

CERTIFIED COPY OF MINUTES

Templeton Board of Selectmen

Business Meeting

**Virtual Participation through Zoom & Streamed Live on YouTube
Wednesday, April 22, 2020, 6:30 p.m.**

Minutes

Present: Board of Selectmen: All virtual-Michael Currie, Terry Griffis, Jeff Bennett, and Diane Haley; Town Administrator, Carter Terenzini, Assistant Town Administrator, Adam Lamontagne. Absent: Julie Richard.

1. Meeting called to Order at 6:30

2. Pledge of Allegiance

3. Public Comment

4. a. Meeting Minutes~ Haley moved approved the minutes of 4.8.20 as presented; as seconded by Griffis. **Motion carries 4-0.**

4. b. Executive Session Minutes~ none

5. New Business:

a. Introduction of New Employees~ none

b. Committee Appointments & Vacancies~ none

c. Presentation RE: Quarterly Reports FY'20 Q3:

- **Development Services~** Laurie Wiita, Director, gave her report to the Board for Building Commissioner, Health Department, Planning Board, ZBA & Conservation and answered questions. Haley moved to accept the report, as seconded by Griffis. **Motion carries 4-0.**
- **Community Services~** Jackie Prime, Director, gave her report to the Board for Community Services and Library. Scott Dill, Recreation Commission Chair, answered Griffis question about the summer playground positions. Due to COVID-19 very few applications were received, and the program is on hold for now. It will be several weeks before the Town can make a decision as to whether the program can proceed. TCTV Director, Steve Castle gave his report. Haley moved to accept the Community Services Report as seconded by Bennett. **Motion carries 4-0.**
- **Finance Team~** Kelli Pontbriand, Accountant, gave the report for the Accounting Office and answered questions. Luanne Royer, Deputy Assessor, gave the report for the Board of Assessors Office. Cheryl Richardson, Treasurer/Collector, gave the report for her office and answered questions-the payment fees for online payments were explained. Griffis moved to accept the Finance Team Report as seconded by Haley. **Motion carries 4-0.**
- **Public Safety~** Chief Bennett gave the report for Police & Dispatch with some stats on increases in service due to COVID-19 and answered questions. Haley moved to accept the report as seconded by Griffis. **Motion carries 4-0.** Chief Dickie gave the report for Fire & EMS with some stats on increases in service due to COVID-19. Haley moved to

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accept the report as seconded by Griffis. **Motion carries 4-0.** Rich Curtis was not in attendance to give the Emergency Management Report. Haley moved to table the Emergency Management report to the next meeting; as seconded by Griffis. **Motion carries 4-0.**

- **Public Works**~ Bob Szocik, Director, gave his report to the Board. Haley moved to accept the report as seconded by Griffis. **Motion carries 4-0.**

d. Action RE: Increase in Electrical/Plumbing & Gas Revolving (L Wiita) ~ Laurie Wiita explained that there was an unexpected boom in real estate building and inspections causing a deficit in the inspection's accounts. Haley moved to increase the amount expendable in the electrical revolving fund from \$12,500 to \$17,500, to increase the amount expendable in the plumbing and gas revolving fund from \$7,500 to \$12,500 and further to forward this approval to the advisory committee for their action; as seconded by Griffis. Griffis asked what the money is used for and Laurie explained it is used to pay the inspectors for doing the inspections. **Motion carries 4-0.**

e. Action RE: Local Options RE: Tax Due Date et al.~ Carter explained the options. Haley moved to extend the due date of the 4th quarter real estate taxes from May 4 to June 1 of 2020; as seconded by Griffis. **Motion carries 4-0.**

f. Action RE: Baldwinville Elementary School Disposition~ Discussion regarding the disposition of the Baldwinville Elementary School and the proposals, including the process of the committee that reviewed them. Haley moved to table the discussion and have an executive session on May 8, 2020, in order to discuss options and make a decision in open session after the executive session; as seconded by Bennett. Currie voted no. **Motion carries 3-1.**

g. Action RE: Town Clerk Digital Scan Re-Vote Tabulators (M.G.L. Ch. 40, §34)~ Haley moved to confirm the vote of March 11 to discontinue using AccuVote ballot scanning and tabulation voting equipment and to use the IMAGECAST voting equipment beginning with the September 1, 2020 State Primary and all elections and primaries federal, state and local from that date forward; as seconded by Bennett. **Motion carries 4-0.**

h. Action RE: FY'21 Health Insurance~ Carter reviewed the process that the IAC was involved in and the quotes that were received from possible health insurance vendors. Haley moved to go with the status quo plan for this year at the 4.69% increase with the caveat that the two plans (Light & Water and the Town's plan) must align next year for the FY'22 Insurance; as seconded by Currie. Bennett asked if the increase was already in the proposed budget. Carter stated that it was not. **Motion carries 4-0.**

i. Action RE: Vacation Rollover Requests~ Haley moved to advise all employees, subject to the approval of budgetary transfers to be acted upon on May 15 and submitted to the advisory committee for action, that this board has given blanket approval to all employees of up to 1 weeks' vacation from FY'20 to FY'21 and that any vacation on the books as of 06/30 shall be paid out to them in additional compensation (such compensation to be subject to taxation but not retirement contributions) provided however that the Town Administrator may exempt one employee due to extraordinary circumstances; as seconded by Griffis. Bennett voted no. **Motion carries 3-1.**

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j. Action RE: Peaceful Pines Auto Amusement License Renewal~ Haley moved to approve the Automatic Amusement License for Peaceful Pines to expire October 31, 2020; as seconded by Griffis. **Motion carries 4-0.**

k. Action RE: Annual Town Election Warrant~ Haley moved to approve the warrant for the annual town election to be held on Monday the 22nd day of June 2020, from 11 a.m. to 7 p.m. as written in the warrant; as seconded by Griffis. **Motion carries 4-0.**

l. Action RE: Annual Town Meeting Warrant ~ Carter discussed some of the updates to the Warrant and there was a Consensus not to raise fees until July 1, 2021. Currie moved to approve the warrant for the annual town meeting to be called for May 13 in coordination with the Town Moderator for a target date of June 17, 2020; as seconded by Haley. Bennett voted no. **Motion carries 3-1.**

m. Action RE: Request to DLS RE: COVID-19 Deficit Authority~ Haley moved to authorize submission of a request to Department of Revenue division local services for deficit spending authority in the total amount of \$40,500.00 for the various departments and purposes as set forth in the Town Administrator's memo of 04/14/20; as seconded by Bennett. **Motion carries 4-0.**

n. Action RE: CDBG-Orchard Lane Infrastructure Improvements RE-Vote~ Haley move to amend the vote of March 25, 2020, authorizing the award of a contract "for the Community Development Block Grant-Orchard Lane Infrastructure Improvements project to GEG Construction Inc. of Springfield, Massachusetts, in the amount not to exceed \$667,271.75" to add \$66,727.18 in order to provide for a contingency and further to authorize the Town Administrator to execute such change orders as are deemed to be in the best interests of the Town within the total amount of \$733,998.93; as seconded by Bennett. **Motion carries 4-0.**

o. COVID-19 Update~ Currie gave an update and the Board members all spoke on the topic.

6. Old Business: none.

7. Board & Staff Member Comments & Reports~ none.

8. Potential Request for Executive Session & Possible Action per MGL Ch. 30a; §21(a)-2 [Strategy Re: Negotiations w/Non-Union Personnel] & §21(a)-6 [Strategy RE: Real Estate Negotiations for TES] & §21(a)-3 [Pending litigation]~ none

9. Adjournment~ Haley moved to adjourn the meeting; as seconded by Griffis. **Motion carries 4-0.**

Meeting adjourned at 10 p.m.

Respectfully submitted,
Holly A. Young
Recording Clerk

Julie Richard, Clerk

I certify as the recording clerk that this is a true copy of the minutes recorded at the meeting April 22, 2020.

 Holly A. Young April 23, 2020

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