

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: All Concerned

FROM: Adam Lamontagne, Town Administrator

RE: Special Merit Awards for FY 2022

DATE: August 25, 2022

CC: Press; Web; Select Board



The Town of Templeton has announced that it is accepting nominations from its staff, its many volunteers and elected board and committee members, and the general public for the FY 2022 Special Merit Awards. These nominations are for full or part-time employees in the following categories:

Communications: Displays a commitment to assisting the public and transparency in government including, but not limited to, improving and/or devising new ways to communicate information within the organization and to the public at large.

Efficiency: Displays a commitment to ensuring we operate proficiently and efficiently by “stepping up” and “stepping in” to undertake nominal cross training in mission critical functions, exhibits a willingness to “float” as needed, and/or suggests ideas that result in ease of processing, and savings of time, material, storage requirements and the like.

Pinnacle of Excellence: Displays a willingness to make extraordinary efforts in the ongoing improvement of the organization, assisting other staff members or departments to complete new or ongoing assignments and often requires the person to “stretch” to learn new computer programs, methodologies, or processes. (One award only this category.)

The one-time bonus of \$250.00 and a Certificate of Recognition was presented to award winners at the Fall Town Meeting.

By way of example, the FY '21 awards went to Ms. Rhonda Parenteau, a 2-year town employee who serves as the Senior Administrative Assistant in the Development Services Department for her hard work and positive attitude. The Communications designation went to two awardees this year: Mr. Steve Castle, a 12-year town employee who serves as our Cable TV/TCTV Station Manager for his commitment to facilitating excellent communication within Templeton Community Television; and to Ms. Hannah Bennett, who started with the Town just under a year ago, for her commitment to exemplary communication and her fast-learning skills within Templeton Community Television due to her work broadcasting meetings and producing events with new technologies & testing them on unfamiliar systems during the COVID-19 Pandemic. The Efficiency designation went to Mr. Paul McAuliffe, a 10-year town employee for his creative, out-of-the-box thinking and can-do attitude with the Department of Public Works, as well the respect he gives to his fellow co-workers.

Nominations are to be submitted to the Office of the Select Board, 160 Patriots Road, East Templeton, MA 01438, on the attached form available on www.templetonma.gov or by email to Mr. Adam Lamontagne, the Templeton Town Administrator, at alamontagne@templetonma.gov by the close of business on October 6, 2022. All full and part time employees are eligible for nomination to receive an award.

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