>\$ 8,523,671</u>

Net OPEB Liability	Health Care Rate			
	Current Rate	1% lower	Current	1% greater
Town	5.00%	\$ 5,609,775	\$ 7,587,084	\$ 10,189,938
Sewer	5.00%	684,405	895,459	1,160,987
Water	5.00%	591,750	754,418	959,116
Light	5.00%	551,314	751,588	1,011,412
Total		<u>\$ 7,437,244</u>	<u>\$ 9,988,549</u>	<u>\$ 13,321,453</u>

Changes in the Net OPEB Liability – The following table summarizes the changes in the net OPEB liability for the year ended June 30, 2019 (except that the Light department is as of December 31, 2018):

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balances at June 30, 2018	\$ 9,069,778	\$ 374,111	\$ 8,695,667
Changes for the year:			
Service cost	341,667	-	341,667
Interest	483,837	-	483,837
Change in assumptions	867,112	-	867,112
Difference between expected and actual	(3,396)	-	(3,396)
Employer contributions	-	397,872	(397,872)
Benefit payments withdrawn from trust	-	(258,191)	258,191
Net investment income	-	(1,534)	1,534
Benefit payments	(258,191)	-	(258,191)
Net changes	1,431,029	138,147	1,292,882
Balances at June 30, 2019	\$ 10,500,807	\$ 512,258	\$ 9,988,549

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB – For the year ended June 30, 2019 OPEB expense was \$1,055,784 and deferred inflows and outflows are reflected as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Change in assumptions	\$ 978,059	\$ 293,964
Differences between expected and actual experience	-	326,179
Differences between projected and actual earnings on investments	24,185	-
	\$ 1,002,244	\$ 620,143

Deferred inflows and outflows are amortized to expense as follows:

June 30	
2020	\$ 103,059
2021	103,059
2022	103,059
2023	121,871
2024	(48,457)
thereafter	(490)
	\$ 382,101

Investment Custody – In accordance with Massachusetts General Laws, the Town Treasurer is the custodian of the OPEB Plan and since the Town has not designated a Board of Trustees, the Town Treasurer is also the Trustee and as such is responsible for the general supervision of the management, investment and reinvestment of the OPEB Plan assets. OPEB Plan assets may be invested and reinvested by the custodian consistent with the prudent investor rule established in Chapter 203C and may, with the approval of the State Retiree Benefits Trust Fund Board of Trustees, be invested in the State Retiree Benefits Trust Fund established in Section 24 of Chapter 32A. OPEB Plan assets must be segregated from other funds and not be subject to the claims of any general creditor of the Town.

Investment Policy – The OPEB Plan does not have a formal investment policy at this time. The OPEB Plan invests its funds in permissible investments as stipulated by the Commonwealth.

Investment Rate of Return – For the year ended June 30, 2019 (December 31, 2018 for TMLD) the annual money-weighted rate of return on investments, net of investment expense, was 3.3% for the Town, less than 1% for the Sewer Department, 6.98% for the water Department and negative 4.86% for TMLD. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net OPEB Liability – The components of the net OPEB liability of the Town at June 30, 2019 (December 31, 2018 for TMLD) were as follows:

	Component				Total
	Town	Sewer	Water	Light	
Total OPEB Liability	\$ 7,729,255	\$ 947,490	\$ 805,901	\$ 1,018,161	\$ 10,500,807
Plan fiduciary net position	142,171	52,031	51,483	266,573	\$ 512,258
Net OPEB liability	<u>\$ 7,587,084</u>	<u>\$ 895,459</u>	<u>\$ 754,418</u>	<u>\$ 751,588</u>	<u>\$ 9,988,549</u>
	1.8%	5.5%	6.4%	26.2%	

B. Risk Financing

The Town is exposed to various risks of loss related to general liability; torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three years.

C. Commitments and Contingencies

General – During its day-to-day operations, the Town is party to certain legal claims, which are subject to many uncertainties, and the outcome of individual litigation matters in these situations cannot be reasonably estimated. Although the amount of liability, if any, in these situations at June 30, 2019, cannot be determined, management believes that the resulting liability, if any, should not materially affect the basic financial statements of the Town at June 30, 2019.

Appellate Tax Board – Generally the Town has pending cases filed with the Massachusetts Appellate Tax Board of the Commonwealth of Massachusetts (“ATB”). At June 30, 2019, there were zero pending cases in ATB.

Grant Compliance – Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, would not have a material effect on its financial condition.

Arbitrage – The Town is subject to certain Federal arbitrage laws in accordance with long-term borrowing agreements. Failure to comply with the rules could result in the payment of penalties. The Town does not believe it has failed to comply with any of these agreements.

MMWEC Participation – The TMLD is a participant in certain projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC). MMWEC is a public corporation and a political subdivision of the Commonwealth, created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in, and to issue revenue bonds to finance, electric facilities (“Projects”). MMWEC has acquired ownership interests in electric facilities operated by other entities and also owns and operates its own electric facilities.

MMWEC sells all of the capability (“Project Capability”) of each of its Projects to its Members and other utilities (“Project Participants”) under Power Sales Agreements (“PSAs”). Among other things, the PSAs require each Project Participant to pay its *pro rata* share of MMWEC’s costs related to the Project, which costs include debt service on the revenue bonds issued by MMWEC to finance the Project, plus 10% of MMWEC’s debt service to be paid into a Reserve and Contingency Fund.

In addition, should a Project Participant fail to make any payment when due, other Project Participants of that Project may be required to increase (step-up) their payments and correspondingly their Participant’s share of that Project’s Project Capability to an additional amount not to exceed 25% of their original Participant’s share of that Project’s Project Capability. Project Participants have covenanted to fix, revise and collect rates at least sufficient to meet their obligations under the PSAs.

TMLD has entered into PSAs and Power Purchase Agreements (“PPAs”) with MMWEC. Under both the PSAs and PPAs, the Light Plant is required to make certain payments to MMWEC payable solely from Light Plant revenues. Under the PSAs, each Participant is unconditionally obligated to make all payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

Berkshire Wind Cooperative – The TMLD is a member of the Berkshire Wind Cooperation Corporation (the “Cooperative”).

The Cooperative is organized under Chapters 157 and 164: Section 47C of the State of Massachusetts Statutes and constitutes a municipal lighting plant cooperative. The Cooperative was formed by Massachusetts Municipal Wholesale Electric Company (MMWEC) and 14 Municipal Light Departments (Members) for the purpose of financing, owning, constructing and operating wind generation facilities located on Brodie Mountain in the towns of Hancock and Lanesborough, Massachusetts (Berkshire Wind Facility).

The Cooperative has constructed and installed 10 1.5-megawatt wind turbines at the Berkshire Wind Facility. The Cooperative provides wind energy to MMWEC pursuant to the Berkshire Wind Power Purchase Agreement dated May 21, 2008 between MMWEC and the Cooperative.

Under this agreement, MMWEC entered into a Power Sales Contract with the Cooperative pursuant to which MMWEC has agreed to purchase 100% of the capacity and energy output and, to the extent uncommitted to any third party under existing agreements, associated environmental energy attributes of a wind power generating facility to be owned, constructed and operated by the Cooperative at the Berkshire Wind Facility.

MMWEC sells all of the capability of the Berkshire Wind Facility (Capability) to the Members of the Cooperative (Members) under Power Purchase Agreements (PPAs). Among other things, the PPAs require each Cooperative Member to pay its *pro rata* share of the costs related to the Berkshire Wind Facility, which costs include debt service on the bonds issued by the Cooperative to finance the Berkshire Wind Facility, plus 10% of the debt service to be paid into a Reserve and Contingency Fund. In addition, should a Cooperative Member fail to make any payment when due, other Cooperative Members may be required to increase (step-up) their payments and correspondingly their share of the Capability to an additional amount.

The Cooperative has issued revenue bonds, which are payable solely from, and secured solely by, the revenues derived from the Berkshire Wind Facility. The revenues are used solely to provide for the payment of any bond issue relating to the Berkshire Wind Facility and to pay the Cooperative's cost of owning and operating the Berkshire Wind Facility.

The Templeton Municipal Light Plant has entered into a PPA with the Berkshire Wind Cooperative Corporation. Under the PPA, each Participant is unconditionally obligated to make all payments due to the Berkshire Wind Cooperative Corporation, whether or not the Berkshire Wind Facility is completed or operating, and notwithstanding the suspension or interruption of the output of the Berkshire Wind Facility. In addition, under the PPA, the Plant is required to pay to the Cooperative its share of the Operation and Maintenance (O&M) costs of the Berkshire Wind Facility.

As of December 31, 2018, total capital expenditures for the Berkshire Wind Facility amounted to \$64.9 million, of which \$3.0 million, presents the amount associated with the Plant's share of the Capability of the Berkshire Wind Facility of which it is Member, although such amount is not allocated to the Plant. The Cooperative's debt outstanding for the Berkshire Wind Facility includes bonds totaling \$55.0 million of which \$2.4 million is associated with the Plant's share of Capability of the Berkshire Wind Facility of which it is Member, although such amount is not allocated to the Plant. As of December 31, 2018, the Cooperative's total future debt service requirement on outstanding bonds issued for the Projects is \$73.3 million, of which \$3.1 million is anticipated to be billed to the Plant in the future. The estimated aggregate amount of the TMLD required payments under the PSA, exclusive of the Reserve and Contingency Fund billings, to the Cooperative at December 31, 2018 and estimated for future years is as follows:

<u>For Years Ending December 31,</u>	
2019	\$ 277,000
2020	262,000
2021	261,000
2022	261,000
2023	261,000
2024 - 2028	1,302,000
2029 - 2032	518,000
Total	<u>\$ 3,142,000</u>

MMWEC Contingencies and Liabilities

The Town of Templeton, acting through its Light Plant, is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC has issued separate issues of revenue bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under MMWEC's Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project.

The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and the Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit No. 4 plant, which is operated and owned by its majority owner, FPL Energy Wyman IV, LLC, a subsidiary of NextEra Energy Resources LLC, and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit, operated by Dominion Nuclear Connecticut, Inc. (DNCI), the majority owner and an indirect subsidiary of Dominion Resources, Inc. DNCI also owns and operates the Millstone Unit 2 nuclear unit. The operating license for the Millstone Unit 3 nuclear unit extends to November 25, 2045.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by NextEra Energy Seabrook, LLC (NextEra Seabrook) the majority owner and an indirect subsidiary of NextEra Energy Resources LLC. The operating license for Seabrook Station extends to March 15, 2030. NextEra Seabrook has submitted an application to extend the Seabrook Station operating license for an additional 20 years.

Pursuant to the PSAs, the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings.

Also, the Project Participants are liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act (Act). Originally enacted in 1957, the Act has been renewed several times. In July 2005, as part of the Energy Policy Act of 2005, Congress extended the Act until the end of 2025.

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such actions will not have a material adverse effect on the financial position of the company. Total capital expenditures for MMWEC's Projects amounted to \$1.7 billion of which \$28.0 million represents the amount associated with the Plant's share of Project Capability of the Projects in which it participates, although such amount is not allocated to the Plant.

MMWEC's debt outstanding for the Projects includes Power Supply Project Revenue Bonds totaling \$7.1 million, of which \$147,000 is associated with the Plant's share of Project Capability of the Projects in which it participates, although such amount is not allocated to the Plant.

As of December 31, 2018, MMWEC's total future debt service requirement on outstanding bonds issued for the Projects is \$7.4 million, of which \$154,000 is anticipated to be billed to the Plant in the future.

The estimated aggregate amount of Templeton Municipal Light Plant's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2018 and estimated for future years is shown below.

<u>For Years Ending December 31,</u>	
2019	\$ 154,000

In addition, under the PSAs, the Plant is required to pay to MMWEC its share of the Operations and Maintenance (O&M) costs of the Projects in which it participates. The Plant's total O&M costs including debt service under the PSAs were \$1.4 million for the year ended December 31, 2018.

D. Landfill Closure and Post-Closure Care Costs

The Town's landfill is closed and a final cover has been installed in accordance with Federal and State laws and regulations. Those laws and regulations also require the Town to perform certain maintenance and monitoring functions ("post-closure care") at the site for 30 years after the landfill cover is installed. In accordance with generally accepted accounting principles, the estimated remaining cost of monitoring; \$218,000 has been recorded as a governmental activity's liability; actual costs may be higher due to inflation, changes in technology, or changes in regulations.

IV. Implementation of New GASB Pronouncements

Current Year Implementations

In November 2016, the GASB issued GASB Statement No. 83, *Certain Asset Retirement Obligations*. The objective of the Statement was to address accounting and financial reporting for certain asset retirement obligations that have legally enforceable liability associated with the retirement of a tangible capital asset. The provisions of this Statement became effective in fiscal year 2019 and did not have a material impact on the Town's financial statements.

In April 2018, the GASB issued GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*. The objective of this Statement was to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarified which liabilities governments should include when disclosing information related to debt. The provisions of this Statement became effective in fiscal year 2019 and did not have a material impact on the Town's financial statements.

Future Year Implementations

In January 2017, the GASB issued GASB Statement No. 84, *Fiduciary Activities*. The objective of the Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how these activities should be reported. The provisions of this Statement are effective for financial reporting periods beginning after

December 15, 2018 (fiscal year 2020). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2017, the GASB issued GASB Statement No. 87, *Leases*. This Statement redefines the manner in which long-term leases are accounted and reported. The provisions of this Statement are effective for financial reporting periods beginning after December 15, 2019 (fiscal year 2021). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2018, the GASB issued GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. This statement establishes accounting requirements for interest costs incurred before the end of a construction period. The provisions of this Statement are effective for financial reporting periods beginning after December 15, 2019 (fiscal year 2021). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In August 2018, the GASB issued GASB Statement No. 90, *Majority Equity Interest – An Amendment of GASB Statements No. 14 and No. 61*. The objective of this Statement is to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The provisions of this Statement are effective for financial reporting periods beginning after December 15, 2018 (fiscal year 2020). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In May 2019, the GASB issued GASB Statement No. 91, *Conduit Debt Obligations*. The objective of this Statement is to standardize the reporting of conduit debt obligations by issuers by clarifying the existing definition of conduit debt obligation, among other matters. The provisions of this Statement are effective for financial reporting periods beginning after December 15, 2020 (fiscal year 2022). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

V. Restatement

During the year ended December 31, 2018, TMLD adopted GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Previously, OPEB was accounted for under GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The result of the adoption of GASB Statement No. 75 was to eliminate the net OPEB obligation recorded in TMLD financial statements and record the net OPEB liability at December 31, 2018. This resulted in net position as previously stated to be reduced by \$284,270.

TOWN OF TEMPLETON, MASSACHUSETTS

**REQUIRED SUPPLEMENTARY INFORMATION - PENSIONS
YEAR ENDED JUNE 30, 2019**

SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

	Year Ended June 30,				
	2019	2018	2017	2016	2015
Town's proportion of the net pension liability (asset)	1.32%	1.32%	1.37%	1.36%	1.73%
Town's proportionate share of the net pension liability (asset)	\$ 12,012,202	\$ 10,758,199	\$ 11,442,390	\$ 9,665,159	\$ 10,271,629
Town's covered-employee payroll	\$ 3,594,982	\$ 3,379,162	\$ 3,418,702	\$ 3,497,074	\$ 3,362,571
Town's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	334.1%	318.4%	334.7%	276.4%	305.5%
Plan fiduciary net position as a percentage of the total pension liability	43.05%	46.40%	42.00%	44.52%	47.94%

SCHEDULE OF THE TOWN CONTRIBUTIONS TO PENSION PLAN

	Year Ended June 30,				
	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 737,540	\$ 667,573	\$ 663,582	\$ 612,557	\$ 682,149
Contributions in relation to the actuarially determined contribution	737,540	667,573	663,582	612,557	682,149
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered-employee payroll	\$ 3,594,982	\$ 3,379,162	\$ 3,418,702	\$ 3,497,074	\$ 3,362,571
Contributions as a percentage of covered-employee payroll	20.5%	19.8%	19.4%	17.5%	20.3%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditor's report.

TOWN OF TEMPLETON, MASSACHUSETTS

**REQUIRED SUPPLEMENTARY INFORMATION - UNAUDITED
YEAR ENDED JUNE 30, 2019**

SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS

	2019	2018
Total OPEB liability:		
Service cost	\$ 341,167	\$ 288,900
Interest	483,837	472,066
Differences between expected and actual experience	(3,396)	(833,857)
Changes of assumptions	867,112	-
Benefit payments	(258,191)	(381,968)
Net change in total OPEB liability	1,430,529	(454,859)
Total OPEB liability - beginning of year	9,069,778	9,524,637
Total OPEB liability - end of year (a)	<u>\$ 10,500,307</u>	<u>\$ 9,069,778</u>
Plan fiduciary net position:		
Contributions - employer	\$ 397,872	\$ 570,588
Net investment income	(1,534)	31,509
Benefit payments	(258,191)	(381,968)
Net change in Plan fiduciary net position	138,147	220,129
Plan fiduciary net position - beginning of year	374,111	153,982
Plan fiduciary net position - end of year (b)	<u>\$ 512,258</u>	<u>\$ 374,111</u>
Net OPEB liability - end of year (a) - (b)	<u>\$ 9,988,049</u>	<u>\$ 8,695,667</u>
Plan fiduciary net position as a percentage of the total OPEB liability	4.88%	4.12%
Covered-employee payroll	\$ 2,988,475	\$ 2,802,360
Net OPEB liability as a percentage of covered-employee payroll	334.22%	310.30%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years in which information is available.

Note: This schedule is presented using the optional format of combining the required schedules in paragraph 36a and 36b of GASB 74.

See independent auditors' report.

TOWN OF TEMPLETON, MASSACHUSETTS

**REQUIRED SUPPLEMENTARY INFORMATION - UNAUDITED
YEAR ENDED JUNE 30, 2019**

SCHEDULE OF CONTRIBUTIONS

	<u>2019</u>	<u>2018</u>
Actuarially-determined contribution	\$ 825,004	\$ 760,966
Contributions in relation to the actuarially-determined contribution	<u>(258,191)</u>	<u>(381,968)</u>
Contribution deficiency (excess)	<u>\$ 566,813</u>	<u>\$ 378,998</u>
Covered-employee payroll	\$ 2,988,475	\$ 2,802,360
Contribution as a percentage of covered-employee payroll	8.6%	13.6%
Valuation Date	July 1, 2017	
Actuarial Cost Method	Individual Entry Age Normal	
Amortization Period	30 years	
Asset Valuation Method	Market Value of Assets as of Reporting Date	
Investment rate of return	6.8% - Town, Sewer 6.32% Water, Light	
Municipal Bond Rate	2.79% Town, Sewer; 3.60% Water, Light	
Single Equivalent Discount Rate	4%, Town; 6%, Sewer; 5.75%, Water; 6.5%, Light	
Inflation	2.75%	
Healthcare cost trend rates	5.00%	
Salary increases	3.00%	

**SCHEDULE OF INVESTMENT RETURNS
LAST 10 FISCAL YEARS**

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Annual money-weighted rate of return, net of investment expense	-0.22%	3.29%

Note: These schedules are presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years in which information is available.

See independent auditors' report.

TOWN OF TEMPLETON, MASSACHUSETTS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL - GENERAL FUND
 YEAR ENDED JUNE 30, 2019

	Budgeted Amounts		Actual Budgetary Amounts	Encumbrances	Actual Budgetary Adjusted	Variance Positive (Negative)
	Original Budget	Final Budget				
Revenues:						
Real estate and personal property	\$ 11,123,884	\$ 11,123,884	\$ 11,312,636		\$ 11,312,636	\$ 188,752
Intergovernmental	1,688,066	1,688,066	1,696,152		1,696,152	8,086
Motor vehicle and other excises	1,042,000	1,042,000	1,221,026		1,221,026	179,026
Licenses and permits	125,500	125,500	219,023		219,023	93,523
Departmental and other revenue	417,500	417,500	518,430		518,430	100,930
Penalties and interest	80,000	80,000	136,843		136,843	56,843
Fines and forfeitures	52,250	52,250	69,732		69,732	17,482
Investment income	8,500	8,500	158,600		158,600	150,100
Total Revenues	<u>14,537,700</u>	<u>14,537,700</u>	<u>15,332,442</u>	<u>-</u>	<u>15,332,442</u>	<u>794,742</u>
Expenditures:						
General government	1,051,976	1,122,249	857,052	129,517	986,569	135,680
Public safety	2,460,707	2,738,808	2,433,637	148,160	2,581,797	157,011
Education	7,449,317	7,449,317	7,436,012	6,015	7,442,027	7,290
Public works	1,396,471	1,802,459	1,292,371	380,884	1,673,255	129,204
Health and human services	499,359	513,259	416,854	22,836	439,690	73,569
Culture and recreation	125,094	125,795	95,051	22,199	117,250	8,545
Fringe and pension benefits	2,428,640	2,396,427	2,157,560	-	2,157,560	238,867
State and county tax assessments	44,755	44,755	44,755	-	44,755	-
Debt service	1,794,860	1,794,860	1,510,231	-	1,510,231	284,629
Total Expenditures	<u>17,251,179</u>	<u>17,987,929</u>	<u>16,243,523</u>	<u>709,611</u>	<u>16,953,134</u>	<u>1,034,795</u>
Other Financing Sources (Uses):						
Transfers in	1,805,813	1,824,313	1,861,517		1,861,517	(37,204)
Transfers out	(275,000)	(405,000)	(405,000)		(405,000)	-
Total Other Financing Sources (Uses)	<u>1,530,813</u>	<u>1,419,313</u>	<u>1,456,517</u>		<u>1,456,517</u>	<u>(37,204)</u>
(DEFICIENCY) EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/USE OF PRIOR YEAR BUDGETARY FUND BALANCE	<u>(1,182,666)</u>	<u>(2,030,916)</u>	<u>545,436</u>		<u>(164,175)</u>	<u>1,792,333</u>
Other Budgetary Items:						
Prior year encumbrances	612,666	612,666				
Reserve for debt service	-	-				
Overlay deficits	-	-				
Free cash	570,000	1,418,250				
Snow and ice deficits	-	-				
Other	-	-				
Total Other Budgetary Items	<u>1,182,666</u>	<u>2,030,916</u>				
Net Budget	<u>\$ -</u>	<u>\$ -</u>				

See accompanying independent auditors' report.
 See notes to the required supplementary information of this schedule.

TOWN OF TEMPLETON, MASSACHUSETTS

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2019

I. Budgetary Basis of Accounting

Budgetary Information – An annual budget is legally adopted for the General Fund and each enterprise fund. Financial orders are initiated by the Town Administrator, recommended by the Town Finance Committee and approved by Town Meeting. Expenditures may not legally exceed appropriations at the department level or in the categories of personnel and non-personnel expenses. Department heads may transfer, without Town Meeting approval, appropriation balances from one account to another within their department or budget, and within the categories of personnel and non-personnel. The Town Meeting however must approve any transfer of unencumbered appropriation balances between departments or agencies. At the close of each fiscal year, unencumbered appropriation balances lapse and revert to unassigned fund balance.

Budgetary-to-GAAP Reconciliation – The Town’s general fund is prepared on a basis of accounting other than GAAP to conform to the Uniform Municipal Accounting System basis of accounting as prescribed by the Massachusetts Department of Revenue. A reconciliation of the budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2019, is as follows:

	Basis of Accounting Differences	Fund Perspective Differences	Total
Revenues on a budgetary basis			\$ 15,332,442
Change in recording tax revenues	\$ -	\$ -	-
Withholdings activity	-	-	-
Stabilization interest	-	18,108	18,108
Revenues on a GAAP basis	<u>\$ -</u>	<u>\$ 18,108</u>	<u>\$ 15,350,550</u>
Expenditures on a budgetary basis			\$ 16,243,523
Expenditure recognition	\$ (16,699)	\$ -	(16,699)
Reclass of enterprise indirect costs to expenditures	(1,873,726)	-	(1,873,726)
Expenditures on a GAAP basis	<u>\$ (1,890,425)</u>	<u>\$ -</u>	<u>\$ 14,353,098</u>
Other financing sources (uses) on a budgetary basis			\$ 1,456,517
Reclass of enterprise indirect costs to expenditures	\$ (1,873,726)	\$ -	(1,873,726)
Expenditure recognition	(16,699)	-	(16,699)
Stabilization transfers	-	405,000	405,000
Other financing sources (uses) on a GAAP basis	<u>\$ (1,890,425)</u>	<u>\$ 405,000</u>	<u>\$ (28,908)</u>

Appropriation Deficits – During fiscal year 2019, there were no appropriation deficits.



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Honorable Members of the Board of Selectmen
Town of Templeton, Massachusetts

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Templeton, Massachusetts (the "Town"), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements (except for the Templeton Electric Light Department "the Light Department", which is as of December 31, 2018) and have issued our report thereon dated November 15, 2019.

We did not audit the financial statements of Light Department, or the Water Department; these are departments of the Town. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts, is based solely on the report of the other auditors. The accompanying financial statement do not include all disclosures for the Light and Water Departments, as required by generally accepted accounting principles. Such information can be found in separately issued financial statements, which were audited by the other auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed certain items that we have identified that have been categorized as instances of noncompliance that are required to be reported under *Government Auditing Standards*. These are described in detail in an accompanying report dated November 18, 2019.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Roselli, Clark & Associates
Certified Public Accountants
Woburn, Massachusetts
November 18, 2019

TOWN CLERK

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTALS
St. List		\$30	\$30	\$50	\$10		\$10	\$20	\$10		\$30		\$190
Bus. Cert.	\$140	\$100	\$220	\$60	\$140	\$80	\$120	\$120	\$100	\$240	\$120	\$100	\$1,540
Marr. Lic.	\$105	\$105	\$140		\$70		\$70	\$70	\$35	\$70	\$35	\$35	\$735
Raffles	\$10		\$10	\$40						\$10	\$10		\$80
Junk					\$25						\$50	\$25	\$100
Under Gr.									\$10	\$60			\$70
Cert. Copy	\$450	\$350	\$520	\$510	\$470	\$450	\$510	\$360	\$720	\$510	\$410	\$240	\$5,500
Dogs	\$164	\$108	\$147	\$303	\$106	\$85	\$6,589	\$4,577	\$6,719	\$3,783	\$1,015	\$155	\$23,751
Dog Late Fees	\$150		\$225	\$1,425	\$375	\$175	\$125	\$350	\$475	\$425	\$425	\$125	\$4,275
Failure to License					\$350	\$50	\$100	\$350	\$850	\$350	\$200		\$2,250
Copies													\$0
Postage													\$0
Plan. Rules													\$0
Homestead													\$0
Poss. Viola													\$0
Smoking													\$0
Misc.													\$0
TOTALS	\$1,019	\$693	\$1,292	\$2,388	\$1,546	\$840	\$7,524	\$5,847	\$8,919	\$5,448	\$2,295	\$680	\$38,491

Respectfully submitted,

Carol A. Harris,
Town Clerk of Templeton

VITAL STATISTICS

July 1, 2018-June 30, 2019

Births:	Males	37
	Females	32
Marriages:	Male Residents	20
	Male Non-Residents	1
	Female Residents	19
	Female Non-Residents	2
Deaths:	Males	45
	Females	49

DUE TO THE RIGHT TO PRIVACY ACT, WE WILL NO LONGER BE ALLOWED TO PRINT THE NAMES, DATES, AND ADDRESSES OF OUR BIRTHS, MARRIAGES, OR DEATHS.

STATE PRIMARY, SEPTEMBER 8, 2018

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WARRANT FOR 2018 STATE PRIMARY

WORCESTER, ss.

To either of the Constables of the Town of Templeton

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the several precincts of the Town of Templeton, County of Worcester, who are qualified to vote in Primaries to vote at:

**Narragansett Regional Middle School
460 Baldwinville Road
Baldwinville, MA 01436**

On **TUESDAY, THE 4th DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS.	FOR THIS COMMONWEALTH
GOVERNOR	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR.	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE.	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL.	FOR THIS COMMONWEALTH
AUDITOR.	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SECOND DISTRICT
COUNCILLOR	SEVENTH DISTRICT
SENATOR IN GENERAL COURT	WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT.	SECOND FRANKLIN DISTRICT
DISTRICT ATTORNEY	MIDDLE DISTRICT
CLERK OF COURTS	WORCESTER COUNTY
REGISTER OF DEEDS.	WORCESTER DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

The Polls will open at 7:00 am and be closed at 8:00 pm

STATE PRIMARY, SEPTEMBER 8, 2018

And you are hereby directed to serve this warrant by posting attested copies thereof at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall located at 160 Patriots Road in East Templeton, and by delivering a copy to each of the Precinct Clerks seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said County in the City of Gardner.

Given under our hands this 15th day of August, 2018.

BOARD OF SELECTMEN

John Caplis, Chairman

Cameron Fortes, Vice Chairman

Julie Richard, Clerk

Diane Haley Brooks, Member

Doug Morrison, Member

A True Copy ATTEST

John White
Constable of Templeton

Date

TOWN OF
TEMPLETON

SEPTEMBER. 4,
2018

State Primary

5,171

741

14.3%

PRECINCT	A	B	C	TOTAL
Democrat	104	131	95	330
Republican	158	138	113	409
Libertarian	0	1	1	2
				0
TOTAL VOTES CAST	262	270	209	741
SENATOR IN CONGRESS	DEMOCRATIC PARTY			
Blanks	16	23	14	53
Elizabeth Warren	88	108	79	275
Write-ins / Charlie Baker	0	0	2	2
TOTAL	104	131	95	330
GOVERNOR				
Blanks	21	19	19	59
Jay Gonzalez	57	75	48	180
Bob Massie	24	35	28	87
Write-ins / Charlie Baker	2	2	0	4
TOTAL	104	131	95	330
LIEUTENANT GOVERNOR				
Blanks	21	19	17	57
Quentin Palfrey	62	74	48	184
Jimmy Tingle	21	38	29	88
Write-ins / Charlie Baker	0	0	1	1
TOTAL	104	131	95	330

ATTORNEY GENERAL				
Blanks	16	17	7	40
Maura Healy	88	114	88	290
Write-ins	0	0	0	0
TOTAL	104	131	95	330
SECRETARY OF STATE				
Blanks	4	1	2	7
William Galvin	82	95	62	239
Josh Zakim	18	35	31	84
Write-ins	0	0	0	0
TOTAL	104	131	95	330
TREASURER				
Blanks	19	19	12	50
Deborah Goldberg	85	112	83	280
Write-ins	0	0	0	0
TOTAL	104	131	95	330
AUDITOR				
Blanks	19	25	10	54
Suzanne Bump	85	106	85	276
Write-ins	0	0	0	0
TOTAL	104	131	95	330
REPRESENTATIVE IN CONGRESS				
Blanks	14	17	11	42
James McGovern	90	114	84	288
Write-ins	0	0	0	0
TOTAL	104	131	95	330

COUNCILLOR				
Blanks	20	24	18	62
Paul DePalo	84	107	77	268
Write-ins	0	0	0	0
TOTAL	104	131	95	330
SENATOR IN GENERAL COURT				
Blanks	11	14	8	33
Anne Gobi	93	117	87	297
Write-ins	0	0	0	0
TOTAL	104	131	95	330
REPRESENTATIVE IN GENERAL COURT				
Blanks	22	25	15	62
John Arena	81	106	80	267
Write-ins / Suzannah Whipps	1	0	0	1
TOTAL	104	131	95	330
DISTRICT ATTORNEY				
Blanks	16	18	11	45
Joseph Early Jr.	88	113	84	285
Write-ins	0	0	0	0
TOTAL	104	131	95	330
CLERK OF COURTS				
Blanks	19	20	11	50
Dennis McManus	85	111	84	280
Write-ins	0	0	0	0

TOTAL	104	131	95	330
REGISTER OF DEEDS				
Blanks	21	24	12	57
Kathryn Toomey	83	107	83	273
Write-ins	0	0	0	0
TOTAL	104	131	95	330
SENATOR IN CONGRESS				
		REPUBLICAN PARTY		
Blanks	12	5	2	19
Geoff Diehl	63	54	43	160
John Kingston	59	58	53	170
Beth Lindstrom	24	21	15	60
Write-ins	0	0	0	0
TOTAL	158	138	113	409
GOVERNOR				
Blanks	0	1	2	3
Charles Baker	94	90	73	257
Scott Lively	64	47	38	149
Write-ins	0	0	0	0
TOTAL	158	138	113	409
LIEUTENANT GOVERNOR				
Blanks	39	26	13	78
Kayrn Polito	119	112	100	331
Write-ins	0	0	0	0
TOTAL	158	138	113	409
ATTORNEY GENERAL				
Blanks	32	16	10	58

James McMahon	81	80	59	220
Daniel Shores	45	42	44	131
Write-ins	0	0	0	0
TOTAL	158	138	113	409
SECRETARY OF STATE				
Blanks	54	37	20	111
Anthony Amore	104	101	93	298
Write-ins	0	0	0	0
TOTAL	158	138	113	409
TREASURER				
Blanks	55	38	17	110
Keiko Orrall	103	100	96	299
Write-ins	0	0	0	0
TOTAL	158	138	113	409
AUDITOR				
Blanks	55	39	21	115
Helen Brady	103	99	92	294
Write-ins	0	0	0	0
TOTAL	158	138	113	409
REPRESENTATIVE IN CONGRESS				
Blanks	37	20	10	67
Tracy Lovvorn	69	63	63	195
Kevin Powers	52	55	40	147
Write-ins	0	0	0	0
TOTAL	158	138	113	409
COUNCILLOR				
Blanks	53	35	19	107
Jennie Caissie	105	103	94	302
Write-ins	0	0	0	0

TOTAL	158	138	113	409
SENATOR IN GENERAL COURT				
Blanks	55	35	17	107
Steven Hall	103	103	95	301
Write-ins / Anne Gobi	0	0	1	1
TOTAL	158	138	113	409
REPRESENTATIVE IN GENERAL COURT				
Blanks	158	138	113	409
Write-ins	0	0	0	0
TOTAL	158	138	113	409
DISTRICT ATTORNEY				
Blanks	158	138	113	409
Write-ins	0	0	0	0
TOTAL	158	138	113	409
CLERK OF COURTS				
Blanks	59	37	24	120
Joanne Powell	99	101	89	289
Write-ins	0	0	0	0
TOTAL	158	138	113	409
REGISTER OF DEEDS				
Blanks	29	9	7	45
Kate Campanale	94	88	77	259
Kevin Kuros	35	41	29	105
Write-ins	0	0	0	0

TOTAL	158	138	113	409

	LIBERTARIAN PARTY			
SENATOR IN CONGRESS				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
GOVERNOR				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
LIEUTENANT GOVERNOR				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
ATTORNEY GENERAL				
Blanks	0	1	1	2
Write-ins	0	0	1	1
TOTAL	0	1	2	3
SECRETARY OF STATE				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
TREASURER				
Blanks	0	1	1	2
Write-ins	0	0	0	0

TOTAL	0	1	1	2
AUDITOR				
Blanks	0	0	1	1
Daniel Fishman	0	1	0	1
Write-ins	0	0	0	0
TOTAL	0	1	1	2
REPRESENTATIVE IN CONGRESS				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
COUNCILLOR				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
SENATOR IN GENERAL COURT				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
REPRESENTATIVE IN GENERAL COURT				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
DISTRICT ATTORNEY				
Blanks	0	1	1	2

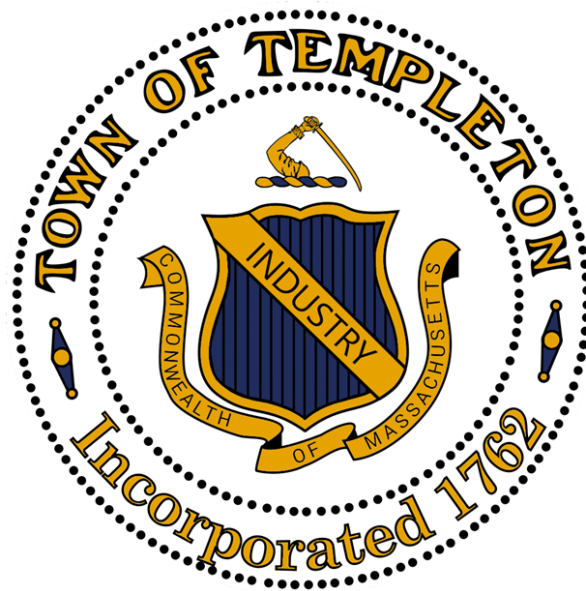
Write-ins	0	0	0	0
TOTAL	0	1	1	2
CLERK OF COURTS				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2
REGISTER OF DEEDS				
Blanks	0	1	1	2
Write-ins	0	0	0	0
TOTAL	0	1	1	2

FALL TOWN MEETING OCTOBER 18, 2018

TOWN OF TEMPLETON

FALL TOWN MEETING WARRANT

October 18, 2018



**Narragansett Regional Middle School
460 Baldwinville Road, Baldwinville**

FALL TOWN MEETING OCTOBER 18, 2-18

TOWN OF TEMPLETON

WARRANT FOR FALL TOWN MEETING

OCTOBER 18, 2018

WORCESTER, ss.

To either of the Constables of the Town of Templeton in said County:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

Thursday, October 18, 2018, at 7:00 p.m.

Then and there to act on the following articles:

Article 1: Payment of Late Bills

To see if the Town will vote to authorize the payment of late bills from prior fiscal years from the FY '19 budgets of the follow departments in the following amounts:

Sewer Department	\$1,795.97
Cable Department	\$110.40
Highway Department	\$220.80

Or take any other action related thereto.

**Submitted by the Board of Selectmen
9/10ths Vote Required**

On a motion duly made and seconded the Town voted to authorize the payment of late bills from prior fiscal years from the FY '19 budgets of the follow departments in the following amounts:

Sewer Department	\$1,795.97
Cable Department	\$110.40
Highway Department	\$220.80

Passed by a 9/10 vote/October 18th @ 7:09pm

Article 2: Amend By-Laws Re: Adoption of Building “Stretch Energy Code”

To see if the Town will vote to enact Section LVIX to its General By-Laws to be entitled “Stretch Energy Code”, for the purpose of regulating the design and construction of buildings for the effective use of energy, to read as follows:

The Stretch Energy Code, as codified by the Massachusetts Board of Building Regulations and Standards as 780 CMR 120.AA, including any future editions, amendments or modifications thereto, shall be a requirement of the issuance of any building permit by the Town's Building Inspector under the relevant sections of the building code for both new construction and existing buildings of a residential and commercial nature. Buildings not included in this scope shall comply with 780 CMR 13.00, 34.00, 61.00, or 93.00, as applicable.

This By-Law shall take effect on July 1, 2019.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to enact Section LVIV to the Town's General By-Laws to be entitled "Stretch Energy Code", for the purpose of regulating the design and construction of buildings for the effective use of energy, to read as follows:

The Stretch Energy Code, as codified by the Massachusetts Board of Building Regulations and Standards as 780 CMR, 115.AA including any future editions, amendments or modifications thereto, shall be a requirement of the issuance of any building permit by the Town's Building Inspector under the relevant sections of the building code for both new construction and existing buildings of a residential and commercial nature. Buildings not included in this scope shall comply with 780 CMR 13.00, 34.00, 61.00, or 93.00, as applicable.

This By-Law shall take effect on July 1, 2019.

Passed/October 18th @ 7:33pm

Article 3: Amend By-Laws Re: Repair of Private Ways

To see if the Town will vote to enact a new Section LVII to its General By-Laws to be entitled "Temporary Repairs of Private Ways" and read as follows:

1.0 This provision of the General By-laws is adopted under the authority of MGL Ch. 40 §6N.

2.0 The Town, in accordance with the conditions herein, may fill holes in the roadway surface with like or reasonably like materials, add gravel, grade surfaces, remove obstructions within the roadway such as rocks that have moved to the surface, cut-out failed surface areas and rebuild failed base of select areas, repave or pave select areas, and chip-seal of the entirety, by the use of work force or private contractors as the Town shall determine best.

3.0 The Town may clean drainage structures and piping, repair or replace failed structures, piping and culverts, and install new drainage. Provided that the Town first acquires necessary easements or access agreements as advisable, by the use of work force or private contractors as the Town shall determine best.

4.0 Any such repairs shall be made only upon a finding by the Board of Selectmen that the repairs are required by public necessity of access to residents for utilities, school bussing or public safety services such as police, fire and EMS.

5.0 Any such repairs may be made only after a petition of two-thirds of the property owners of parcels having frontage upon the way to be repaired is submitted to the Board of Selectmen on a form to be provided by the Town.

6.0 All costs incurred for the repairs for work force, material, or private contractors shall be recovered through a betterment to be assessed upon all property owners having frontage upon the way. The specific method of apportioning the betterment shall be determined by the Board of Selectmen. If the apportioned betterment is less than five hundred dollars and no cents (\$500.00), it shall be recovered over one year only. Otherwise, the apportioned betterment shall be recovered over a maximum of 20 years but in no event greater than the generally accepted useful life of the repair. If the Town shall use indebtedness for the repairs, it shall recover the apportioned betterment at a rate of two percentage points above the interest rate of the debt. If the Town shall use other sources of funding for the repairs, such as cash, it shall recover the apportioned betterment at a rate of five percent of the outstanding balance of the betterment. If the Town accepts MGL Ch. 80 §13B it shall inform property owners that they may be eligible for a deferral of payments pursuant to that section.

7.0 The Town shall have no greater liability for any repairs made under this section than if it had made such repairs on a public way. The Town shall defend against any claim that a liability has attached to it as a result of the making of such temporary repairs, no matter how often or to what extent they were made and shall present that such acts did not constitute an acceptance by the Town of such private ways as public ways.

8.0 In considering the petition for a betterment, the Board of Selectmen must make a finding, in addition to that of public necessity, that the way has been opened to public use for a term of no less than ten years and, further, that it is anticipated the way will remain open to public use for a similar period of time.

9.0 No cash deposit shall be required for a repair of private ways provided however that if the property owners are requesting a provision of material only then such materials shall be paid for in advance or a specific party shall agree in writing to be personally liable for payment upon presentation of the invoice.

Or take any other action related thereto.

Submitted by the Board of Selectmen
Majority Vote Required

On a motion duly made and seconded the town voted to enact a new Section LVII to its General By-Laws to be entitled "Temporary Repairs of Private Ways" and read as follows:

2.0 This provision of the General By-laws is adopted under the authority of MGL Ch. 40 §6N.

2.0 The Town, in accordance with the conditions herein, may fill holes in the roadway surface with like or reasonably like materials, add gravel, grade surfaces, remove obstructions within the roadway such as rocks that have moved to the surface, cut-out failed surface areas and rebuild failed base of select areas, repave or pave select areas, and chip-seal of the entirety, by the use of work force or private contractors as the Town shall determine best.

3.0 The Town may clean drainage structures and piping, repair or replace failed structures, piping and culverts, and install new drainage. Provided that the Town first acquires necessary

easements or access agreements as advisable, by the use of work force or private contractors as the Town shall determine best,

4.0 Any such repairs shall be made only upon a finding by the Board of Selectmen that the repairs are required by public necessity of access to residents for utilities, school bussing or public safety services such as police, fire and EMS.

5.0 Any such repairs may be made only after a petition of two-thirds of the property owners of parcels having frontage upon the way to be repaired is submitted to the Board of Selectmen on a form to be provided by the Town.

6.0 All costs incurred for the repairs for work force, material, or private contractors shall be recovered through a betterment to be assessed upon all property owners having frontage upon the way. The specific method of apportioning the betterment shall be determined by the Board of Selectmen. If the apportioned betterment is less than five hundred dollars and no cents (\$500.00), it shall be recovered over one year only. Otherwise, the apportioned betterment shall be recovered over a maximum of 20 years but in no event greater than the generally accepted useful life of the repair. If the Town shall use indebtedness for the repairs, it shall recover the apportioned betterment at a rate of two percentage points above the interest rate of the debt. If the Town shall use other sources of funding for the repairs, such as cash, it shall recover the apportioned betterment at a rate of five percent of the outstanding balance of the betterment. If the Town accepts MGL Ch. 80 §13B it shall inform property owners that they may be eligible for a deferral of payments pursuant to that section.

7.0 The Town shall have no greater liability for any repairs made under this section than if it had made such repairs on a public way. The Town shall defend against any claim that a liability has attached to it as a result of the making of such temporary repairs, no matter how often or to what extent they were made and shall present that such acts did not constitute an acceptance by the Town of such private ways as public ways.

8.0 In considering the petition for a betterment, the Board of Selectmen must make a finding, in addition to that of public necessity, that the way has been opened to public use for a term of no less than ten years and, further, that it is anticipated the way will remain open to public use for a similar period of time.

9.0 No cash deposit shall be required for a repair of private ways provided however that if the property owners are requesting a provision of material only then such materials shall be paid for in advance or a specific party shall agree in writing to be personally liable for payment upon presentation of the invoice.

Defeated/October 18th @ 7:51pm

ARTICLE 4: Filing of Special Legislation Re: Betterment Fund

To see if the Town will vote to authorize the Board of Selectmen to petition the Legislation for a special act authorizing the Town to establish a Betterment Fund.

Or take any other action in relation thereto.

AN ACT ESTABLISHING A BETTERMENT FUND IN THE TOWN OF TEMPLETON

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1: Notwithstanding section 6N of chapter 40 of the General Laws or any other general or special law to the contrary, the Town of Templeton may make permanent repairs to private ways and other water, sewer, road, and sidewalk betterments within its corporate and municipal limits including improvements to grading, drainage, paving, resurfacing and curbing and to adopt By-laws to carry out the provisions of this act.

Section 2: Notwithstanding any general or special law to the contrary, the Town of Templeton may borrow, from time to time, such sums as may be necessary for the purpose of making such permanent repairs to private ways within the Town. Each authorized issue shall be payable within 20 years from its date. Indebtedness incurred under this act shall not be included in determining the limit of indebtedness of the Town under section 10 of Chapter 44 of the General Laws and except as provided in this act shall otherwise be subject to said Chapter 44.

Section 3: Any By-laws of the Town of Templeton adopted under the authority of section 1 shall provide for the cost of the repairs and borrowing authorized by this act to be apportioned to and among the benefitted property owners along the road so repaired as a betterment pursuant to chapter 80 of the General Laws. The board of selectmen of the Town of Templeton shall set the number of years a betterment will be assessed. The Town shall accept settlement in cash for the full amount so apportioned within 30 days or shall bill the property owner for the total cost to be divided over a period of years established pursuant to this section with interest to be computed at a rate of 2 per cent above the rate of interest charged to the Town on any funds borrowed by the Town for this purpose. If the Town shall use other sources of funding for the repairs, such as cash, it shall recover the apportioned betterment at a rate of five percent of the outstanding balance of the betterment if not paid by the assessed owner in full. The Town shall record appropriate orders to secure payment in the same manner as it acquires a lien for betterment assessment pursuant to Chapter 80.

Section 4: The Town shall establish a fund, which the Town Treasurer shall keep separate and apart from all other monies of the Town and into which shall be deposited all water, sewer, road and sidewalk betterment payments, and payments for temporary or permanent repairs of private ways, received by the Town for any such betterment made after the effective date of this act. The Town Treasurer may invest such funds in the manner prescribed in Sections 54 and 55 of said Chapter 44. Any interest earned thereon shall be credited to and become part of the fund. The principal and income earned on the fund shall be available for expenditure by the Board of Selectmen without further appropriation, including to make debt service payments and any direct and indirect costs associated with incurring debt, for the repairs of private ways under a Town By-law adopted in conformance of Section 6N of Chapter 40 of the General Laws, for acceptance and improvement of private ways, which improvements shall be done in accordance with Chapter 80 of the General Laws, and for other water, sewer, road, and sidewalk betterments.

Section 5: This act shall take effect upon its passage.

Provided however, that the Board of Selectmen may indicate the Town is receptive to minor changes of wording and grammar provided it does not substantially alter the intent and purpose of the sought legislation.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to authorize the Board of Selectmen to petition the Legislation for a special act authorizing the Town to establish a Betterment Fund.

AN ACT ESTABLISHING A BETTERMENT FUND IN THE TOWN OF TEMPLETON
Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1: Notwithstanding section 6N of chapter 40 of the General Laws or any other general or special law to the contrary, the Town of Templeton may make permanent repairs to private ways and other water, sewer, road, and sidewalk betterments within its corporate and municipal limits including improvements to grading, drainage, paving, resurfacing and curbing and to adopt By-laws to carry out the provisions of this act.

Section 2: Notwithstanding any general or special law to the contrary, the Town of Templeton may borrow, from time to time, such sums as may be necessary for the purpose of making such permanent repairs to private ways within the Town. Each authorized issue shall be payable within 20 years from its date. Indebtedness incurred under this act shall not be included in determining the limit of indebtedness of the Town under section 10 of Chapter 44 of the General Laws and except as provided in this act shall otherwise be subject to said chapter 44.

Section 3: Any By-laws of the Town of Templeton adopted under the authority of section 1 shall provide for the cost of the repairs and borrowing authorized by this act to be apportioned to and among the benefitted property owners along the road so repaired as a betterment pursuant to chapter 80 of the General Laws. The board of selectmen of the Town of Templeton shall set the number of years a betterment will be assessed. The Town shall accept settlement in cash for the full amount so apportioned within 30 days or shall bill the property owner for the total cost to be divided over a period of years established pursuant to this section with interest to be computed at a rate of 2 per cent above the rate of interest charged to the Town on any funds borrowed by the Town for this purpose. If the Town shall use other sources of funding for the repairs, such as cash, it shall recover the apportioned betterment at a rate of five percent of the outstanding balance of the betterment if not paid by the assessed owner in full. The Town shall record appropriate orders to secure payment in the same manner as it acquires a lien for betterment assessment pursuant to chapter 80.

Section 4: The Town shall establish a fund, which the town treasurer shall keep separate and apart from all other monies of the town and into which shall be deposited all water, sewer, road and sidewalk betterment payments, and payments for temporary or permanent repairs of private ways, received by the Town for any such betterment made after the effective date of this act. The town treasurer may invest such funds in the manner prescribed in sections 54 and 55 of said chapter 44. Any interest earned thereon shall be credited to and become part of the fund. The principal and income earned on the fund shall be available for expenditure by the board of selectmen without further appropriation, including to make debt service payments and any direct and indirect costs associated with incurring debt, for the repairs of private ways under a Town By-law adopted in conformance of Section 6N of Chapter forty of the General Laws, for acceptance and improvement of private ways, which improvements shall be done in accordance with chapter 80 of the General Laws, and for other water, sewer, road, and sidewalk betterments.

Section 5: This act shall take effect upon its passage.

Provided however, that the Board of Selectmen may indicate the Town is receptive to minor changes of wording and grammar provided it does not substantially alter the intent and purpose of the sought legislation.

Defeated/October 18th @ 8:01pm

ARTICLE 5: Adoption of MGL Ch. 80 §13B Re: Defer Repayment of Certain Betterment Liens

To see if the Town will vote to adopt MGL Chapter 80 Section 13B, which provides the conditions under which certain persons over the age of 65 may defer betterment charges levied against their owner-occupied property until such time as they choose to pay the betterment or sell the property subject to the betterment.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

A motion was duly made and seconded to Pass Over Article 5

Passed Unanimously/October 18th @ 8:05pm

ARTICLE 6: Amend By-Laws Re: Employment Contracts for Department Heads

To see if the Town will vote to enact a Section LVIII to its General By-Laws to be entitled “Employment Contracts” and read as follows:

The Town Administrator may negotiate and execute an employment contract for a period of time not to exceed three years to provide for the performance standards, salary, fringe benefits, and other conditions of employment, including but not limited to, severance pay, relocation expenses, reimbursement for expenses incurred in the performance of duties of office, liability insurance, performance standards, and leave for all department heads. Such employment contract shall be subject to Board of Selectmen action and shall prevail over any conflicting provisions of any town personnel by-law, rule, or regulation.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

A motion was duly made and seconded the town voted to enact a Section LVIII to the Town’s General By-Laws to be entitled “Employment Contracts” and read as follows:

The Town Administrator may negotiate and execute an employment contract for a period of time not to exceed three years to provide for the performance standards, salary, fringe benefits, and other conditions of employment, including but not limited to, severance pay, relocation expenses, reimbursement for expenses incurred in the performance of duties of office, liability insurance, performance standards, and leave for all department heads. Such employment contract shall be subject to Board of Selectmen action and shall prevail over any conflicting provisions of any town personnel by-law, rule, or regulation.

An amended motion was duly made and seconded to enact a Section LVIII to the Town’s General By-Laws to be entitled “Employment Contracts” and read as follows:

The Town Administrator may negotiate and execute an employment contract for a period of time not to exceed three years to provide for the performance standards, salary, fringe benefits, and other conditions of employment, including but not limited to, severance pay, relocation expenses, reimbursement for expenses incurred in the performance of duties of office, liability insurance,

performance standards, and leave for all department heads. *For all department heads, excepting any department head whose department is controlled by an elected board. For any department controlled by an elected board, the Town Administrator may only act as described above if the controlling board for said department first authorizes the Town Administrator to act.* Such employment contract shall be subject to *the controlling board's* action and shall prevail over any conflicting provisions of any town personnel by-law, rule, or regulation.

Defeated/October 18th @ 8:36pm

Main Motion

Defeated/October 18th @ 8:39pm

ARTICLE 7: Amend By-Laws Re: Animal Control

To see if the Town will vote to amend Town By-laws Article XVIII Restraining of Dogs, by deleting the Article in its entirety and replacing it to read as follows:

ARTICLE XVIII DOG CONTROL AND LICENSING

Purpose

Section 1. Pursuant to the authority set forth in Chapter 140, Sections 136A through 174E of the General Laws and any other relevant statutes and regulations issues pursuant thereto, the following requirements are adopted for the regulation of dogs within the Town of Templeton.

Definition of Terms

Section 2. The definitions of words and terms set forth in Chapter 140, Section 136A of the General Laws are incorporated into this Section 133, Animal Control Bylaw, and shall be applicable to the interpretation thereof. In addition, unless context clearly indicates otherwise, the following words and terms, as used in this bylaw, shall have the following meanings:

DOG UNDER CONTROL: A dog that is (1) physically controlled by a person by means of a leash, cord or chain held by the person, or (2) a dog that is contained within a physical or electric fence; or (3) a dog that is at all times within sight of their person, is actively monitored by that person, and that at all times immediately responds to a recall command by their person.

RUNNING AT LARGE: A dog is running at large if it is not on the private property of its owner or keeper, or on private property with the express permission of that property's owner or is otherwise not a Dog Under Control as defined above.

Responsibility of Dog Owner or Keeper

Section 3. (a) No dog owner or keeper shall permit the dog to become or remain a nuisance dog or a dangerous dog, as those terms are defined and used in Chapter 140 Sections 136A and 157 of the General Laws.

(b) Every dog owner or keeper shall be responsible for expeditiously removing any feces that the dog deposits anywhere except on its owner's or keeper's private property, or on other private property with the property owner's permission.

(c) The owner or keeper shall annually license his/her dog in accordance with Section 5 of this bylaw.

Control Provisions

Section 4. All dogs owned or kept within the Town of Templeton shall be placed under restraint and controlled from going at large by the owner or keeper thereof.

Licenses

Section 5. (a) In accordance with Chapter 140, Section 137 of the General Laws, the owner or keeper of a dog within the town shall cause the dog to be initially licensed when it attains the age of six months and annually thereafter. Proof of a currently valid rabies vaccination shall be required prior to the issuance of any license.

(b) The annual licensing date shall be January 1st of any year.

(c) The Town Clerk shall, pursuant to Chapter 40, Section 22F of the General Laws, from time to time fix reasonable annual fees to be charged for the issuance of licenses for dogs. At the adoption of these By-laws, the annual licensing fee shall be fixed at \$15 for a spayed/neutered dog and \$20 for an intact dog. These fees shall not be increased without a majority vote of the voters present at a town meeting.

(d) The Town Clerk shall, pursuant to Chapter 40, Section 22F of the General Laws, from time to time fix reasonable annual fees to be charged for the issuance of licenses for kennels.

(e) The Town Clerk shall be responsible for the issuance of all licenses related to this bylaw.

(f) Any person who is the owner or keeper of a dog in the Town of Templeton, and who fails to license said dog by April 1st of any year, shall be subject to a late fee of twenty-five dollars (\$25.00) to be payable, in addition to the license fee. The license fee and the late fee(s) may be secured through the imposition of a municipal charges lien on any property standing in the name of the dog owner or keeper, pursuant to Chapter 40, Section 58 of the General Laws.

Violations and Penalties

Section 6. (a) The failure of the owner or keeper of any dog or pet to comply with this bylaw or with any order of the Animal Control Officer or the Board of Selectmen shall be a violation of this bylaw.

(b) The failure of the owner or keeper of any dog to comply with the registration and license requirements provided in this Section 133 of the By-laws and in Chapter 140, Sections 136A through 174E of the General Laws, shall be a violation of this bylaw.

(c) In addition to any other remedy provided by law, this Section 133-6 of the By-laws may be enforced by the Animal Control Officer, or any police officer of the Town, or the Board of Selectmen, through any means available in law or equity, including but not limited to criminal indictment in accordance with Chapter 40, Section 21 of the General Laws, noncriminal disposition in accordance with Chapter 40, Section 21D of the General Laws and Section 133-14 of these By-laws entitled "Non-criminal Disposition", and, in instances of a violation of a nuisance dog or dangerous dog order issued pursuant to Chapter 140, Section 157 of the General Laws, in accordance with Chapter 140, Section 157A of the General Laws, as may be amended from time to time.

(d) When enforced in accordance with Chapter 40, Section 21 of the General Laws, the maximum penalty shall be \$300 and each day a violation exists shall constitute a separate violation.

(e) When enforced by the Animal Control Officer or the police officer of the town through non-criminal disposition, the penalties shall be as follows:

FIRST OFFENSE	\$100
SECOND OFFENSE	\$150
THIRD OFFENSE	\$300

(f) Violation of Nuisance Dog or Dangerous Dog Order: An owner or keeper of a dog who fails to comply with an order of the Selectmen or district court issued pursuant to Chapter 140, Section 157A of the General Laws shall be punished as provided in that statute.

Animal Control Officer

Section 7.

(a) The Board of Selectmen shall appoint an Animal Control Officer pursuant to Chapter 140, Sections 151 and 151A of the General Laws. The Animal Control Officer's duties shall include the enforcement of the Town of Templeton's Animal Control Bylaw, Section 133, and all applicable provisions of Chapter 140, Sections 136A through 174E of the General Laws.

(b) The Animal Control Officer shall make a written record of and investigate all complaints arising within the Town pertaining to violations of any provision of this bylaw, Section 133, or to violations pertaining to Chapter 140, Sections 136A through 174 of the General Laws and any relevant state or local regulations. The Animal Control Officer shall report his or her findings to the Board of Selectmen.

(c) The Animal Control Officer shall keep accurate, detailed records of the confinement and disposition of all dogs held in custody, all bite cases reported, and the results of investigations. The Animal Control Officer shall maintain a telephone log of all calls received regarding dogs and submit a quarterly report summarizing the log to the Board of Selectmen.

(d) Issuance of Temporary Restraint Orders: The Animal Control Officer may issue a Temporary Restraint Order to the owner or keeper of any dog that is alleged to be a nuisance dog or a dangerous dog and is awaiting a decision under Section 8. A Temporary Restraint Order shall be in force for no more than thirty (30) days unless the Animal Control Officer renews it in writing for subsequent thirty (30) day period. The Animal Control Officer may rescind or stop renewing the order when, in the Animal Control Officer's judgment, restraint is no longer required. The Animal Control Officer's order shall expire upon receipt of a decision from the Board of Selectmen on the nuisance dog or dangerous dog hearing.

(e) The Animal Control Officer may make arrangements for the temporary housing of any dog that requires such temporary housing and may issue an Order of Temporary Confinement authorizing such temporary housing. The housing may be at local veterinary clinics, or at dog kennels within the Town or neighboring towns and shall be at the dog owner's or keeper's expense.

(f) It shall be the duty of the Animal Control Officer to apprehend any dog found to be in violation of Section 6 of this bylaw and to impound such dog in a suitable place or to order the owner or keeper thereof to restrain such dog.

(g) If the Animal Control Officer impounds a dog found in violation of Section 7 or issues a Order of Temporary Confinement pursuant to Section 7 and the dog owner or keeper does not pay all fees directly to the kennel, veterinary clinic, or dog boarding facility, then the dog's owner or keeper shall be required to reimburse the Town for any expenses incurred in housing

that dog. If the dog has not been licensed as required pursuant to this bylaw, the owner or keeper shall immediately apply to the Town Clerk to obtain a license, submit payment for the license fee, and pay any applicable late fees, and said dog shall not be released from confinement unless and until the issuance of a valid license, which shall not be unreasonably delayed or withheld.

(h) The Animal Control Officer shall, in matters of impoundment or confinement, impoundment or confinement fees, and redemption of impounded or confined animals, carry out his/her duties in accordance with Chapter 140, Sections 151 and 151A of the General Laws, and any amendments thereto.

Board of Selectmen to Serve as the Hearing Authority

Section 8. Any person may file a complaint in writing to the Board of Selectmen that a dog owned or kept in the Town is a nuisance dog or a dangerous dog. All such complaints shall be investigated and addressed in accordance with Chapter 140, Section 157 of the General Laws.

Disposition of Funds

Section 9. The sums collected pursuant to this bylaw shall be accounted for and paid over to the Town Treasurer.

Severability

Section 10. In the event that the Massachusetts Attorney General or a court of competent jurisdiction deems any provision or section of this bylaw invalid or unenforceable, all other provisions shall remain in full force and effect.

Disposal of Animal Waste

Section 11. The purpose of this bylaw is to promote a sanitary environment, free of unintended contamination through contact with animal waste for all Templeton residents and nonresidents.

Removal Required

Section 12. (a) The owner, keeper, or any person in control of a dog, or other animal, shall be responsible for the prompt removal and proper disposal of any feces deposited by such dog, or other animal, upon any public ways, such as streets, roads, avenues, lanes, circles, highways, paths, sidewalks, trails, etc... or upon any public land within 10 feet of such public ways or upon any public land designated as parks, playgrounds, cemeteries, school yards, golf courses, recreation areas, or any other municipal or government building and/or grounds, all within the Town of Templeton, as well as on property public or private and neither owned nor occupied by said person. Furthermore, no persons who owns, possess, or control such dog, or other animal, shall appear with such dog, or other animal, on any of the aforementioned areas without the means of removal of any such animal feces left by such dog, or other animal. Additionally, disposal of said animal feces in Town trash receptacles, or in storm drains is prohibited.

(b) For the purposes of this chapter, the means of removal shall be any tool, implement, or device carried for the purpose of removal or containment of such feces.

Applicability

Section 13. This Article shall not apply to a physically challenged person in sole custody of a dog, or other animal, or to any individual using a guide/service dog.

Enforcement, violations, and penalties

Section 14. (a) Enforcement shall be by the Animal Control Officer, Board of Health or any other duly appointed law enforcement officer.

(b) Penalty for violation of this bylaw will be by non-criminal disposition pursuant to MGL, Chapter 240, Section 21D. For the purpose of this bylaw, the penalty to apply in the event of a violation shall be as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	\$50.00
THIRD OFFENSE	\$100.00
FOURTH AND ANY SUBSEQUENT OFFENSE	\$200.00

(c) Each occurrence of a violation on any day shall be deemed a separate offense. Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to amend Town By-laws Article XVIII Restraining of Dogs, by deleting the Article in its entirety and replacing it to read as follows:

ARTICLE XVIII
DOG CONTROL AND LICENSING

Purpose

Section 1. Pursuant to the authority set forth in Chapter 140, Sections 136A through 174E of the General Laws and any other relevant statutes and regulations issues pursuant thereto, the following requirements are adopted for the regulation of dogs within the Town of Templeton.

Definition of Terms

Section 2. The definitions of words and terms set forth in Chapter 140, Section 136A of the General Laws are incorporated into this Section 133, Animal Control Bylaw, and shall be applicable to the interpretation thereof. In addition, unless context clearly indicates otherwise, the following words and terms, as used in this bylaw, shall have the following meanings:

DOG UNDER CONTROL: A dog that is (1) physically controlled by a person by means of a leash, cord or chain held by the person, or (2) a dog that is contained within a physical or electric fence; or (3) a dog that is at all times within sight of their person, is actively monitored by that person, and that at all times immediately responds to a recall command by their person.

RUNNING AT LARGE: A dog is running at large if it is not on the private property of its owner or keeper, or on private property with the express permission of that property's owner or is otherwise not a Dog Under Control as defined above.

Responsibility of Dog Owner or Keeper

Section 3. (a) No dog owner or keeper shall permit the dog to become or remain a nuisance dog or a dangerous dog, as those terms are defined and used in Chapter 140 Sections 136A and 157 of the General Laws.

(b) Every dog owner or keeper shall be responsible for expeditiously removing any feces that the dog deposits anywhere except on its owner's or keeper's private property, or on other private property with the property owner's permission.

(c) The owner or keeper shall annually license his/her dog in accordance with Section 5 of this bylaw.

Control Provisions

Section 4. All dogs owned or kept within the Town of Templeton shall be placed under restraint and controlled from going at large by the owner or keeper thereof.

Licenses

Section 5. (a) In accordance with Chapter 140, Section 137 of the General Laws, the owner or keeper of a dog within the town shall cause the dog to be initially licensed when it attains the age of six months and annually thereafter. Proof of a currently valid rabies vaccination shall be required prior to the issuance of any license.

(b) The annual licensing date shall be January 1st of any year.

(c) The Town Clerk shall, pursuant to Chapter 40, Section 22F of the General Laws, from time to time fix reasonable annual fees to be charged for the issuance of licenses for dogs. At the adoption of these By-laws, the annual licensing fee shall be fixed at \$15 for a spayed/neutered dog and \$20 for an intact dog. These fees shall not be increased without a majority vote of the voters present at a town meeting.

(d) The Town Clerk shall, pursuant to Chapter 40, Section 22F of the General Laws, from time to time fix reasonable annual fees to be charged for the issuance of licenses for kennels.

(e) The Town Clerk shall be responsible for the issuance of all licenses related to this bylaw.

(f) Any person who is the owner or keeper of a dog in the Town of Templeton, and who fails to license said dog by April 1st of any year, shall be subject to a late fee of twenty-five dollars (\$25.00) to be payable, in addition to the license fee. The license fee and the late fee(s) may be secured through the imposition of a municipal charges lien on any property standing in the name of the dog owner or keeper, pursuant to Chapter 40, Section 58 of the General Laws.

Violations and Penalties

Section 6. (a) The failure of the owner or keeper of any dog or pet to comply with this bylaw or with any order of the Animal Control Officer or the Board of Selectmen shall be a violation of this bylaw.

(b) The failure of the owner or keeper of any dog to comply with the registration and license requirements provided in this Section 133 of the By-laws and in Chapter 140, Sections 136A through 174E of the General Laws, shall be a violation of this bylaw.

(c) In addition to any other remedy provided by law, this Section 133-6 of the By-laws may be enforced by the Animal Control Officer, or any police officer of the Town, or the Board of Selectmen, through any means available in law or equity, including but not limited to criminal indictment in accordance with Chapter 40, Section 21 of the General Laws, noncriminal disposition in accordance with Chapter 40, Section 21D of the General Laws and Section 133-14 of these By-laws entitled "Non-criminal Disposition", and, in instances of a violation of a nuisance dog or dangerous dog order issued pursuant to Chapter 140, Section 157 of the General

Laws, in accordance with Chapter 140, Section 157A of the General Laws, as may be amended from time to time.

(d) When enforced in accordance with Chapter 40, Section 21 of the General Laws, the maximum penalty shall be \$300 and each day a violation exists shall constitute a separate violation.

(e) When enforced by the Animal Control Officer or the police officer of the town through non-criminal disposition, the penalties shall be as follows:

FIRST OFFENSE	\$100
SECOND OFFENSE	\$150
THIRD OFFENSE	\$300

(f) Violation of Nuisance Dog or Dangerous Dog Order: An owner or keeper of a dog who fails to comply with an order of the Selectmen or district court issued pursuant to Chapter 140, Section 157A of the General Laws shall be punished as provided in that statute.

Animal Control Officer

Section 7.

(a) The Board of Selectmen shall appoint an Animal Control Officer pursuant to Chapter 140, Sections 151 and 151A of the General Laws. The Animal Control Officer's duties shall include the enforcement of the Town of Templeton's Animal Control Bylaw, Section 133, and all applicable provisions of Chapter 140, Sections 136A through 174E of the General Laws.

(b) The Animal Control Officer shall make a written record of and investigate all complaints arising within the Town pertaining to violations of any provision of this bylaw, Section 133, or to violations pertaining to Chapter 140, Sections 136A through 174 of the General Laws and any relevant state or local regulations. The Animal Control Officer shall report his or her findings to the Board of Selectmen.

(c) The Animal Control Officer shall keep accurate, detailed records of the confinement and disposition of all dogs held in custody, all bite cases reported, and the results of investigations. The Animal Control Officer shall maintain a telephone log of all calls received regarding dogs and submit a quarterly report summarizing the log to the Board of Selectmen.

(d) Issuance of Temporary Restraint Orders: The Animal Control Officer may issue a Temporary Restraint Order to the owner or keeper of any dog that is alleged to be a nuisance dog or a dangerous dog and is awaiting a decision under Section 8. A Temporary Restraint Order shall be in force for no more than thirty (30) days unless the Animal Control Officer renews it in writing for subsequent thirty (30) day period. The Animal Control Officer may rescind or stop renewing the order when, in the Animal Control Officer's judgment, restraint is no longer required. The Animal Control Officer's order shall expire upon receipt of a decision from the Board of Selectmen on the nuisance dog or dangerous dog hearing.

(e) The Animal Control Officer may make arrangements for the temporary housing of any dog that requires such temporary housing and may issue an Order of Temporary Confinement authorizing such temporary housing. The housing may be at local veterinary clinics, or at dog kennels within the Town or neighboring towns and shall be at the dog owner's or keeper's expense.

(f) It shall be the duty of the Animal Control Officer to apprehend any dog found to be in violation of Section 6 of this bylaw and to impound such dog in a suitable place or to order the owner or keeper thereof to restrain such dog.

(g) If the Animal Control Officer impounds a dog found in violation of Section 7 or issues a Order of Temporary Confinement pursuant to Section 7 and the dog owner or keeper does not pay all fees directly to the kennel, veterinary clinic, or dog boarding facility, then the dog's owner or keeper shall be required to reimburse the Town for any expenses incurred in housing that dog. If the dog has not been licensed as required pursuant to this bylaw, the owner or keeper shall immediately apply to the Town Clerk to obtain a license, submit payment for the license fee, and pay any applicable late fees, and said dog shall not be released from confinement unless and until the issuance of a valid license, which shall not be unreasonably delayed or withheld.

(h) The Animal Control Officer shall, in matters of impoundment or confinement, impoundment or confinement fees, and redemption of impounded or confined animals, carry out his/her duties in accordance with Chapter 140, Sections 151 and 151A of the General Laws, and any amendments thereto.

Board of Selectmen to Serve as the Hearing Authority

Section 8. Any person may file a complaint in writing to the Board of Selectmen that a dog owned or kept in the Town is a nuisance dog or a dangerous dog. All such complaints shall be investigated and addressed in accordance with Chapter 140, Section 157 of the General Laws.

Disposition of Funds

Section 9. The sums collected pursuant to this bylaw shall be accounted for and paid over to the Town Treasurer.

Severability

Section 10. In the event that the Massachusetts Attorney General or a court of competent jurisdiction deems any provision or section of this bylaw invalid or unenforceable, all other provisions shall remain in full force and effect.

Disposal of Animal Waste

Section 11. The purpose of this bylaw is to promote a sanitary environment, free of unintended contamination through contact with animal waste for all Templeton residents and nonresidents.

Removal Required

Section 12. (a) The owner, keeper, or any person in control of a dog, or other animal, shall be responsible for the prompt removal and proper disposal of any feces deposited by such dog, or other animal, upon any public ways, such as streets, roads, avenues, lanes, circles, highways, paths, sidewalks, trails, etc... or upon any public land within 10 feet of such public ways or upon any public land designated as parks, playgrounds, cemeteries, school yards, golf courses, recreation areas, or any other municipal or government building and/or grounds, all within the Town of Templeton, as well as on property public or private and neither owned nor occupied by said person. Furthermore, no persons who owns, possess, or control such dog, or other animal, shall appear with such dog, or other animal, on any of the aforementioned areas without the

means of removal of any such animal feces left by such dog, or other animal. Additionally, disposal of said animal feces in Town trash receptacles, or in storm drains is prohibited.

(b) For the purposes of this chapter, the means of removal shall be any tool, implement, or device carried for the purpose of removal or containment of such feces.

Applicability

Section 13. This Article shall not apply to a physically challenged person in sole custody of a dog, or other animal, or to any individual using a guide/service dog.

Enforcement, violations, and penalties

Section 14. (a) Enforcement shall be by the Animal Control Officer, Board of Health or any other duly appointed law enforcement officer.

(b) Penalty for violation of this bylaw will be by non-criminal disposition pursuant to MGL, Chapter 40, Section 21D. For the purpose of this bylaw, the penalty to apply in the event of a violation shall be as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	\$50.00
THIRD OFFENSE	\$100.00
FOURTH AND ANY SUBSEQUENT OFFENSE	\$200.00

(c) Each occurrence of a violation on any day shall be deemed a separate offense.

Passed/October 18th @ 8:45pm

ARTICLE 8: MART Dial A Ride Promotion

To see if the Town will vote to appropriate the sum of Twelve Dollars and Thirty Cents (**\$12.30**) to an account entitled MART Dial A Ride and to meet said appropriation by a transfer from the revenues received from the Transportation Network Community Fee Assessment, Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to appropriate the sum of Twelve Dollars and Thirty Cents (**\$12.30**) to an account entitled MART Dial A Ride and to meet said appropriation by a transfer from the revenues received from the Transportation Network Community Fee Assessment.

Passed Unanimously/October 18th @ 8:46pm

ARTICLE 9: Stone Bridge Road Study

To see if the Town will vote to appropriate the sum of Fifty Thousand Dollars and No Cents (**\$50,000**) to pay the costs of a Field Data Collection and Recommended Replacement Structure Study and to meet said appropriation by a transfer of said sum from certified free cash, or program funds of the Community Preservation Act, or any combination thereof,

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to appropriate the sum of Fifty Thousand Dollars and No Cents (**\$50,000**) to pay the costs of a Field Data Collection and Recommended Replacement Structure Study on the so-called Stone Bridge and to meet said appropriation by a transfer of said sum from certified free cash.

Passed by hand count, Y-22 N-16/October 18th @ 9:11pm

ARTICLE 10: Fiscal 2019 Cable Department Operating Budget Supplement

To see if the Town will vote to appropriate the sum of fifty Five Thousand (**\$55,000.00**), to increase the FY 2019 Cable Department budget by said sum to total, in the aggregate, the sum of One Hundred Twenty Eight Thousand Dollars One Hundred Seventy Seven Dollars (**\$128,177.00**) and to meet said appropriation from the receipts and revenues to be collected on the behalf of the Cable Department for said fiscal year,

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to appropriate the sum of Fifty Five Thousand Dollars (**\$55,000.00**), to increase the FY 2019 Cable Department budget by said sum to total, in the aggregate, the sum of One Hundred Twenty Eight Thousand Dollars One Hundred Seventy Seven Dollars (**\$128,177.00**) and to meet said appropriation from the receipts and revenues to be collected on the behalf of the Cable Department for said fiscal year.

Passed Unanimously/October 18th @ 9:13pm

ARTICLE 11: Capital Budget Supplements

To see if the Town will vote to appropriate the sum of One Hundred Seven Thousand Five Hundred Dollars (**\$107,500**) for supplemental appropriations for various capital activities as generally described below:

Department	Amount
Senior Center	\$100,000
Templeton Center Fire Station	\$7,500

And to meet said appropriation by a transfer of said sum from certified free cash.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to appropriate the sum of One Hundred Seven Thousand Five Hundred Dollars (**\$107,500**) for supplemental appropriations for various capital activities as generally described below:

Department	Amount
Senior Center	\$100,000
Templeton Center Fire Station	\$7,500

And to meet said appropriation by a transfer of said sum from certified free cash.

Passed/October 18th @ 9:16pm

ARTICLE 12: Capital Budget Appropriations

To see if the Town will vote to appropriate the sum of Thirty Seven Thousand Five Hundred Dollars (**\$37,500.00**) for various capital appropriations as generally described below:

Department	Amount
FY '19 Revaluation	\$25,000
Town Common	\$12,500

And to meet said appropriation by a transfer of said sum from certified free cash.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to appropriate the sum of Thirty Seven Thousand Five Hundred Dollars (**\$37,500.00**) for various capital appropriations as generally described below:

Department	Amount
FY '19 Revaluation	\$25,000
Town Common	\$12,500

And to meet said appropriation by a transfer of said sum from certified free cash.

Passed Unanimously/October 18th @ 9:18pm

ARTICLE 13: Fiscal 2019 General Fund Operating Budget Supplements

To see if the Town will vote to appropriate the sum of Fifty Two Thousand Five Hundred Dollars (**\$52,500**) for supplemental appropriations to the Fiscal Year 2019 Operating Budget as follows:

Department	Amount	Notes
Public Works - Highway	\$15,000 ¹	1
Fire & EMS	\$5,000 ¹	1
Police	\$22,500 ²	2
Selectmen	\$5,000 ³	3
IT	\$5,000 ⁴	4

And to meet said appropriation by a transfer of said sum from certified free cash.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

[Note: ¹ To backfill expenses incurred in responding to the Stone Bridge Road emergency of August of 2018.

² To cover the costs of relocating the Police Station to and from the Baldwinville Fire Station and the onetime cost of sending a new officer recruit to the police academy.

³ To cover the costs of unanticipated legal claims.

⁴ To cover unanticipated excess costs of deploying the new Office 360 software and email program(s)]

On a motion duly made and seconded the town voted to appropriate the sum of Fifty Two Thousand Five Hundred Dollars (**\$52,500**) for supplemental appropriations to the Fiscal Year 2019 Operating Budget as follows:

Department	Amount
Public Works - Highway	\$15,000
Fire & EMS	\$5,000
Police	\$22,500
Selectmen	\$5,000
IT	\$5,000

And to meet said appropriation by a transfer of said sum from certified free cash.

Passed/October 18th @ 9:26pm

ARTICLE 14: NRSD Debt Payment

To see if the Town will vote to raise and appropriate the sum of Four Hundred Seventeen Thousand Nine Hundred Eleven Dollars (**\$417,911.00**) to pay the assessment upon it by the Narragansett Regional School District for the purposes of making payments upon the District's indebtedness.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

On a motion duly made and seconded the town voted to raise and appropriate the sum of Four Hundred Seventeen Thousand Nine Hundred Eleven Dollars (**\$417,911.00**) to pay the assessment upon it by the Narragansett Regional School District for the purposes of making payments upon the District's indebtedness.

Passed/October 18th @ 9:30pm

ARTICLE 15: FY 2019 Operating Budget Transfer

To see if the Town will vote to amend the FY 2019 operating budget by transferring the sum of Twenty Five Thousand Dollars (**\$25,000**) from Insurance and Benefits to Fire & EMS,

Or take any other action related thereto.

**Submitted by the Board of Selectmen
Majority Vote Required**

On a motion duly made and seconded the town voted to amend the FY 2019 operating budget by transferring the sum of Twenty Five Thousand Dollars (**\$25,000**) from Insurance and Benefits to Fire & EMS.

Passed/October 18th @ 9:36pm

ARTICLE 16: Deposits to General Fund Stabilization & OPEB Accounts

To see if the Town will vote to appropriate the sum of Three Hundred Twenty Two Thousand Five Hundred Dollars (**\$322,500**) to make deposits into its Operations (OPEX) and Capital (CAPEX) stabilization accounts and the OPEB reserve account as follows:

OPEX	\$225,000
CAPEX	\$65,000
OPEB	\$32,500

And to meet said appropriation by a transfer of said sum from free cash.

Or take any other action related thereto.

**Submitted by the Board of Selectmen
Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of Three Hundred Twenty Two Thousand Five Hundred Dollars (**\$322,500**) to make deposits into its Operations (OPEX) and Capital (CAPEX) stabilization accounts and the OPEB reserve account as follows:

OPEX	\$225,000
CAPEX	\$65,000
OPEB	\$32,500

And to meet said appropriation by a transfer of said sum from certified free cash.

Passed Unanimously/October 18th @ 9:38pm

A motion was duly made and seconded to reconsider Article 9.

Defeated/October 18th @ 9:45pm

A motion was duly made and seconded to dissolve the town meeting.

Passed Unanimously/October 18th @ 9:46pm

And you are hereby directed to serve this warrant by posting attested copies thereof in each precinct; namely at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Given under our hands this 1st day of October, 2018.

BOARD OF SELECTMEN

John Caplis, Chairman

Cameron Fortes, Vice Chairman

Julie Richard, Clerk

Doug Morrison, Member

Diane Haley Brooks, Member

True Copy: ATTEST

Signature of Constable – Town of Templeton

Printed Name of Constable Signing Above

OFFICER'S RETURN

WORCESTER, SS

October 2, 2018

This is to certify that I have served the within warrant by posting attested copies thereof in each precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Randy Brown
Constable of Templeton

A True Copy, ATTEST:

Carol A. Harris
Town Clerk of Templeton

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ANNUAL TOWN MEETING MAY 15, 2019

TOWN OF TEMPLETON

WARRANT FOR ANNUAL TOWN MEETING

MAY 15, 2019

WORCESTER, ss.

To either of the Constables of the Town of Templeton in said County:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

Wednesday, May 15, 2019, at 7:00 p.m.

Then and there to act on the following articles:

ARTICLE 1: LATE BILLS

To see if the Town will vote to authorize the payment of late bills from prior fiscal years from the FY '19 budgets of the following departments in the following amounts:

Department	Amount	Reason
DPW - Highway Division	\$1,269	Late Bills
DPW - Buildings & Grounds	\$288	Late Bills

Or take any other action related thereto.

Submitted by the Board of Selectmen

9/10ths Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to authorize the payment of late bills from prior fiscal years from the FY '19 budgets of the following departments in the following amounts:

Department	Amount
DPW - Highway Division	\$1,269
DPW - Buildings & Grounds	\$288

Passed by 9/10, May 15th @ 7:09 pm

ARTICLE 2: FISCAL YEAR 2019 OPERATING BUDGET AMENDMENT(S)

To see if the Town will vote to appropriate the sum of Fifty Thousand Dollars and No Cents **(\$50,000.00)** for supplemental appropriations to the Fiscal Year 2019 Operating Budget as follows:

Department	Amount	Reason
Selectmen	\$7,500	Litigation & Codification
Veterans Services	\$12,500	Growth in Client Census
Highway	\$15,000	Main St. Bridge & Veh. Maint.
Town Accountant	\$5,000	Coverage for Med. Leave
Snow & Ice	\$10,000	FY '19 Deficit

And to meet said appropriation by a transfer of said sum from certified free cash,
Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to appropriate the sum of Fifty Thousand Dollars and No Cents **(\$50,000.00)** for supplemental appropriations to the Fiscal Year 2019 Operating Budget as follows:

Department	Amount	Reason
Selectmen	\$7,500	Litigation & Codification
Veterans Services	\$12,500	Growth in Client Census
Highway	\$15,000	Main St. Bridge & Veh. Maint.
Town Accountant	\$5,000	Coverage for Med. Leave
Snow & Ice	\$10,000	FY '19 Deficit

And to meet said appropriation by a transfer of said sum from certified free cash.

Passed/May 15th @ 7:12 pm

ARTICLE 3: FISCAL 2019 SUPPLEMENTAL SPECIAL ARTICLE

To see if the Town will vote to appropriate the sum of Seventeen Thousand Five Hundred Dollars and No Cents **(\$17,500.00)** for legal services in connection with the sale of Baldwinville Elementary School, planning, review and support of potential zoning amendments, and negotiations of Host Community Agreements (HCAs) with parties desiring to cultivate, process and retail cannabis in the community and to meet said appropriation by a transfer of said sum from certified free cash.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

A motion was duly made and seconded to move the article.

Passed/May 15th @ 7:32 pm

On a motion duly made and seconded the town voted to appropriate the sum of Seventeen Thousand Five Hundred Dollars and No Cents (**\$17,500.00**) for legal services in connection with the sale of Baldwinville Elementary School, planning, review and support of potential zoning amendments, and negotiations of Host Community Agreements (HCAs) with parties desiring to cultivate, process and retail cannabis in the community and to meet said appropriation by a transfer of said sum from certified free cash.

Passed/May 15th @ 7:33 pm

ARTICLE 4: SUPPLEMENTAL CONTRIBUTIONS TO RESERVE ACCOUNTS

To see if the Town will vote to appropriate the sum of One Hundred Thirty Thousand Dollars and No Cents (**\$130,000.00**) to make deposits into its Operations (OPEX) and Capital (CAPEX) Stabilization Fund(s) and the OPEB reserve account as follows:

OPEX	\$92,500
CAPEX	\$22,500
OPEB	\$15,000

And to meet said appropriation by a transfer of said sum from certified free cash.
Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to appropriate the sum of One Hundred Thirty Thousand Dollars and No Cents (**\$130,000.00**) to make deposits into its Operations (OPEX) and Capital (CAPEX) Stabilization Fund(s) and the OPEB reserve account as follows:

OPEX	\$92,500
CAPEX	\$22,500
OPEB	\$15,000

And to meet said appropriation by a transfer of said sum from certified free cash.

Passed/May 15th @ 7:37 pm

ARTICLE 5: CONSENT AGENDA

To see if the Town will vote to approve a consent agenda consisting of the following non-controversial actions or take any other action relative thereto. Such items may be voted as a block, or singly, or in any combination but, however voted, will be treated for accounting and legislative purposes as if each item were voted as a separate article.

A. REPORTS OF TOWN OFFICERS

Accept the reports of the Town Officers as printed in the 2018 Town Report:

B. REPORTS OF TOWN COMMITTEES

Allow any of the Town Committees to present their reports;

C. SET ANNUAL SPENDING LIMITS OF REVOLVING FUNDS

Set the annual spending limits of the Town's previously created revolving funds as follows:

Burial & Improvement Fund	\$10,000
Recycling Fund	\$10,000
Plumbing & Gas Inspector Fund	\$7,500
Electrical Inspector Fund	\$12,500
Community Services Fund	\$10,000

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to approve a consent agenda consisting of the following non-controversial actions or take any other action relative thereto. Such items may be voted as a block, or singly, or in any combination but, however voted, will be treated for accounting and legislative purposes as if each item were voted as a separate article.

A. REPORTS OF TOWN OFFICERS

Accept the reports of the Town Officers as printed in the 2018 Town Report:

B. REPORTS OF TOWN COMMITTEES

Allow any of the Town Committees to present their reports;

C. SET ANNUAL SPENDING LIMITS OF REVOLVING FUNDS

Set the annual spending limits of the Town's previously created revolving funds as follows:

Burial & Improvement Fund	\$10,000
Recycling Fund	\$10,000
Plumbing & Gas Inspector Fund	\$7,500
Electrical Inspector Fund	\$12,500
Community Services Fund	\$10,000

Passed/May 15th @ 7:39 pm

ARTICLE 6: NARRAGANSETT REGIONAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate the sum of Seven Million Four Hundred Seventy Nine Thousand Four Hundred Six Dollars and No Cents (**\$7,479,406.00**), or some lesser amount, to fund the Town's assessed share of the costs of the Narragansett Regional School District for FY'20, contingent upon the passage of a ballot question pursuant to G.L. c. 59, §21C(g) (Proposition 2 ½);

Or take any other action relating thereto.

Submitted by the Board of Selectmen for the Narragansett Regional School District

Majority Vote Required

Advisory Committee recommends favorable action on this article. (5 yes – 1 no)

A **substitute motion** was duly made and seconded to raise and appropriate the sum of Six Million Four Hundred Ninety One Thousand Seventy dollars and No Cents (**\$6,491,070.00**), or some lesser amount, to fund the Town’s assessed share of the costs of the Narragansett Regional School District for FY’20.

A motion was duly made and seconded to move the substitute motion.
Passed/May 15th @ 8:37 pm

On the substitute motion.
Defeated/May 15th @ 8:38 pm

A motion was duly made and seconded to move the main motion.
Passed/May 15th @ 8:48 pm

On a motion duly made and seconded the voted to raise and appropriate the sum of Seven Million Four Hundred Seventy Nine Thousand Four Hundred Six Dollars and No Cents (**\$7,479,406.00**), or some lesser amount, to fund the Town’s assessed share of the costs of the Narragansett Regional School District for FY’20, contingent upon the passage of a ballot question pursuant to G.L. c. 59, §21C(g) (Proposition 2 ½).

Passed/May 15th @ 8:49 pm

ARTICLE 7: AMENDING BY-LAWS RE: TRENCH BY-LAW

To see if the Town will vote to amend Section LVX to its General By-Laws to be entitled “Trench By-Law”, for the purpose of regulating digging and excavation, with deletions (in strikethrough) and additions (in bold italic) to the existing by-law, to read as follows:

Article LVX **Trench By-Law**

Section 1 GENERAL REQUIREMENTS

- 1.1.1 Work requiring permits—any *excavator* who intends to break any street or sidewalk surface, or excavate any road or shoulder shall contact the Templeton Highway Department.
- 1.1.2 Granting of permit—this permit will be granted if the proposed work is in the best interest of the Town and its inhabitants, is appurtenant to a building permit duly issued by the Building Inspector, or is in conjunction with the construction of a road shown on an approved subdivision plan. The permit is conditional upon the permittee’s willingness to abide by the Specifications.
- 1.1.3 Permit Fees—Application forms for a permit hereunder are available from the Templeton Highway Department, 381 Baldwinville Road, Templeton, MA. The permit fee is \$100.00. All fees are non-refundable.
 - 1.1.3.1 Permit fees *may* be waived *for projects that serve a public interest*. Performance Deposits are NOT waived in any instance.
- 1.1.4 Plan Approval—Plans or sketches showing the proposed work, must be submitted with the application, and are subject to the approval of the Highway Superintendent or his designee.
- 1.1.5 Interpretation of Specifications—The Superintendent or his designee will be solely responsible for the interpretation of these Specifications, and all work hereunder must be done to his satisfaction.
- 1.1.6 Time Limits—The Superintendent or his designee, in his judgment, may extend any time limit in these Specifications if weather or other conditions beyond

- control of the permittee have hindered the proper completion of the work.
- 1.1.7 Inspection Schedule—Routine inspections will normally be required at the following phases of construction, however, this schedule will be adjusted to fit the size and complexity of individual jobs. The Highway Department will generally provide only the minimum amount of inspection necessary to insure reasonable compliance with these specifications. The contractor must notify the Highway Department at least 24 hours in advance of the following:
 - 1.1.7.1 Prior to the issuance of a permit hereunder, a site inspection with features such as road bounds, private property bound, stone wall, pavement sidewalks, trees.
 - 1.1.7.2 After the excavation and installation of the proposed utility and later during the compaction of backfill and installation of surface gravel.
 - 1.1.7.3 After installation of the temporary patch
 - 1.1.7.4 After installation of the final patch.
 - 1.1.7.5 Prior to the release of the bond
 - 1.1.7.6 At other specific times deemed necessary by the Superintendent or his designee.
 - 1.1.8 Emergency Utility Repair—Contractors may undertake emergency underground repair of their facilities without a permit when such repairs must be made at night or on weekend or holidays provided that a permit is applied for on the first regular business day following the repair, and the company takes all reasonable measures provided for in these Specifications for the care and safety of the public.
 - 1.1.9 Public Safety—as required by Section 1 of chapter 82A of the General Laws and 520 CMR 14.04, an excavator shall not leave any open trench unattended without first making every reasonable effort to eliminate any recognized safety hazard that may exist as a result of leaving said open trench unattended.
 - 1.2.1 General—The permittee, from the time the work commences until the work has been approved in writing by the Superintendent or his designee, shall be responsible for the safety of the public. Depending on the nature of the work, traffic control devices shall be applied.
 - 1.2.2 Detours—If the nature of the work requires the closing of all or a portion of a public way, the Police Chief must be contacted for proper traffic control.
 - 1.2.3 Warning Devices—If the nature of the work requires the closing of all or a portion of a public way, the Police Chief must be contacted for proper traffic control.
 - 1.2.4 “Dig Safe”—Section 40 of chapter 82 of the General Laws requires that contractors notify public utility companies at least 72 hours before any excavation in a public way. A telephone call to the Underground Plant Damage Prevention System “Dig Safe” satisfies this requirement. The “Dig Safe” job number assigned by the Underground Plant Damage Prevention System must be included on the permit application. A permit cannot be issued until the applicant demonstrates compliance with Section 40 of chapter 82 of the General Laws.

Section 2 EXCAVATIONS

- 2.1.1 Preservation of physical features—All excavations and other work within the limits of a town way will be conducted in a manner which will minimize damage or disruption to such features as stonewalls, trees, fences, guard rails, etc.
- 2.1.2 Working around public shade trees—Any work within the drip line of public shade tree must be approved by the Templeton Tree Warden.
- 2.1.3 New Roads—The cutting of paved road surfaces less than five years old will not be permitted, unless approved by the Highway Superintendent or his designee.
- 2.1.4 Seasonal limit for construction—No paved road surface may be cut between

November 15 and March 15 except in the interest of public safety and convenience the Highway Superintendent or his designee may issue a permit for an emergency repair to an existing facility.

- 2.2.1 **Materials: Approval of materials**—All materials used on construction within public ways shall be subject to approval by the Superintendent or his designee. This will include but not be limited to, the size, type, and quality of pipe, the type of gravel backfill, the quality of the patching material, etc. Cold patch as a temporary or permanent patching material will not be allowed except that between November 15 and March 15 it may be used for temporary patches on emergency cuts allowed under Section 1.1.8.
- 2.2.2 **Trenches**—For the purposes of this chapter, a “trench” shall be defined as an excavation which is narrow in relation to its length, made below the surface ground in excess of 3 feet below grade and the depth of which is, in general, greater than the width, but the width of the trench, as measured at bottom, is no greater than 15 feet and the words “excavator”, “excavation”, and “emergency” shall have the same meaning as defined in section 40 of chapter 82 of the General Laws.
- 2.2.3 **Pavement cut-backs**—After excavation is commenced, the bituminous or concrete street or sidewalk surface shall be cut vertically in a line parallel to the centerline of construction and approximately one foot wider on all sides than the excavation, using an approved power tool, to allow for trench excavation without further distributing the road or sidewalk surface on either side of the trench.
- 2.2.4 **Backfill**—The backfill shall consist of the excavated material if it is declared suitable by the Superintendent or his designee. Backfill will be placed in successive layers of not more than six (6) inches of compacted depth. If, in the opinion of the Superintendent or his designee, the excavated material is unsuitable, the applicant in an approved location shall dispose of the entire rejected material. In its place, the applicant shall bring in suitable fill material consisting of approved gravel or borrow, as directed. After thorough tamping around and beneath the utility, the six (6) in layers of backfill will be thoroughly compacted as follows: if dry, it shall be moistened and then compacted by tamping with mechanical rammers, or by hand tampers having a tamping face not exceeding 25 square inches in area. The final 12 inches of backfill will, in all cases, consist of crushed gravel thoroughly tamped and made even with surrounding surface.
- 2.2.5 **Ready mixed flowable fill**—The use of ready mixed flowable fill (or controlled low strength material) as trench backfill of all pavement cuts in excess of 30 inches in depth is encouraged in all cases, especially for such cuts on numbered routes. The composition of the mix shall be approximately as follows:
- 2.2.6 **Cement 50-75 lbs, Sand 3,160 lbs, water 500-560 lbs.** Final cured material is to be excavatable and have a load bearing about the same as fully compact gravel. When this material is used, the final patch can be placed not less than 12 hours after the backfill is placed. If the final patch is not placed within 36 hours, a temporary patch according to section 2.2.7 shall be applied not less than 12 hours after the flowable backfill is placed.
- 2.2.7 **Patching requirements**—After backfill is in place and satisfactorily compacted, the applicant shall apply at once a 1 ½ inch temporary patch course over the entire excavated area (bituminous-concrete type I-1 hot top) to be left in place for at least one month and not more than three months, until no further settling can be reasonably expected. At that time the applicant shall remove the temporary patch course. Any uneven edges of the existing pavement will be cut vertically with an approved power tool and tack coated with asphalt emulsion (RC-2). For

oil treated roads, the permanent patch must be three (3) inches of bituminous concrete (type I-1) in layers of 1 ½ inches each. For bituminous-concrete surfaced roads, the permanent patch must be four (4) inches of bituminous concrete (type I-1) laid in two (2) courses, a 2-1/2 inch binder course and a 1-1/2 inch top course. If existing pavement is of a greater depth, the patch should be of the same depth. At no time should the bituminous-concrete be laid in layers greater than 2 1/1 inches. When the patch has been completed, the joints should be painted with RC-2 and sealed with sand.

- 2.2.8 Nights, weekends, and holidays—No trench shall be left open overnight or over weekends and holidays, and no unattended trench shall be left open at any time unless the applicant has implemented one of the safeguards described in 520 CMR 14.04.
- 2.2.9 Accessibility—All driveways to homes and places of business shall be bridged and open to travel overnight.
- 2.2.10 Shoulders: Restoration of road shoulders—All road shoulders must be carefully returned to their original condition.
- 2.2.11 Restoration of lawns—Lawns will be restored with a minimum of four (4) inches of loam, fertilized, rolled, and seeded.

Section 3 PERFORMANCE DEPOSITS AND INSURANCE

- 3.1. Performance deposits
 - 3.1.1 Deposit amount—all permits issued hereunder shall require a certified check in the amount of fifteen hundred dollars (\$1,500.00) to be deposited in an escrow account as a guarantee to abide by these specifications.
 - 3.1.2 Special deposits—street cuts over thirty (30) feet in length or significantly larger in scope than usual shall be secured by a larger amount, determined by the Highway Department Superintendent or his designee. However, the minimum deposit shall be fifteen hundred dollars (\$1,500.00). Letters of credit will be accepted only for amounts exceeding ten thousand dollars (\$10,000.00) and must be approved by the Superintendent.
 - 3.1.3 Deposit release—When permanent patching, re-loaming, and seeding, and all work required by the permit issued hereunder has been approved in writing by all the Superintendent or his designee, the town will refund to the applicant the amount of the deposit, less any amounts as noted below.
 - 3.1.4 Deposit forfeiture—In the event ***an applicant defaults its obligations as outlined in this bylaw and*** town personnel or equipment must be utilized to make emergency repairs or to complete unfinished work required by the permit issued hereunder, the cost of such repair or work will be deducted from the deposit. A standard multiplied of 2.5 will be applied to all labor and material costs to determine the amount to be deducted. If the repair or completion cost exceeds the amount of the deposit, the applicant must pay the different to the Town of Templeton. ***The utilization of town personnel or equipment shall take place in accordance with the appropriations process outlined in section 53 of chapter 44 of the General Laws.***
 - 3.2.1 Insurance requirements—A certificate of insurance indemnifying the Highway Department against claims for injury death, or property damage during construction, and naming the Town as an additional insured, must be filed with the permit application. The limits shall conform with the following schedule:
 - 3.2.2 General
Workmen’s Compensation and Employer’s Liability
Insurance in Compliance with Statutory Limits

Comprehensive General Liability Insurance- each occurrence and aggregate amount
Automobile Liability Insurance
Bodily Injury: each person/each occurrence
Property Damage: each occurrence

Section 4 VIOLATIONS

- 4.1.1 Expiring of permits—If after three (3) months from the date of the permit the repair to the town way is not completed according to these Specifications and to the satisfaction of the Superintendent or his designee, the permittee will be notified in writing by the Superintendent or his designee that the permit has expired. If no action is taken by the applicant to complete the unfinished work within thirty (30) days of the date of the written notice, the Highway Department will then complete the necessary work in any manner deemed appropriate and deduct from all deposit all costs of completing the work in accordance with these specifications.
- 4.1.2 Emergency repairs—if at any time during the life of the permit the permittee allows the construction to exist in a condition dangerous to users of the road, then the Superintendent or his designee may, without written notice to the permittee, make the necessary arrangements to correct the unsatisfactory condition. The cost of such work will then be deducted from the deposit in accordance with Section 3.1.4 of these specifications at the time the deposit is refunded.
- 4.1.3 The Highway Superintendent or his designee has the authority to refuse a permit if a contractor violated these Specifications on previous construction sites.

Section 5 CONDITIONS AND REQUIREMENTS PURSUANT TO G.L. C. 82A and 520 CMR 7.00 et seq. (as amended)

- 5.1 By signing the application the applicant understands and agrees to comply with the following:
- 5.2 No trench may be excavated unless the requirements of sections 40 through 40D of chapter 82 of the General Laws, and any accompanying regulations, have been met and this permit is invalid unless and until said requirements have been complied with by the excavator applying for the permit including, but not limited to, the establishment of a valid excavation number with the underground plant damage prevention system as said system is defined in section 76D of Chapter 164 (DIG SAFE)
- 5.3 Trenches may pose a significant health and safety hazard. Pursuant to section 1 of chapter 82 of the General Laws, an excavator shall not leave any open trench unattended without first making every reasonable effort to eliminate any recognized safety hazard that may exist as a result of leaving said open trench unattended. Excavators should consult regulations promulgated by the department of Public Safety in order to familiarize themselves with the recognized safety hazards associated with excavations and open trenches and the procedures required or recommended by said safety department in order to make every reasonable effort to eliminate said safety hazards which may include covering, barricading or otherwise protecting open trenches from accidental entry.
- 5.4 Persons engaging in any trenching operation shall familiarize themselves with the federal safety standards promulgated by the Occupational Safety and Health

Administration on excavations: 29 CFR 1926.650 et. seq. Entitled subpart P “Excavations”.

- 5.5 Persons engaging in any trenching operation who utilize hoisting or other mechanical equipment subject to chapter 146 shall only employ individuals licensed to operate said equipment by the Department of Public Safety pursuant to said chapter and this permit must be presented to said licensed operator before any excavation is commenced.
- 5.6 By applying for, accepting, and signing this permit, the applicant hereby attests to the following: (1) that they have read and understand the regulations promulgated by the Department of Public Safety with regard to construction related excavations and trench safety; (2) that they have read and understand the federal safety standards promulgated by the Occupational Safety and Health Administration on Excavations: 29 CFR 1926.650 et. seq., entitled Subpart P “Excavations” as well as any other excavation requirements established by this municipality; and (3) that they are aware of and has, with regard to the proposed trench excavation on private property or proposed excavation of a city or town public way that forms the basis of the permit application, complied with the requirements of sections 40-40D of chapter 82A of the General Laws.
- 5.7 This permit shall be posted in plain view on the site of the trench. For additional information, please visit the Department of Public Safety’s website at www.mass.gov/dps.

Or take any other action in relation thereto.

Submitted by Town Counsel

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to waive the reading and approve the article as published, excepting the phrase “To see if the Town will vote to...” and the phrase “Or Take any other action related thereto.” provided, however, that the reference to the words “... Section LVX...” in line 1 shall read “... Article LVII...” and the reference in the title to “...LVX...” shall read “...LVII...”.

Passed Unanimously/May 15th @ 8:51 pm

A motion was duly made and seconded to reconsider Article 6.

Defeated/May 15th @ 8:54 pm

A motion was duly made and seconded to take Article 8 out of order and upon the conclusion of the vote upon Article 15.

Passed Unanimously/May 15th @ 8:57 pm

ARTICLE 8: AMENDING BY-LAWS RE: NON-CRIMINAL DISPOSITION

To see if the Town will vote to amend the General Bylaws of the Town of Templeton by striking Article XXXVII and inserting in its place the following:

Article XXXVII

Non-Criminal Disposition of Bylaw, Rule or Regulation Violations

Section 1. Non-Criminal Disposition Any person taking cognizance of a violation of a specific Town Bylaw, Rule, or Regulation which said person is empowered to enforce, hereinafter referred to as the enforcing person, as an alternative to initiating criminal

proceedings, may give to the offender a written notice to appear before the Clerk of the District Court having jurisdiction thereof at any time during office hours, not later than twenty-one days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for the offender's required appearance. Such notice shall be signed by the enforcing persons, and shall be signed by the offender whenever practicable in acknowledgement that such notice has been received.

The enforcement officer shall proceed to give notice as necessary as provided in Section 21D of Chapter 40 of the General Laws, and the appropriate department head shall thereupon deliver a copy thereof to the Clerk of the Court before which the offender has been notified to appear.

Any person notified to appear before the Clerk of the District Court may so appear and confess the offense charged, either personally or through a duly authorized agent or by mailing to the Town Clerk such specific sum of money not exceeding \$300 (three hundred dollars) as provided in the Bylaw, Rule, or Regulation which has been violated. Such payment shall if mailed be made only by postal note, money order, or check. Upon receipt of such payment the Town Clerk, the District Court shall be notified of payment, which shall thereupon operate as a final disposition of the case.

An appearance under this provision shall not be deemed to be a criminal proceeding.

If any person so notified to appear desires to contest the violation rather than confess it, such person may request in writing a hearing in said District Court. Such hearing shall then be assigned and held before a Judge, Clerk, or Assistant Clerk, as the court shall direct. If the Clerk or other judicial officer finds that the violation occurred and that it was committed by the person so notified to appear, the person so notified shall be permitted to dispose of the case by paying a specific sum of money fixed as a penalty as aforesaid, or such lesser amount as the Judge, Clerk, or Assistant Clerk shall order, which payment shall operate as a final disposition of the case.

If the case is not disposed of pursuant to the above, then the enforcing person who issued the original notice shall determine whether to apply for the issuance of a complaint in the applicable District Court, and the matter shall proceed in accordance with the rules of the District Court for criminal business.

The non-criminal disposition of any one or more of the following violations is hereby authorized:

- a. Any violation of an order of the Town's Board of Health relating to public health which is authorized by the General Laws, any special law applicable to the Town, the provisions of the State Sanitary Code, or other State regulation, or any Town bylaw, rule, or regulation.
- b. Any violation of an order of a Town building official relating to public safety which is authorized by the General Laws, any special law applicable to the Town, the provision of the State Building code, or other State regulation, or any Town bylaw, rule, or regulation.
- c. Any violation of an order of a Town fire official relating to public safety which is authorized by the General Laws, any special law applicable to the Town, the provisions of the State Fire Prevention Code or any other State regulation, or any

Town bylaw, rule, or regulation.

- d. Any violation of any other Town bylaw, or any rule or regulation of any Town officer, board, or department.

Section 2. Governing Law This bylaw is intended to comply fully with the provisions of Section 21D of Chapter 40 of the General Laws, and to authorize the non-criminal disposition of the infraction set forth above pursuant to the civil infraction procedure set forth in said Section 21D of Chapter 40 of the General Laws, the provisions of which shall be controlling in all instances in any case in which the enforcement officer elects to proceed with the non-criminal disposition of an alleged violation of any bylaw, regulation, or rule pursuant to the authority of this bylaw.

Section 3. Schedule of Civil Assessments The civil assessment for any violation shall be the amount(s) set forth in the law, bylaw, order, or regulation being enforced. Where no such amount is noted in the law, bylaw, order, or regulation being enforced, the civil assessment for any violation shall be as follows:

1. Board of Health

- a. A violation of the provisions of the rules and regulations of the board of health
Fine Allowed: \$300
Fine Schedule: As established in the Rules & Regulations
Enforcing Agent: Board of Health or Designee
- b. Property Maintenance (§198-5)
Fines Allowed:
1st Offense: \$25
2nd Offense: \$50
3rd Offense: 100
4th or Any Subsequent Offenses: \$200
Each occurrence of a violation on any day shall be deemed a separate offense.
Enforcing Agent: Board of Health, Building Inspector, or Designee
- c. Dog Waste (§133-11)
Fines Allowed:
1st Offense: \$25
2nd Offense: \$50
3rd Offense: \$100
4th or Any Subsequent Offense: \$200
Each occurrence of a violation on any day shall be deemed a separate offense
Enforcing Agent: Board of Health, Animal Control Officer, Police Department, or Designee
- d. Wells (Chapter 272)
Fine Allowed: Not less than \$100 or more than \$300. Every day past 30 days of notice of violation shall be a separate violation.
Enforcing Agent: Board of Health or Designee

2. Board of Selectmen

- a. A violation of the provisions of the Rules and Regulations of the Board of Selectmen
Fine Allowed: \$300
Fine Schedule: As established in Rules and Regulations
Enforcing Agent: Board of Selectmen or Designee

- b. Removal of Sand and Gravel (§145-12)
Fines Allowed:
 - 1st Offense: \$50
 - 2nd offense: 100
 - 3rd or Any Subsequent Offenses: \$200Enforcing Agent: Board of Selectmen or Designee

- c. Dog Under Control (§133-6)
Fines Allowed:
 - 1st Offense: \$100
 - 2nd Offense: \$150
 - 3rd Offense: \$300Enforcing Agent: Board of Selectmen, Animal Control Officer, Police Department, or Designee

3. Planning Board

- a. Recreation Tracks (§206-3)
Fine Allowed: \$25 for each day of the offense.
Enforcing Agent: Highway Department or Designee

4. Conservation Commission

- a. Violation of Wetland and River Protection Act
Fine Schedule
 - 1st Offense: \$50 per day up to 15 days
 - 2nd Offense: \$100 per day up to 15 days
 - 3rd Offense: \$300 per day up to 15 daysEnforcing Agent: Conservation Commission or Designee

- b. Failure to Comply with Order of Conditions
Fine Schedule
 - 1st Offense: \$50 per day up to 15 days
 - 2nd Offense: \$100 per day up to 15 days
 - 3rd Offense: \$300 per day up to 15 daysEnforcing Agent: Conservation Commission or Designee

- c. Failure to Comply with Enforcement Order
Fine Schedule
 - 1st Offense: \$50 per day up to 15 days
 - 2nd Offense: \$100 per day up to 15 days
 - 3rd Offense: \$300 per day up to 15 daysEnforcing Agent: Conservation Commission or Designee

- d. Stormwater Drainage (§240-6)
Fine Allowed: \$50 for each offense
Enforcing Agent: Conservation Commission

- e. Trash and Littering
Fine Schedule
1st Offense: \$50 per day up to 15 days
2nd Offense: \$100 per day up to 15 days
3rd Offense: \$300 per day up to 15 days
Enforcing Agent: Conservation Commission or Designee

5. Fire Department

- a. Town of Templeton Fire Prevention Regulations (527 CMR 1.00-50.00 and MGL 148)
Fine allowed:
1st Offense: Warning
2nd Offense: \$50
3rd Offense: \$100
4th Offense: \$200
5th or Any Subsequent Offense: \$200
Enforcing Agent: Fire Department or Designee
- b. Stormwater Management (§235-11)
Fines Allowed:
1st Offense: \$100
2nd Offense: \$200
3rd or Any Subsequent Offense: \$300
Enforcing Agent: Stormwater Permit Granting Authority or Designee
- c. Emergency Radio Communications (§124-16)
Fine Allowed: \$300 for each offense per day until appropriate compliance is reached.
Enforcing Agent: Fire Department or Designee

6. Highway Department

- a. Excavation of Public Ways Without A Permit
Fine Allowed: \$200
Fine Schedule
1st Offense: \$50
2nd Offense: \$100
3rd Offense: \$150
4th Offense or Any Subsequent Offense: \$200
Enforcing Agent; Highway Department or Designee
- b. Obstruction of Streets and Sidewalks
Fine Allowed: \$100
Fine Schedule
1st Offense: \$50
2nd Offense: \$50
3rd or Any Subsequent Offense: \$100
Enforcing Agent; Highway Department or Designee
- c. Driveway Cuts and Drainage Without a Permit
Fine Allowed: \$200
Fine Schedule

1st Offense: \$50
2nd Offense: \$100
3rd Offense: \$150
4th Offense or Any Subsequent Offense: \$200
Enforcing Agent; Highway Department or Designee

- d. Failure to Perform or Complete Work Per Permit Requirements
Fine Allowed: \$200
Fine Schedule
1st Offense: \$50
2nd Offense: \$100
3rd Offense: \$150
4th Offense or Any Subsequent Offense: \$200
Enforcing Agent; Highway Department or Designee
- e. Snow Plowing and Removal
Fine Allowed: \$50
Fine Schedule
1st Offense: \$25
2nd Offense: \$25
3rd Offense or Any Subsequent Offense: \$50
Enforcing Agent: Highway Department or Designee
- f. Drainage from Private Property (§240-6)
Fine Allowed: \$50 for each offense
Enforcing Agent: Highway Department or Designee
- g. Distributing Handbills
Fine Allowed: \$50
Fine Schedule
1st Offense: \$25
2nd Offense: \$25
3rd Offense or Any Subsequent Offense: \$50
Enforcing Agent; Highway Department or Designee
- h. Trash and Littering
Fine Allowed: \$300
Fine Schedule
1st Offense: \$50
2nd Offense: \$100
3rd Offense or Any Subsequent Offense: \$300
Enforcing Agent; Highway Department or Designee

Unless otherwise specified in the bylaws, each day during which a violation continues to occur shall be deemed a separate offense.

7. Police Department

- a. Door to Door Sales
Fine Allowed: \$50
Enforcing Agent: Police Department or Designee
- b. Rude, Indecent Speech or Behavior

- Fine Allowed: \$50
Enforcing Agent: Police Department or Designee
- c. Loitering
Fine Allowed: \$50
Enforcing Agent: Police Department or Designee
- d. Fireworks
Fine Allowed: \$50
Enforcing Agent: Police Department or Designee
- e. Skateboards and Roller Skates
Fine Allowed: \$50
Enforcing Agent: Police Department or Designee
- f. Public Consumption (§107-1)
Fine Allowed: \$300
Enforcing Agent: Police Department or Designee
- g. Public Consumption of Marijuana (§190-1)
Fine Allowed: \$300 for each offense
Enforcing Agent: Police Department or Designee
- h. Unregistered Motor Vehicles
Fine Allowed: \$50
Enforcing Agent: Police Department or Designee
- i. Operation of Automobiles on Frozen Surfaces
Fine Allowed: \$50
Enforcing Agent: Police Department or Designee
- j. Street Numbers (§124-1)
Fine Allowed: \$20 for each offense. Each day shall constitute a separate offense
Enforcing Agent: Police Department or Designee
- k. Water Use (§267-9)
Fine Allowed
 1st offense: \$50
 2nd or Any Subsequent Offense: \$100
Enforcing Agent: Board of Light and Water
Commissioners, Manager of Municipal Light and Water Plant, or
Police Department or Designee
- l. Unauthorized Digging
Fine Allowed: \$300
Enforcing Agent: Police Department or Designee
- m. Open Container of Alcohol
Fine Allowed: \$500 for each offense
Enforcing Agent: Police Department or Designee

- n. Open Container of Marijuana (§190-6)
Fine Allowed: \$500 for each offense
Enforcing Agent: Police Department or Designee

- o. Jake Brake (§278-1)
Fine Allowed
 1st Offense: \$100
 2nd or Any Subsequent Offense: \$300
Enforcing Agent: Police Department or Designee

Or take any other action in relation thereto.

Submitted by Town Counsel

Majority Vote Required

Advisory Committee recommends favorable action on this article. (5 yes, 1 no)

An amended motion was duly made and seconded to strike section 7B.

Defeated/May 16th @ 7:53

A motion was duly made and seconded to move the article.

Passed Unanimously/May 16th @ 8:02

On a motion duly made and seconded the town voted to waive the reading and approve the article, as published, excepting the phrase “To see if the Town will vote to...” and the phrase “Or Take any other action related thereto.” provided, however, that the word “...Dog...” in subsection 1c shall read “...Animal...” and the amount of \$500 in subsections 7m and 7n shall read not more than \$300.

Passed/May 16th @ 8:03 pm

ARTICLE 9: AMENDING THE BY-LAWS RE: ALCOHOL OPEN CONTAINER

To see if the Town will vote to amend Article XXV of the bylaws to add Section 2, to read as follows:

No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of alcohol in the passenger area of any motor vehicle. A person who violates this section shall be punished by a civil penalty of not more than \$500. For purposes of this section, “open container” shall mean that the package containing alcohol has its seal broken or from which the contents have been partially consumed or fully consumed and “passenger area” shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided however that the passenger area shall not include a motor vehicle’s trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

Submitted by Chief of Police

Majority Vote Required

Advisory Committee recommends against this article. (2 yes, 4 no)

An amended motion was duly made and seconded to amend Article XXV of the bylaws to add Section 2, to read as follows:

No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of alcohol in the passenger area of any motor vehicle. A person who violates this section shall be punished by a civil penalty of not more than \$300. For purposes of this section, "open container" shall mean that the package containing alcohol has its seal broken or from which the contents have been partially consumed and "passenger area" shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided however that the passenger area shall not include a motor vehicle's trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

Passed Unanimously/May 15th @ 9:12 pm

ARTICLE 10: AMENDING BY-LAWS RE: MARIJUANA OPEN-CONTAINER

To see if the Town will vote to amend Section XII to its General By-Laws to add Section 6, to read as follows:

Possession of marijuana in motor vehicles. No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of marijuana or marijuana products in the passenger area of any motor vehicle. A person who violates this section shall be punished by a civil penalty of not more than \$500. For purposes of this section, "open container" shall mean that the package containing marijuana or marijuana products has its seal broken or from which the contents have been partially removed or consumed and "passenger area" shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided however that the passenger area shall not include a motor vehicle's trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

Or take any other action in relation thereto.

Submitted by Chief of Police

Majority Vote Required

Advisory Committee recommends against this article. (6 against)

A motion was duly made and seconded to move the article.

Passed Unanimously/May 15th @ 9:29

On a motion duly made and seconded the town voted to amend **Article XXI** to its General By-Laws to add Section 6, to read as follows:

Possession of marijuana in motor vehicles. No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of

marijuana or marijuana products in the passenger area of any motor vehicle. A person who violates this section shall be punished by a civil penalty of not more than \$300. For purposes of this section, "open container" shall mean that the package containing marijuana or marijuana products has its seal broken or from which the contents have been partially removed or consumed and "passenger area" shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided however that the passenger area shall not include a motor vehicle's trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

Passed/May 15th @ 9:29 pm

ARTICLE 11: AMENDING BY-LAWS RE: ENGINE BRAKING

To see if the Town will vote to amend the General By-laws by inserting a new Article LVXI, Engine Braking, as follows:

No operator of a diesel truck shall use engine braking (also known as exhaust braking or Jake braking) while operating a vehicle on a public way in the Town of Templeton except in an emergency. Whoever violates this bylaw shall be punished by a fine of One Hundred Dollars (\$100) for the first offense and Three Hundred Dollars (\$300) for the second and subsequent offenses. The owner of the vehicle may be cited in lieu of the operator.

Or take any action in relation thereto.

Submitted by Chief of Police

Majority Vote Required

Advisory Committee recommends against this article. (4 against, 1 in favor, 1 abstain)

A substitute motion was duly made and seconded that the town vote to amend the General By-laws by inserting a new Article LVIII, Engine Braking, as follows:

No operator of a diesel truck shall use engine braking (also known as exhaust braking or Jake braking) while operating a vehicle on a public way, where such use is prohibited by the issuance of a Traffic Order by the Board of Selectmen after the holding of a noticed public hearing, in the Town of Templeton except in an emergency. Whoever violates this bylaw shall be punished by a fine of One Hundred Dollars (\$100) for the first offense and Three Hundred Dollars (\$300) for the second and subsequent offenses.

Defeated/May 15th @ 9:43 pm

On a motion duly made and seconded the town voted to amend the General By-laws by inserting a new Article *LVIII*, Engine Braking, as follows:

No operator of a diesel truck shall use engine braking (also known as exhaust braking or Jake braking) while operating a vehicle on a public way, *where such use is prohibited by the issuance of a Traffic Order by the Board of Selectmen after the holding of a noticed public hearing*, in the Town of Templeton except in an emergency. Whoever violates this bylaw shall be punished by a fine of One Hundred Dollars (\$100) for the first offense and Three Hundred Dollars (\$300) for the second and subsequent offenses. The owner of the vehicle may be cited in lieu of the operator.

ARTICLE 12: AMENDING BY-LAWS RE: VETERAN’S ADVISORY BOARD

To see if the Town will vote to amend Article LVI, Sections 1 and 4, of its General By-Laws by making certain deletions (in strikethrough) and additions (in bold italic) as follows:

Section 1. Establishment, Terms and Conflicting Service

There shall be a Veterans Advisory Board consisting of ~~five (5)~~ ***seven (7)*** residents of the Town who shall be registered voters. Veterans appointed as members shall have received an honorable discharge for their service. Members shall be appointed by the Board of Selectmen for a term of three (3) years commencing on July 1. The terms shall be staggered such that no more than two (2) members shall have their terms expire each year. Members shall serve until their successor is appointed and duly qualified. ~~There shall be no compensation for members.~~

Town Officers and Town employees, elected or appointed, are not eligible to be members ***provided however that the Town’s Veteran Services Officer, or designee, shall serve as a non-voting ex-officio member provided, however, that this person shall be designated by the Chairman as a voting member whenever the Committee lacks a quorum because of a recusal of a member or to provide a sufficient number of members to establish a quorum and conduct business.*** Any member of said Board who shall be elected or appointed to Town office, except as provided for herein, shall forthwith, upon his qualification in such office, and any other member who shall move from Town shall, upon moving, cease to be a member of said Board. Members of the committee shall serve without compensation ***provided, however, that the Veteran’s Services Officer’s compensation, if any, or the salary of the Veterans’ Services Officer’s designee may include compensation for time spent serving on the Board.***

The Board shall have a Chairman and a Clerk who shall act in the absence of the Chairman. The Board shall choose its own officers.

~~Section 4. Reports~~

~~The Committee shall annually file a report on its work, to include such recommendations as it deems worthy of consideration, with the Board of Selectmen in December of each year.~~

Submitted by Veterans Services Officer

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to amend Article LVI, Sections 1 and 4, of its General By-Laws by making certain deletions (in strikethrough) and additions (in bold italic) as follows:

Section 1. Establishment, Terms and Conflicting Service

There shall be a Veterans Advisory Board consisting of ~~five (5)~~ ***seven (7)*** residents of the Town who shall be registered voters. Veterans appointed as members shall have received an honorable discharge for their service. Members shall be appointed by the Board of Selectmen for a term of three (3) years commencing on July 1. The terms shall be staggered such that no more than three (3) members shall have their terms expire each year. Members shall serve until their successor is appointed and duly qualified. ~~There shall be no compensation for members.~~

Town Officers and Town employees, elected or appointed, are not eligible to be members *provided however that the Town's Veteran Services Officer, or designee, shall serve as a non-voting ex-officio member provided, however, that this person shall be designated by the Chairman as a voting member whenever the Committee lacks a quorum because of a recusal of a member or to provide a sufficient number of members to establish a quorum and conduct business.* Any member of said Board who shall be elected or appointed to Town office, except as provided for herein, shall forthwith, upon his qualification in such office, and any other member who shall move from Town shall, upon moving, cease to be a member of said Board. Members of the committee shall serve without compensation *provided, however, that the Veteran's Services Officer's compensation, if any, or the salary of the Veterans' Services Officer's designee may include compensation for time spent serving on the Board.*

The Board shall have a Chairman and a Clerk who shall act in the absence of the Chairman. The Board shall choose its own officers.

Section 4. Reports

~~The Committee shall annually file a report on its work, to include such recommendations as it deems worthy of consideration, with the Board of Selectmen in December of each year.~~

Passed Unanimously/May 15th @ 9:55 pm

A motion was duly made and seconded to reconsider Article 10.

Defeated/May 15th @ 9:59

A motion was duly made and seconded to adjourn the town meeting to Thursday May 16th @ 7:00pm.

Passed by hand count/Y-61, N-22/May 15th @ 10:16 pm

ARTICLE 13: AMENDING BY-LAWS RE: WIRELESS COMMUNICATIONS FACILITIES AND TOWERS

To see if the Town will vote to amend the General Bylaws of the Town of Templeton by deleting Article XL (Wireless Communication Facilities and Towers) in its entirety and amend the Zoning Bylaw by adding new Section 9 to read as follows:

SECTION 9: WIRELESS COMMUNICATIONS FACILITIES AND TOWERS

§ 9-1. Purpose.

The purpose of this bylaw shall be to regulate the placement, design, construction, removal, and modifications of wireless communications facilities and towers and to protect Templeton's historic, cultural, natural, and aesthetic resources.

§ 9-2. Permit granting authority.

The special permit granting authority shall be the Planning Board.

§ 9-3. Special permit required; review criteria; exemptions.

- A. No wireless communications facility shall be erected, constructed, installed or operated without first obtaining a special permit from the Planning Board. A special

permit is required for new tower construction (or Substantial Change of a preexisting tower) and for all new wireless communications facilities (or Substantial Change of a preexisting facility) to be mounted on a tower or structure.

- B. All applications will be reviewed by the Board of Health and Conservation Commission, who will submit their written recommendations within 45 days.
- C. A public hearing shall be opened within sixty-five (65) days of the filing of the application; provided that the Planning Board shall file its decision with the Town Clerk within 150 days for new facilities and within 60 days for any co-locations requiring a special permit, unless such times are extended by written agreement with the applicant.
- E. Exemptions.
 - (1) The following types of wireless communications facilities and towers are exempt from the requirements of this bylaw:
 - (a) Amateur radio tower: construction or use of an antenna structure by a federally licensed amateur radio operator as exempted by MGL c. 40A, § 3.
 - (b) A tower or antenna erected by the Town exclusively for municipal public safety communications purposes.
 - (2) This bylaw is exempt from Chapter 300, Zoning, Article III, lot size, frontage, and setback requirements of the Town bylaws.

§ 9-4. Consistency with federal law.

These regulations are intended to be consistent with Section 704 of the 1996 Telecommunications Act.

§ 9-5. Definitions.

As used in this bylaw, the following terms shall have the meanings indicated:

ABANDONED TOWER — A tower not being used for the purpose for which it was permitted for a period of 12 months.

ADEQUATE COVERAGE — Coverage is adequate within that area surrounding a base station where the predicted or measured median field strength of the transmitted signal is such that the majority of the time, transceivers properly installed and operated will be able to communicate with the base station without objectionable noise (or excessive bit-error rate for digital) and without calls being dropped. In the case of cellular communications in a rural environment, this would be signal strength of at least -90 dBm. It is acceptable for there to be minor, temporary loss of signal within the area of adequate coverage. The outer boundary of the area of adequate coverage is that location past which the signal does not regain uniformity.

ANTENNA — A device used to transmit and/or receive electromagnetic waves, which is attached to a tower or other structure.

ANTENNA SUPPORT STRUCTURE — Any pole, telescoping mast, tower tripod, or any other structure which supports a device used in the transmitting and/or receiving of electromagnetic waves.

AVAILABLE SPACE — The space on a tower or structure to which antennas of a wireless communications provider are both structurally able and electromagnetically able to be attached.

BASE STATION — The primary sending and receiving site in a wireless communications facility network. More than one base station and/or more than one variety of wireless communications provider may be located on a single tower or structure.

BUILDING FOR EQUIPMENT SHELTER — An enclosed structure used to contain batteries, electrical equipment, telephone lines, transmitters, etc. used by the carriers on the towers.

BUILDING-MOUNTED ANTENNA SUPPORT STRUCTURE — Any antenna support structure mounted on, erected on, or supported in whole or part by a building or structure occupied and/or used for purposes other than wireless telecommunications.

CARRIER — A company that provides wireless service as defined by Section 704 of the 1996 Telecommunications Act.

CHANNEL — The segment of the radiation spectrum to or from an antenna, which carries one signal. An antenna may radiate on many channels simultaneously.

CO-LOCATION — Locating the wireless communications equipment of more than one provider on a single tower.

COMMUNICATION TOWER — A monopole or self-supporting tower, constructed as a freestanding structure or in association with a building, other permanent structure or equipment, containing one or more antennas intended for transmitting and/or receiving wireless communications. A tower and its equipment are considered a main use of property.

CONSULTANT — A registered professional engineer (electrical communication specialty) licensed by the Commonwealth of Massachusetts, hired at the expense of the applicant to review the application and verify that the new tower is necessary at the proposed site, or any other review required under this bylaw.

dBm — Unit of measure of the power level of a signal expressed in decibels referenced to one milliwatt.

EA — See "environmental assessment."

ELIGIBLE FACILITIES REQUEST – Any request for modification of an existing wireless tower or base station that involves (a) collocation of new transmission equipment; (b) removal of transmission equipment; or (c) replacement of transmission equipment.

EMERGENCY POWER — Electrical generators usually powered by propane gas or diesel fuel so as to provide uninterrupted service in the case of electrical utility failure, provided that any generators used may not emit more than 50 decibels over the ambient noise level at the property line.

ENVIRONMENTAL ASSESSMENT (EA) — An EA is the document required by the FCC and NEPA when a personal wireless facility is placed in certain designated areas.

FAA — Federal Aviation Administration

FACILITY SITE — A property, or any part thereof, which is owned or leased by one or more wireless communications facility(ies) and where required landscaping is located.

FALL ZONE — The area on the ground within a prescribed radius from the base of a tower; typically the area within which there is a potential hazard from falling debris or collapsing material. The fall zone shall be equal to the tower height.

FCC — Federal Communications Commission.

FREQUENCY — The number of cycles completed each second by an electromagnetic wave, measured in hertz (Hz), megahertz (MHz), or one million hertz, or gigahertz (GHz), one billion hertz.

HERTZ — One hertz (Hz) is the frequency of an electric or magnetic field, which reverses polarity once each second, or one cycle per second.

LATTICE TOWERS — A type of mount that is self-supporting with multiple legs and cross bracing of structural steel. See "communication tower."

MONITORING — The measurement, by the use of instruments in the field, of nonionizing radiation exposure from wireless communications facilities, towers, antennas, or repeaters.

MONOPOLE — A type of tower that is self-supporting with a single shaft of wood, steel, or concrete.

NEPA — National Environmental Policy Act.

PREEXISTING TOWERS AND ANTENNAS — Any tower or antenna that was lawfully erected before the effective date of these regulations.

REPEATER — A small receiver/relay transmitter and antenna of relatively low power output designed to provide service to areas that are not able to receive adequate coverage directly from a base or primary station.

RFI — Radio frequency interference.

RFR — Radio frequency radiation.

SCENIC VIEW — A wide-angle or panoramic field of sight and may include natural and/or man-made structures and activities which may be seen from a stationary viewpoint or as one travels along a roadway, waterway, or path, and may be an object nearby or in the distance such as a mountain, or historic building or a pond.

SELF-SUPPORTING TOWER — A communications tower that is constructed without guy wires.

SPECTRUM — Relating to any transmissions or reception of electromagnetic waves.

STEALTH TOWER — A structure designed to blend with or be hidden by surrounding

terrain, architectural design, or buildings.

STRUCTURALLY ABLE — The determination that a tower or structure is capable of carrying the load imposed by the proposed new antenna(s) under all reasonable predictable conditions as determined by professional structural engineering analysis.

SUBSTANTIAL CHANGE – A modification of a Preexisting Tower or Antenna if it meets any of the following criteria:

- (i) For towers other than towers in the public rights of way, it increases the height of the tower by more than 10% or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than 10% or more than ten feet, whichever is greater;
- (ii) For towers other than towers in the public rights of way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet;
- (iii) For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or, for towers in the public rights-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no preexisting ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10% larger in height or overall volume than any other ground cabinets associated with the structure;
- (iv) It entails any excavation or deployment outside the current site;
- (v) It would defeat the concealment elements of the eligible support structure;
Or
- (vi) It does not comply with conditions associated with the siting of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified above.

TOWER — A vertical structure for antenna(s) that provides wireless communications services.

TOWER HEIGHT — The vertical distance measured from the base of the tower support structure to the highest point of the structure. If the support structure is on a sloped grade, then the average between the highest and lowest grades shall be used in calculating the tower height.

WIRELESS COMMUNICATIONS FACILITY — All equipment, buildings and locations of equipment (real estate) with which a wireless communications provider transmits and receives the waves that carry its services. This facility may be owned and permitted by the provider or another owner or entity.

WIRELESS COMMUNICATIONS PROVIDER — An entity licensed by the FCC to provide telecommunications services to individuals or institutions.

WIRELESS SERVICES — Commercial mobile services, unlicensed wireless exchange access services, including cellular services, personal communications services, specialized mobile radio services, and paging services.

§ 9-6. Permit application requirements.

- A. An applicant for a wireless communications tower or facility permit must be a wireless communications provider or must provide a copy of its executed contract to provide land or facilities to an existing wireless communications provider at the time that an application is submitted. A permit shall not be granted for a tower or facility to be built on speculation.
- B. Applicants for wireless communications towers or facilities shall include the following supplemental information in their filings for special permit approval:
- (1) Location map. The location of the proposed structure on the most recent United States Geological Survey Quadrangle Map, showing the area within at least a three-mile radius of the proposed tower site.
 - (2) A map or sketch of the property proposed to be developed, prepared by a registered land surveyor drawn to scale and with the area to be developed clearly indicated.
 - (3) A report from qualified and licensed professional engineers (consultants) that:
 - (a) Describes the facility height, design, and elevation not to exceed 190 feet.
 - (b) Documents the height above grade for all proposed mounting positions for antennas to be co-located on a wireless communications tower or facility and the minimum separation distances between antennas.
 - (c) Describes the tower's proposed capacity, including the number, height, and type(s) of antennas that the applicant expects the tower to accommodate.
 - (d) Documents steps the applicant will take to avoid interference with any established public safety wireless communications, and includes both an intermodulation study that predicts no likely interference problems and certification that the study has been provided to the appropriate public safety agencies.
 - (e) Describes existing and proposed coverage. In the case of new tower proposals, the applicant shall demonstrate that existing wireless communications facility sites and other existing structures within Templeton, in abutting towns, and within a ten-mile radius of the

proposed site cannot reasonably be modified to provide adequate coverage and/or adequate capacity to the Town of Templeton.

(f) Describes potential changes to those existing facilities or sites in their current state that would enable them to provide adequate coverage, and provides a detailed computer-generated "actual received level" propagation model that describes coverage of the existing and proposed facilities.

(g) Describes the output frequency, number of channels and power output per channel for each proposed antenna.

(h) Includes a written five-year plan for use of the proposed wireless communications facility, including reasons for seeking capacity in excess of immediate needs if applicable, as well as plans for additional development and coverage within the Town of Templeton.

(i) Demonstrates the tower's compliance with the municipality's setbacks for towers and support structures.

(j) Provides proof that at the proposed site the applicants will be in compliance with all FCC regulations, standards, and requirements, and includes a statement that the applicant commits to continue to maintain compliance with all FCC regulations, standards, and requirements regarding both radiofrequency interference (RFI) and radiofrequency radiation (RFR). The Town of Templeton may hire independent engineers to perform evaluations of compliance with the FCC regulations, standards, and requirements on an annual basis at unannounced times. The Town may allocate to the applicant any reasonable expenses incurred or authorized by it in retaining independent engineers to perform these evaluations.

(4) Commitment to share space. A letter of intent committing the tower owner and his or her successors to permit shared use of the tower if the additional user agrees to meet reasonable terms and conditions for shared use, including compliance with all applicable FCC regulations, standards, and requirements and the provisions of this bylaw.

(5) Existing structures. For wireless services to be installed on an existing structure, a copy of the applicant's executed contract with the owner of the existing structure must be submitted.

(6) Environmental assessment. To the extent required by the National Environmental Policy Act (NEPA) and as administered by the FCC, a complete environmental assessment (EA) draft or final report describing the probable impacts of the proposed facility shall be submitted to the Planning Board prior to the issuance of a building permit.

(7) Vicinity map. A topography map and a priority resource map showing the entire vicinity within a one-thousand-foot radius of the tower site, including the wireless communications facility or tower, public and private roads and buildings and structures, water bodies, wetlands, landscape features, and

historic sites. The map shall show the property lines of the proposed tower site parcel and all easements or rights-of-way needed for access from a public way to the tower.

(8) Proposed site plans of the entire wireless communications facility, professionally drawn to scale, showing all improvements, including landscaping, utility lines, screening, and roads.

(9) Elevations showing all facades and indicating all exterior materials and color of towers, buildings, and associated facilities.

(10) Where the proposed site is forested, the approximate average height of the existing vegetation within 200 feet of the tower base.

(11) Construction sequence and estimated time schedule for completion of each phase of the entire project.

(12) Any additional information requested by the Planning Board.

C. Plans shall be drawn at a minimum at the scale of one inch equals 50 feet. The permit application shall be signed under the penalties of perjury.

D. All permit requests shall be submitted during a regular scheduled meeting.

§ 9-7. Tower and antenna design; site and location requirements; abandoned facilities.

A. Protection of scenic character.

(1) Proposed facilities shall not unreasonably interfere with any scenic views, paying particular attention to such views from the downtown business area, public parks, natural scenic vistas or historic buildings or districts. Towers shall, when possible, be sited off ridgelines and where their visual impact is least detrimental to scenic views and areas. In determining whether the proposed tower will have an undue adverse impact on the scenic beauty of a ridge or hillside, the Town shall consider, among other things, the following:

(a) The period of time during which the proposed tower will be viewed by the traveling public on a public highway, public trail, or public body of water;

(b) The frequency of the view of the proposed tower by the traveling public;

(c) The degree to which the view of the tower is screened by existing vegetation, the topography of the land, and existing structures;

(d) Background features in the line of sight to the proposed tower that obscure the facility or make it more conspicuous;

(e) The distance of the tower from the viewing vantage point and the proportion of the facility that is visible above the skyline;

(f) The number of travelers or vehicles traveling on a public highway, public trail, or public body of water at or near the critical vantage point; and

(g) The sensitivity or unique value of the particular view affected by the proposed tower.

(2) To assist the Town in its review it may require the applicant to fly or raise a three-foot-diameter balloon at the maximum height of the proposed facility at a location within 50 horizontal feet of the center of the proposed facility. The applicant shall provide photographs of the balloon test taken from at least four vantage points previously designated by the Planning Board.

B. Lighting, bulk, height, glare. All wireless communications facilities, including towers and antennas, shall be designed and constructed so as to minimize the visual impact of the height and mass of said tower. Materials utilized for the exterior of any structure shall be of a type, color, and style so as to minimize glare and blend into the environment. Towers shall not be artificially illuminated.

C. Transmitter building. Facilities buildings shall be built to accommodate all anticipated tenants on a tower.

D. Landscaping and screening. The base of the tower as well as the building accessory to the tower shall be screened from view by a suitable vegetation screen that is consistent with existing vegetation. A planted or existing vegetative screen shall be maintained. Existing on-site vegetation outside the immediate site for the wireless facility shall be preserved or improved. Disturbance to existing topography shall be minimized unless disturbance is demonstrated to result in less visual impact on the facility from surrounding properties and other vantage points.

E. Height limitations. In order to protect public safety and to preserve the scenic, rural character and appearance of Templeton, antennas and all related facilities shall not exceed 190 feet.

F. Fencing and signage; insurance. The area around the tower shall be completely fenced for security to a height of eight feet and gated. Use of multiple strands of barbed wire is required. A painted sign no greater than two square feet stating the name of the facility's owner and a twenty-four-hour emergency number shall be posted on the entry gate. In addition, "No Trespassing" and any other mandated warning signs shall be posted and maintained at the site. No commercial signs or lettering shall be placed on a tower. The tower must be equipped with an anticlimbing device. The wireless communications facility owner shall maintain adequate insurance on all wireless communications facilities.

G. Utilities. All utilities must be routed underground via conduit from a public road to the site where feasible.

H. Access road. Vehicle access to the site shall be required and shall conform to all Conservation Commission guidelines and be at least 18 feet wide. A sturdy, posted, swinging, lockable gate must be installed which is more than 15 feet and less than 30 feet off the public road upon which said access is situated, A Knox box or keys shall

be provided to a designated Town official for municipal access. Finish grade must be approved by the Director of Public Works. Easements shall be provided to the Town of Templeton for access and removal in the case of facility/tower abandonment.

I. Removal of abandoned antennas and towers.

(1) The owner of a facility/tower shall annually, by January 15, file a declaration with the Town of Templeton Planning Board certifying the continuing safe operation of said facility/tower installed subject to these regulations. Failure to file a declaration shall mean that the facility/tower is no longer in use and shall be considered abandoned.

(2) A facility/tower shall also be considered abandoned when it has not been used for the purpose for which it was permitted for a period of 12 months.

(3) The applicant or subsequent owners shall provide and maintain a financial surety bond in the amount of \$50,000 payable to the Town of Templeton to cover the costs of removal of each wireless communications facility applied for and the remediation of the landscape, should the facility be deemed abandoned. The bond shall not limit the applicant's financial liability to the Town for said facility/tower removal. The bond amount shall be reviewed every year by the Planning Board and shall be adjusted if deemed necessary. If the bond is deemed to be adjusted, the applicant shall have 90 days from notice to provide an adjusted bond.

(a) The owner of a facility/tower shall have 90 days to remove said tower from the date it is deemed abandoned as stated above.

(b) The Town may exercise its option to remove said facility/tower at its own discretion upon notification of the owner, any time after the ninety-day waiting period.

J. Emergency power. Emergency power shall emit no more than 50 decibels over ambient noise level at all property lines.

K. Noise. Noise at the site perimeter from the operation of any machinery or equipment shall be minimized.

L. Property consideration. An applicant shall demonstrate that all municipally owned property in the geographic area was considered.

M. Distance of tower or repeaters.

(1) No repeater shall be located less than 25 feet nor more than 70 feet above ground.

(2) No tower or personal wireless service facility, with the exception of repeaters, shall be located:

(a) Within any of the following prohibited areas:

[1] Massachusetts or federally regulated wetlands.

[2] A Massachusetts certified vernal pool.

(b) Within 100 feet horizontally of any Massachusetts regulated wetland.

(c) Within 200 feet of any existing permanently occupied residential dwelling.

(d) Within 200 feet of an existing property line unless incorporated within an existing building, tower, or steeple.

N. Documentation. Engineering and environmental assessment impact as well as FAA notice of determination of no hazard of flight zone shall be submitted with any application.

O. Co-location requirements. An application for a new (non-co-located) wireless communications tower shall not be approved unless the Planning Board finds that the wireless communications facility planned for the proposed tower cannot be accommodated on an existing or approved tower or structure due to one of the following reasons:

(1) The proposed antennas and equipment would exceed the structural or spatial capacity of the existing or approved tower or facility, as documented by a qualified engineer (consultant) licensed to practice in the Commonwealth of Massachusetts, and the existing or approved tower cannot be reinforced, modified, or replaced to accommodate planned or equivalent equipment, at a reasonable cost, to provide coverage and capacity comparable to that of the proposed facility.

(2) The proposed antennas and equipment would cause interference materially impacting the usefulness of other existing or permitted equipment at the existing or approved tower or facility as documented by a qualified engineer (consultant) licensed to practice in the Commonwealth of Massachusetts and such interference cannot be prevented at a reasonable cost.

(3) The proposed antennas and equipment, along or together with existing facilities, equipment, or antennas, would create RFI in violation of federal standards or requirements.

(4) The proposed antennas and equipment, alone or together with existing facilities, equipment or antennas, would create RFR in violation of federal standards or requirements.

(5) Existing or approved towers and structures cannot accommodate the planned equipment at a height necessary to function, or are too far from the area of needed coverage to function reasonably, as documented by a qualified engineer (consultant) licensed to practice in the Commonwealth of Massachusetts.

(6) Aesthetic considerations make it unreasonable to locate the planned wireless communications equipment upon an existing or approved tower or building.

(7) There is no existing or approved tower in the area in which coverage is sought.

(8) Other unforeseen specific reasons make it unreasonable to locate the planned

wireless communications equipment upon an existing or approved tower or building.

P. Towers shall be designed to allow for future rearrangement of antennas upon the tower and to accept antennas mounted at varying heights when overall permitted height allows. Towers shall be designed structurally, electrically and in all respects to accommodate both the applicant's and additional antennas when overall permitted height allows.

Q. Wireless communications towers shall be a minimum distance of 2.5 miles from each other unless it is determined by a qualified engineer (consultant) licensed to practice in the Commonwealth of Massachusetts that a closer proximity is need for "adequate coverage" as defined under § 277-5, Definitions. Under no circumstances shall any wireless communications tower be within a distance of one mile of each other unless such tower is a stealth tower and the applicant's technology cannot be used on an existing tower as determined by a qualified engineer (consultant) licensed to practice in the Commonwealth of Massachusetts.

§ 9-8. Modifications to existing facilities and existing special permits.

A. Notwithstanding anything contained in the Zoning Bylaw to the contrary, an Eligible Facilities Request that does not Substantially Change the physical dimensions of the facility shall be allowed by right (subject to issuance of a building permit) provided the following procedures are adhered to. Any applicant seeking a determination that an Eligible Facilities Request does not Substantially Change the dimensions of the facility shall submit an application along with written documentation sufficient to support its claim to the Building Commissioner. The Building Commissioner shall review and respond to such a request within sixty (60) days of the filing of the application, provided that this time for response may be tolled where the applicant has failed to satisfactorily support its claim and additional documentation is requested in writing by the Building Commissioner.

B. Any alteration of or addition to a previously approved wireless communications facility that does not satisfy Section A, above, shall require an additional special permit. Such alterations and additions may include, but are not limited to, the following:

- i. A change in the number of buildings or facilities permitted on the site;
- ii. Changes in technology used by the wireless communications facility;

- iii. An addition or change of any external equipment or an increase in the height of the tower, including profile of additional antennas, not specified in the original application;

- iv. Change in ownership; or

- v. Co-location of new equipment.

§ 9-9. Continuing obligations.

A. Upon receiving a permit, the permittee shall annually, by January 15, document that the facility is in compliance with all FCC standards and at the same time the permittee shall provide a list of the most recent RFR readings at the site, their distances from

the tower/transmitter, dates of the readings, and the name of the person or company who or which took the readings.

B. All payment and nonpayment of taxes shall fall under the Chapter 183, Licenses and Permits, Article II, of the Town bylaws.

§ 9-10. Fees.

The Town shall establish a schedule of fees to cover permitting and monitoring costs. Fees may include the reasonable costs of an independent technical assessment of the application by a consultant.

§ 9-11. Severability.

If a court of competent jurisdiction holds any portion of this bylaw unconstitutional or invalid, the remainder of this bylaw shall not be affected.

§ 9-12. Conflicts.

If any definition or term as used in this bylaw is inconsistent with or would result in a conflict with an applicant's compliance with any FCC regulation or licensing requirement, the FCC regulation or licensing requirement shall control.

§ 9-13. Waivers.

Strict compliance with these requirements may be waived when, in the judgment of the Planning Board, such action is in the public interest and not inconsistent with the Templeton bylaws.

Or to take any other action in relation thereto.

Submitted by Town Counsel

Two-Thirds Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to waive the reading and approve the article as published, excepting the phrase “To see if the Town will vote to...” and the phrase “Or Take any other action related thereto.”; and further to change the numbering of section “§9-3.E” to read “§9-3.D”

Passed by 2/3 vote/May 16th @ 7:08 pm

ARTICLE 14: AMENDING OF ZONING MAP

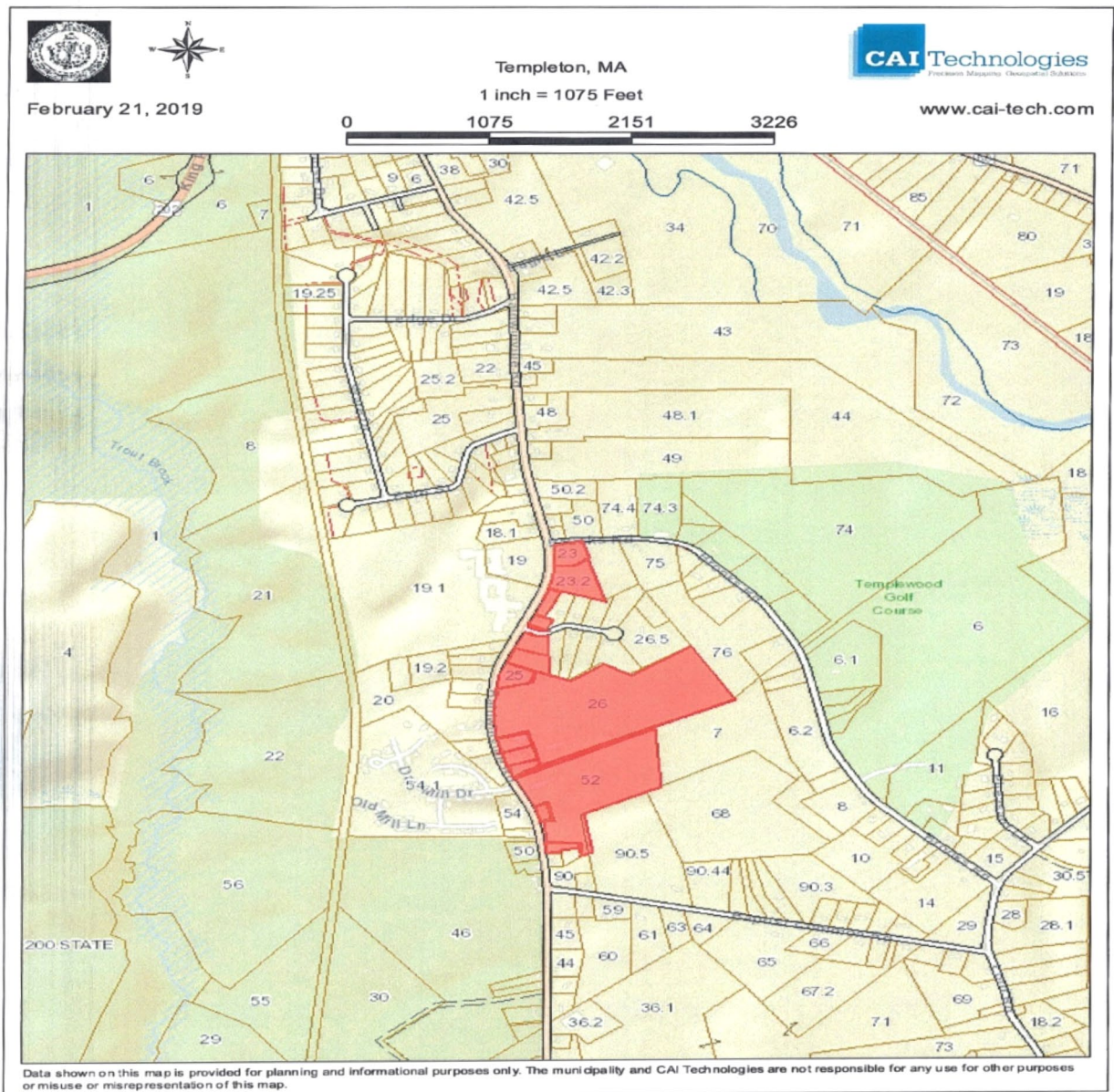
To see if the Town will vote to amend the Town’s Zoning Map by rezoning the parcels identified on Baldwinville Road; as follows Map 4-06, Parcels 19.3, 23, 23.2, 24, 25, 25.1, 26, 26.10, 16.12, 27, 27.1 and 28; Map 4-07, Parcels 48.1, 52, and 53 (per attached map), from Residential-Agricultural-One (R-A-1) Zoning District to Commercial-Industrial-A (C-I-A); or to take any other action relative thereto.

Submitted by the Planning Board

Two-Thirds Vote Required

Advisory Committee voted to withhold any recommendation on this article until Town Meeting. (6 yes)

Exhibit – Article 14: AMENDING OF ZONING MAP



On a motion duly made and seconded the town voted to amend the Town's Zoning Map by rezoning the parcels identified on Baldwinville Road; as follows Map 4-06, Parcels 19.3, 23, 23.2, 24, 25, 25.1, 26, 26.10, 26.12, 27, 27.1 and 28; Map 4-07, Parcels 48.1, 52, and 53 (per attached map), from Residential-Agricultural-One (R-A-1) Zoning District to Commercial-Industrial-A (C-I-A);

Passed by 2/3/May 16th @ 7:26 pm

ARTICLE 15: CODIFICATION OF EXISTING TOWN BY-LAWS

To see if the Town will vote to amend the General Bylaws in order to improve consistency of language and style throughout, and to bring the Bylaws into conformance with current practices and the General Laws of the Commonwealth by adopting the changes to the General Bylaws in the document entitled: "red-line_draft_bylaw_codification_v9_02.19.2019_clean_copy-2" which is available on the Town's website for inspection; or take any other action relative thereto.

Submitted by Town Clerk & Town Counsel

2/3 Vote Required

Advisory Committee voted to withhold any recommendation on this article until Town Meeting. (6 yes)

On a motion duly made and seconded the town voted to amend the ~~General~~ Bylaws *of the Town of Templeton* in order to improve consistency of language and style throughout, and to bring the Bylaws into conformance with current practices and *with* the General Laws of the Commonwealth by adopting the changes to the General Bylaws in the document entitled: “red-line_draft_bylaw_codification_v119_02-19-2019_04-23-2019_clean_copy-2” ~~which is~~ (available on the Town’s website for inspection) *as follows:*

- 1) *by deleting any and all text shown with a strikethrough and by adding any and all text that is underlined; and*
- 2) *by amending any other bylaw adopted or amended at this Town Meeting by renumbering said bylaw to be consistent with the numbering sequence adopted in “red-line_draft_v11_04-23-2019_clean_copy” and*
- 3) *that if any amendment identified above is not adopted by this Town Meeting or if it is adopted by this Town Meeting but is not approved by the Attorney General, then the corresponding section in the current bylaw shall not be deleted and shall be inserted in the amended bylaws and the numbering sequence shall be amended to conform to the new bylaws.*

Passed by 2/3/May 16th @ 7:36 pm

ARTICLE 16: SELL TOWN LANDS TO COMMONWEALTH OF MASSACHUSETTS

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain any interest not currently owned by the Town in one or two parcels of land, commonly identified on the Town’s assessing maps as: Map 4-02, Parcel 2 (12.00^{+/-} acres) and located on Royalston Road and 3-07; and Parcel 58 (15.00^{+/-} acres) and located on Athol Road, and thereafter to sell one or both parcels to the Massachusetts Department of Fish and Game, or such other state agency, with all such land to be under the custody, care and control of the Commonwealth for public open space, conservation and passive recreational purposes, provided however that the costs of the acquisition of interests in said parcels not currently owned by the Town may not exceed the proceeds from said sale, and to execute, deliver, grant and accept such deeds, restrictions instruments and agreements as it deems reasonable, appropriate and in the best interests of the town to be necessary to effectuate the purposes of this article; or take any other action related thereto.

Submitted by the Board of Selectmen

Two-Thirds Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to authorize the Board of Selectmen to acquire by purchase, gift, or eminent domain any interest not currently owned by the Town in one or two parcels of land, commonly identified on the Town’s assessing maps as: Map 4-02, Parcel 2 (12.00^{+/-} acres) and located on Royalston Road and 3-07; and Parcel 58 (15.00^{+/-} acres) and located on Athol Road, and thereafter to sell one or both parcels to the Massachusetts Department of Fish and Game, or such other state agency, with all such land to be under the custody, care and control of the Commonwealth for public open space, conservation and passive recreational purposes, provided however that the costs of the acquisition of interests in said

parcels not currently owned by the Town may not exceed the proceeds from said sale, and to execute, deliver, grant and accept such deeds, restrictions instruments and agreements as it deems reasonable, appropriate and in the best interests of the town to be necessary to effectuate the purposes of this article.

Passed Unanimously/May 16th @ 8:08 pm

ARTICLE 17: FY 2019 SEWER DEPARTMENT OPERATING BUDGET

To see if the Town will vote to appropriate the sum of One Million Three Hundred Eleven Thousand Eight Hundred Sixty Four Dollars and No Cents (\$1,311,864.00) to operate the Sewer Department for Fiscal Year 2020 and to meet said appropriation by a transfer of One Hundred Thirty Five Thousand Five Hundred Seventy Dollars and No Cents (\$135,570.00) from the certified retained earnings of the Sewer Fund and the balance from the receipts and revenues to be collected on behalf of the Sewer Department for said fiscal year.

Or take any other action related thereto.

Submitted by the Board of Selectmen for the Sewer Commission

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to appropriate the sum of One Million Three Hundred Eleven Thousand Eight Hundred Sixty Four Dollars and No Cents (\$1,311,864.00) to operate the Sewer Department for Fiscal Year 2020 and to meet said appropriation by a transfer of One Hundred Thirty Five Thousand Five Hundred Seventy Dollars and No Cents (\$135,570.00) from the certified retained earnings of the Sewer Fund and the balance from the receipts and revenues to be collected on behalf of the Sewer Department for said fiscal year.

Passed Unanimously/May 16th @ 8:10 pm

ARTICLE 18: DEPOSITS TO RESERVE ACCOUNTS OF THE SEWER FUND

To see if the Town will vote to appropriate the sum of Twenty Five Thousand Dollars and No Cents (\$25,000) to make deposits into the OPEB reserve account of the Sewer Fund and to meet said appropriation by a transfer of said sum from the certified retained earnings of the Sewer Fund.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to appropriate the sum of Twenty Five Thousand Dollars and No Cents (\$25,000) to make deposits into the OPEB reserve account of the Sewer Fund and to meet said appropriation by a transfer of said sum from the certified retained earnings of the Sewer Fund.

Passed Unanimously/May 16th @ 8:11 pm

ARTICLE 19: SEWER CAPITAL PROJECT – FY ‘20

To see if the Town will vote to appropriate the sum of Eighty Thousand Dollars and No Cents (**\$80,000**) for realigning and paving portions for the WWTP interior roadway and to meet said appropriation by a transfer of said sum from the certified retained earnings of the Sewer Fund.

Or take any other action related thereto.

Submitted by the Board of Selectmen for the Sewer Commission

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to appropriate the sum of Eighty Thousand Dollars and No Cents (**\$80,000**) for realigning and paving portions for the WWTP interior roadway and to meet said appropriation by a transfer of said sum from the certified retained earnings of the Sewer Fund.

Passed Unanimously/May 16th @ 8:12 pm

ARTICLE 20: FY 2019 CABLE DEPARTMENT OPERATING BUDGET

To see if the Town will vote to appropriate the sum of Two Hundred Four Thousand Nine Hundred Eighty Nine Dollars and No Cents (\$204,989.00) to operate the Cable Department for Fiscal Year 2020 and to meet said appropriation by a transfer of Seventy Nine Thousand Nine Hundred Eighty Nine Dollars and No Cents (**\$79,989.00**) from the certified retained earnings of the Cable Fund and the balance from the receipts and revenues to be collected on behalf of the Cable Department for said fiscal year.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to appropriate the sum of Two Hundred Four Thousand Nine Hundred Eighty Nine Dollars and No Cents (**\$204,989.00**) to operate the Cable Department for Fiscal Year 2020 and to meet said appropriation by a transfer of Seventy Nine Thousand Nine Hundred Eighty Nine Dollars and No Cents (**\$79,989.00**) from the certified retained earnings of the Cable Fund and the balance from the receipts and revenues to be collected on behalf of the Cable Department for said fiscal year.

Passed Unanimously/May 16th @ 8:14 pm

ARTICLE 21: FUNDING OF COMMUNITY PRESERVATION ACCOUNT(S)

To see if the Town will vote to appropriate the sum of Three Hundred Thousand Dollars and No Cents (**\$300,000.00**) to the several accounts of the Community Preservation Committee, as recommended by the Community Preservation Committee, as follows:

	Amount	% of Total
Administrative Account	\$15,000	5%
Historic Resources Reserve	\$30,000	10%
Community Housing Reserve	\$30,000	10%
Open Space & Recreation Reserve	\$30,000	10%
General Reserve	<u>\$195,000</u>	65%
Total	\$300,000	100%

And to meet said appropriation by a transfer from the Community Preservation annual revenues, which include the amount to be collected as a surcharge on real property, and the October 2019 state match for CPC permissible expenses.

Or take any other action related thereto.

**Submitted by the Board of Selectmen on behalf of the Community Preservation Committee
Majority Vote Required
Advisory Committee recommends favorable action on this article. (6 yes)**

On a motion duly made and seconded the town voted to appropriate the sum of Three Hundred Thousand Dollars and No Cents (**\$300,000.00**) to the several accounts of the Community Preservation Committee, as recommended by the Community Preservation Committee, as follows:

	Amount	% of Total
Administrative Account	\$15,000	5%
Historic Resources Reserve	\$30,000	10%
Community Housing Reserve	\$30,000	10%
Open Space & Recreation Reserve	\$30,000	10%
General Reserve	<u>\$195,000</u>	65%
Total	\$300,000	100%

And to meet said appropriation by a transfer from the Community Preservation annual revenues, which include the amount to be collected as a surcharge on real property, and the October 2019 state match for CPC permissible expenses.

Passed Unanimously/May 16th @ 8:17 pm

ARTICLE 22: EXPENDING OF COMMUNITY PRESERVATION RESERVES

To see if the Town will vote to appropriate the sum of Fifty Two Thousand Dollars and No Cents (**\$52,000.00**) for expenditure by the Templeton Recreation Committee for improvements to Gilman Waite Park including relocating the baseball field and associated fencing and other improvements to the fields and park and to meet said appropriation by a transfer of funds from the Open Space and Recreation Reserve of the Community Preservation Act.

Or take any other action related thereto.

**Submitted by the Board of Selectmen on behalf of the Community Preservation Committee
Majority Vote Required
Advisory Committee recommends favorable action on this article. (6 yes)**

On a motion duly made and seconded the town voted to appropriate the sum of Fifty Two Thousand Dollars and No Cents (**\$52,000.00**) for expenditure by the Templeton Recreation Committee for improvements to Gilman Waite Park including relocating the baseball field and associated fencing and other improvements to the fields and park and to meet said appropriation by a transfer of funds from the Open Space and Recreation Reserve of the Community Preservation Act.

Passed Unanimously/May 16th @ 8:19 pm

ARTICLE 23: TEMPLETON SCHOLARSHIP FUND

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars and No Cents (**\$4,000.00**) to the Templeton Scholarship Fund to be expended by the Templeton Scholarship Committee for the purpose of awarding scholarships to eligible applicants from the Town of Templeton.

Or take any other action related thereto.

Submitted by the Board of Selectmen for the Templeton Scholarship Committee

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to raise and appropriate the sum of Four Thousand Dollars and No Cents (**\$4,000.00**) to the Templeton Scholarship Fund to be expended by the Templeton Scholarship Committee for the purpose of awarding scholarships to eligible applicants from the Town of Templeton.

Passed Unanimously/May 16th @ 8:20 pm

ARTICLE 24: PROPERTY VALUATION ACCOUNT

To see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Five Hundred Dollars and No Cents (**\$22,500.00**), to be expended by the Board of Assessors for Interim Work, Five-year Recertification, Cyclical Inspections, and costs associated with carrying out these activities and fulfilling the intent of this article including the purchase or licensing of software, or take any other action relative thereto.

Or take any other action related thereto.

Submitted by the Board of Selectmen for the Board of Assessors

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to raise and appropriate the sum of Twenty Two Thousand Five Hundred Dollars and No Cents (**\$22,500.00**), to be expended by the Board of Assessors for Interim Work, Five-year Recertification, Cyclical Inspections, and costs associated with carrying out these activities and fulfilling the intent of this article including the purchase or licensing of software, or take any other action relative thereto.

Passed Unanimously/May 16th @ 8:21 pm

ARTICLE 25: SET THE SALARIES OF ELECTED TOWN OFFICIALS

To see if the Town will vote, in accord with MGL Ch. 41 §108, to fix or maintain the salaries of certain elected officials for Fiscal Year 2020 as follows:

Town Clerk	\$ 58,143.00	Yearly
Board of Selectmen	\$ 500.00	Yearly
Sewer Commissioner (Each)	\$ 2,000.00	Yearly

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (3 yes, 1 no, 2 abstain)

A substitute motion was duly made and seconded to have article 25 read as follows.

In accord with MGL Ch. 41 section 108, to fix or maintain the salary of elected officials for Fiscal Year 2020 as follows:

Town Clerk	\$ 58,143.00	Yearly
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A motion was duly made and seconded to move the substitute motion.

Passed/May 16th @ 8:27 pm

**On substitute motion.
Defeated/ May 16th @ 8:27**

On a motion duly made and seconded the town voted in accord with MGL Ch. 41 §108, to fix or maintain the salaries of certain elected officials for Fiscal Year 2020 as follows:

Town Clerk	\$ 58,143.00	Yearly
Board of Selectmen <i>(Each)</i>	\$ 500.00	Yearly
Sewer Commissioner (Each)	\$ 2,000.00	Yearly

Passed/May 16th @ 8:33 pm

ARTICLE 26: FY 2019 GENERAL FUND OPERATING (OPEX) BUDGET

To see if the Town will vote to appropriate the sum of Nine Million Six Hundred Ninety Thousand Two Hundred Seventy Four Dollars and no cents **(\$9,690,274.00)** for the operations of General Government for Fiscal Year 2020, and to meet said appropriation with a transfer of Two Hundred Fifty Thousand Dollars and No Cents **(\$250,000.00)** from the Ambulance receipts reserved for appropriation, anticipated receipts, and the balance from taxation.
Or take any other action related thereto.

**Submitted by the Board of Selectmen
Majority Vote Required**

Advisory Committee recommends favorable action on this article. (5 yes, 1 no)

On a motion duly made and seconded the town voted to appropriate the sum of Nine Million Six Hundred Ninety Thousand Two Hundred Seventy Four Dollars and no cents **(\$9,690,274.00)** for the operations of General Government for Fiscal Year 2020, and to meet said appropriation with a transfer of Two Hundred Fifty Thousand Dollars and No Cents **(\$250,000.00)** from the Ambulance receipts reserved for appropriation, anticipated receipts, and the balance from taxation.

Dept Code	Name	FY 20 Budget
120	Selectmen (1)	\$ 358,250
130	Advisory Committee (2)	\$ 49,395
135	Town Accountant	\$ 193,470
141	Assessor	\$ 92,000
147	Treasurer/Collector	\$ 133,750
155	IT & Communications	\$ 100,000
161	Town Clerk	\$ 107,250
200	Police & Dispatch	\$ 1,340,500
220	Fire & EMS	\$ 732,750
230	Emergency Management	\$ 1,750
250	Development Services	\$ 162,000
400	Highway	\$ 605,001
410	Building & Grounds	\$ 305,000
420	Snow & Ice	\$ 147,500
500	Veteran's Service	\$ 104,122
600	Senior Services	\$ 152,999
610	Library	\$ 79,640
620	Recreation & Culture	\$ 9,750
700	Debt Service	\$ 2,590,147

900 Insurance & Benefits \$ 2,425,000
\$ 9,690,274

- (1) Contains Reserve Transferable by SelectBoard for CBAs and Merit & Equity Raises for Non-Union Personnel.
- (2) Contains MGL Ch. 40 §6 Reserve Transferable by Advisory Committee for "...emergency or unforeseen expenditures..."

Passed Unanimously/May 16th @ 8:45

**ARTICLE 27: SUPPLEMENTAL FY 2020 OPERATING BUDGET RE:
EXTRAORDINARY INSPECTION WORK LOAD**

To see if the Town will vote to appropriate the sum of Twenty Five Thousand Dollars and No Cents **(\$25,000.00)** for supplemental appropriations to the FY 2020 Operating Budget of the Office of Development Services for additional compensation for the building, plumbing/gas and electrical inspectors, above and beyond that to be paid from their regular annual salary and respective revolving funds, to account for the extraordinary inspection work load created by the construction of the new elementary school, and to meet said appropriation by a transfer of said sum from free cash.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to appropriate the sum of Twenty Five Thousand Dollars and No Cents **(\$25,000.00)** for supplemental appropriations to the FY 2020 Operating Budget of the Office of Development Services for additional compensation for the building, plumbing/gas and electrical inspectors, above and beyond that to be paid from their regular annual salary and respective revolving funds, to account for the extraordinary inspection work load created by the construction of the new elementary school, and to meet said appropriation by a transfer of said sum from free cash.

Passed Unanimously/May 16th @ 8:48 pm

ARTICLE 28: CAPITAL BUDGET A - LEASE OF FIRE/EMS AMBULANCE

To see if the Town, will vote to (a) raise and appropriate the sum of Fifty Six Thousand Dollars and No Cents **(\$56,000.00)** to pay for the first year of a five year lease for a fully equipped ambulance with said lease not to exceed Two Hundred and Eighty Thousand Dollars and No Cents **(\$280,000.00)** in total, and have a so called escape clause for lack of appropriation in addition to provisions for an early pay-off, without penalty, and a One Dollar (\$1.00) buy-out upon the conclusion of all regularly schedule lease payments and (b) appropriate the sum of Seventy Thousand Dollars and No Cents **(\$70,00.00)** to write down the purchase price of said items such that they may be leased within the foregoing limits set in this article and to meet said appropriation by a transfer of said sum from certified free cash.

Or take any other action related thereto.

Submitted by the Board of Selectmen

Two-Thirds Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to (a) raise and appropriate the sum of Fifty Six Thousand Dollars and No Cents **(\$56,000.00)** to pay for the first year of a five year lease for

a fully equipped ambulance with said lease not to exceed Two Hundred and Eighty Thousand Dollars and No Cents (**\$280,000.00**) in total, and have a so called escape clause for lack of appropriation in addition to provisions for an early pay-off, without penalty, and a One Dollar (\$1.00) buy-out upon the conclusion of all regularly schedule lease payments and (b) appropriate the sum of Seventy Thousand Dollars and No Cents (**\$70,00.00**) to write down the purchase price of said items such that they may be leased within the foregoing limits set in this article and to meet said appropriation by a transfer of said sum from certified free cash.

Passed by 2/3/May 16th @ 8:56 pm

ARTICLE 29: CAPITAL BUDGET B – ROLLING STOCK, STUDIES & HARDWARE

To see if the Town will vote to appropriate the sum of Five Hundred Seventy Four Thousand Two Hundred and Fifty Dollars and No Cents (\$574,250.00) toward a program of capital purchases and improvements, as generally illustrated below:

User Dept	Item	\$s
PD	Mobile Radar Unit	\$4,000
	Cruiser	\$42,000
DPW - Highway	F550 Dump w/plow	\$67,500
	Salt Shed	\$30,000
	Street Sweeper	\$100,000
	Hot Box	\$20,250
	Mobark Chipper	\$77,500
	Street Sign Replacement Program	\$7,500
	MS-4 CB Plan/Map	\$22,500
	Truck Lift w/Install	\$25,000
	Various Repairs for Vehicle Transfers	\$15,000
	Rolling Stairs/Ladder	\$1,500
	Pavement Saw w/Dolly	\$2,000
DPW - B&G	JDX 754 Lawn Tractor	\$1,500
	Town Hall Cameras	\$3,000
Fire	Ambulance #2 Stryker Load System	\$60,000
	Vehicle Exhaust System	\$37,500
	SCBA Tanks/Various Gear	\$5,000
IT	Server & DPW	\$32,500
Town Clerk	Voting Machines	\$20,000
	Program Totals	\$574,250

and to meet said appropriation by a transfer of Five Hundred Fifty Five Thousand, Seven Hundred Fifty Dollars and No Cents (**\$555,750.00**) from certified free cash and a transfer of Eighteen Thousand Five Hundred Dollars and No Cents (**\$18,500.00**) from overlay surplus. Or take any other action related thereto.

Submitted by Board of Selectmen

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

Michael Currie was appointed temporary moderator for this article.

On a motion duly made and seconded the town voted to appropriate the sum of Five Hundred Seventy-Four Thousand Two Hundred and Fifty Dollars and No Cents (**\$574,250.00**) toward a program of capital purchases and improvements, as generally illustrated below:

User Dept	Item	\$s
PD	Mobile Radar Unit	\$4,000
	Cruiser	\$42,000
DPW - Highway	F550 Dump w/plow	\$67,500
	Salt Shed	\$30,000
	Street Sweeper	\$100,000
	Hot Box	\$20,250
	Mobark Chipper	\$77,500
	Street Sign Replacement Program	\$7,500
	MS-4 CB Plan/Map	\$22,500
	Truck Lift w/Install	\$25,000
	Various Repairs for Vehicle Transfers	\$15,000
	Rolling Stairs/Ladder	\$1,500
	Pavement Saw w/Dolly	\$2,000
DPW - B&G	JDX 754 Lawn Tractor	\$1,500
	Town Hall Cameras	\$3,000
Fire	Ambulance #2 Stryker Load System	\$60,000
	Vehicle Exhaust System	\$37,500
	SCBA Tanks/Various Gear	\$5,000
IT	Server & DPW	\$32,500
Town Clerk	Voting Machines	\$20,000
	Program Totals	\$574,250

and to meet said appropriation by a transfer of Five Hundred Fifty-Five Thousand, Seven Hundred Fifty Dollars and No Cents (**\$555,750.00**) from certified free cash and a transfer of Eighteen Thousand Five Hundred Dollars and No Cents (**\$18,500.00**) from overlay surplus.

Passed Unanimously/May 16th @ 9:17 pm

ARTICLE 30: MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

To see if the Town will vote to raise and appropriate the sum of Six Hundred Forty Nine Thousand Eight Hundred Seventeen Dollars and No Cents (\$649,817.00) as the amount assessed upon the Town for the Fiscal Year 2020 assessment by the Montachusett Regional Vocational Technical School District for the purposes of educating and transporting the Town's enrolled students and capital and debt expenses provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2020.

Or take any other action relative thereto.

Submitted by the Board of Selectman for the Montachusett Regional Vocational Technical School District

Majority Vote Required

Advisory Committee recommends favorable action on this article. (6 yes)

On a motion duly made and seconded the town voted to raise and appropriate the sum of Six Hundred Forty Nine Thousand Eight Hundred Seventeen Dollars and No Cents (\$649,817.00) as the amount assessed upon the Town for the Fiscal Year 2020 assessment by the Montachusett Regional Vocational Technical School District for the purposes of educating and transporting the Town's enrolled students and capital and debt expenses provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2020.

Passed Unanimously/May 16th @ 9:21 pm

ARTICLE 31: CITIZEN'S PETITION: FLUORIDE WARNING ON WATER BILLS

Shall the Town vote to approve a warning concerning Templeton citizen's fluorosis risk the additive poses to infants, to be added to all water bills and consumer confidence reports (which must be mailed to all water consumers, be posted online, and available at the Selectmen's Office and the Light and Water Department). The warning is as follows:

"Your public water supply is fluoridated. According to the Centers for Disease Control Prevention, if your child under the age of 6 months is exclusively consuming infant formula reconstituted with fluoridated water, there may be an increased chance of dental fluorosis. Consult your child's health care provider for more information."

Or take any other action related thereto.

A citizen's petition submitted by Peter Farrell and 16 others

Advisory Committee submits no recommendation on this article. (5 yes, 1 abstain)

A motion was duly made and seconded to move the article.

Passed Unanimously/May 16th @ 9:33

A motion was duly made and seconded to see if the town would vote to approve a warning concerning Templeton citizen's fluorosis risk the additive poses to infants, to be added to all water bills and consumer confidence reports (which must be mailed to all water consumers, be posted online, and available at the Selectmen's Office and the Light and Water Department). The warning is as follows:

"Your public water supply is fluoridated. According to the Centers for Disease Control Prevention, if your child under the age of 6 months is exclusively consuming infant formula reconstituted with fluoridated water, there may be an increased chance of dental fluorosis. Consult your child's health care provider for more information."

Defeated/May 16th @ 9:33 pm

ARTICLE 32: CITIZEN'S PETITION: FLUORIDE LEGISLATION

Move that the town will vote to authorize the Board of Selectmen to seek Special Legislation as set forth below: provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition or take any other action thereon or in relation to.

An Act authorizing Annual Town Meeting as the responsible party on any and all decisions involving fluoridating or not fluoridating the public water supply.

Section 1. Notwithstanding Section 8C, Chapter 111, Title XVI, Part 1 of the general laws of or any general of special law to the contrary, the legislative body at Annual Town Meeting with a majority vote shall be authorized to make any and all decisions in regards to fluoridating or not fluoridating the public water supply however should town meeting vote to fluoridate the public water supply oversight on fluoride dose shall go to the town Board of Health. Annual town meeting shall also make decisions on health warning involving water fluoridation and any other decisions involving fluoride and the public water supply.

Section 2. Upon effective date of this act the Legislative body at Annual Town Meeting shall become the responsible party for all matters concerning fluoride and the public water supply.

Section 3. This act shall take effect upon passage.

A citizen's petition submitted by Peter Farrell and 15 others

Advisory Committee submits no recommendation on this article. (5 yes, 1 abstain)

A motion was duly made and seconded to move the article.

Passed Unanimously/May 16th @ 9:42

A motion was duly made and seconded to see if the town would vote to move to authorize the Board of Selectmen to seek Special Legislation as set forth below: provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition or take any other action thereon or in relation to.

An Act authorizing Annual Town Meeting as the responsible party on any and all decisions involving fluoridating or not fluoridating the public water supply.

Section 1. Notwithstanding Section 8C, Chapter 111, Title XVI, Part 1 of the general laws of or any general of special law to the contrary, the legislative body at Annual Town Meeting with a majority vote shall be authorized to make any and all decisions in regards to fluoridating or not fluoridating the public water supply however should town meeting vote to fluoridate the public water supply oversight on fluoride dose shall go to the town Board of Health. Annual town meeting shall also make decisions on health warning involving water fluoridation and any other decisions involving fluoride and the public water supply.

Section 2. Upon effective date of this act the Legislative body at Annual Town Meeting shall become the responsible party for all matters concerning fluoride and the public water supply.

Section 3. This act shall take effect upon passage.

Defeated/May 16th @ 9:42 pm

ARTICLE 33: CITIZENS PETITION: RE: SEWER ENTERPRISE FUND

Shall the town vote to establish a town by-law that includes with the duties and responsibilities of the Sewer Commission all things related to the Sewer Enterprise including: all legal matters, engineering, personnel and all other duties and responsibilities that will allow the Sewer Commissioners to operate and maintain the town's Publicly Owned Treatment Works (POTW). This by-law shall supersede any other town by-law in the matters of personnel and legal and shall put the Sewer Commissioners in charge of executive matters involving all matters of the Sewer Enterprise that do not conflict with State or Federal laws. Or to take any other action relative there too.

A citizen's petition submitted by Tom Jeleniewski and 14 others

Advisory Committee submits no recommendation on this article. (5 yes, 1 abstain)

No motion was made.

A motion was duly made and seconded to dissolve the Annual Tow Meeting.

Passed Unanimously/May 16th @ 9:43

And you are hereby directed to serve this warrant by posting attested copies thereof in each precinct; namely at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Given under our hands this 10th day of April, 2019.

BOARD OF SELECTMEN

John Caplis, Chairman

Diane Haley Brooks, Vice Chairman

Julie Richard, Clerk

Doug Morrison, Member

Vacancy, Member

True Copy: ATTEST

Signature of Constable – Town of Templeton

Printed Name of Constable Signing Above

OFFICER’S RETURN
WORCESTER, SS

April 22, 2019

This is to certify that I have served the within warrant by posting attested copies thereof in each precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Signature of Constable – Town of Templeton

Printed Name of Constable Signing Above

A True Copy, ATTEST:

Carol A. Harris
Town Clerk of Templeton

Meeting Attendance 05-15-2019
Voters Total 199

Meeting Attendance 05-16-2019
Voters Total 83

ANNUAL TOWN ELECTION MAY 20, 2019

TOWN OF TEMPLETON

WARRANT FOR ANNUAL TOWN ELECTION

MAY 20, 2019

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, ss.

To either of the Constables of the Town of Templeton, in said County.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the several precincts of the Town of Templeton, County of Worcester, who are qualified to vote in Town Elections to meet in their respective precincts at the places designated and appointed by the Selectmen, to wit:

**Narragansett Regional Middle School
460 Baldwinville Road
Baldwinville, MA**

On **Monday, the 20th day of May**, from 11:00 A.M. to 7:00 P.M. for the following purpose:

To cast their votes in the Town Election for the candidates for the following offices and question:

- Two Members Board of Selectmen..... 3 years
- One Member Board of Selectmen..... 1 year unexpired
- One Member Board of Assessors..... 3 years
- One Member Board of Health..... 3 years
- One Member Cemetery & Parks Commission..... 3 years
- One Member Community Preservation Committee..... 3 years
- One Member Light and Water Commission..... 3 years
- One Moderator..... 1 year
- One Member Housing Authority..... 5 years
- One Member Planning Board..... 5 years
- One Member Sewer Commission..... 3 years
- One Member Narragansett Regional

School District Committee -- Templeton 3 years

One Member Narragansett Regional

School District Committee – Phillipston 3 years

Ballot Question:

Shall the Town of Templeton be allowed to assess an additional \$988,336 in real estate and personal property taxes for the purposes of opening and operating the new Templeton Center Elementary School and paying for additional operating costs of the Narragansett Regional School District, for the fiscal year beginning July 1, 2019?

Yes _____ No _____

And you are hereby directed to serve this warrant by posting attested copies thereof in each Precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and the Town Hall at 160 Patriots Road in East Templeton, and by delivering a copy to each of the Precinct Clerks seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said County in the City of Gardner.

Hereof, fail not and make due return of this warrant with your doings thereon seven (7) days at least before the time of holding said meeting.

Given under our hands this 10th day of April in the year AD 2019.

BOARD OF SELECTMEN

John Caplis, Chairman

Diane Haley Brooks, Vice Chairman

Julie Richard, Clerk

Doug Morison, Member

A True Copy ATTEST

Signature of Constable of Templeton

Date

Printed Name of Constable Signing Above

TOWN OF TEMPLETON

**Annual Town Election
Monday, May 20, 2019**

	A	B	C	
Board of Selectmen (Vote for 2)				
Blanks	337	296	223	856
Michael Currie	295	276	194	765
Theresa Griffis	242	232	153	627
Gerald Skelton	6	17	10	33
Rod Norcross	0	5	5	10
Write Ins	14	10	5	29
Total	894	836	590	2320

Board of Selectmen 1 yr. Unexp.				
Blanks	122	124	83	329
Jeffrey Bennett	295	275	181	751
Gerald Skelton	8	11	23	42
Write Ins	22	8	8	38
Total	447	418	295	1160

Board of Assessors				
Blanks	123	121	67	311
Bradley Lehtonen	322	297	225	844
Write Ins	2	0	3	5
Total	447	418	295	1160

Board of Health				
Blanks	135	113	77	325
Elizabeth Crocker	311	305	214	830
Write Ins	1	0	4	5
Total	447	418	295	1160

Cemetery & Parks Commission				
Blanks	433	399	285	1117

Michael Kirby	1	7	3	11
Write Ins	13	12	7	32
Total	447	418	295	1160

Community Preservation

Blanks	430	412	290	1132
Write Ins	17	6	5	28
Total	447	418	295	1160

Light & Water Commissioner

Blanks	129	109	69	307
Gregg Edwards	317	308	223	848
Write Ins	1	1	3	5
Total	447	418	295	1160

Moderator

Blanks	110	101	71	282
Derek Hall	333	316	222	871
Write Ins	4	1	2	7
Total	447	418	295	1160

Housing Authority

Blanks	432	403	285	1120
John Columbus	5	5	4	14
Write Ins	10	10	6	26
Total	447	418	295	1160

Planning Board

Blanks	144	136	95	375
Dennis Rich	300	280	198	778
Write Ins	3	2	2	7
Total	447	418	295	1160

Sewer Commissioner

Blanks	432	406	287	1125
Write Ins	15	12	8	35
Total	447	418	295	1160

NRSD-Templeton

Blanks	140	140	90	370
Lori Mattson	306	278	203	787
Write Ins	1	0	2	3
Total	447	418	295	1160

NRSD-Phillipston

Blanks	170	155	103	428
Jeffrey Marques	275	263	190	728
Write Ins	2	0	2	4
Total	447	418	295	1160

Question 1- Override to open New Elementary School

Blanks	7	2	4	13
Yes	137	113	70	320
No	303	303	221	827
Total	447	418	295	1160

ELECTED TOWN OFFICIALS

Board of Selectman	John Caplis	2019
	Cameron Fortes	2020
	Julie Richard	2021
	Doug Morrison	2019
	Diane Haley Brooks	2020
Board of Health	Earl Baxter	2021
	Elizabeth Crocker	2019
	Laura Hoag	2020
Board of Assessors	John Brooks	2020
	Bradley Lehtonen	2019
	Fred C. Henshaw	2021
Town Clerk	Carol A. Harris	2021
Light & Water Commissioners	Dana F. Blais	2020
	Gregg Edwards	2019
	Christopher Stewart	2021
Moderator	Derek Hall	2019

Cemetery & Parks Commission	Michael Kirby	2019
	James Whalen	2021
	Richard Pervier	2020
Sewer Commission	Mark Moschetti	2020
	Thomas Jeleniewski	2021
	Robert Dennis	2019
Community Preservation Comm.	John Henshaw	2020
	Michael Morgan	2019
	Carrie Novak	2021
Constables	Randy Brown	2021
	John White	2021
NRSD	Henry J. Mason	2020
	Debra Robichaud	2020
	Lori Mattson	2019
	Deborah Koziol	2021
	Rae-Ann Trifilo	2021
	Margaret Hughes	2020
	Daniel Sanden	2019
Victoria Chartier	2021	
Housing Authority	Steven Olsen	2021
	Carol Caisse	2020
Planning Board	Kirk Moschetti	2020
	Timothy Rotti	2020
	Franklin Moschetti	2023
	Charles Carroll, II	2023
	Christof Chartier	2021
	John Buckley	2021
	Dennis Rich	2019

APPOINTED TOWN OFFICIALS

Town Accountant	Kelli Pontbriand	
Town Administrator	Carter Terenzini	
Advisory Board	Wilfred Spring	2019
	Tony Dejoy	2021
	Michael Currie	2019
	Amy Guthrie	2021

	Lee Guthrie	2020
	Debra Wilder	2019
Agricultural Commission	Christoph Chartier	2020
	Matt LeClerc	2019
	Carrie Novak	2021
	Andre' Chartier	2021
	David Pease	2021
Animal Control Officer	Monica Kleber	2019
Asst. Animal Control	Charlene Berthiaume	2019
Board of Appeals	John Fletcher	2020
	Rick Moulton	2019
	Alan Drouin	2019
	David Smart	2019
	Dennis O'Brien	2020
	Ronald Davan	2019
Deputy Assessor	Luanne Royer	2019
Boynton Public Library Trustees	Michael Morgan	2019
	Sonia White	2019
Building Inspector	Richard Hanks	
Alternate Building Insp.	Paul Blanchard	
Cable TV Committee	Steven Castle	2019
	Patricia Gale	2019
Capital Improvement	Douglas Morrison	2019
Certified Weighers	Michelle Aiken	2019
	Lynn H. Davis	2019
	Beth White	2019
Communication Commission	Lawrence Bankowski	2020
	Derek Hall	2020
	George Couillard	2019
	Richard Curtis	2019
	Brian Rosengren	2019
Community Preservation Committee	Darlene LaClair	2019
Conservation Commission	George Andrews	2020
	Brittany Gesner	2019

Council on Aging Director	Dianna Morrison	2019
Council on Aging	Priscilla LeClerc	2019
	Leona Degrace	2020
	Kathleen King	2019
	Leona DeGrace	2020
	Claudette Vincent	2019
Town Council	Miyares & Harrington LLP	2019
Cultural Council	Barbara White	2020
	Carol Clark	2020
	Daniel Burns	2019
	Patricia Gale	2019
	Carol Caisse	2019
Economic Development Committee	Glenn Eaton	2019
	Michael Richard	2019
Electrical Inspector	Darrell Sweeney	2020
Asst. Electrical Inspector	Gerhard Fandryer	
Elementary School Building Committee	Chris Casavant	2019
	Rick Moulton	2019
	Henry Mason	2019
	Theresa Kasper	2019
	Kirk Moschetti	2019
	Julie Richard	2019
	Diane Haley Brooks	2019
	Nat North	2019
Fire Chief	David Dickie	2020
Acting Forest Fire Warden	David Dickie	2020
Gas/Plumbing Inspector	Richard P. Geyster, Jr.	
Asst. Gas/Plumbing Inspector	Robert O'Brien	
Board of Health Director	Laurie Witta	
Director of Public Works	Alan Mayo	2019
Historical Commission	John L. Brooks	2020
	Michael Dickson	2020
	Darlene LeClair	2020
	Deborah Hubbard	2021
	Howard Sans	2019

Insurance Committee	David Smart	2026
	Eric Smith	indef.
	Karen Hannula	indef.
	Holly Young	indef.
	Tom Berry	indef.
Local Licensing Agent	Chief Michael Bennett	
Asst. Liquor Licensing Agent	Sgt. Steven Flis	
	Sgt. Derek Hall	
MART Advisory Board	Dianna Morrison	2019
Mont. Reg. Voc. School Comm Rep	James M. Gilbert	2019
Official Boundary Marker	Fred Henshaw	2019
Open Space Committee	Dennis Rich	2019
	Carrie Novak	2019
	Julie Richard	2019
Pandemic Response Mgt. Team	Diane Haley Brooks	2019
	John Caplis	2019
Parking Clerk	Carol Harris	2021
Recreation Committee	Chris Lottig	2019
	Joy Taintor	2019
	Scott Dill	2019
	Jessica Sutton	2019
	Philip Moulton	2019
	Daniel Theriault	2019
	Jason Hunt	2019
Scholarship Committee	Deb Koziol	2020
	Thomas Cook	2021
	Adrian Morgan	2019
	Margaret Huhtala	2019
Scout Hall Re-Use Committee	Julie Richard	2019
	Steve Castle	2019
	Brian Rosengren	2019
	John Caplis	2019
Senior Center Oversight Comm.	Doug Morrison	2019
	Julie Richard	2019
	William Harris	2019
Storm Water Committee	Ron Davan	2019
	Robert Dennis	2019

	Laurie Wiita	2019
Templeton Developmental Center Reuse Committee	Cameron Fortes John Caplis	2019 2019
Treasurer/Collector	Cheryl Richardson	
Tree Warden	Alan Mayo	2019
Trench Safety Agent	Larry Bankowski Alan Mayo Richard Hanks	2019 2019 2019

All Trust Funds: Gilman Waite Trustees, Leland Fund, Otis Rice Fund Trustee, Porter L. Newton Fund, Edith Nichols Stevens Fund, Jehu Richardson Fund, Julia Sawyer Fund Overseers, Masonic Fund, Waldo N. Haskell Fund:

	John Caplis	2019
	Douglas Morrison	2019
	Julie Richard	2019
	Diane Haley Brooks	2019
Veterans Graves Officer	Alan Mayo	2019
Veteran's Advisory Board	Leo Provencher Paul Saari Brock Dunham James Brehio Bernard Heaney	2020 2019 2019 2021 2019
Director of Veteran's Services	Sheila Pelletier	2020
Board of Registrars	Karen Gautreau Sheila Tallman	2021 2019
Election Constables	Eugene Denis George Couillard	2019 2019
Poll Workers	Karen Hannula Judith Levangie Deborah Koziol Susan Anderson Mary Alger Rae-Ann Trifilo Shelley Saunders Barbara Woodbury Phyllis Denis Ida Beane Jessica Bergeron Colleen Pender	2019 2019 2019 2019 2019 2019 2019 2019 2019 2019 2019 2019

Adrain Morgan	2019
Frances Yackowski	2019
Ida O'Brien	2019
James Whalen	2019
Janice Whalen	2019
Lucille Benbenek	2019
Thomas Benbenek	2019
George Woodbury	2019
Janice Turski	2019
Karen Tucker	2019
Laurie Snoonian	2019
Cheryl Decateret	2019
Diane Coffin	2019
Carol Clark	2019
Diane Haley Brooks	2019
Kathy Matson	2019
Sally Frisch	2019
Janice Lovell	2019
Paul Saari	2019
Melanie Hall	2019
Susan Cwartkowski	2019
Ann Cwartkowski	2019

TREASURER/COLLECTOR

TREASURER/COLLECTOR

<u>FISCAL 2019</u>	<u>COLLECTED</u>	<u>INTEREST</u>	<u>TOTAL</u>
Real Estate	\$ 10,802,870.00	\$ 19,925.37	\$ 10,822,795.37
Sewer Liens	\$ 49,078.00		\$ 49,078.00
Electric Liens	\$ 2,967.00		\$ 2,967.00
Water Liens	\$ -		\$ -
Trash Liens	\$ -		\$ -
Sewer Betterment	\$ 20,124.00		\$ 20,124.00
Betterment Interest	\$ 3,981.00		\$ 3,981.00
CPA	\$ 169,420.00	\$ 251.19	\$ 169,671.19
Supplemental CPA	\$ 378.00	\$ 2.78	\$ 380.78
Supplemental Tax	\$ 17,959.00		\$ 17,959.00
Title V Sewer	\$ 16,280.00		\$ 16,280.00
Title V Interest	\$ 5,256.00		\$ 5,256.00
Personal Property	\$ 168,887.00	\$ 86.97	\$ 168,973.97
Motor Vehicle Excise	\$ 990,391.00	\$ 2,004.45	\$ 992,395.45
	\$ 12,247,591.00	\$ 22,270.76	\$ 12,269,861.76



SECTION 2



COMMUNITY SERVICES



BOYNTON PUBLIC LIBRARY

The Boynton Public Library has continued to serve the community by providing reading materials, audio-visual materials, Internet access, reference services and a variety of programs. Two sessions of Preschool Story Hour were held each week from September through June. An average of 22 children per session participated, enjoying stories, games, a craft project and a snack. A celebration was held in June as Story Hour concluded for the summer.

Our library became a full, circulating member of CWMars. This represents a giant step forward for our library, from streamlining and improving tracking of our materials, to identifying circulation trends which will enable us to best utilize budget dollars, to the ability to generate reports in a fraction of the time previously.

We continue to have twice per week courier service, to pick-up Boynton materials which are being sent out to satisfy Inter-library loan requests, as well as to receive materials which our patrons have requested.

Library hours are: Monday 10am-7pm, Wednesday 9am-5pm, Thursday 9am-7pm and Saturday 11:30am-2:30pm

Circulation:

Adult & YA 18,875 Children's 17,347

State Aid to Public Libraries received: \$12,414.39

Salaries paid out of appropriated funds: \$ 56,517

Expenses paid out of appropriated funds:

Books & AV Materials:	\$ 12,400
Network Membership:	\$ 4,720
MA Lib. Assoc. Dues	\$ 55
PO Box	\$ 125
Office Supplies:	\$ 380

Expenses paid out of non-appropriated funds:

Books & AV Materials	\$ 1,075
Programs	\$ 325



The library does not charge overdue fines for our materials.

Respectfully submitted,

Jacqueline P. Prime,

Library Director

CABLE COMMITTEE

In FY 2019 the Cable TV Advisory Committee began functioning as an advisory and adjudicate body for Templeton Community TV (TCTV) and the Town of Templeton's Cable TV Department, which was brought into the Town government budget under the Community Services group. TCTV and the Cable Department maintains and operates Cable Channel 8, TCTV's YouTube Channel, and the TCTV Facebook page. The Cable TV Advisory Committee also helps to address cable-related matters such as cable service issues with the cable TV operator.

TCTV provides transparency and fairness by recording and broadcasting numerous town government meetings each week, in addition to producing shows on local festivals, concerts, programs for seniors, school events, *Talk of the Town* with the Town Administrator, *Story Time at the Library*, and much more. TCTV produces media for non-profit Public, Education, and Government (PEG) programming. TCTV is open to public access, allowing equipment loans and training to Templeton residents interested in filming and producing their own programs for TCTV. All programming and content decisions for Cable Channel 8, TCTV's YouTube Channel and TCTV's Facebook page are made solely by TCTV personnel, to ensure fairness and to protect the Town government and its officials from any liabilities and conflicts of interest.

TCTV broadcasts from a small space in a Light Department garage and has a small closet off the conference room at Town Hall to record meetings. TCTV continued to work with the Scout Hall Re-Use and Community Preservation committees in support of the Scout Hall Rehabilitation Project to provide a public community space, in partnership with other groups, and as a space where TCTV personnel and volunteers will work and greet the public. Scout Hall will provide TCTV with a *public* space to satisfy its public access PEG programming commitment, and allow staff to meet with clients and others seeking community media services.

Funding and Budget

TCTV and what is now the Cable Department are funded by franchise fees that cable TV operator Comcast charges cable TV subscribers in Templeton. Templeton receives 4.25 percent of the cable carrier's cable TV revenues in Templeton (not including Internet and VoIP phone service) through June 2027. The Town is legally bound by the license contract and state mandates to use that funding only for the maintenance and operation of the town's cable TV station (TCTV) and other related cable TV and community media matters.

Cable TV Department funding is maintained in an Enterprise fund, with an annual operating and capital budget approved each year at the Annual Town Meeting. Unused monies at the end of each fiscal year go back into "Retained Earnings" that the Cable Department uses as its capital fund for needed equipment and building upgrades.

FY19's revenues totaled \$129,761.67, with an operating budget of \$128,621.20. TCTV expended a total of \$86,025.85, resulting in \$43,735.82 saved into Retained Earnings. Operating costs included \$65,517.68 for Personnel, \$369.88 for employee support, \$3,049.21 for purchase of services, \$10,109.80 for supplies including additional cameras, tripods and accessories, and \$5,955 for intragovernmental expenses, as well as \$1,024.28 for prior year encumbrances.

FY19 Accomplishments

TCTV recorded more than 120 government and civic meetings in the fiscal year, in addition to producing dozens of community productions. Slide shows of local events and short videos that run between programs were revamped to provide better programming variety.

For FY19 the Cable TV Advisory Committee reformed with the intent of forming stronger bonds with local groups and organizations to cross-promote programming and events via Cable Channel 8, TCTV's YouTube channel and TCTV's Facebook page. Revenue streams for show sponsorships and video production were planned with test clients.

FY19 marked the first time TCTV could operate with a budget to support the hiring of media assistants to work on community productions such as festivals and shows. Interns from Narragansett Regional High School have also worked productively on TCTV programming as well.

The foundations built in FY19 have made for a solid starting point to expand TCTV services and its audience in FY20.

Respectfully Submitted by:
Steven Castle, TCTV Manager/Director
On behalf of the Templeton Cable TV
Advisory Committee

Cable TV Advisory Committee
Members
Brian Tanguay
Pat Gale



COMMUNITY PRESERVATION COMMITTEE

Chair:	John Henshaw	At Large
Vice-Chair:	Carrie Novak	At Large
Clerk:	Dennis Rich	Planning Board
Members:	Mike Morgan	At Large
	Joy Taintor	Recreation Committee
	George Andrews	Conservation Commission
	Brad Lehtonen	Board of Assessors
	Ida Beane	Templeton Housing Authority
	Vacant	Historical Commission

The Templeton Community Preservation Committee met monthly during fiscal year 2019, guiding and reviewing proposed projects, monitoring and facilitating current projects, and identifying community needs through public meetings. The state match awarded to Templeton in October 2019 was equal to 88.4% of the amount billed by the town (\$119,944). The Town continued its membership in the Community Preservation Coalition and received assistance from the Coalition when requested. Progress was made on ongoing projects and reported to the state CPA database of projects.

At the Templeton Annual Town Meeting that began on Wednesday, May 15, 2019, the following article was passed unanimously on the second day of the Town Meeting. No other projects were voted upon during FY19.

ARTICLE 22: EXPENDING OF COMMUNITY PRESERVATION RESERVES:

On a motion duly made and seconded the town voted to appropriate the sum of Fifty Two Thousand Dollars and No Cents (\$52,000.00) for expenditure by the Templeton Recreation Committee for improvements to Gilman Waite Park including relocating the baseball field and associated fencing and other improvements to the fields and park and to meet said appropriation by a transfer of funds from the Open Space and Recreation Reserve of the Community Preservation Act. Passed Unanimously/May 16th@ 8:19pm

CULTURAL COUNCIL

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through a central agency, the Massachusetts Cultural Council, and a network of local cultural councils that serve every city and town in the state. The Templeton Cultural Council is supported by the Massachusetts Cultural Council and the Town of Templeton. In order to receive and distribute state funds, local Cultural Councils must have a minimum of five members, and may have up to 17 members; the Templeton Cultural Council currently has six members. Any town resident interested in promoting the arts in Templeton is encouraged to apply for Council membership. Members are appointed by the Board of Selectmen for three-year terms; application forms are available on the town website. Members currently serving on the Council are: Daniel Burns, Jan Caisse, Nicole Roberts, Carol Clark, Lisa Dembek, Patricia Gale, and Barbara White. Members may serve only two consecutive terms, so new members are needed to fill the seats of those whose terms have expired. This situation is critical now, since three current members are in the final year of their second terms.

The Council conducts a survey of community interest each year, and welcomes suggestions for programs to be funded and presented in Templeton. Applications for state grants are accepted in the fall for the next fiscal year, and may be made online at mass-culture.org. During FY2019, the Cultural Council took an active role in community cultural events, including Historical Society's Engine Show, Mac & Cheese Festival, Kite Festival, Arts and Crafts Festival and Cabin Fever.

Account Balance Beginning of Period (7/1/2018): \$4,187.07
State Revenue (FY2019 Allocation): \$5,500.00
Municipal Revenues: \$1,250.00
Other Revenues: \$0.00
Total Revenues: \$6,750.00
Total Expenditures: \$6,262.04
Account Balance End of Period (6/30/19) \$4,675.03
Locally Raised Funds \$396.00
Account Balance End of Period (6/30/19) \$4,675.03
Total Encumbered Funds as of 6/30/19 \$4,279.03

For the 2019 Fiscal Year, the Massachusetts Cultural Council allocated \$5,500 to the Templeton Cultural Council. We received 22 requests for funding from local organizations totaling \$12,

951 and Council generated funding initiatives to provide entertainment for three popular, local fairs and festivals. After reserving a small amount for administrative expenses, and allocating previously encumbered funds, the Council awarded the following grants to bring the arts, sciences and entertainment to the residents of Templeton:

- Baldwinville Elementary School: \$840 for Aladdin - Theatre at the Mount
- Narragansett Regional High School: \$900 for Annual Musical - Annie
- Templeton Center School: \$540 for Aladdin- Theatre at the Mount
- Templeton Council on Aging: \$225 for Jennifer Mello, Singer/Entertainer
- Worcester Chamber Music Society: \$200 for “Censored Identity” Free Ticket Program
- Gardner Area League of Artists: \$200 For Spring Art Show
- Narragansett Historical Society: \$395 for Kite Show band, Williams Brothers
- Winchendon Music Festival, Inc.: \$200 for the Music Festival
- Boyton Public Library: \$400 for Songs & Stories-Summer Read by Davis Bates
- Winchendon Winds Concert Series: \$100 for concert performances
- Tropical Sensation Steel Drum Band: \$450 for Arts & Crafts Festival Entertainment
- Templeton Council on Aging: \$250 for Elvis Entertainer
- Narragansett Middle School: \$400 for 6th Grade Trip to Decordova Museum
- Narragansett Historical Society: \$400 For Boothill Express Band For the Motorpalooza
- Baldwinville Nursing Home: \$200 for Celebration of Song by John Root
- Templeton Council on Aging: \$156 Fall Foliage Tour
- Narragansett Regional High School: \$400 National Foreign Language Week
- Boyton Public Library: \$300 World’s Worst Weather
- Baldwinville Nursing Home: \$400 American Songbook

With municipal and locally-raised funds, the Templeton Cultural Council funded the following in FY 2019:

Mac & Cheese Festival theme Superhero masks and kits, \$37.60

Two grants for locally-sponsored cultural programs, \$850

Cultural Council activities for residents of Templeton at an afternoon tea at the Historical Society, \$284.44 for advertising and a Harpist

Report submitted by

Templeton Cultural Council Chair

HISTORICAL COMMISSION

2019 was a very quiet year at the Templeton Historical Commission. We meet bi-monthly or as needed. As usual, we are always looking for new members who have an interest in protecting the history of Templeton.

Acting in an advisory capacity to the SelectBoard, we have made suggestions concerning the Stone Bridge causeway, traffic control on Route 2a on Templeton Common, Templeton Center Fire Station repairs and any other questions concerning the historical significance of Templeton artifacts.

Respectfully submitted, John Brooks, Chair

Darlene LaClair Michael Dickson

Howard Sands Deborah Hubbard

HOUSING AUTHORITY

The Templeton Housing Authority has been in operation for forty-four (44) years managing fifty-two (52) units of affordable elderly/handicapped public housing at Phoenix Court, 99 Bridge St. Baldwinville and eight (8) units of state family public housing at Tucker Building, 733 Baldwinville Rd. Baldwinville. The Templeton Housing Authority was established at a town meeting in 1976. The Commonwealth of MA issued the charter for the Authority in 1976. It is a separate corporation from the Town of Templeton.

Currently, each Massachusetts Housing Authority consists of a five-member Board of Commissioners. Three (3) members are elected by voters of the municipality, one (1) member is appointed by the Governor of the Commonwealth of MA and new regulations will establish a tenant member appointed although this has been delayed on several occasions. The Board of Commissioners conducts business, oversee the budget and establish procedures and policies in conjunction with the MA Department of Housing and Community Development (DHCD).

2018/2019 Board Members:

Steven Olson, Chairperson

Carol Caisse, Secretary/resident

Ida Beane, Treasurer

John Columbus, Member

Governors Appointee, Vacant

Paul A. Teixeira was hired as the Executive Director in August 2018 replacing longtime Executive Director, Louise Chaffee. Paul has worked in the affordable housing field for 35 years primarily with a regional non-profit where he helped to development and preserve affordable housing in Central Massachusetts.

Regular meetings are generally held on the second Wednesday of each month at 4:00 PM in the Community Building at Phoenix Court. All meetings are posted at least 48 hours in advance on the town web site. State-aided public housing eligibility requirements are applicants must be a resident of the United States and meet qualifications regarding income guidelines, age, and disability, set by the Department of Housing and Community Development. Rents are based on 30% of adjusted income.

The Templeton Housing Authority is funded solely by tenant's rents and by subsidy received from the Commonwealth of MA to cover daily operations, renovations and payroll. The Authority pays the Town of Templeton in lieu of property taxes, and water & sewage fees at customary rates. Capital Planning Grants from the Commonwealth of MA are used to fund major repairs and modernization of our property. The Authority employs a part-time Executive Director, full time Maintenance Director, and part time administrative assistant and seasonal maintenance.

The State of Massachusetts now maintains a centralized wait list where applicants can apply on-line or by a customary paper application. The wait list control is no longer in the hands of the local housing authority so the waitlist can theoretically change by the minute as persons from all parts of the country can apply on-line.

Templeton residents will still receive a local preference and all applicants will be able to track their application on-line without having to contact the housing authority.

Modernization and Capital Planning Projects completed at Phoenix Court during the fiscal year included replacement of siding and wastewater piping upgrades. At the Tucker Building we replaced exterior lighting with LED lighting.

The Templeton Council of Aging provides transportation from Phoenix Court to appointments and errands in the surrounding area. A resident services coordinator from Montachusett Home Care is at Phoenix Court once a week to help with a wide variety of senior issues.

Respectfully submitted by,

Paul A. Teixeira, Executive Director, THA

OPEN SPACE COMMITTEE

Carrie Novak-Chairperson

Dennis Rich-Clerk

John Henshaw-member

The Open Space Committee met through-out the year, working closely with the Community Preservation Committee.

In 2019, the Open Space Committee has been reviewing and working towards completing the remaining items within the Town of Templeton’s Open Space plan in order to receive final approval. In 2017, Plan was submitted to the Executive Office of Energy and Environmental Affairs, Division of Conservation Services. The plan was reviewed and received conditional approval subject to additional information.

The committee continues to meet and review opportunities to preserve and protect open recreational and agricultural space in Templeton. The most recent opportunity had been to review plans submitted by the Massachusetts Department of Fisheries and Wildlife. The state is interested in working with the Town of Templeton to preserve 500 acres of land surrounding the Fernald School property. This project should be complete in early 2020.

Respectfully Submitted,

Carrie Novak, Chairperson

SENIOR SERVICES



The Senior Services department has continued to provide a variety of services to Templeton's senior population, as well as many families and individuals in our community. Through our partnership with MART, we were able to provide weekly transportation to medical appointments, as well as trips for personal shopping and errands for many residents. Our Meals on Wheels program ensured that qualifying residents received not only 5 nutritious meals per week, but also, a regular visit, which, in some cases, can trigger an early alert that something is amiss. The Center's food pantry was open 3 hours per week throughout the year, and provided both Thanksgiving and Christmas food baskets for families in need. Generous donations of toys and childrens' clothing were delivered to children throughout the town for Christmas.

The siding on the building was completed, and looks wonderful. New exercise and meditation programs were added to the Activity schedule, as well as the 'World Tour', which explores a new country's music, food and customs. Other regular activities included: card bingo, cribbage, board games, musical performances and educational seminars. Several dedicated volunteers assisted with answering phones, greeting visitors sending out greeting cards, preparing the monthly newsletter and working with seniors to understand their health insurance coverage (SHINE). The Friends of the Templeton Elders works hard to raise funds for special projects at the Senior Center.

FY 19 Appropriation

Salaries	\$191,400
Employee Support	\$ 3,200
Purchase of Services	\$ 3,500
Supplies	\$ 8,500
Other	\$ 500
Food Pantry Donations	
Beginning balance:	\$ 4,003
Formula Grant	
Beginning balance	\$ 19,164

Respectfully Submitted, Jacqueline P. Prime
Director of Community Services

VETERANS SERVICES

Veteran Services has seen many changes in the operations and administration of the office. I continue to build processes and procedures around tracking and communications with our community's veterans. These include internal office practices and external outreach programs.

The Veterans Office posted hours are Tuesday from 8:30pm to 4:30pm as well as appointments. The Director can be reached by calling (978) 894-6971 24/7. I am committed to helping veterans and their loved ones with finding assistance or any questions they may have. If the hours above do not fit into your schedule, I am more than happy to schedule a meeting outside of these hours.

Salary:

Allocated	\$21,326.00
Spent	<u>\$20,053.86</u>
Difference	\$1,272.14

Employee Support:

Allocated	\$2,250.00
Spent	<u>\$ 957.28</u>
Difference	\$1,292.72

Ch 115 Funding

Allocated	\$82,500.00
Spent	<u>\$77,183.03</u>
Difference	\$ 5,316.97

State Reimbursement ~75% \$61,898.52

Actual Cost to Town: \$15,284.51



VA Benefits paid to 179 community residents yearly as of 2018: \$2,943,276.00

This office continues to manage the State Chapter 115 program for eligible veterans within the community who require financial or burial assistance. VA claims for Compensation and Pension (C&P), Dependent and Indemnity Compensation (DIC), and Pension are being processed through this office. This is a free service to veterans, spouse and eligible dependents. The need for this assistance continues to increase in this area as the veteran population is aging and younger veterans are returning home. Along with Chapter 115 and VA assistance, veterans have been coming into the office for assistance with education, home and car repairs, ramps, counseling and other needs that they are eligible to receive. This year, we were able to purchase a license to use an automated system to file VA claims, VetraSpec.

To provide the information that is being requested, I have been busy developing three areas:

1. Develop relationships with our local American Legions, VFWs, DAV, Marine Corps League, Project Healing Waters and other veteran organizations. This requires attending meetings, benefits and events hosted or attended by these organizations. These relationships have aided in safety ramps and railings erected, emergency housing and counseling being provided to veterans. We have also seen an increased interest in non-

profit organizations reaching out to provide veterans with activities and information in our area.

2. Training – I have attended three training conferences to gain knowledge in assisting veterans in filing their VA claims, applying for Ch115 benefits and local resources available. I have also attended several VA and Veteran Center hosted events to gain more knowledge on the benefits for veterans and local veteran organizations. In the past year, I was able to pass a test to become a member of the National County Veterans Service Officers Association (NVSOA) allowing me to have a better understanding of filing VA claims. I have also taken a course and become an official Mediator.
3. Outreach programs: Currently we partnered with Building Bridges to provide a monthly Veterans Luncheon. This will allow for guest speakers and help grow this event. It is held the last Wednesday of the month at 12:00 pm at the Baldwinville American Legion. All veterans and dependents are welcomed to this free lunch. We also have a coffee social for veterans every Monday from 7:00-9:00am at JK Crossroads hosted by Clear Path. We had our first annual Veterans Resource Fair in March and are planning our 2nd annual fair in June of 2020. These are opportunities we use to share important information regarding the VA or other services that are available.

The Veterans Advisory Board and Friends of Templeton Veterans has a full complement of members. The teams are working diligently to assist me in the areas like the Veterans Park, Veterans Resource Fair and other outreach programs. We have worked hard to figure out what is needed in the community and where I need assistance. All are welcome to join us at these meetings and help plan future events with us. The meeting is held the third Tuesday of every month at 6:30pm at the Baldwinville American Legion. All veterans and friends are welcome to attend and participate in these meetings.

The last thing is the Veterans Park. We have a plan for the park and have resourced all the materials needed. This year we will be ready to proceed and anticipate the opening of the park later in 2020. If you are interested in volunteering or knowing more about our plans, please reach out to me or attend a meeting on the third Tuesday of every month.

This past year has seen many challenges and we continue to grow in the community and as a veteran's resource. I look forward to this coming year to see what it brings to us. It has been an honor to serve in this position. I want to thank everyone who has helped me during this past year especially my veterans.

Respectfully submitted,
Sheila Pelletier
MSG (Retired)
Director of Veteran Services



SECTION 3

SECTION 3 ~ DEVELOPMENT SERVICES

DEVELOPMENT SERVICES

AGRICULTURAL COMMITTEE

Chair: Christof Chartier
Vice Chair: Matthew LeClerc
Clerk: Carrie Novak
Member: Andre Chartier
Member: David Pease

The Templeton Agricultural Committee met during fiscal year 2019, reviewing issues affecting agriculture in the town of Templeton and Commonwealth of Massachusetts.

The committee procured 10 “right to farm” road signs representing local farms in Templeton. These signs are complete and installed in key locations around Templeton.

The committee has met with Laurie Wiita, Board of Health Director, to discuss best practices going forward for agricultural animal nuisance complaints.

In 2019, the committee was able to adopt MGL Part I, Title VII, Chapter 40 Section 8L. This section allows the Agricultural Committee to accept donations of farmland on behalf of the Town of Templeton.

Respectfully Submitted,

Christof Chartier

BOARD OF HEALTH

The Templeton Board of Health (TBOH) consists of three members who are residents of the Town of Templeton; these are elected positions, and each serve a three year term. The TBOH meets on the third Monday of the month at 7:00 p.m. Staff is comprised of one full time department Development Services Director (including the position of Board of Health Agent), one full time Administrative Assistant who serves and the first contact for anyone coming into the office. Members attend annual training to stay informed on the everchanging health needs of the community.

Food establishments are inspected throughout the year, including the schools; the new Templeton Elementary School cafeteria was completed in 2019 and is beautiful. The BOH also oversees permitting for food establishments, septic haulers and installers, tobacco and nicotine sales, well installation, and rubbish haulers. The BOH Agent provides services by witnessing percolation testing and inspectional services.

Reportable diseases are surveilled as mandated by MassDPH Division of Epidemiology through the utilization of a Public Health Nurse through Montachusett Public Health Network (MPHN); these services include disease surveillance, direct observation therapy, information gathering and the filing of reports through the Mass Virtual Epidemiologic Network (MAVEN). Templeton continues to offer 24/7 collection of prescription drugs and sharps through kiosks located at the Fire Department vestibule on 2 School Street, Baldwinville.

TBOH continues to be an active member of the Leominster Tobacco Control Alliance, this affiliation has proven to be increasingly valuable with the changes to state regulations, including “vaping”, flavored nicotine and tobacco bans, the 21 age restriction and new legislation

dissemination. Inspections for regulation compliance occur multiple times per year at each establishment that sells tobacco and nicotine and investigate any related complaints; any fines issued due to positive findings are remitted to Templeton.

TBOH promotes health, safety, and well being of the town by enforcing local, state, and federal regulations and when necessary promulgates new regulations as need dictates. Members express their appreciation to all town boards, commissions and staff for their assistance and cooperation throughout year.

Respectfully submitted,

E. Jane Crocker, Chair
Earl Baxter, Vice Chair
Laura Hoag, Clerk



BUILDING COMMISSIONER & INSPECTORS

BUILDING, WIRING, PLUMBING AND GAS

Building Commissioner Hanks continues to serve in a part time capacity with office hours on Monday evenings and devoting the balance of his time to inspecting of completed work. In FY'19 there were two hundred forty-eight (248) permits issued, thirty (30) were for new single family dwellings, one hundred seventy-three (173) residential renovations, ten (10) residential additions, eight (8) residential demolitions, five (5) new commercial, eight (8) commercial renovations and fourteen (14) pools; totaling \$110,002 (+/-) in collected fees. The Building Commissioner schedules all inspections directly, he can be reached at 978-939-3411.

Wiring Inspector Sweeney continues to serve in a part time capacity, all inspections are scheduled directly with the inspector at 978-939-5440, the Administrative Assistant processes all applications and fees; the inspector completed one hundred forty-eight (148) inspections; totaling \$48,705 in collected fees.

Plumbing/Gas Inspector Geyster continues to serve in a part time capacity, all inspections are scheduled directly with the inspector at 978-895-3924, the Administrative Assistant processes all applications and fees; the inspector completed eighty-nine (89) inspections; totaling \$13,138 in collected fees.

All permit applications are available online at www.templetonma.gov and in the Development Services office. It is important for residents to procure proper permits for any construction, addition, alteration, demolition, pools, roofs, solar, or solid fuel burning appliance (wood/pellet stove) projects. Wiring permits must be obtained by a Massachusetts licensed and insured electrician; plumbing and gas permits must be obtained by a Massachusetts licensed and insured plumber/gas fitter; permits must be obtained prior to the beginning of the project.

Administrative office hours are Monday 7:30 a.m. – 6:30 p.m., Tuesday – Thursday 7:30 a.m. – 4:30 p.m., closed on Friday.

CONSERVATION COMMISSION

Members of the Conservation Commission:

George Andrews, Chairman
Dave Symonds, member
Earl Baxter, member
Nathan Schroeder, member
Brittany Gesner, member

The Conservation Commission is a group of volunteers charged with enforcing Templeton's Conservation goals. The goals include Open Space Protections, Wetland Protection and encouraging and monitoring conservation and agricultural preservation restrictions.

In administrating their duties the Conservation Commission utilize the following Procedures:

Request for Determination: 5
Notice of Intent: 5
Site Inspections: 25

Conservation Commission is located at the Templeton Town Hall, 160 Patriots Road, East Templeton, MA 01438. Hours are Monday – Thursday 7:30 AM to 11:30 AM.
conservation@templeton1.org

PLANNING BOARD

The Planning Board is comprised of seven volunteers charged with enforcement of the Zoning Bylaws that protect Templeton.

Members hear requests for Approval Not Required (ANR) applications for property division, storm water permit applications, sub-divisions, commercial property development applications and special permits.

Planning works closely with the Montachusett Regional Planning Commission (MRPC) to stimulate commercial growth and strive to find the right fit for available property.

The Planning Board is part of the Development Services office and offers administrative services Monday 7:30 a.m. – 6:30 p.m., Tuesday – Thursday 7:30 a.m. – 4:30 p.m., closed Friday. The Planning Board meets the second and fourth Tuesday of each month at 6:30 p.m., meetings are cancelled when there are no agenda items.

Planning Board members in FY 19 were:

- Kirk Moschetti, Chair
- Charles Carroll, II
- Timothy Rotti
- Dennis Rich
- John P Buckley
- Christof Chartier
- Frank A Moschetti

ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is a seven member group of volunteers charged with the review of variance or special permit requests from negative determinations issued by the Zoning Enforcement Officer, while encouraging economic growth and upholding the intent of the zoning bylaws in Templeton. The ZBA is part of the Development Service office and offers Administrative service Monday 7:30 a.m. – 6:30 p.m., Tuesday – Thursday 7:30 a.m. – 4:30 p.m., closed Friday.

Board members meet when an application has been denied and a request has been made for a hearing before the board; determinations can range from non-conforming lots, inadequate frontage, reduction in rear, front, or side setbacks and/or other issues.

ZBA members in FY '19 were:

John Fletcher, Chair
Joseph Risi, Vice Chair
David Smart
Ron Davan
Rick Moulton
Alan Drouin
Dennis O'Brien



SECTION 4

PUBLIC SAFETY



ANIMAL INSPECTOR

Animal Control reports the following for 2019

Total licenses issued: 1,605

Total amount received for dog licenses: \$ 27,200

Total amount received for fines issued: \$ 3,575.00

Total number of animal related calls: 423

Thank you to all who have made donations to Animal Control this year. With contributions received we can ensure that the animals we care for are comfortable and get the best care they deserve. Feel free to drop off any donations off at the Police Department anytime.

EMERGENCY MANAGEMENT

Templeton's Emergency Management Agency is staffed by Richard Curtis, Emergency Management Director(EMD) / CERT Program Manager; Michael Dickson, Deputy EMD/ CERT Director; and Scott Demar, Assistant Deputy EMD / Emergency Communications Officer.

EMERGENCIES: 1.) A Local State of Emergency was declared when the bridge on Stone Bridge Road became blocked with debris, turning the causeway into a dam. The failure of the causeway/roadway could have caused damage to communities and properties down stream. This event was relieved by divers locating the blockage problems and our Public Works Department removing the blockages. The road/bridge remain closed. 2.) At least 6 months of this reporting period were spent on gathering and submitting documentation of expenses incurred during the 3/18/18 Severe Winter Storm to FEMA for reimbursement. \$39,029.06 of costs were submitted. FEMA pays 75% for reimbursement. The Town received \$29,271.80 reimbursement for this storm.

NON EMERGENCY ACTIONS: 1.) Reviewed and signed an Emergency Action Plan Update for Wright's Reservoir Dam in Gardner. 2.) Updated Templeton's Emergency Shelter records with American Red Cross. 3.) Attended MEMA's 2 day All-Hazards Emergency Preparedness Conference in Marlborough. 4.) Attended MEMA's WebEOC training in Charlton. 4.) Attended MEMA's Regional EMD Meetings. 5.) Attended MEMA/FEMA training in Worcester – Planning for Disaster Debris Management.

GRANT ACTIVITY: 1.) We had previously applied for and did received \$2500.00 from the 2017 SHSP/Citizen Corp Program (CCP) Grant which was used to purchase a small utility trailer that we use for Shelter Supplies. 2.) We applied for an Emergency Management Performance Grant, (2018 EMPG), for \$2,650.00. This grant was awarded to us, but purchases will not begin until next FY. 3.) We applied for a 2018SHSP/CCP Grant for \$2,500.00.

COMMUNITY EMERGENCY RESPONSE TEAM (CERT): Templeton's CERT program remains active. In addition to their regular monthly meetings and scheduled trainings, they were requested to assist with parking / traffic / crowd control at many of Templeton's community events, such as the Memorial Day Parade, Mac'n Cheese Festival, Arts & Crafts Festival, Antique Car & Engine Show, Halloween, and the Jack Frost Festival. At the request of Templeton Police Department, TCERT assisted the School Resource Officer with NRHS's

Home Coming Event and Graduation. They also performed Firefighter Re-Hab for the Fire Department as needed.

Emergency Management Salary

Salary / EMD: \$000.00

Salary / DEMD: \$000.00

Salary / ADEMD: \$000.00

Respectfully submitted,

Richard W. Curtis, EMD

FIRE DEPARTMENT & EMS

Fire Chief Salary: \$74,000.00
 Fire/EMS Salaries: \$421,250.00
 Fire Department Expenses: \$171,750
 Income
 Ambulance Receipts: \$317,968.46
 Open Burn Permits: \$2,150.00
 Inspections: \$10,950.00

Fire/Structure-----	0
Fire (other)-----	18
Vehicle Fires-----	5
Fire Alarm-----	78
Fire/Brush-----	5
Motor Vehicle Accidents-----	85
Hazardous Material Incidents-----	4
Mutual Aid-----	18
Fire Service Call-----	127
Ambulance Calls ALS-----	374
Ambulance Calls BLS-----	159
Ambulance Calls Refusals-----	109
Ambulance Calls No EMS Service-----	24
Ambulance calls Woods on Board-----	20
Ambulance Calls Gardner ALS on Board-----	5
Ambulance Call by another Agency-----	65
Ambulance calls Unattended Death-----	3
Total number of Emergency calls-----	1099



Respectfully submitted
 David T. Dickie
 Fire Chief

POLICE DEPARTMENT & DISPATCH

The Templeton police Department full-time personnel roster as follows:

Position	Date Hired	Position	Date Hired
Chief Michael Bennett	09/95	Sgt. Derek Hall	03/97
Sgt. Steve Flis	09/02	Det/Cpl. Eric Smith	02/05
Ofc. Daniel Donahue	07/14	Ofc. Nicholas Malnati	08/14
Ofc. Robert Deschenes	11/19	Ofc. Caleb Matson	11/19
*Below officers resigned from the police department in FY19:			
Cpl. Edward Holden	08/06	Ofc. Sean Sawicki	04/18
Ofc. Nicholas Mardirosian	04/18		

Part-time Officers:

Ofc. Michael Ladeau	12/85	Ofc. Drew Duplessis	02/00
Ofc. Shawn McDonald	01/10	Ofc. Charlene Van Cott	09/12
Ofc. Michael Pierce	11/13	Ofc. Travis Trudi	11/13
Ofc. James Halkola	08/16		
*Below officers resigned from the police department in FY19:			
Ofc. Matthew Praplaski	11/13	Ofc. Blakeley Pottinger	09/16

The Templeton Dispatch Center full-time personnel roster as follows:

Disp. Karen Hannula	04/92	Disp. Walter Flis	12/02
Disp. Eric Baker	11/02	Disp. Sherrie O'Donnell	03/01
Disp. Andrew Davis	09/16		
*Below dispatchers resigned from the police department in FY19:			
Disp. Natasha Bourque	10/14		

Part-time Dispatchers:

Currently none

Police Department Budget Breakdown:

Personnel	\$1,225,000.00
Employee Support	\$27,000.00
Purchase of Services	\$56,000.00
Supplies	\$11,750.00
Other	\$35,000.00
Total	\$1,354,750.00



Templeton Police Department Analysis from 07/01/2018 to 06/30/2019:

Arrest	41
Incident/Investigations	449
Restraining Orders	74
Parking Tickets	59
MV Citations	208

MV Accidents	186		
FID/LTC Issued	333		
Police Calls for Service	13,932		
Total Calls to Dispatch	18,997		
Disp. Charlene Van Cott	09/12	Disp. Andrew Davis	09/16

Police Department Budget Breakdown:

Chief Salary	\$92,961.00
Police Department Salaries	\$706,499.00
Police Department Expenses	\$60,000.00
Total	\$859,460.00

Dispatch Center Budget Breakdown:

Dispatch Center Salaries	\$299,389.00
Dispatch Center Expenses	\$30,201.00
Dispatch Center Training	\$5,000.00
Total	\$334,590.00

Templeton Police Department Analysis from 07/01/2016 to 06/30/2017:

Arrest	78
Incident/Investigations	331
Restraining Orders	90
Parking Tickets	25
MV Citations	899
MV Accidents	150
FID/LTC Issued	271
Police Calls for Service	13,355
Total Calls to Dispatch	18,315



SECTION 5



PUBLIC WORKS

SECTION 5 ~ PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

DPW Buildings and Grounds Division

Equipment: A zero turn mower was added to the fleet and some smaller equipment such as a trimmer and backpack blower. A maintenance schedule is now in place to evaluate and maintain equipment on a regular basis.

Tree Removal – Pine Grove cemetery, some dead and unhealthy trees were taken down so as damage to stones was prevented. There was a large group of pines were removed as well in Pine Grove.

Spring & Fall clean up: Exterior maintenance at all common buildings to each building is addressed seasonally with yard clean up and trimming.

Projects Completed:

Gilman-Waite: The addition of a new paved and gated Emergency Egress has been completed. Enabling access to emergency vehicles.

Police Department: Finished and occupied

Senior Center: The siding is complete

Town Hall: Some Air Conditioning units were replaced

Fire Department on the common: The electrical panel was upgraded

Highway department: 2 New man doors were replaced, and the electrical panel was upgraded.

Emergency Management: Exterior molding was replaced as the racoons had found the openings and were making themselves at home.

Monies turned over to the Town Highway Cemetery Division

Burials	\$139,00.00
Grave Site Purchases	\$665.00
Perpetual Care	\$7,455.00
Deed Filing	\$70.00
Other	\$793.18

DPW Highway Division

Adhering to the Road surface Management data that was provided by Stantec Corp. the director assessed each situation and planned accordingly using the Chapter 90 funds that were available.

Baldwinville 4 Roads project – Vernon St, Exchange St, Prospect Ext and Maple Street were paved.

Lord Road: was resurfaced.

Central and Bridge St. - A section of Central street (from Elm St to the bridge) was milled and paved.

Storm Water management: The Notice of Intent (NOI) was filed and the permit completed in August

Spring Cleanup:

350 catch basins were cleaned
75 % of over the rail mowing was done
All Streets swept and sidewalks

Trees in the Common: A licensed forestry professional was hired to evaluate the Elm trees on the common. Several branches have fallen and there are safety concerns. One of the trees one deemed dangerous and was removed immediately. After removing the tree, it was confirmed that there was little holding that very large tree up. There are recommendations of pruning and removal of the remainder of the trees.

Fall Cleanup Highway: Many dead and dying trees were taken down as well as trees that were a hindrance in the electrical wires. Attention to opening all culverts was a major focus to prevent flooding.

Addition of Flashing Crosswalk Signs: Ongoing conversations with Mass DOT to change the location of two crosswalks and add a flashing crosswalk sign are still being planned for Templeton Center.

Monies turned over to the Town Highway Division

Driveway Permits	\$1,500.00
Road Access	\$4,800.00
Misc.	\$4,993.54
Fuel Reimbursement	\$5,852.88
Ch90 Reimbursement	\$331794.03

Snow and Ice Operations

Snow and Ice:

46 Sanding events

11 Plowing events

Total inches Measured for Snow fall: 41.75 inches for the year

Respectfully submitted,

Robert Szocik
Director of the DPW

MUNICIPAL LIGHT DEPARTMENT

2018 Templeton Municipal Light Plant Report

Herein submitted for inclusion in the Templeton Annual Report for FY19 are the financial and statistical data for the Templeton Municipal Light Plant.

During 2018 our customers purchased 61,263,409 Kilowatt-Hours (KWH) of electricity compared to 58,181,244 KWH in 2017, an increase in sales of 3,082,165 KWH or 5.3%. The peak demand in January of 2018 was 11,194 Kilowatts (KW), up 1,021 KW or 10.0% compared to 10,173 KW in March of 2017. During 2018, a net of twenty-six (26) electric service was connected compared to forty-five (45) services connected in 2017.

Additions and Improvements

The Light Plant started its 113th year of service to the Town of Templeton.

The 1.00-Megawatt (MW) Templeton Wind Turbine generated 644,407 KWH for a total of 1.0% of our annual power supply.

The 15-MW Wind Farm in Hancock, MA, Berkshire Wind, generated 2,485,602 KWH for a total of 3.9% of our annual power supply. Templeton has 0.823 MW of Berkshire Wind.

The 37.5-MW Wind Farm in Ellsworth, ME generated 1,839,533 KWH for a total of 2.9% of our annual power supply. Templeton has 0.666 MW of Hancock Wind.

Capital Expenses

The Light Plant purchased twenty-three (23) new distribution transformers in 2018 at a cost of \$35,060 in order to reduce loading on existing units and utilize more energy efficient units pursuant to the US Department of Energy's new standards for oil-immersed transformers circa 2010.

The Light Plant purchased three (3) new distribution circuit re-closing circuit breakers, two (2) for Substation unit replacement and one (1) for Depot Road unit replacement at a cost of \$51,365. The substation units will allow operations personnel to tie distribution circuits together within the confines of the switch yard without the need to travel to a distribution switch elsewhere in town. The road unit was to serve as a replacement for a defective unit that has given the Light Plant some grief in years past.

The Light Plant purchased a new 2019 Freightliner extended cab chassis for \$82,112 along with a new 2019 Telect aerial lift material handler body for \$150,459. These units combine for \$232,571 to provide a new bucket truck for the Light Plant to replace an existing 2007 International/Telect bucket truck. The Light Plant replaces vehicles such as this one every eleven (11) years on a rotating depreciation schedule with the plant's other vehicles. The Light Plant would donate the older 2007 bucket truck to the Town as surplus transportation equipment.

The Light Plant purchased a new PowerMetrix Revenue Meter Calibration set for \$14,830. The unit will allow us to test the revenue metering accuracy of installations at the Light Plant's commercial and industrial customer locations without the need to hire outside electrical

contractors with similar test equipment. The Light Plant has nineteen (19) large industrial metering installations and forty-seven (47) medium commercial metering installations which we can give regularly scheduled accuracy check-ups to thanks to the new PowerMetrix device.

The Light Plant spent another \$604,660 in order to finalize the installation of our AMI (advanced metering infrastructure) system by December 2018. The AMI system will allow the Light Plant access to more customer KWH usage data on both energy and demand so that we may keep retail rates at the appropriate levels for the next few decades. The AMI system replaces our AMR (automated meter reading) system that was installed in 2004, and it also eliminates the need to have a full-time electric meter reader on staff.

The Light Plant acquired some new distribution capacitor bank controls and equipment in order to optimize the operation of our existing eight (8) capacitor banks in service in our distribution system. These capacitor banks provide both power factor correction and voltage regulation during heavily loaded intervals on our four (4) distribution circuits. The power factor in the system is a ratio of the demand of real power in KW (kilowatts) to the demand of apparent power in KVA (kilovolt-amperes), and as this factor approaches a hundred percent (100%) so does the distribution system efficiency (losses). The Light Plant has operated at or near 100% power factor since 2010.

Power Supply

The Light Plant provides electricity for its customers through both fixed contracts and open market power purchases in an effort to diversify the town's power resources and stabilize its purchased power costs. These costs include capacity charges, fuel charges and transmission charges. Several unforeseen and uncontrollable factors cause the wholesale cost of energy to fluctuate year-round. The biggest contributors to these fluctuations are the absolute loads (i.e., cold winter nights, hot summer days), unplanned generation plant shutdowns and deviations in natural gas and oil prices in New England.

In 2018 the Light Plant purchased 63,285,336 KWH of wholesale electricity for \$4,653,947, which makes its purchased power cost for that year 7.35¢ per KWH. This figure is down from 7.72¢ per KWH in 2017, which represents a decrease of 0.37¢ per KWH or 4.8%. Power supply costs down in 2018 as compared with 2017 can be attributed to the Light Plant's continual debt retirement of its nuclear projects. This debt retirement has decreased the cost of 45% of our wholesale energy from (roughly) 8¢ to 4¢ over the past several years. Because of this our electric customers saw fuel adjustments in 2018 averaging at a credit of (\$0.0082) per KWH compared to a credit of (\$0.0054) per KWH in 2017. Further, the Light Plant paid 3.74¢ per KWH for its hydroelectric power, 5.77¢ per KWH for its solar power and 11.83¢ per KWH for its wind power, equating to 6.1¢ per KWH for 24.9% of our power supply needs.

The Light Plant paid Regional Network Service (RNS) charges in 2018 equal to \$8.90 per Kilowatt-Month This is up from \$8.49 in 2017. Templeton Light has joined the battle with other municipal light plants in attempting to fight legislatively these transmission rate increases and the incentives that transmission companies have received over the year, arguing that ISO New England et al are attempting to recover the costs of 25 years of transmission maintenance in 5 years. These costs are unevenly distributed amongst all of the transmission companies' ratepayers and weigh heavily on the Light Plant, as no immediate reliability improvements can ever be witnessed.

The Light Plant remains a participant in the Berkshire Wind Farm, a 15-MW generation project in Hancock, MA, of which our share is 823 Kilowatts. The addition of this renewable wind

energy to the Light Plant's power supply made 68% of our power supply from non-emitting (no carbon) resources for 2018, only 12% away from the State's Renewable Portfolio Standard (RPS) goal of 80% by the year 2050 for the Investor-Owned Utilities (IOUs) in Massachusetts.

Financials

The Light Plant collected a total of \$7,257,912 in electric operating revenues from the sale of retail electricity to our customers in 2018, up 1.9% from 2017.

The Light Plant's residential electric customers paid an average rate of 13.18¢ per KWH in 2018.

The Light Plant's municipal electric customers paid an average rate of 12.13¢ per KWH in 2018.

The Light Plant's commercial/industrial electric customers paid an average rate of 10.66¢ per KWH in 2018.

The Light Plant incurred the following costs from its various wholesale electricity providers in 2018:

Supplier	KWH	Cost	Rate
National Grid	106,986	(\$36,802)	(\$0.3440)
Select Energy	0	(\$3,461)	n/a
Eversource	106,986	\$1,069	\$0.0099
National Grid	35,700	\$6,811	\$0.1908
MMWEC Intermediate 5438 KW	1,446,132	\$306,936	\$0.2123
MMWEC Peaking 4062 KW	158,100	\$110,960	\$0.7018
ISO Interchange	10,073,290	\$580,738	\$0.0456
Open Access Transmission Tariff	106,986	\$952,629	\$8.9042
Millstone III 864 KW	7,510,748	\$297,458	\$0.0396
Seabrook I 2408 KW	19,381,430	\$726,906	\$0.0375
H-Q Phase I Capacity 376 KW	4,512	\$11,099	\$0.205
H-Q Phase II Transmission 727 KW	8,724	\$21,461	\$0.2050
Miniwatt Hydroelectric 455 KW	2,499,854	\$111,107	\$0.0445
Winchendon Hydroelectric 90 KW	519,253	\$23,101	\$0.0445
REMVEC (Ri, East ME, Vt, East Conn)	0	\$1,965	n/a
MMWEC All Requirements Billing	0	\$98,854	n/a
Mass CEC	0	\$30,335	n/a
NYPA Hydroelectric 459 KW	3,008,743	\$90,973	\$0.0302
Forward Power Transactions	8,469,050	\$423,261	\$0.0500
BWPCC 823 KW	2,485,602	\$343,695	\$0.1383
Seaman Energy, LLC 1600 KW	483,320	\$37,699	\$0.0780
MMLDWECC 1650 KW	644,407	\$156,615	\$0.2430
Sunny Templeton, LLC 3050 KW	4,730,174	\$272,875	\$0.0577
Hancock Wind 666 KW	1,839,533	\$87,663	\$0.0477
Totals:	63,285,336	\$4,653,947	\$0.0735

Below is a breakdown of the Light Plant's ultimate Kilowatt-Hour sales to customers for 2018:

Rate Class:	KWH	Cost:	Rate:
A-1 Residential	25,412,956	\$3,425,465	\$0.1347
C-1 Large Industrial Part 1	4,948,108	\$663,573	\$0.1341
C-1 Large Industrial Part 2	20,451,200	\$2,119,834	\$0.1037
C-2 Private Area Lighting	603,864	\$71,907	\$0.1191
C-3 Small Commercial	1,442,776	\$186,059	\$0.1290
C-4 Medium Commercial	1,775,524	\$228,278	\$0.1286
M-1 Large Municipal Part 1	2,200,800	\$275,345	\$0.1251
M-3 Small Municipal	179,558	\$22,382	\$0.1247
M-4 Medium Municipal	314,022	\$38,587	\$0.1229
P-3 Public Authority	44,296	\$6,076	\$0.1372
T-3 Commercial Time-of-Use ON	251,596	\$45,238	\$0.1798
T-4 Commercial Time-of-Use OFF	371,210	\$18,641	\$0.0502
Municipal Lighting	161,274	\$18,572	\$0.1152
Totals:	58,181,244	\$7,122,410	\$0.1224

Approximately 68% of the Light Plant's residential customer base took advantage of the early-pay discount program in 2017, resulting in a savings to them of \$171,961, or approximately \$4.58 per monthly residential electric bill.

All 100% of the Light Plant's residential customer base received credits equal to \$125,574 in 2017 from the NYPA Hydroelectric Generation Facilities, equivalent to a monthly residential electric bill savings to them of \$3.34.

Below is a breakdown of the Light Plant's Kilowatt-Hour consumption at its own facilities:

Location:	Kilowatt-Hours Consumed:	Cost:
Templeton Light and Water Office	68,366	\$8,534
Templeton Substation (station service)	19,415	\$2,423
Templeton Wind Turbine (station service)	16,200	\$2,022
Food Pantry/Cable TV Commission	4,323	\$540
Light Radio/Repeater Equipment	1,346	\$168
TMLWP Office Solar Array	-7,289	(\$910)
Totals:	102,361	\$12,777

The Light Commission and the General Manager would like to thank all of the Light Plant's employees for their continued dedication and hard work in 2017.

Respectfully Submitted,

Dana Blais
Board Chairman

Gregg Edwards
Board Member

Chris Stewart
Board Clerk

John M. Driscoll
General Manager

MUNICIPAL WATER DEPARTMENT

FY2019 Templeton Municipal Water Plant Report

Herein submitted for inclusion in the Templeton Annual Report for FY2019 are the financial and statistical data for the Templeton Municipal Water Plant.

The Templeton Municipal Water Plant is an enterprise fund formed as a result of the Special Acts of 2000 duly passed by the State House of Representatives, the State Senate, the Governor and the Templeton voters. This new legislation put the financial management and operational oversight of the town's water department directly under the control of the Templeton Municipal Light Plant, its Commission and its Manager. The purpose of this was to allow the water department to operate under the same Chapter of Massachusetts General Law, Chapter 164, that the light department does. Further, it allowed the water department to operate solely from revenues from the sale of water to its customers rather than from town funds generated by taxation.

During FY2019 our customers purchased a total of 118,845,450 gallons of water compared to 111,149,064 gallons in FY2018. This 7,696,386-gallon increase in water usage can be attributed to a net positive value in homes occupied for FY2019 versus FY2018. The local economic growth saw a slight recovery in FY2019 as opposed to FY2018, however it will likely be some time before Templeton Water recovers back to the level of 140,000,000+ gallons of water usage circa FY2009.

Templeton Water connected 4 new water services in FY2019 and collected \$1,616,960 in water sales revenue and \$99,320 in miscellaneous revenue.

Additions and Improvements:

The Water Plant made improvements to its water distribution stations in FY2018 amounting to \$9,265 for our Maple Street and Willow Street Well Sites, our Baldwinville Road and Depot Road Booster Stations and our Pressure Relief Valve (PRV) Hut on Dudley Road.

The Water Plant made improvements to a portion of its 53 miles of water distribution mains in FY2018 amounting to \$8,903.

The Water Plant made improvements to its water treatment plant on Sawyer Street in FY2018 amounting to \$44,867.

Capital Expenses:

In FY2019 the Water Plant purchased 306 new water meters for water customers at a cost of \$74,016. The majority of the existing water meters had surpassed their industry-accepted life spans of 12-15 years of operation. These new water meters would increase the amount of metered gallons to be billed for by 1%-15%.

Financials:

Below is a breakdown of the Water Plant's FY2019 water sales summary by water customer class:

Account #	Rate Code	Gallons Sold	Revenue	# of Bills
461-01	21 Residential	92,240,070	\$ 1,336,096	8,312
461-02	22 Agricultural	9,286,380	\$ 90,149	20
461-03	23 Commercial	12,470,650	\$ 138,466	384
461-04	24 Municipal	2,088,620	\$ 22,935	54
461-05	25 Industrial	2,165,940	\$ 22,452	33
461-07	27 Other	39,000	\$ 1,535	20
461-08	28 Irrigation	554,790	\$ 5,326	104
Totals:		118,845,450	\$ 1,616,959	8,927

Below is a breakdown of the Water Plant's FY2019 miscellaneous income by account number:

Account #	Description	Revenue
333-00	Services	\$ 394
334-00	Meters	\$ 5,991
471-00	Fees	\$ 25,800
471-01	Entrance Fees	\$ 19,504
471-02	Meters & Readers	\$ 4,773
471-03	Back Flow Fees	\$ 7,500
471-04	Tapping Fees	\$ 608
475-00	Miscellaneous	\$ 18,690
475-02	Sewer Department	\$ 6,065
620-00	Charts & Supplies	\$ 84
620-02	Hydrant Maintenance	\$ 671
620-05	Meter Maintenance	\$ 2,763
620-06	Returned Check Fees	\$ 140
620-07	Service Maintenance	\$ 1,192
624-02	Water Distribution Mains	\$ 4,900
903-00	Forms & Supplies	\$ 210
Total:		\$ 99,285

The Water Commission and General Manager would like to thank all of the Water Plant's employees for their continued dedication and hard work in FY2019.

Respectfully Submitted,

Dana Blais
Board Chairman

Christopher Stewart
Board Clerk

Gregg Edwards
Board Member

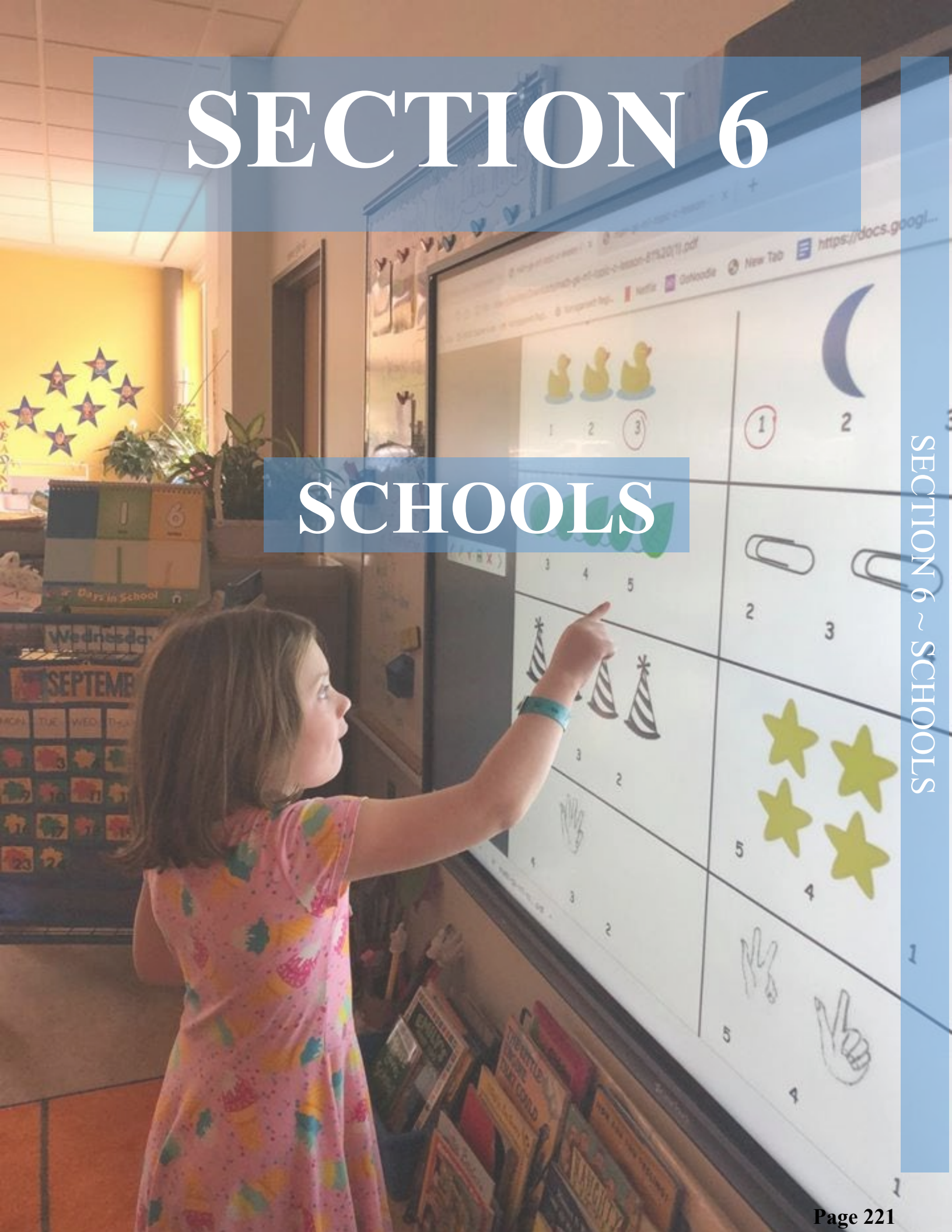
John M. Driscoll
General Manager




SECTION 6

SCHOOLS

SECTION 6 ~ SCHOOLS



**MONTACHUSETT REGIONAL VOCATIONAL
TECHNICAL SCHOOL**



**MONTACHUSETT
REGIONAL VOCATIONAL
TECHNICAL SCHOOL**

**2019
ANNUAL
REPORT**

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
1050 Westminster Street, Fitchburg, MA 01420

WWW.MONTYTECH.NET

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

Each year I look forward to the development of the Annual Report, as a means to reflect on the achievements and accomplishments celebrated by students and staff at Monty Tech. The 2018-2019 school year was a remarkable one, as our school saw the opening of an all-new training facility, renovated instructional space and state-of-the-art equipment added to three vocational areas, students earning more industry-recognized credentials than ever before, and new partnerships with area colleges and universities. It was a year to remember.

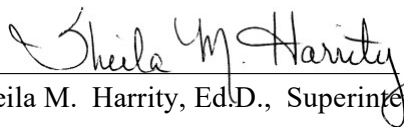
Students who attend Monty Tech have chosen a high school experience unlike any other. While completing all of the same high school requirements of students enrolled in a traditional, comprehensive high school, our students are also learning a valuable trade – skills they will carry with them for a lifetime. These vocational skills may provide opportunities for our graduates to work their way through college; they may open the door to new, related career pathways, or they may be the foundation for a lifelong career. The education and training they receive at Monty Tech will open doors and allow them to choose a college and/or career pathway that will define their future.

Monty Tech academic programs continue to serve students at all levels well. This year, students completed the Next Generation MCAS, and earned commendable passing rates: English Language Arts 99%, Mathematics 97%, and Biology 99%. Monty Tech students exceeded the state averages in all 3 subjects. In addition, great strides were made in our relatively new Advanced Placement programs, with more than 60% of test takers earning a score of 3 or better. Finally, an all-new science program was fully integrated in FY19 – Biomedical Sciences. This rigorous sequence of courses was met with enthusiasm from students and staff, so plans to expand this Project Lead the Way programming are underway. Our talented academic faculty continue to refine curriculum, incorporate new instructional strategies, and challenge every student to reach new levels, and we couldn't be prouder of the results.

And while we are certainly proud of our academic and vocational training programs, a Monty Tech experience would not be complete without participating in meaningful community service. Last year we were honored to once again host the Wreaths Across America Convoy with a remembrance ceremony as it made its way down to Arlington National Cemetery. As the convoy left the school parking lot and hundreds of American flags waved, I was reminded once again of the value of a Monty Tech education. For a moment, our students were taken out of the classrooms and shops and asked to think about what this convoy meant, where it was heading and how they were a small part of the ceremony. They were asked to consider service, and through the waves and cheers it was clear that Monty Tech students knew and understood the meaning behind that experience. It's not often that high school students are asked to stop and think about others and how they might contribute to another person's well-being. But at Monty Tech, our students are not only familiar with the concept, they are committed to community service. Whether it is building a carriage house for the NEADS program, designing and building dugouts for area Little League programs, or ensuring handicap accessibility in dated town offices, our staff and students are proud to serve.

While students and instructors across the school continue to demonstrate creativity, innovation, and leadership, school leaders continue to keep an eye on emerging trends in vocational education. As we prepare these talented students to make important life choices, we are reminded that in the end, the choice is theirs to make: college or career or both. It is our job to support their aspirations and to educate and train them to achieve at the highest possible level. On behalf of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible, I am delighted to present the District's 2018-2019 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech.

Respectfully submitted,



Sheila M. Harrity, Ed.D., Superintendent-Director

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham
Ashby
Athol
Barre
Fitchburg
Gardner

Harvard
Holden
Hubbardston
Lunenburg
Petersham
Phillipston

Princeton
Royalston
Sterling
Templeton
Westminster
Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has transformed the school into one of the most sought-after high schools in North Central Massachusetts.

Sheila M. Harrity, Superintendent-Director

Tom Browne, Principal

Dayana Carlson, Assistant Principal

Tammy Crockett, Business Manager

Christina Favreau, Director of Academic Programs

Jim Hachey, Director of Vocational Programs

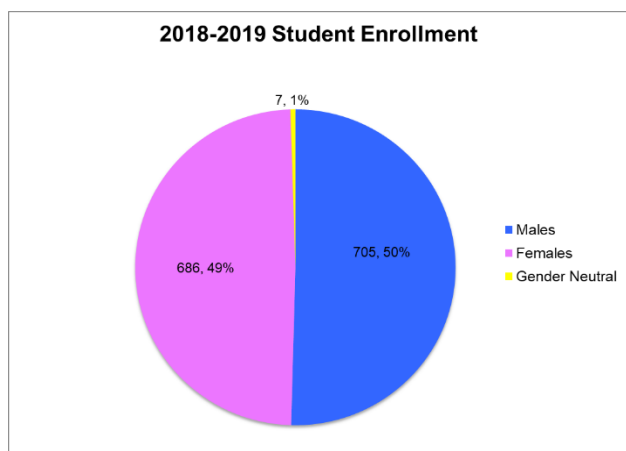
Michael Gormley, Director of Facilities

Donald Kitzmiller, Director of Technology

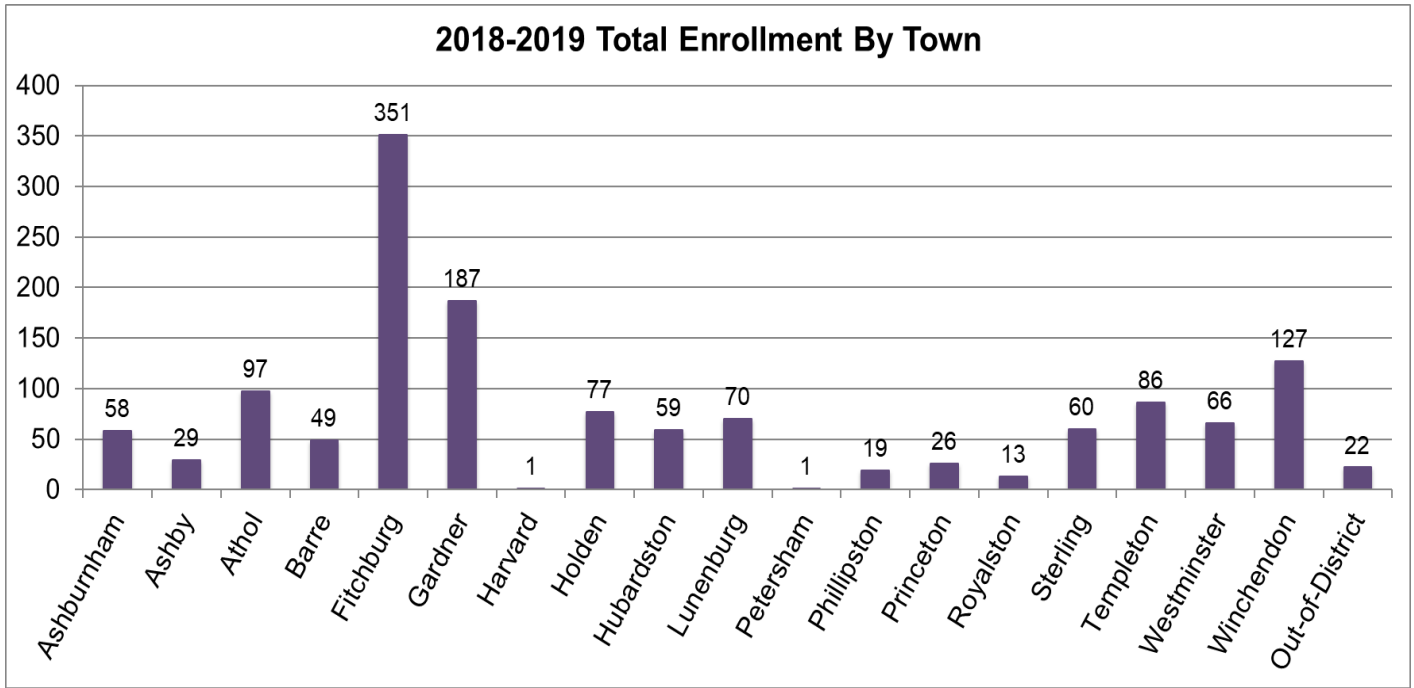
Katy Whitaker, Development Coordinator

Victoria Zarozinski, Director of Student Support Services

Enrollment



On June 1, 2019, student enrollment at Monty Tech included 1,398 students in grades nine through twelve, representing each of the district's eighteen sending communities. Each class of students is comprised of a relatively equal balance of male vs. female students, and each student attending Monty Tech has elected to do so, prepared to explore an interest in one of the school's twenty-one rigorous vocational-technical programs. While the school currently offers only five programs non-traditional for male students, and twelve programs non-traditional for female students, we are proud to have a student population that is well-balanced by gender and a variety of academic interests and achievements.



Throughout 2018-2019, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2018, approximately 450 district eighth graders participated in the annual “Tour Day” event. Students toured our twenty-one vocational-technical areas and learned about the school’s challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and speak with staff members.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational-technical areas. The program continued to attract a large number of students during the 2018-2019 school year, serving approximately 700 area students.

Class of 2019 Awards

Members of the Class of 2019 were awarded approximately \$200,000 in scholarships, tools, and equipment. The Monty Tech Foundation generously provided \$36,000 in scholarships to graduating seniors, ranging in amounts of \$500 to \$2,000. The Foundation also awarded \$3,250 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 38% of the graduating class of 2019 reported plans to enroll at a 4-year college/university upon graduation. By earning college credits while still in high school, these students will save both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2018-2019, a great deal of effort was put forth by the School

Committee, administration, and staff. The final fiscal year 2018-2019 Educational Plan totaled \$27,756,374 which represents a 3.2% increase over the 2017-2018 Educational Plan. The District's FY19 budget only exceeds the minimum spending required by Massachusetts General Law Chapter 70 by \$135,947 or .6%.

The District was audited in November 2019 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and has received a very good report.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year 2019, state and federal grant sources provided the school with \$945,083. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Marine Corp Junior Reserve Officer Training. The District also received more than \$465,000 in competitive grants, including a Skills Capital Grant for \$385,000 to purchase equipment for new hospital beds, EKG machines and an Anatomage Table to benefit the Health Occupations and Practical Nursing programs as well as new diagnostic certification tools to benefit the Automotive Technology program. The District also received \$80,000 in funds to increase school safety. Using these allocation and competitive funds, the school was able to purchase a variety of instructional technology, equipment, and supplies to enhance the learning experience.

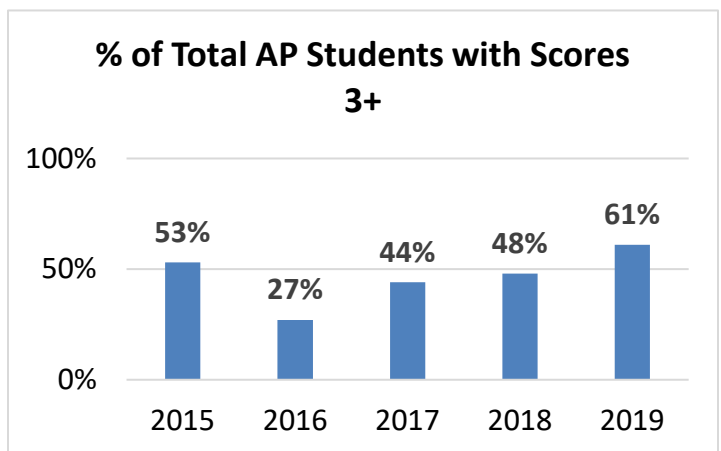
Academic Achievement

During the spring of 2019, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable scores on the MCAS in English Language Arts, Mathematics, and Biology. This year, students completed the Next Generation MCAS - a computer-based test that is designed to give students a clear signal on whether they are on track for college and career readiness. The new standards are more rigorous than the standards for the Legacy MCAS. Monty Tech's passing rate on the English Language Arts was 99%, Mathematics 97%, Biology 99%. Monty Tech students exceeded the state averages in all 3 subjects. With regard to our Accountability status, Monty Tech has made "Substantial Progress Toward Meeting our Targets."

Monty Tech is committed to providing students with rigorous STEM learning opportunities, and so in recent years, the curriculum has been expanded to include Advanced Placement Programs (two English courses, two mathematics courses, two science courses, and one computer science course) and teachers have participated in meaningful, high-quality professional development which has enabled us to successfully implement two Project Lead the Way biomedical courses.

The school is in its 7th year of administering Advanced Placement exams, and students enrolled in AP courses continue to improve their performance. In the spring of 2019, 68 out of 111 students (61%) earned qualifying scores - the highest number of students with qualifying scores we've ever had. Of these students, 79 out of 146 "exams" (54%) earned qualifying scores - the highest number of qualifying exams we've ever had.

This year, more than half of the students who tested in the following subjects received qualifying scores: AP Computer Science Principles, AP Literature & Composition, AP Environmental Science, and AP Language & Composition. The AP subject with the highest number of students with qualifying scores was AP Literature & Composition. It was also the AP subject with the most test takers with 31 students taking this exam. Students enrolled in AP Language & Composition, AP Environmental Science, and AP Computer Principles earned the highest (mean) average this year, compared to any prior year.



	Spring 2015 (SY14-15)	Spring 2016 (SY15-16)	Spring 2017 (SY16-17)	Spring 2018 (SY17-18)	Spring 2019 (SY18-19)
MT AP Courses	3	5	6	7	7
MT AP Student Enrollment	99	188	151	135	157
Students with Qualifying Scores	47 (53%)	39 (27%)	53 (44%)	46 (48%)	68 (61%)
AP Test Takers	89	145	120	95	111
Total # of Qualifying Exams	53 (46%)	44 (24%)	65 (44%)	58 (43%)	79 (54%)
Total # of AP Exams	116	187	148	134	146

Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty-one different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2018-2019 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body Collision Repair Technology: The Monty Tech Auto Body shop benefited from new instructional equipment this year. A new silicon bronze MIG welder was added to the program, so that students continue to be trained in the industry's latest technologies. The shop floor was coated with a new epoxy flooring, and a new lift was installed and relocated to replace the old lift, updating and enhancing the instructional space. Three new Vacuum sanders were installed to keep the dust in the shop down, and four new shop benches were installed. In addition to the 80+ community service projects completed last year, students and instructors painted a sign for Hubbardston Council on Aging, as well as one of Monty Tech's vans. All Seniors received their EPA 6 H Certificate, I-Car Pro Level 1 in Refinishing and Non- Structural Repair Certification, and a SEM Plastic Repair Certificate. Six Seniors and two Juniors earned co-op placements, and one Senior traveled to Louisville, KY, competing in the SkillsUSA national competition in June 2018. A 2017 graduate of the program traveled to Russia to compete in the SkillsUSA World competition, where he placed an impressive 14th. (Total student enrollment: 63)

Automotive Technology: As in past years, the Monty Tech Automotive Technology program continues to service a variety of vehicles. Over 400 vehicles were serviced and repaired during the 2018-2019 school year, including vehicles brought in by faculty, staff, public, school and students. Students performed repairs that will prepare them for the workplace, such as timing belts, electronic diagnostics, intake manifold gaskets, brake work and various other technical repairs. The program was awarded approximately \$200,000 from the FY20 Massachusetts Capital Skills grant program, and will use those funds to provide a more comprehensive electrical and electronics training curriculum. Two Snap-On NC3 certification programs have been added, including digital multimeters and scan tool application. Nine students earned co-op placements throughout the school year, which is a testament to the strength of the program. The Monty Tech Automotive Technology program continues to be the area's premier workforce pipeline for automotive dealerships and businesses. For those students who plan to pursue advanced training, we have updated articulation agreements with 3 colleges/universities, as well as the 15 community colleges across Massachusetts. Over the last few years, our students have received more than \$28,000 in scholarships to attend University of Northwestern Ohio, and in 2018-2019, a Junior placed 1st in the UNOH nationwide scholarship testing, earning a \$5,000 scholarship. (Total student enrollment: 60)

Business Technology: Monty Tech's Business Technology program continues to benefit from a unique partnership with Workers Credit Union. The opportunity to participate in teller training and financial literacy workshops has been met with great enthusiasm from students, who completed 9 modules and earned a financial literacy certificate. As a member of the Massachusetts Schools Bank Association through the Federal Reserve Bank of Boston, Monty Tech students are able to compete in the Banking Bowl and Marketing Competitions. Workers Credit Union has also purchased a conference table, 6 chairs, and 2 new white boards to support the program. Instructors, in collaboration with their post-secondary colleagues, continue to refine and develop new articulation agreements. These agreements with Mount Wachusett Community College and Keene State College, will provide qualified students with college credits at no cost to the student. Students are eligible to receive 24 credits from Mount Wachusett Community College and 12 credits from Keene State. Opportunities to demonstrate customer service, cash handling, and accounting skills are ever-present as the Business Technology students successfully operate an in-house retail location, The Gear House School Store, and the Monty Tech Greenhouse. Eleven Seniors and four Juniors were out on co-op placements during the 2018-2019 school year. (Total student enrollment: 80)

Cabinetmaking: Students and instructors in the school's Cabinetmaking program continue to spent time during the 2018-2019 school year manufacturing, assembling and installing maple benches for the Veterinary Science training center. Sophomore students crafted 400 pine beverage caddy's for the 2019 Superintendent's Dinner. Using reclaimed maple trees cut from the site of the new science wing, Cabinetmaking students fabricated furniture for Mount Wachusett Community College. Students and instructors also completed projects throughout the school and surrounding communities, to include: work tables and cabinet storage units for Graphic Communications, a large quilt display cabinet and storage for the Ashby Public Library, and custom built oak cabinets for CAD/Drafting & Design. To support a recent graduate who now attends WPI, students cut out multiple pieces on the CNC, which will be used in a solar decathlon project in Morocco. A total of 18 students (11 seniors and 7 juniors) earned co-op placements; making this the highest number of students out on Co-op in the program's history. (Total student enrollment: 66)

CAD/Drafting & Design: The Monty Tech CAD/Drafting & Design program is increasingly busy each year with outside projects, completing miscellaneous signs and banners for community sports events, craft fairs, and non-profit events. Students also played an instrumental role in 2019 Superintendent's Dinner, designing the layout and décor for this annual fundraising event, and ended the year by designing and installing signage throughout the building for the 2019 graduation exercises. A total of four students (one junior and three seniors) were on Co-op placements, working and learning in area businesses. Four students advanced to the SkillsUSA States competition, representing the program well. With funds awarded from the FY20 Skills Capital Grant, instructors created an all-new instructional space. The new fabrication lab includes equipment to support lessons in 3D printing, 3D scanning, Injection Molding, CNC work and laser cutting. Over the course of the 2018-2019 school year, CAD/Drafting & Design students achieved over 100 industry-recognized certifications in AutoCAD, Inventor, Revit, and Solidworks. 2018-2019 was the most successful year for certifications due to the introduction of SolidProfessor, an online curriculum that was made possible by Perkins grant funding. (Total student enrollment: 58)

Cosmetology: The Monty Tech Cosmetology program students and instructors provided numerous community services, including basic manicures to the residents at Heywood Wakefield Commons. Seniors and Juniors volunteered to be elves for the Wreaths Across America convoy celebration, where they did face painting, braids, and nail polish applications. The Freshman and Sophomore teachers have implemented Schoology this year, which will benefit both staff and students as they transition to Junior and Senior years. The Junior class held four fundraising events, donating \$2,300.00 to the Ava Roy Assistance Fund and raising funds so that they could travel to New York's International Hair show. Finally, for the third consecutive year, every senior successfully passed the Massachusetts Cosmetology State Boards, earning licenses to practice. (Total student enrollment: 87)

Culinary Arts: Monty Tech Culinary Arts students and instructors are always busy with the daily operation of the Mountain Room Restaurant, which is open for lunch from 11:30 am to 1:00 pm Monday through Friday. In addition to operating a full-service restaurant and bakery, serving 90-120 patrons daily, culinary students showcase their talents throughout the year, providing outstanding service at events that include the following: two Program Advisory Committee dinner meetings, four Monty Tech Foundation breakfasts, Monty Tech's Retirees holiday luncheon, a graduation reception, the Women in Technology event, Principal and Counselors' Day, the Monty Tech homecoming dance, MAVA meetings, all School Committee meetings and sub-committee meetings, the Gardner AARP luncheon and the MHCC volunteer luncheon. Community service opportunities for students are always a highlight, and this year our students prepared meals for Our Father's House (Fitchburg), and NEADS (Princeton) events. Students and instructors also prepared and donated pastry and baked goods to the House of Peace and Education in Gardner. The program's greatest undertaking is always the Annual

Superintendent's Dinner scholarship fundraiser, during which students work side-by-side with some of the area's finest chefs, preparing a six-course dinner with extensive hors d'oeuvres for more than three hundred guests. Culinary Arts students value industry-recognized credentials, and were proud to earn Allergen Awareness and ServSafe Certifications. Senior students also competed in the SkillsUSA Meal Ready to eat challenge at the Framingham Armory. (Total student enrollment: 95)

Dental Assisting: A critical component of the Monty Tech Dental Assisting curriculum is the preparation for the Dental Assisting National Board certification exams. In 2018-2019, every sophomore passed the DANB Infection Control exam, and every senior passed the DANB Radiology exam. All Seniors exposed 2 full mouth series on patients at their externship sites to meet the new requirements for the state. Two Seniors earned co-op placements, while the remaining 13 students participated in affiliation/externship experiences in area dental clinics and offices. Students and instructors welcomed Community Health Connections, a school-based dental hygiene program, and provided dental services to more than 60 students in need. Students were given valuable hands-on experience, assisting the staff from CHC during each dental procedure performed. Sophomore students provided dental education to students at Winchendon Memorial Elementary School and Meetinghouse Elementary School in Westminster, while four juniors assisted with the Kid Seal Program at Quinsigamond Community College. A new vacuum pump, which can be used by all four dental chairs, was purchased, as well as all new CPR manikins with feedback devices. (Total student enrollment: 61)

Early Childhood Education: Students and instructors in the Monty Tech Early Childhood Education program are committed to community service activities, and the 2018-2019 school year was no exception. In addition to studying early education and care concepts, students worked collaboratively to raise funds for Lucy's Love Bus, an agency that provides grants for children with cancer that are not covered by health insurance, as well as as SkillsUSA Change for Children. They provided gifts for children at Cleghorn Neighborhood Center, and organized a "Diaper Drive" for the Gardner VNA Diaper Pantry, which resulted in more than 1,200 diapers being collected and delivered to this important community service agency. Twelve outstanding program graduates earned their CDA (Child Development Associate) credential. The Monty Tech Child Care Center continues to operate at full capacity, providing meaningful hands-on learning opportunities for all students in the Early Childhood Education program. (Total student enrollment: 60)

Electrical: Throughout 2018-2019, students and instructors in the Electrical program wired numerous machines, equipment, computers, and lights throughout Monty Tech. Students and instructors successfully completed wiring equipment in the HVAC shop including six new welding stations, four new boilers, numerous outside condenser units, and all associated controls, as well as the school's new Automation, Robotics, and Mechatronics (ARM) Lab. With the completion of this new instructional space, instructors have written new curriculum, and are rolling out lessons in PLC (programmable logic controller) programming and associated wiring. This added element will increase the employability of Electrical students and graduates. The teacher station was also remodeled to improve shop tool use and organization, bringing the most utilized tools together. Nine seniors and four juniors earned Co-op placements. (Total student enrollment: 83)

Engineering Technology: The Engineering Technology program at Monty Tech is a rigorous program, infused with nationally certified curriculum provided by Project Lead the Way, and countless hands-on learning opportunities that provide students with opportunities to demonstrate creativity, make connections with prior learning, and earn college credits. In addition, all freshmen completed the OSHA 10-hour General Industry training. Three Seniors earned Co-op placements. New technology was added to the training program, including a Xerox Versalink C7020 multifunction color printer, three Amatrol table top mechnronics learning systems with pegasus robot, one Fanuc LR Mate 200ID/4S robot, one Festo MPS 203 Mechtronics system, and one StratasysF270 3D printer. (Total student enrollment: 51)

Graphic Communications: Throughout the 2018-2019 school year, the students in Monty Tech's Graphic Communications shop produced numerous projects for our district cities and towns, and a variety of non-profit organizations in the district. In total, students successfully produced approximately 400 orders, saving cities, towns and non-profit organizations more than \$200,000. The program welcomed 22 freshmen students into a shop that was recently remodeled, and enhanced with new technology to include a printmaster press, a perfect binding machine, dye sublimation and all new Xerox copiers for our copy center. Three motivated students pursued and earned Co-op placements. Of the 21 talented seniors who graduated from the Graphic Communication program, 14 were accepted into colleges/universities and 8 chose to enter the workforce in related careers. (Total student enrollment: 86)

Health Occupations: The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. A unique collaboration with Mount

Wachusett Community College enables Senior students to participate in an Emergency Medical Technician training program, earning eight college credits at no cost; 13 Seniors completed the EMT Course in 2018-2019. In addition, 12 seniors earned co-op placements, and 17 seniors received their National Clinical Medical Assistant certificate. Every junior enrolled in the Health Occupations program earned CPR certification; 24 juniors received their nursing assistant certificate, as well as a certificate in “A Habilitation Training Curriculum” from the Alzheimer's Association. Students and instructors are particularly invested in community service, and as a result, students hand-made veteran's day cards and sent them to the Bedford VA Hospital, bought gifts and clothing for the Fitchburg Community Christmas party, hosted an American Red Cross Blood drive, and held a “Baby Shower” benefiting Battered Women's Resources, Inc. (Total student enrollment: 106)

House Carpentry: Monty Tech’s House Carpentry program supported a number of community organizations during the 2018-2019 school year, by building and installing two walls in Graphic Communications, stripping and re-roofing a section of the roof at Princeton Town Hall, building a carriage house for NEADS in Princeton, building a lean-to roof at Hubbardston DPW to cover sand and salt, rebuilding the ceiling in the weight room in the gym, and expanding the bathroom at the Lunenburg Town Hall. Students also handcrafted countless Adirondack chairs for charitable donations. A total of ten students (nine seniors and one junior) earned co-op placements throughout the school year, while all sophomore students successfully completed the OSHA 10-hour Construction training, which enables the students to work on outside projects and qualifies them for the school’s popular co-op program in their junior year of study. (Total student enrollment: 63)

HVAC & Property Maintenance: Students and instructors in the HVAC & Property Maintenance program were awarded grant money to develop an oil burner technician training program, in partnership with Monty Tech’s Continuing Education Department. Students completed a beneficial shop remodel, installing new oil burner training modules to be used by both day and evening students. New boiler and furnace lab space was completed, providing students with additional “hands-on” learning experiences while remaining in shop. The tool crib was also reconfigured, and a new shop position was created, Service & Parts Manager, to reflect the requirements in the industry. Students working as the shop managers are tasked with keeping accurate records of all material being used in shop and recording them on a shared google document. New welding stations are up and running, an effort made possible by the school’s Electrical, Welding, and the Auto Body Collision shops. Electrical wired everything including the state of the art variable speed exhaust fan. Welding built the benches and installed the exhaust hood, and Auto Body painted the work stations. The outside rack for the air conditioners is now complete and being used, and three new stations for furnaces, air conditioning split systems and the new oil supply tank are securely maintained in that space. Students earned National EPA Certification for refrigerant recovery, and a total of ten students (six seniors and four juniors) were placed in area businesses through the school’s popular co-op program. (Total student enrollment: 60)

Information Technology: The Information Technology program continues to offer students more industry-recognized certificates than any other program at Monty Tech. It is an accomplishment our instructors are so proud of, as these certifications affirm the technical skill proficiency needed for so many entry-level careers in networking and information technology. All Freshmen completed the OSHA 10-hour General Industry training and VEX Robot Certification. All Sophomores passed the IC3 Certificate Exam for basic computer hardware, software, and internet knowledge and skills, as well as the Test-out PC Pro Certificate exam, the Cisco IT Essential course for computer repair and maintenance, and the Introduction to Networking course. One sophomore, one junior, and one Senior passed the COMPTIA A+ exam. All Juniors sat for the CIW Advanced HTML5 & CSS3 Certification exams in June, in addition to the Cyber Security Operations Final Exam. Seniors completed the Python Programming course and participated in the AP Computer Science Principles course, which resulted in nine students earning qualifying scores. Four students earned co-op placements, applying their technical skills in area businesses. In total, more than 400 hours of community tech support were completed, which involved hardware and software troubleshooting on desktops, laptops, printers, and mobile devices. (Total student enrollment: 41)

Machine Technology: Throughout the 2018-2019 school year, instructors were able to train Machine Technology students in precision measurement, and granted more than 300 certifications to students accordingly. All new CNC and new cutter technology was used, and a new print reading curriculum was introduced. All freshmen received their OSHA 10-hour general industry certification, while all Seniors and six juniors earned co-op placements, working and learning in area machine shops. Machine Technology students and instructors also completed a number of outside projects, which included engraving school plaques, and assisting Athol High School with teaching and certifying students in NC3 Precision Measuring Instruments. (Total student enrollment: 45)

Masonry: The talents of Monty Tech Masonry students are on display throughout the district, as projects that were completed this year to include: installation of a concrete walk for the LUK Organization, stone veneer inside the offices at NEADS, stone veneer and paver sidewalk at the garage at Monty Tech, repairing a marble floor in the mausoleum at

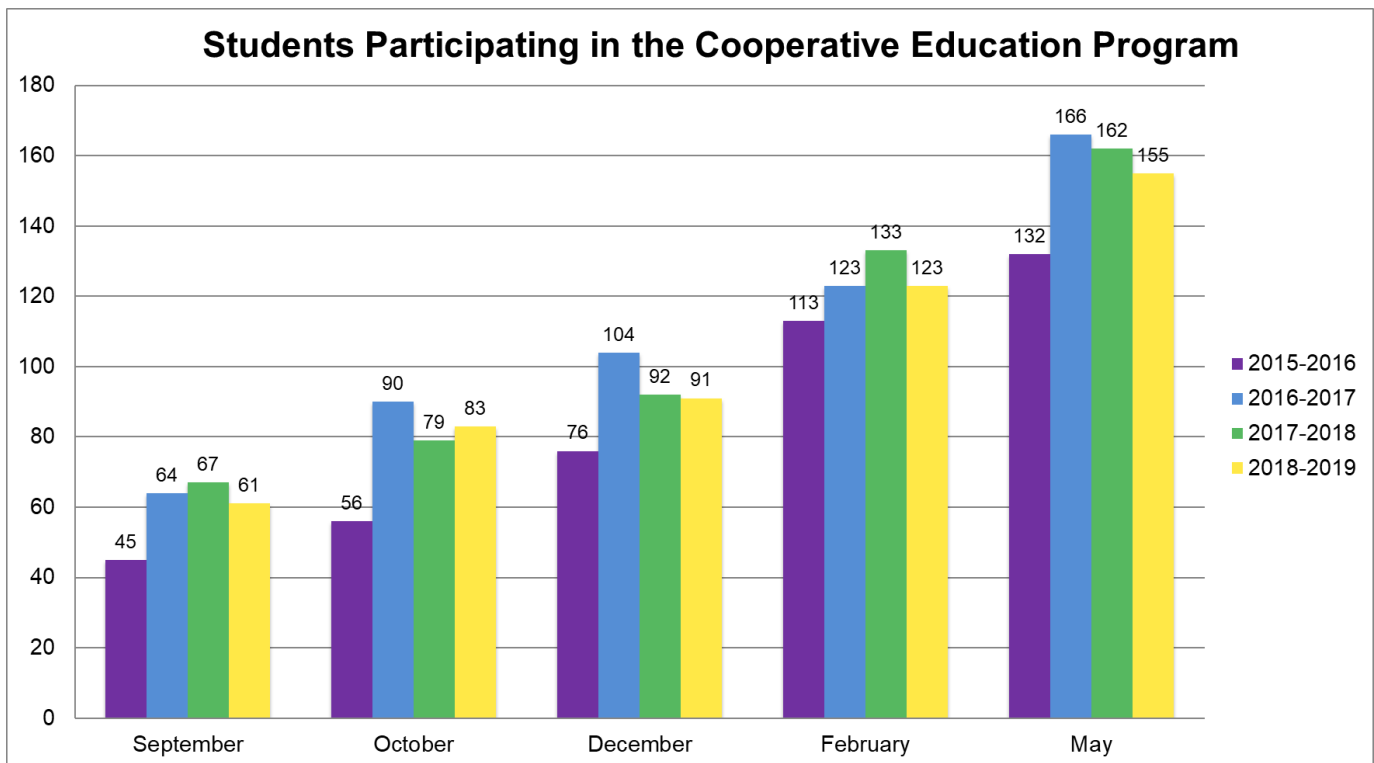
Fitchburg's Forest Hill Cemetery, repair of stone steps at the gazebo on Fitchburg's Upper Common, installation of a handicap ramp at Saima Park, as well as several projects around the school. Students continued to maintain the OSHA silica standard, in a program that operates in compliance with trade regulations. The Masonry program also benefitted from new equipment, dust free saws and grinders. Five seniors and two juniors earned co-op placements, and continued to refine their skills working with business partners through the school's co-op program. (Total student enrollment: 61)

Plumbing: The 2018-2019 school year saw 19 freshmen enter the Plumbing trade at Monty Tech., all of whom successfully completed OSHA 10-hour General Industry safety training, while the sophomores completed OSHA 10-hour Construction Training. Seniors earned the Mega-Press certification, while the sophomores attended training in PEX Piping Systems at the Viega training facility in Nashua, NH. Students and instructors worked at the Bresnahan Scout & Community Center in Ashburnham, installing sinks in the kitchen area, and finishing a bathroom. A bathroom was also remodeled for the Town of Lunenburg, making that space ADA compliant for those attended important town meetings. Students and staff spent time in Winchendon, installing water filters at Memorial, and replacing water coolers at Murdock, Memorial and Toy Town Elementary. A bathtub was replaced with a shower stall & grab bars for the Gardner Habitat for Humanities house, to aid a homeowner with disabilities. Compressed air service lines were installed in the school's new ARM lab, and countless maintenance issues were attended to throughout the building. Eight seniors and one junior participated in the co-op program. One Senior received the 2019 Vocational Tech Plumbing All Star Award given by the Plumbing, Heating, and Cooling Contractors Association of Massachusetts, while another was recognized by the Central Mass Plumbing & Gas Inspectors Association – awards that will help these talented graduates as they pursue advanced training in the field. (Total student enrollment: 71)

Veterinary Science: 2018-2019 marked a very special year for the school's newesly vocational training program, veterinary Science. Students and instructors were moved in to the new training center, taking every advantage the new 7,500 sq. ft. state-of-the-art facility could provide. After another successful exploratory program, 22 students were accepted into the program and are proud to be Monty Tech's 2nd class of Veterinary Science students. All freshmen completed the OSHA 10-hour healthcare training, and spent the second semester engaged in introductory animal science lessons, as well as a number of valuable field trips to support the new curriculum, with trips to: UMASS Amherst to study Equine Reproduction Medicine, and Lilac Hedge Farm and Jordan's Dairy to observe agricultural production facilities in Massachusetts. Sophomores worked through some very challenging curriculum, covering units in client services, hospital management, anatomy, pathology and laboratory procedures. They visited Flying High Farm in Lunenburg to work with horses and complete the program's large animal requirements, and also toured Idexx laboratories in North Grafton, MA to observe all aspects of clinical pathology. All sophomores gained certification in Fear Free Handling, an industry recognized achievement which will open doors for them throughout the area. (Total student enrollment: 44)

Welding/Metal Fabrication: The 2018-2019 school year brought new equipment - a 4 ft Squaring Shear - to the students in the school's Welding/Metal Fabrication program. Numerous projects were completed by talented students, including more than fifty requests for individual projects from community members residing in the school's sending district. All freshmen students successfully completed the OSHA 10-hour General Industry training, and instructors implemented new online curriculum for the Junior related theory class. Seniors competed in the Notch Mechanical pipe welding competition, and eight upperclassmen (four seniors and four juniors) were placed in area shops, working and learning from trade professionals who support the school's co-op program. (Total student enrollment: 57)

Co-operative Education and Student Placement



The Cooperative Education Program is an extension of the student’s technical education that combines classroom instruction with on-the-job-training. The Co-op Program provides students with an opportunity to further develop academic, technical and employability skills in an industry work environment. All students are eligible to participate in Co-op Program, provided they satisfy state and school grade, attendance and performance requirements. All Co-op students have completed the OSHA recognized Career Safe online health and safety course.

The Cooperative Education Program is beneficial for both student and employer. For the student, it is a chance to gain on-the-job training that improves both their technical and employability skills. Additionally, making industry connections enhances post-graduate employment opportunities. The Co-op Program allows students to earn while they learn.

Employer benefits include addressing workforce needs in an efficient manner. Co-op students provide a pool of temporary and potential full-time employees who are already trained, thus reducing employer training costs. Co-op work hours may be tailored to suit the needs of partnering employers. During the 2018-2019 school year, approximately 22.4% of qualified students (Juniors and Seniors) earned Co-op placements, working, learning and applying their technical skills related in area businesses.

Student Support Services

During the 2018-2019 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student’s IEP meeting. The department benefits from a full-time school social worker that participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are

available for scheduled counseling sessions, mental health emergency treatment, medical/mental health re-entry and transition support services, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

The 2018-2019 school year marked the end of the first 3-year lease for the school's popular 1:1 Chromebook initiative. Students and instructors have expanded access to instruction through the use of this important technology. To support this effort, the District's Technology Department spent countless hours during the school year upgrading the network to include new switches, wireless access points, fiber lines, and firewall.

Department personnel upgraded the learning experience for students, reconfiguring the Engineering Technology shop with all new HP Z stations and eight Z book laptops, and installing ten new SMART boards throughout the school. To complement the Google classroom experience, the Monty Tech Technology Department added Schoology to the list of its many resources and supports for instructors. The District's Instructional Technologist and four academic instructors attended the annual Schoology Conference, with the goal of identifying new solutions, technologies, and best practices that will enhance the school's technology-driven approach to education.

To support these expanded technology needs, Monty Tech successfully completed a number of necessary infrastructure upgrades, using federal e-rate dollars totaling \$116,511. The school's external bandwidth speeds have been increased to 2.5 GB and internal bandwidth to 10GB to better ensure continued connectivity and speeds appropriate with a high-use learning community.

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) had a productive 2018-2019 school year. The Cadet Corps stood a formal Inspector General inspection and achieved a "Mission Ready" grade, and due to outstanding performance throughout the year, Monty Tech's Marine Corps Junior Reserve Officers' Training Corps program was designated as a Marine Corps Honor School. Selection for the Marine Corps Honor School means that the school's Marine Corps JROTC program was in the top 15% of the 68 other programs in Region 1. Region 1 includes schools from the mid-Atlantic and Northeast U.S. The selection is based on several criteria including:

- *Inspector General's inspection results*
- *Number of cadets in the program*
- *Number of community service hours conducted*
- *Number of public affairs events attended by cadets*
- *Number of academic awards presented to cadets*
- *Participation in drill team competitions, marksmanship competitions, physical fitness competitions, and field trips that support the growth and development of the cadet*

Because of this distinction, Monty Tech MJROTC instructors are allowed to nominate up to six cadets to each of the three service academies — U.S. Naval Academy, U.S. Military Academy and U.S. Air Force Academy. This is the 8th time the program has earned this distinction since 2007.

The Monty Tech JROTC Cadet Corps was honored to once again host the Wreaths Across America Convoy with a remembrance ceremony as it made its way down to Arlington National Cemetery.

The Cyber Security Team received national recognition by securing a place to compete in the Air Force Association's National Cyber Security Competition held in Baltimore, MD, for the ninth consecutive year. The competition field began with over 1900 hundred teams battling for just 13 seats, and Monty Tech placed 5th in the highly competitive field in the all service division.

The 2018-2019 Corps of Cadets completed over 9,600 hours of community service, conducting a major food drive with United Way, completing a 10 mile March A Thon that raised \$21,000 in support of NEADS, and spending five weekends

working with the local Salvation Army helping to raise over \$21,000 for needy families. The Monty Tech Cadet Corps provided 31 Color Guards for local civic and veteran ceremonies, and supported 19 community service projects throughout North Central Massachusetts. Through civic engagement and veteran affiliation, our Cadets received more than \$180,000 dollars in scholarships.

Student Athletics

The Monty Tech athletic program was proud to provide meaningful extracurricular activities to more than 500 students during the 2018 – 2019 school year, participating on our freshmen, junior varsity, or varsity teams. Fourteen teams competed in the fall 2018, thirteen during the winter season and 11 representing the school in the spring of 2019.

The varsity football team showed some improvement on the season, ending with a record of 3-8 and an eye toward the future. The Varsity Boys Soccer team finished the regular season with an 11 – 5 – 2 record, led by Rubelsi Moran who had 22 goals and 8 assists on the season. The young JV Boys team was 4 – 5 – 2, and looks to have a promising future. The Varsity Girls Soccer team finished at 7 – 9 – 2 missing the playoffs by only one win. The JV Girls Soccer team was 9 – 4 – 1 and will help the varsity in the future years. The Varsity Field Hockey team was 8 – 10, while the JV Field Hockey team finished with a 4 – 4 – 1 record, with all freshmen and sophomores on the roster. The Varsity Golf team struggled a bit, but finished with a 4 – 8 - 1 record. The JV golf players continued to work on their game and participated in some JV tournaments and some official matches. The Varsity Girls Volleyball team finished at 4 – 16, while the JV Girls were 8 – 7. The Varsity Boys Cross Country team was 8 – 1, finishing an impressive 2nd place in the Colonial Athletic League. Unfortunately, the Girls Cross country program could not recruit enough girls to compete as a team, but the two female seniors competed with the boys throughout the season.

The Boys Varsity Basketball team finished with a 5 – 15 record; the JV team finished with a record of 7 – 11 and looks forward to sending some talented players to the Varsity team next year. The Varsity Girls Basketball team had the best campaign in school history, finishing with an impressive 17 – 3 record and winning the Colonial Athletic League Championship. They continued the season, winning the State Vocational Tournament, beating Bay Path, 65 – 37 and Blackstone Valley Tech 51 – 40 in the Championship game. They won three straight games in the Central Mass Division IV tournament over Quabog, 64 – 59, Douglas, 62 – 35 and Blackstone Valley Tech 61 – 44, and defeated Maynard in the Finals, winning the first District Championship for girls basketball 56-49. They moved on to the State Tournament where they played Hopkins Academy in the Semi-Finals, losing 55 – 48. Two seniors, Erica Regan and Emily St. Thomas each reached 1000 points for their career in early February. Emily now holds the school record for points. The JV Girls also enjoyed a strong season, finishing 15 – 3, and hope to see some strong players advance to the Varsity level next year. The Wrestling team competed in a number of tournaments, where standout athlete Isiac Paulino won 40 matches; as a freshman he is well on his way to 100 career wins. The Boys Indoor Track and Field team was 3 – 5 and the Girls team 0 -8 as they look to improve for the spring season. The Varsity Boys Ice Hockey team was 6 – 10 – 4, and the Girls Ice Hockey team continues to improve each year, graduating only 2 players and expecting at least five to return.

Due to poor field conditions the baseball teams have been unable to play their home games at Monty Tech, but have continued to represent the District well. The Varsity Baseball team was 9 – 11, qualifying for the post season tournament by winning the CAL Small School division. They lost to Uxbridge 3 -0 in a hard fought game. The JV team finished the season with a record of 5 – 7 and the Freshmen with a record of 2 – 5. The Varsity Softball team continues to excel, finishing 2nd in the Colonial Athletic League with a record of 14 – 6 in the regular season, and winning the first two games in the Districts to advance to the District Semi-Finals. The talented team beat AMSA, 12 – 6 and Narragansett 10 – 6 before losing to Millbury 12 - 2. The JV Girls Softball team was also impressive, finishing 9 – 4 on the season, and should provide some talented players to future teams. Boys Varsity Lacrosse finished with a 5 – 13 record and the JV played hard throughout the season. The Varsity Girls Lacrosse team was 7 – 12, an improvement over last year and finished 3rd in the Colonial Athletic league, while the JV team finished with an outstanding record of 14 - 3. The Boys and Girls Track & Field teams both saw an increase in participation, and finished strong with records of 4 – 5 (boys) and 4 – 9 (girls).

Congratulations to the Outstanding Male and Female athletes for 2018-2019, Connor Dandy and Cassie Skinner.

Monty Tech School of Continuing Education

The Monty Tech School of Continuing Education continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2018, Monty Tech offered

130 classes with 980 registrations and during the Spring 2019 semester; there were 102 post-graduate and continuing studies courses, with 793 registrations.

The program is on track to support the North Central Massachusetts workforce readiness pipeline with an increase in career and licensure courses. The students earn industry-recognized credentials, and participate in externships to support the hands-on learning component. We continue to increase our small business partnerships, and the number and quality of personal enrichment classes – sewing, knitting, acrylic painting and glass fusing, to name a few. Catalog distribution has more than doubled, from 80,000 to 170,000 copies, and the relatively new online registration feature continues to add value to our students and instructors.

In Spring 2019, we offered an all-new Oil Burner Technician certification prep course. Students in the newly established the 120-hour program trained on new boilers and burners, and upon completion earned the opportunity to sit for the oil burner technician state licensing exam. This course provides our community members with a high quality, affordable entry into a viable career pathway. We have also added an EPA 608 certification course to benefit students in the HVAC industry.

Our medical course offerings now include Pharmacy Technician, Certified Medical Billing and Coding, EKG, Phlebotomy, Certified Nurse Aide, Patient Care Tech, and Medical Terminology.

The continued success and sustainability of an adult education program is based on hiring quality instructors and meeting the needs of the community and supporting workforce development. Our goals in the coming year include identifying additional training opportunities to meet the needs of the regional workforce, provide affordable and meaningful training opportunities to our nontraditional student population, and expanding programming to include off-site, daytime training opportunities across the region.

Practical Nursing Program

The Monty Tech Practical Nursing Program is designed to prepare graduates to practice safely and ethically in a caring manner for patients who are experiencing common variations in health status in diverse health care settings.

On June 27, 2019 a graduating class of 28 students completed the Practical Nursing Program and entered the nursing profession. The class achieved a pass rate of 96%, with 27 of the 28 graduates passing the NCLEX-PN exam (National Council Licensure Examination for Practical Nurses). One graduate will pursue the examination in the coming months.

All of the 2019 graduates are currently employed in the health care profession throughout Massachusetts, and many are working within the eighteen cities and towns of the Monty Tech school district as Licensed Practical Nurses in various health care settings, such as long-term care, sub-acute care, mental health/ substance abuse facilities, physician's offices and correctional medicine.

The Monty Tech Practical Nursing Program continues to strengthen the “LPN to BSN (Bachelor of Science in Nursing) Bridge” relationship with Fitchburg State University. Several 2019 graduates are pursuing seats in the LPN to BSN program at FSU and will be continuing their education to the Bachelors in Nursing. Many class applicants cited their attraction to Monty Tech as the opportunity to complete a ten-month accelerated program and then bridge to Fitchburg State University. In the 5-year history of the Bridge Program, all of Monty Tech’s Practical Nursing graduates reaching graduation at FSU have passed their RNNCLEX exam.

Monty Tech Practical Nursing students are now completing patient scenarios in the Sim Lab on a weekly basis in Terms 2, 3, and 4. The Faculty Sim team has implemented National League of Nursing (NLN) patient scenarios and authored several others consistent with our curriculum frameworks, and have also utilized the Sim lab setting to instruct students in developing nursing skills that they may not be experiencing in the clinical setting. Instructors have successfully developed and implemented a library of scenarios reflecting INASCAL Standards (International Association for Clinical Simulation and Learning).

In Maternity Sim Lab Boot Camp, students utilize the new simulation models to imitate the birthing process, from obstetric office visits through labor and common post-partum complications. Well newborn care is also taught. Student feedback has been positive regarding these new maternity scenarios, stating it better prepares them for an unexpected outcome during a

delivery. This expanded content also better prepares students for NACE (Nursing Acceleration Challenge Exam) success at FSU.

Substance abuse and the mental health setting job opportunities have increased with more funding being provided to combat the opiate crisis. Having a clinical rotation at AdCare Hospital in Worcester, and performing simulation scenarios involving substance abuse clients, has better prepared our graduates to work in a substance abuse clinical setting, as well.

We are expecting an accreditation visit from the Massachusetts Board of Registration in Nursing this year. Our goals include stabilization of faculty positions, securing a certified Simulation Instructor, and pursuance of ACEN (Accreditation Commission for Education in Nursing) or other accreditation status to more accurately reflect the changing environment of nursing education.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand Health Occupations program to include vital diagnostics: Monty Tech was awarded a generous \$385,000 Skills Capital Grant, a portion of which will benefit the staff and students of the Health Occupations program. To better prepare our graduates for a variety of careers in the health sector, the school will purchase new diagnostic equipment to train students in the proper procedures for testing for cholesterol, blood sugar, lead, lung volume, and more. In addition, the program will receive state-of-the-art virtual dissection technology, bringing lessons in anatomy and physiology to new heights. This equipment, provided by Anatomage and most often found on college campuses, is expected to engage students and bring a deeper level of knowledge and understanding to students as they explore the human body and its complex systems.

Celebrate the completion of an all-new Automotive Technology simulation lab: The \$385,000 Skills Capital Grant award will also fund an all-new Automotive Technology simulation lab, which will include the latest technology in trainers and simulators aligned with NATEF standards. At Monty Tech, students are presented with countless opportunities to earn industry-recognized credentials. These certifications are not only a testament to the skills they have developed while enrolled at Monty Tech, but also will ensure our graduates are more employable upon graduation. To that end, the Monty Tech Automotive Technology instructors have proposed adding NC3 Automotive Diagnostic Certifications to the program. In partnership with Snap On Tools, Monty Tech will now present students with a more sophisticated technical training program and opportunities to earn all-new diagnostic credentials, validating their experience and ability to diagnose and service today's computer-controlled vehicles. In addition, the program will also receive new automotive lifts, floor jacks, engine stands, chargers and an air table, to ensure students are trained on equipment that will prepare them for careers in the automotive industry.

Roll out affordable veterinary care services in the school's new veterinary clinic: A project more than 7 years in the making, the Monty Tech Veterinary Clinic is now open, providing affordable veterinary care to pets across the region. The rollout of services continues throughout the 2019-2020 school year, with routine wellness care visits, affordable medications and vaccinations, diagnostic services, primary care surgical services, stable urgent care, compassionate end of life care, and dentistry. Monty Tech is proud to offer veterinary care services to families with valid EBT cards (food stamps) residing in the Monty Tech District. The 7,500 sq. ft. clinic also houses a grooming salon, preparing students for yet another high-demand animal care occupation. There are no eligibility requirements to receive services in the Grooming Salon.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures. Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2018-2019 School Committee for their outstanding service.

Brian J. Walker, Fitchburg
Chair

Diane Swenson, Ashburnham

Vice Chair

Julie Marynok

Secretary

Norman J. LeBlanc

District Treasurer

Peter Capone, Ashby

Toni L. Phillips, Athol

Whitney Marshall, Barre

Dr. Robert Babineau, Fitchburg

Dr. Ronald Tourigny, Fitchburg

Melanie Weeks, Fitchburg

Matthew Vance, Gardner

James S. Boone, Gardner

Amy Morton, Harvard

James Cournoyer, Holden

Kathleen Airoidi, Hubbardston

Barbara Reynolds, Lunenburg

Edward Simms, Petersham

Eric Olson, Phillipston

John P. Mollica, Princeton

Mary C. Barclay, Royalston

William Brassard, Sterling

John Columbus, Templeton

Ross Barber, Westminster

Dr. Maureen Ward, Winchendon

Respectfully Submitted By:

Sheila M. Harrity, Ed.D., Superintendent-Director January 24, 2020

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Fitchburg, MA 01420

(978) 345-9200

www.montytech.net

NARRAGANSETT REGIONAL SCHOOL DISTRICT

462 Baldwinville Road, Baldwinville, MA 01436 978-939-5661



Christopher D. Casavant, Ed.D.
SUPERINTENDENT OF SCHOOLS

NRSD Town Report FY19

July 1, 2018 - June 30, 2019

It was indeed a great year to be a Warrior during the 2018-2019 school year! The new elementary school was well on its way to completion, and getting ready for its residents (Pre-k - 5). Preparations were being made for the big move, which included over 30 teachers and staff and over 500 students and all the necessary educational materials needed to open Templeton Elementary School in September 2019.

It's always a busy time on the facility and grounds front. Our efforts continued in improving our sports fields, once our bleacher project was completed just in time for the Class of 2019 graduation in May. New goal posts were installed on the football field; and we were also able to pave the pathways around the concession stand. In addition, we added additional handicap parking spaces by the athletic fields, along with fencing in the area that surrounds the underground propane tanks.

We completed the renovations at the High School caused by water damage during the prior winter season. Roughly 900 square feet of the High school gym floor had the wood replaced, and the entire floor was stripped and refinished. This was a perfect time to install the updated Warrior logo at Center Court. Ventilation ducts were repaired in the High School Gym, and hoods mounted over ventilation inlets on the roof, to prevent snow and rain from entering. Our Maintenance team has continued the replacement of 3600 LED lights throughout the District, funded from an energy grant from Graybar Electric. Also, additional roof drains were added to Phillipston Elementary School. As always, our custodial and maintenance team continues to work hard and show pride in the condition of all District buildings.

In continuing to support our efforts to promote academic success for all of our students, the District sought out and received several grants related to curriculum and instruction. In the crucial area of reading we received an Early Literacy Grant of \$10,000 which supported our teachers to take part in rich professional development in this area. The District recognized a lack of resources related to literacy, and during the 2018-2019 school year elementary teachers performed a rigorous review of several reading programs followed by a pilot process. Into Reading by Houghton Mifflin Harcourt was chosen for students in grades K-5. To support implementation of this program, the District wrote and received a grant of \$9,500 which helped teachers prepare to implement this new curriculum program successfully. Additionally, there was ongoing work at the middle and high school levels to coordinate grades 6-12 curriculum and instruction in mathematics, English, and science. At the secondary level, NRSD wrote and received two competitive grants which brought science, technology, engineering, and mathematics (STEM) instruction to our students through the implementation of Project Lead the Way (PLTW). These grants totaled \$39,000 with an additional \$26,000 coming for the next school year. These funds enabled the District to purchase durable equipment and supplies and to train two teachers to deliver this STEM curriculum. PLTW uses an activity-project-problem approach which fully engages our students in learning.

FY19 ended in a very trying and emotionally exhausting budget process; resulting in 3 District Wide meetings that ultimately resulted in not needing the states intervention. A lot of difficult discussions were had and difficult decisions made. Although challenging, some important lessons were learned, as well as the beginnings of a more substantive dialog regarding the future and configuration of the Narragansett Regional School District; and how to best meet the educational needs of both District member towns.

In closing, the Narragansett Regional School District continues to make academic strides and see improvements across the board in academics, social emotional programing as well as our extracurricular offerings. The consistent increase in resident student enrollment is a direct reflection of the supportive culture that we continue to build upon, and the excellent educators and support staff that we are fortunate to have as part of our learning community. Most importantly, as an essential community asset, we look forward to continuing our partnership with our member towns.

Respectfully,

Dr. Christopher Casavant

Superintendent of Schools

BALDWINVILLE & TEMPLETON CENTER ELEMENTARY SCHOOLS

Annual Report 2019

July 1, 2018 - June 30, 2019

Baldwinville Elementary School

16 School Street

Baldwinville, MA 01436

Templeton Center School

460 Baldwinville Road

Baldwinville, MA 01436

Our student population has held steady with approximately 300 students at Baldwinville Elementary School and 200 at Templeton Center. Our classrooms are busy, bustling, and full of excitement on a daily basis.

While there have been many changes taking place, we have continued many of our old traditions as well. The past year has been highlighted by the following events:

- Progress monitoring of reading and writing and math in the classroom through DIBELS, Fontas and Pinel, MobyMax and Galileo computer programs have continued.
- Electric and Bicycle safe presentations from the Templeton Light Department.
- The SRO and School Adjustment Counselors have continued to work with the students via ALICE trainings, as well as through the *Officer Phil Program* presentations.
- The PTO has continued their solid efforts with students. They have provided extra funding for expanded field trips. In addition, they have put on movie nights/mornings, game nights, breakfast with Santa, dances, etc.
- We again had the chance to attend the Theatre at the Mount at Mount Wachusett Community College. This past year we saw a great performance of Aladdin.

- Our usual school events have continued as well, including the trip to the pumpkin patch thanks to the Lions Club, the Horribles Parade, the Walk-A-Thon, and our Turkey Trot, which due to weather was postponed until the spring.

Academically, the teachers piloted reading programs and agreed to implement Into Reading.

Professional development for teachers centered around the new reading program as well as a new assessment tool, STAR.

Along with all the typical business around educating children, the adults finished out the year purging, preparing and packing their supplies and materials to be transported to the new building.

Sincerely,

Emily Soltysik, Principal & Courtney Bachand, Assistant Principal

Baldwinville Elementary School

Templeton Center Elementary School

NARRAGANSETT MIDDLE SCHOOL

Mary LaFreniere
Principal

Janet Smith
Vice Principal

Narragansett Middle School had a positive and productive 2019! Together with the families of Templeton and Phillipston, our faculty and staff, we are united in our mission to provide students with a safe, supportive learning environment in which they can succeed and achieve personal growth. Most importantly, we continually strive to make decisions in the best interests of our students. We are mission-driven, student-centered, and always seeking to improve.

Narragansett Middle School continues to be motivated to excel in two primary responsibilities, both of which are centered on students: safety, and meaningful teaching and learning that promotes student achievement. Continuing to provide a safe learning environment that focuses on vigilance and continued readiness is an ongoing priority. As such, we will be continuing to work with our faculty and staff in practicing the *Alert, Lockdown, Inform, Counter, and Evacuate* (ALICE) protocols. We want to thank the Templeton and Phillipston public safety partners for their continued efforts to maintain the safest environment possible for our students and staff. For school year 2018-2019, NMS welcomed new Principal Mary LaFreniere and Assistant Principal Joseph Trivisonno. The NMS staff remains strong and united in their dedication to the students and their families.

Narragansett Middle School is pleased to again offer numerous athletic and extracurricular opportunities for our students. Our students have the opportunity to perform in the band and chorus while also being able to participate in a variety of theatrical offerings. We are also able to offer a robust athletics program that includes Golf, Cross Country, Football, Soccer, Field Hockey, Winter Track, Basketball, Softball, Baseball, and Spring Track, and continue to offer athletics to our sixth grade students. While continued budget constraints had previously prevented us from offering intramurals to students in our fifth and sixth grades, in fiscal year 2019 we were able to provide this vital wellness activity, an important opportunity for physical activity, community building, and fun.

Narragansett Middle School continues to provide longer math instructional blocks at grades 7 and 8. These longer instructional blocks are critical for students to acquire and use the complex mathematical concepts in our math curriculum. This program is fully aligned to the Common Core Curriculum Framework as adopted by the Massachusetts Department of Elementary and Secondary Education. Teachers have reported that the longer instructional blocks are fundamentally important for our math program to be successful. In fiscal year 2019, a new daily schedule allowed us to continue offering extended blocks in math to all grades and in Humanities for grades 6 and 7 to better prepare students for successive years' curricula and the MCAS exams each spring.

Narragansett Middle School's science faculty is working toward finalizing their science program to the Next Generation Science Standards (NGSS). NMS has a strong core of science teachers passionately dedicated to the success of our students as they consider careers in STEM fields. These standards, like our state math standards, are rigorous, challenging, and require consistent review and revision of our curriculum. As part of this review, we will be comprehensively examining our resources to ensure students have a access to relevant and current materials.

In 2018-2019, NMS students again took the new state-mandated standardized exam *MCAS 2.0*, the updated Massachusetts Comprehensive Assessment System, along with all other public school students in grades 3 to 10. To continue preparing our students for the demands of this new assessment in its online format, NMS continues the 1:1 Chromebook initiative, where all students have access to a Chromebook in every core classroom. As a result of this effort, students regularly utilize Chromebooks in classrooms and continue to have more opportunities to explore their studies in a digital realm. In order to maximize the digital tools' effectiveness in creating learning environments that are relevant and purposeful for students, we will continue to offer teacher training in the use of Chromebooks and other digital media as 21st Century digital literacy skills become ever more important.

Last winter, two 8th grade students, Garrett Ranieri and Jennifer Brandeberry, served as the Class of 2019 ambassadors Narragansett Middle School to Project 351, a campaign begun in 2011 by former governor Deval Patrick, and continued by Governor Charlie Baker, to promote and encourage students to participate in acts of community service to coincide with the Martin Luther King holiday. An 8th grade student from each of the 351 Massachusetts cities and towns was chosen by their respective local schools to participate in a day of city-wide service, leadership development, and community building. After an opening ceremony at Faneuil Hall in Boston, students participated in one of several valuable community service projects in the Boston area and then attended a wrap-up meeting. Additionally, these ambassadors had the chance to meet many students from across the state, an opportunity that was fun, important, and unique. They exemplify the NMS core value of community! Click [here](#) for the Project 351 Facebook page as well to see updates from the Project 351 Class of 2019.

Last spring, two exciting extracurricular trip opportunities were offered to our 7th and 8th graders. In June, 7th grade student attendees had a wonderful time on the Ecology School trip in Poland, Maine, where they got to apply their ecological studies in a hands-on environment. The 8th grade students who traveled to Washington, D.C. trip in May experienced many exciting aspects of our nation's capital and toured important cultural sites and memorials in a way that allows the learning to come alive beyond the classroom, where all learning becomes connected. Our committed faculty who accompanied students on these valuable trips demonstrate their dedication to real-world learning and meaningful experiences for our students.

As we conclude the year at Narragansett Middle School, we reflect on our many accomplishments with pride and look forward to the coming year as we continually strive for excellence. Our goal

remains the same: to provide a safe, supportive, and challenging learning environment in which our students may achieve academic success and personal growth. It is an honor and a privilege to work closely with the NMS school community, including students, families, and town residents as we seek to help all of our students achieve their highest potential!

Respectfully Submitted,

Mary M. LaFreniere, Principal

NARRAGANSETT REGIONAL HIGH SCHOOL

464 Baldwinville Road Baldwinville, MA 01436

Mandy H. Vasil, Principal

John Vancelette, Assistant Principal

The 2018-2019 school year at Narragansett Regional High School (NRHS) began the third year of Principal Mandy Vasil and Assistant Principal John Vancelette's administrative leadership. With the New England Association of Schools and Colleges (NEASC) evaluative visit and accreditation behind them, it was time to move on to other district initiatives. This school year began with training for PBIS and Restorative Practices for all faculty and staff.

But even before the faculty and staff attended training, the annual tradition of orienting incoming 9th grade students with Freshman Academy was held. Once again, a full day of activities was planned for the freshmen to learn about the high school, meet mentors from the upper grades, and assist them in preparing for a solid start of their high school years. Highlights for the day are always the connections that are made, as well as team building and evolving leadership among the class. Our upperclassmen continue to see their participation in the event a privilege.

The NRHS internship program continues to be a popular choice among Juniors and Seniors. Community members and businesses who have worked with our student interns report continued satisfaction with our students and request to have more students work in their organizations. Teachers in the high school, middle school, and elementary schools are to be commended for providing an excellent opportunity for students to learn independence, work initiative, dependability and accountability. Students consistently select the internship program as a course option. Many students utilize this option to support their future career search.

The NRHS Band, Chorus, and Drama Programs each provided opportunities for students to showcase their talents including UMASS Band Day and MICCA Competition, receiving four stars and bronze achievement with their Jazz It Up Theme. The Band and Chorus participated in the Central District Band and Chorus. The Drama Club presented "Annie the Musical" for their spring show which included many Narragansett students from high school and middle school. The musical was entered into the MET competition and one student was nominated for best supporting actor for his performance and was invited to perform at the awards ceremony in Boston. Drama students also participated in the annual METG Competition where two students were recognized with all star awards.

The International Club worked diligently throughout the year to bring awareness of the various cultures and languages that are part of our society today. The club sponsored a fun International Week in March. Students had the opportunity to sample food items and learn new facts from different countries.

Creative talents were exhibited during the year by members of the Art Club culminating in a

showcase of their work in the spring. The Video Game, Board Game Club, and Chess Club offer excellent outlets for students who were looking for an activity after school. The Chess Club held their Annual Chess competition and the NRHS team brought home the 1st Place trophy. The Common Ground group provides an alternative outlet for positivity which they share with the school community through positive messages that they post around the school. The Math Club also sponsored fun events on Pi Day in March which culminated in eating Pie, always a winning combination!

For several years, young women of NRHS have actively participated in the Women In Technology (WIT) Program. The program is sponsored by Johnson Controls. Student participants meet 12 times during the school year and are exposed to STEM careers, often those that are non-traditional for women. NRHS had six student participants during the 2018-2019 school year. The young women worked all year on group projects which were exhibited during a showcase at Monty Tech in May.

The Varsity Lettermen's Club sponsored an exciting Homecoming Week with the first annual Warrior Fest. This was a fun event for the entire Narragansett community which included food trucks, local craft vendors, game booths sponsored by our own student organizations, a win at the football game, and a grand finale of fireworks. This is an event that we anticipate continuing. Students also enjoyed the annual spirit days and homecoming dance. The theme for the week was Light Up the Night!

The athletic teams were asked once again to choose a community service project. Teams often choose a project that they have been doing for many years or they find something new. The Football Team worked with the Templeton Craft Fair and the Cheerleading Team continued their Service tradition of volunteering at the annual Pan Mass Challenge. Student athletes competed with the Mid-Wach League with 118 participants each season. Narragansett earned the League Championship in Field Hockey and Football with both teams competing at the state level. The Boys' Basketball team was again invited to the Clark Tournament where they made a good showing in the first round. They then went on to compete in the MIAA district tournament. Gansett was proud to also have All-State qualifiers for Wrestling, Swimming, and Track.

The Class of 2019 had 20 recipients of the John and Abigail Adams Scholarship entitling them to free tuition upon admittance to any of the state colleges of Massachusetts. Seniors also received scholarships totaling \$86,400 from local businesses, memorial foundations, and civic organizations.

The Class of 2019 had 92 graduates who crossed the stage to receive their diploma on May 31. Seniors participated in a full week of activities including the traditional Chicken Bar-B-Q at the Otter River Sportsman's Club, Academic Excellence Banquet, Baccalaureate, Senior Awards Night, and Faculty Senior Reception. Graduation was a fun night which began with the graduates marching onto the football field this year, thanks to the new bleachers. Dr. Casavant presented the graduating class with advice from kindergarten students. After receiving their diplomas, Seniors sashayed off the field to the song of their choice, only to return to well wishes from family, friends, and faculty and staff.

Respectfully submitted by:

Mandy H. Vasil, Principal
Narragansett Regional High

PHILLIPSTON MEMORIAL SCHOOL

Annual Report School Year 2018-19

Phillipston Memorial Elementary School serves students in Pre-Kindergarten through Fourth Grade for the school year 2018-19. We had approximately 170 students. Phillipston Memorial is a joyful learning community. Each day is a new adventure in learning. Some highlights include our annual “Walk Your Child To School” Day! Parents, students, staff and teachers met at the town bard to walk to school together. Our Phillipston Police Department escorted us. Upon arrival, we enjoyed a community breakfast together. The weather was crisp, the sun was bright and we got to sing, dance, walk and eat together as we started our day. This year our high school friends joined us and made the morning walk even more fun!

Fall traditions always include a trip to the Red Apple Farm for pumpkins and apples. Nothing beats a Hayride through the field with a stop along the way to pick a pumpkin. Thanks to the Red Apple Farm and The Phillipston Lion’s Club for supporting this annual trip that allows our kids the joy of living in a rural community. Tasting the sweet Red Apple Farm cider and picking an apple for a morning snack is a fan favorite! This trip provides opportunities for hands-on science, writing and reading activities. The Annual Halloween Stroll around the Common is another fall favorite. We included some fun dancing and donuts on a string eating after our trip around the common. The Thanksgiving Feast gives us the opportunity to share a delicious turkey feast with all the fixings. This year our fourth graders became servers and helped with transforming the gym in a huge banquet hall.

The Phillipston Parent Teacher Group provided several enrichment programs and resources to our school. This year they brought in The Kindness Challenge during February. This program challenged us to 500 random acts of Kindness. It fit beautifully into our PBIS Word of the Month program. They sponsor the annual Father/Daughter Dance and Mother/Son event. The Father Daughter Dance is always a special night for Dad’s, Granddad’s and Daughters. The Mother/Son event was a Glow Stick Party. PTG’s supports our annual field day with a bounce obstacle courses and volunteers to support all field day stations.

Each Friday our school gets together for an All School Meeting. At all school meetings, we highlight weekly successes, birthdays and special events happening in school. There is singing, dancing, games and storytelling. During all school meetings, we teach and reinforce our school PBIS values of Be Safe, Be Respectful, Be Responsible and Be a Learner. We celebrate our successes. All School meetings recognize class accomplishments and individual achievements. Our custodian awards “The Golden Broom” to the class that has been the most responsible with their hallway and classroom cleanliness. Each person’s Birthdays are celebrated with a school wide sing, certificate and birthday book.

Field day is the highlight of the spring. This year we continued our “Build a Boat” Challenge. Before Field day, students constructed boats. The only rules for boat construction was they had to float and move. On field day, we had boat races! It was great fun and our kids really learned a lot of boat construction. Thanks to PTG for all they do for the school.

Our music program offers multiple opportunities to showcase student musical talents. Our fourth graders performed a winter concert in early December with their fourth graders friends from BES at the Middle School. The whole school presented a Christmas play for family and friends. The

final opportunity to showcase their voices is the Memorial Day Program which honored our Fallen Heroes. Students shared poems and songs to commemorate this solemn observation.

The Annual Elementary Art Show took place in the Spring at the Middle School. It highlighted student artwork for the entire year. Every elementary student had at least one if not more art pieces on display. It was a phenomenal showcase of talent for our budding artists. It was one of the most spectacular shows to date! Our students create amazing works of art from different cultures and genres were showcased.

Phillipston Memorial provides a multitude of services to support all learners. Students in Kindergarten through grade four have Physical Education, Music, Health, Art and Guidance. Students have PE instruction 90 minutes per week and Music, Art, and Health for 45 minutes per week. Guidance classes are offered to support social-emotional learning. Additional Support services included Special Education, School Adjustment Counseling and the Title I program. Title I provides additional academic support services for students who are not meeting the academic benchmarks in ELA or Math. Special Education Services provide a resource room setting and inclusive services depending on a student's educational needs. Special education services may also include ABA Therapy, Physical Therapy, Occupational Therapy and/or Speech and Language Therapy. In addition, individual and small group school adjustment counseling services are available for students in need. The preschool program is an integrated program that provides morning or afternoon classes. Phillipston Memorial offers an extended day program to provide care for students before and after school.

Phillipston teachers and staff work diligently to ensure that curriculum is accessible to all students. They continually refine, adjust and accommodate the core curriculum based on the MA Curriculum Frameworks to meet the needs of ALL our learners. Teachers research and create additional resources in order to meet the needs of our students. They ensure the best interest of our students is at the forefront of their practice.

The core curriculum for English Language Arts uses the Readers and Writers Workshop model to support students. It offers grade-by-grade curricula in reading and writing bends or units and is designed to meet ambitious learning standards. It provides students with tools and methods to move up the ladder of text and writing complexity; builds foundational skills and strategies; and supports the teaching of understanding; interpretation, synthesis, and main idea. The workshop model is rooted in the best practices and newest thinking to support students engagement and create critical thinkers.

The EngageNY/Eureka math curriculum was adopted and implemented in January of 2014. EngageNY/Eureka curriculum modules are marked by in-depth essential grade level topics. It integrates the MA Curriculum Frameworks standards, reasoning, practice and reflection through problem sets and high expectations for mastery. The time required to complete each curriculum module depends on the scope and difficulty of the mathematical content being taught. The targeted mathematical concepts taught include Counting and Cardinality, Operations and Algebraic Thinking, Number and Operation in Base Ten, Measurement and Data, and Number and Operations-Fractions.

Teachers created STEM (Science, Technology, Engineering and Math) challenge students to create, critically think and solve problems. Some of the projects students completed this past year included making catapults, building bridges that hold weight and tallest tower challenge.

Phillipston Memorial always has a generous amount of community support and involvement. The Athol Savings Bank sponsored the Save-Sum Banking program. The Save\$um Banking Program

is an interactive, hands-on educational program designed specifically to educate children of all ages on the importance of saving money, being self-disciplined, and knowing the self-satisfaction of watching their money grow.

The Phillipston Memorial School Community is a great place to learn and play. On behalf of the teachers, staff and most importantly, our students, thank you for all you do to support us! We greatly appreciate all you do for us! Thank You!!

Sincerely,
Chante Jillson
Principal

NARRAGANSETT REGIONAL FINANCIALS

Narragansett Regional School District
Grants
FY 19

<u>Grant</u>	<u>Balance 7/1/18</u>	<u>Grant Award</u>	<u>Salaries</u>	<u>Supplies</u>	<u>Contract Services</u>	<u>Tuitions</u>	<u>June 30, 2019 Balance</u>
FY 18 SPED 240	\$8,915.00		\$8,915.00				\$0.00
FY 18 Opioid Grant	\$27,140.00		\$2,000.00	\$11,736.23	\$13,403.77		\$0.00
FY 19 Preschool Grant		\$30,000.00	\$30,000.00				\$0.00
FY 19 Title IIA		\$34,251.00	\$15,500.00	\$630.00	\$13,747.00		\$4,374.00
FY 19 SPED EC		\$7,634.00	\$7,634.00				\$0.00
FY 19 SPED 240		\$374,045.00	\$105,424.00	\$13,146.99	\$14,051.34	\$221,699.98	\$19,722.69
FY 19 Title I		\$164,064.00	\$146,089.79	\$4,407.00	\$8,281.00		\$5,286.21
FY 19 Title IV		\$13,010.00		\$8,010.00	\$5,000.00		\$0.00
FY 19 Early Literacy		\$10,000.00	\$9,000.00	\$1,000.00			\$0.00
FY 19 PLTW		\$39,000.00		\$39,000.00			\$0.00
FY 19 Big Yellow SB		\$1,250.00			\$1,250.00		\$0.00
FY 19 High Quality Summer PD		\$9,500.00	\$9,500.00				\$0.00

**Narragansett Regional School District
Financial Statement - Year Ending
June 30, 2019**

	EXPENDITURES THROUGH 6/30/19
SCHOOL COMMITTEE EXPENSES	\$33,026
SUPERINTENDENT EXPENSES	\$225,859
BUSINESS AND FINANCE	\$230,302
LEGAL SERVICE FOR SCHOOL	\$38,188
DISTRICT-WIDE INFORMATIO	<u>\$45,409</u>
1000 DISTRICT LEADERSHIP	\$572,784
DIRECTORS & EXPENSES	\$171,536
PRINCIPALS & EXPENSES	\$788,846
TEACHERS, CLASSROOM	\$5,080,283
TEACHERS, SPECIALISTS SN	\$1,619,281
SUBSTITUTE TEACHERS	\$265,434
NON-CLERICAL PARAPROFESSIONALS	\$810,033
LIBRARIAN AND MEDIA CENTER	\$68,775
PROFESSIONAL DEVELOPMENT	\$131,729
TEXTBOOKS AND RELATED SOFTWARE	\$6,373
GENERAL SUPPLIES	\$113,390
INSTRUCTIONAL SUPPLY TECHNOLOGY	\$600
GUIDANCE	\$556,049
TESTING AND ASSESSMENT	\$30,399
SCHOOL PSYCHOLOGIST	<u>\$73,730</u>
2000 INSTRUCTION	\$9,716,458
MEDICAL/HEALTH SERVICES	\$370,349
TRANSPORTATION SERVICES	\$1,275,809
ATHLETICS	\$243,782
OTHER STUDENT ACTIVITIES	\$11,138
BUILDING SECURITY	<u>\$4,079</u>
3000 STUDENT SERVICES	\$1,905,157
CUSTODIAL SERVICES	\$634,440
HEATING OF BUILDINGS	\$175,528
UTILITY SERVCS	\$215,376
MAINTENANCE OF GROUNDS	\$54,865
MAINTENANCE OF BUILDINGS	\$160,737

Narragansett Regional School District
Revolving Accounts
FY 19

<u>Fund</u>	<u>Revolving Account</u>	<u>Balance 7/1/18</u>	<u>Year to Date Revenue</u>	<u>Expended</u>	<u>June 30, 2019 Balance</u>
204	Nasiatka Library Gift Func	\$15,232.23	\$5,974.22	\$6,380.88	\$14,825.57
301	Athletic	\$92,567.99	\$65,355.99	\$58,675.34	\$99,248.64
302	Music/Theatre	\$5,433.97	\$12,833.53	\$11,365.59	\$6,901.91
303	Circuit Breaker	\$89,424.51	\$389,772.00	\$346,107.62	\$133,088.89
304	TC Donations	\$5,941.38			\$5,941.38
305	Hall of Fame	\$3,816.55			\$3,816.55
306	Lost Books	\$3,940.96	\$48.00		\$3,988.96
308	Preschool	\$102,014.16	\$76,914.75	\$90,145.40	\$88,783.51
309	Rental	\$19,983.38	\$15,420.00	\$11,009.84	\$24,393.54
311	School Choice	\$1,055,643.54	\$1,402,611.00	\$1,445,829.98	\$1,012,424.56
314	Cafeteria	\$46,713.81	\$436,645.70	\$430,303.98	\$53,055.53
315	PMS Donation	\$3,425.25	\$3,402.63	\$682.28	\$6,145.60
316	Electronic Sign Fund	\$1,200.00	\$6,540.00		\$7,740.00
317	Custodian OT for Rental	\$7,401.62	\$13,332.50	\$8,640.72	\$12,093.40
318	Extended Day	\$38,248.64	\$262,186.88	\$186,622.27	\$113,813.25
319	Parking Fee	\$211.56			\$211.56
320	MS Donation	\$549.34	\$13,459.15	\$1,367.33	\$12,641.16
321	HS Donation	\$2,816.63		\$2,540.00	\$276.63
322	NAWWG	\$1,661.35		\$980.08	\$681.27
323	BES Donation	\$4,972.03	\$4,988.00	\$3,058.42	\$6,901.61
325	Emergency	\$23,568.93	\$7,608.03	\$19,912.34	\$11,264.62
329	Regional Transportation	\$72,527.00	\$68,485.00	\$72,527.00	\$68,485.00

SECTION 7

TOWN INFORMATION



EMPLOYEE & VOLUNTEER RECOGNITION

The Board of Selectmen, and the Town of Templeton would like to thank all of our dedicated employees for all of their hard work year-round. We are lucky to have such hard-working employees that serve our community! In 2019, the Second Annual Employee(s) Awards were presented. Award recipients in three categories were announced at the Annual Employee Luncheon:



Pictured above, left to right, Bob Szocik, Jackie Prime, Eric Baker

The Town gratefully thanks all of the Board and Committee members that volunteer so much of their time to improve our community.

We also want to thank the many volunteers that run sports leagues, coach teams, help with donations or volunteer at our senior center. Volunteer at the library or other town departments. You are all sincerely appreciated!



**TOWN OF TEMPLETON
BOARD OF SELECTMEN
160 Patriots Road ~ P.O. Box 620
EAST TEMPLETON, MASSACHUSETTS 01438
TEL: (978) 894-2755**

Press Release - For Immediate Release

For Additional Information Contact:
Adam Lamontagne, Assistant Town Administrator
1.978.894.2778

Templeton Honors Employees of the Year

The Town of Templeton has announced the honorees of their fiscal year 2019 Merit Awards at the Annual Employee Luncheon held on October 24th. Recognition was presented in three categories and honorees from those nominated by the general public and fellow employees.

The Pinnacle of Excellence designation was awarded to Mr. Bob Szocik, who began his position as DPW Director last year. Amongst other comments from the nominations were, “Through Mr. Szocik’s leadership and commitment to excellence, he has dramatically improved daily operations & processes, along with the office environment.” Bob consistently goes above and beyond to not only get the job done, but to do it extraordinarily well. He has also worked to improve communication with other departments and is respected and well-liked by his staff and colleagues. His knowledge in infrastructure improvements is second to none.

The Communications Award was presented to Ms. Jackie Prime, a 24-year town employee who serves as the Director of Community Services & Librarian at the Town’s library. Jackie has always been a dedicated employee well-liked by her colleagues & the community. Amongst other comments from the nominations were, “She is one of the longest serving employees for the town that works hard.” Jackie, among many other improvements made, has displayed a commitment to involving Town residents in their community by creating community events such as the Farmer’s Market. She initiated the calendar on the Town’s website for the public to view all of the Town-sponsored as well as local and community-sponsored events.

The Efficiency Award was presented to Mr. Eric Baker, an 11-year town employee who serves at our Police Station as dispatcher, Chief’s admin, & technology extraordinaire. Amongst other comments, “Eric has displayed a commitment to the Town in his planning, organizing, and implementing the move (including the technology, phones, computers, dispatch equipment etc.) to (and back from) its temporary home at the Baldwinville office building.” Between the two moves and his assistance to other departments, Eric constantly goes directly above and outside his role(s) responsibilities essentially making transition seamless.

SelectBoard Chair, Michael Currie, stated “This clearly shows that our employees are going above and beyond the call of duty for the Town of Templeton to make it a better place day by day”. The Merit Awards were created in 2018 to publicly honor the finest examples of the Town’s many exemplary employees the Town is so proud of moving forward.

- End -

BOARD & COMMITTEE MEETINGS

ADVISORY COMMITTEE

1st & 3rd Thursday at 6:30 p.m.
160 Patriots Road, East Templeton

BOARD OF ASSESSORS

2nd Tuesday at 4:00 p.m.
160 Patriots Road, East Templeton

CONSERVATION COMMISSION

3rd Monday at 7:00 p.m.
160 Patriots Road, East Templeton

BOARD OF HEALTH

4th Monday at 7:00 p.m.
160 Patriots Road, East Templeton

PLANNING BOARD

2nd & 4th Tuesday at 6:30 p.m.
160 Patriots Road, East Templeton

SCHOOL COMMITTEE

Generally held 3rd Wednesday at
6:30 pm([Click for meeting website](#))
High School Kiva/Library
464 Baldwinville Rd., Baldwinville

BOARD OF SELECTMEN

2nd & 4th Wednesday at 6:30 p.m.
160 Patriots Road, East Templeton

SEWER COMMISSION

1st Monday at 4:30 p.m.
Wastewater Treatment Plant

TEMPLETON LIGHT & WATER COMMISSIONERS

Meetings held as needed at
Templeton Light & Water
Bridge Street, Baldwinville
[See Meetings Calendar](#)

ZONING BOARD OF APPEALS

Meetings held as needed
160 Patriots Road, East Templeton

[Posted meetings](#) may be viewed at www.templetonma.gov (click on the meeting calendar)

For [agendas](#), [meeting minutes](#) and documents, <http://www.mytowngovernment.org/01468>

COMMITTEE INTEREST FORM



[Please refer to the Volunteer Positions available on the Town Website
www.templetonma.gov](http://www.templetonma.gov) scroll to the bottom and click on Paid, Volunteer &
Contract opportunities, then click on Board & Committee Openings

If you are interested in serving on a Town Board or Committee, complete this sheet and forward it to the Board of Selectmen's Office, 160 Patriots Road, P.O. Box 620, East Templeton, MA 01438. Occasionally appointments are made to fill vacancies on elected boards.

NAME: _____ DATE: _____

HOME ADDRESS: _____

MAILING ADDRESS(if different): _____

E-MAIL ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

EXPERIENCE/VOLUNTEER: _____

EDUCATION OR SPECIAL SKILLS: _____

Please indicate below, in order of preference, the Board or Committee that you are interested in:

1. _____

2. _____

3. _____

COMMENTS: _____

COMMITTEE INTEREST FORM

HOURS OF OPERATION

TOWN HALL (160 Patriots Road, East Templeton)

Town Administrator & Board of Selectmen,
Monday – Thursday, 7:30 am – 4:30 pm

Treasurer/Collector, Town Accountant, Town Clerk, Board of Assessors,
Development Services (Board of Health/Building Department/Planning
Board/ZBA/ Conservation) Monday, 7:30 am – 6:30 pm & Tuesday-
Thursday, 7:30 am – 4:30 pm

Building Commissioner holds office hours on Mondays, 5:15 pm – 7:30 pm

Veteran's Services holds office hours Tuesday, 8:30am - 4:30 pm

BOYNTON PUBLIC LIBRARY

Monday	10 am – 7 pm	Thursday	9 am – 7 pm
Tuesday	Closed	Friday	Closed
Wednesday	9 am - 5 pm	Saturday	11:30 am – 2:30 pm

(Closed on Saturdays in the summer)

STEVEN BREWER COMMUNITY SENIOR CENTER

(Baldwinville)

Monday, Tuesday, & Thursday 8 am – 4 pm & Wednesday 9 am – 3 pm

FIRE DEPARTMENT OFFICE (2 School Street, Baldwinville)

Fire Chief Office

Monday – Friday, 8:30 am – 4:30 pm

OFFICE OF PUBLIC WORKS (381 Baldwinville Road)

Highway Department & Buildings & Grounds

Monday – Friday, 7 am – 3 pm

TEMPLETON MUNICIPAL LIGHT & WATER DEPARTMENT

Monday – Friday, 7 am – 4 pm

SEWER DEPARTMENT (33 Reservoir Street, Baldwinville)

Monday – Friday, 7 am – 3 pm

IMPORTANT TELEPHONE NUMBERS & INFORMATION

FIRE / RESCUE EMERGENCY Day or Night 911

POLICE-EMERGENCY EMERGENCY Day or Night 911

POLICE – DISPATCH NON-EMERGENCY 978-939-5638

FOR INFORMATION ON:

Assessments	Board of Assessors	978-894-2760
Abatements	Board of Assessors	978-894-2760
Accounts	Town Accountant	978-894-2765
Bills	Treasurer/Collector	978-894-2763
Building Permits	Building Inspector	978-894-2770
Cemetery	Office of Public Works	978-939-8666
Civil Defense	Police/Dispatch	978-939-5638
Dog Complaints	Animal Control Officer	978-939-5638
Dog Licenses	Town Clerk	978-894-2758
Elections	Town Clerk	978-894-2758
Electric Bills/Service	Electric Department	978-939-5323
Electrical Permits	Building Inspector	978-894-2770
Fire/Burn Permits	Fire Chief	978-939-2222
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Sewer Commission	Chairman	978-939-2563
Streets and Highways	DPW Superintendent	978-939-8666
Taxes and Tax Bills	Treasurer/Collector	978-894-2763
Trees	Tree Warden	978-939-8666
Veteran’s Services	Veteran’s Agent	978-894-6971
Voter Registration	Town Clerk	978-894-2758
Water Bills/Service	Water Department	978-939-5323