

**Town Meeting June 17, 2020 @ 6:00 p.m.**  
**Narragansett Regional Middle School Auditorium**

We are determined to make you as comfortable as possible. This safety plan has been developed to protect you, our residents, at our annual town meeting. We will be taking the following steps to ensure your safety and wellbeing.

1. Prior to the Annual Town Meeting at NMS/NHS, the school maintenance crew will be using specialized sanitizing equipment on the entire area being utilized. During the meeting, the restrooms will be disinfected on a ½ hour basis.
2. Please park in the NMS/NHS parking area in front of the schools; extra parking can be utilized across the street and in the high school parking.
3. Use the entrance for the middle school to enter, 6' physical distancing markers will be laid out for your convenience in the hallway. If the lobby is full, please practice social distancing outside on the sidewalk (if it is raining, the hallway to the high school will be used and marked out with 6' increments).
4. Please put on a face covering prior to entering the building, if you do not have a face covering but would like one, CERT members will be on hand with a limited supply.
5. If you cannot wear a face covering, please maintain 6' physical distancing.
6. Upon entering/exiting the auditorium, CERT members will be on hand to dispense hand sanitizer.
7. When checking in for town meeting, workers will be protected by plexiglass dividers and will be wearing face coverings; residents will be 6' from the check in table for registration.
8. Once checked in, residents and other attendees will enter the auditorium and select seating in available rows, (designated seats will be marked with tape). Family members who live together, will be allowed to sit together, maintaining safe distances from others. Should you need to leave your seat (i.e. use restrooms or go to the microphone) please make sure your face covering is worn properly.
9. There will be one microphone for use by audience members; this microphone will be controlled and adjusted by a CERT member and disinfected as necessary. Audience members will not be allowed to touch or hold the microphone.
10. At the conclusion (adjournment) of Town Meeting, please wear your face covering properly, in preparation of your row being directed to exit. CERT members will dismiss attendees by rows, to help with social distancing while exiting the auditorium.
11. When exiting, CERT members will be available at the exit doors to distribute hand sanitizer.
12. The middle school cafeteria will be designated for overflow, should it be needed. All the same sanitizing information also pertains to this space, along with all the above protocols.

Please do not congregate in the lobby after the meeting. After exiting the building, please continue proper social distancing. Your cooperation is appreciated in making this Town Meeting as safe and *normal* as possible.

