



Town of Templeton

Street Sweeping SOP

Purpose: To establish and maintain procedures that address the removal of sand and debris from the roadways and prevent it from entering the storm drains. Sidewalks are also swept into the roadway and picked up accordingly. Recordkeeping is part of the process; how much water was used and how many loads of debris were dumped and where.

The TOWN of TEMPLETON practices the following **STANDARD OPERATING PROCEDURE** in the Street Sweeping throughout town.

- Sweeping begins once the weather has changed to Spring and no more Snow is expected.
- Sweeping is done with street sweeping equipment including a sidewalk sweeper in neighborhoods where there are sidewalks.
- Disposal of the debris that is picked up is disposed of at the sewer treatment plant on Reservoir Road in Templeton.

Forms used:

Sweeper loads, (see attached) tracks the date, size of the load and where it was brought. Each day this information is added to a log (see attached)

Sweeper water usage sheets, (see attached) records the date and location where water was taken if the water was not from the highway barn. This information is given to the water department.

Sweeper Water Usage

Date: _____

Location where water was taken:

Hydrant: _____ DPW Barn: _____

of Gallons: _____

Sweeper Water Usage

Date: _____

Location where water was taken:

Hydrant: _____ DPW Barn: _____

of Gallons: _____

Sweeper Water Usage

Date: _____

Location where water was taken:

Hydrant: _____ DPW Barn: _____

of Gallons: _____

Sweeper Water Usage

Date: _____

Location where water was taken:

Hydrant: _____ DPW Barn: _____

of Gallons: _____

Water Usage

Date	Qty	
03/29/19	220	DPW
4/1/2019	220	DPW
4/2/2019	220	DPW
4/3/2019	550	DPW
5/21/2019	220	School House Road
5/22/2019	440	Corner of S. Main & Partridgeville
5/23/2019	220	S.Main & Partridgeville
6/5/2019	660	Barre Rd/ Dudley Rd
6/10/2019	330	South Road @ Water tower & South and Farnsworth
6/12/2019	660	South Road & Farnsworth
8/27/2019	220	French Road
8/28/2019		
8/29/2019		
8/30/2019		
8/31/2019		
9/1/2019		

Sweepings Loads

12 Yards per truck load

Date	Qty Yrds	
03/29/19	24	Sewer
4/1/2019	48	Sewer
4/2/2019	60	Sewer
4/3/2019	12	Sewer
4/4/2019	12	Sewer
4/5/2019	48	Sewer
4/8/2019	N/A	Sewer
4/9/2019	36	Sewer
4/10/2019	N/A	Sewer
4/11/2019	N/A	Sewer
4/12/2019	N/A	Sewer
4/15/2019	N/A	Sewer
4/16/2019	12	Sewer
4/17/2019	12	Sewer
4/18/2019	N/A	Sewer
4/19/2019	N/A	Sewer
4/22/2019	60	Sewer
4/23/2019	18	Sewer
4/24/2019	12	Sewer
4/25/2019	24	Sewer
4/29/2019	12	Sewer
4/30/2019	N/A	Sewer
5/1/2019	18	Sewer
5/2/2019		Sewer
5/3/2019	12	Sewer
5/6/2019	24	Sewer
5/7/2019	18	Sewer
5/8/2019	N/A	Sewer
5/9/2019	36	Sewer
5/10/2019	18	Sewer
5/13/2019	24	Sewer
5/14/2019	18	Sewer
5/15/2019	24	Sewer
5/16/2019	24	Sewer
5/17/2019	18	Sewer
5/20/2019	12	Sewer
5/21/2019	24	Sewer
5/22/2019	12	Sewer
5/23/2019	36	Sewer
6/12/2019	36	Sewer
6/13/2019	15	Sewer
8/27/2019	12	Sewer

Total yards 771

Sweepings Pick-up

Date: _____ # of Loads: _____

Dump location: _____

Sweepings Pick-up

Date: _____ # of Loads: _____

Dump location: _____

Sweepings Pick-up

Date: _____ # of Loads: _____

Dump location: _____

Sweepings Pick-up

Date: _____ # of Loads: _____

Dump location: _____