

# Town of Templeton Annual Report Fiscal Year 2020



## **COVER PAGE**

*On the cover: Development Services: Left to right, Senior Administrative Assistant Rhonda Parenteau, Building Commissioner Richard Hanks, and Health Agent/Director Laurie Wiita. Pictures of some new building in Town.  
(Cover photos courtesy of L. Wiita)*

**The Development Services Department includes the Health Inspector/Director Laurie Wiita, Building Commissioner Richard Hanks and two administrative assistants, Rhonda Pelletier and new assistant, Jessica Case. Their office supports the Building Commissioner along with the Electrical Inspector and Plumbing Inspector; and Boards and Committees including: Board of Health, Planning Board, Zoning Board of Appeals, Conservation, and Agricultural Commission.**

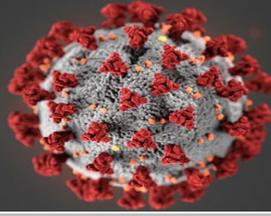
**The office was much busier than usual during FY'20 with the boom in building projects and the start of COVID-19 in March of 2020. The cover page is dedicated to this incredibly committed team for all of their hard work and a special thanks to them for their additional time and work during the COVID-19 Pandemic!**

**Report Created & edited by Holly Young, Executive Assistant/Selectmen's Office**

Photos throughout report courtesy of public Facebook pages

# Coronavirus (COVID-19)

## COVID-19 PANDEMIC



On March 10, 2020, Governor Baker declared a State of Emergency in Massachusetts due to the COVID-19 Pandemic, triggering the closing of Town Buildings and forcing employees to be creative in how they continued to provide services to Town residents. We had to immediately find an alternative to our public meetings so Boards and Committees could continue business as usual to the best of their abilities. Our local television station, TCTV, headed by Steve Castle quickly learned how to stream our meetings live through their YouTube channel and meetings began being held virtually by March 25, 2020. Zoom became a way of life for our Boards & Committees as it did for the rest of the country. The Town Hall remained fully staffed and provided services as usual via email and telephone with some by appointment. The Health Inspector and the department's assistant Rhonda Parenteau had a largely increased workload. The DPW closed its office to the public and remained fully staffed providing all usual services.



*Town Hall Staff: Front left to right: Luanne Royer, Jess Case. Rear left to right: Carol Harris, Cheryl Kasper, Holly Young, Laurie Wiita, Rhonda Parenteau.*



*Veterans Services Director Pelletier on right with her husband, Mike on left, handing out Food for Vets*

Community Services closed to the public and went into overdrive to provide as many services as they could to assist the Towns' residents: "As the Covid-19 crisis began in March and April, I stepped in to staff the Templeton Senior Community Center and Food Pantry. This involved ensuring that critical programs like Meals on Wheels continued, despite the fact that our transportation component through GAAMHA ended abruptly, as well as working with our EMD and CERT members to stay connected to vulnerable citizens. Several wonderful friends, including Library Assistant, Karen Johnson, VSO Sheila Pelletier, and volunteers stepped up to help organize and update the Food Pantry, as well as staffing its expanded hours. I worked to establish partnerships with several organizations and businesses to help our Pantry with donations and oversaw a virtual tidal wave of generosity from our community. Library staff provided informational links on the webpage, offered e-book tutorials, story time videos (thank you, TCTV!) and a steady supply of jigsaw puzzles and craft kit giveaways."

*Jackie Prime (Community Services Director)*



Development Services: Left to right, Rhonda Parenteau, Laurie Wiita, Richard Hanks.

Our Public Safety team was very busy and had to take more than their usual precautions for their safety as well as those they service. They had to keep face masks and other protective equipment stocked for Police, Fire, Ambulance and Emergency Management.



Templeton Fire Department at work during COVID-19.

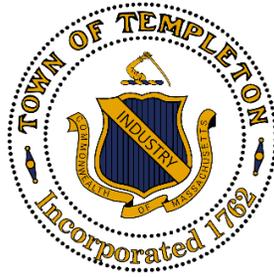
## COVID-19 PANDEMIC



Senior Services Fresh Air Exercise Class



The Community Pulled together to help!



**TOWN OF TEMPLETON**

***Incorporated 1762***

**Population as of January 2020 – 7,853**

**Registered Voters as of January 2020 – 5,541**

**Representative in Congress – Second District**

**Congressman, Jim McGovern**

**Worcester, MA**

**State Senate**

**Senator Anne Gobi**

**Spencer, MA**

**Executive Council – Governor’s Council**

**MA Governor’s councilor – 7<sup>th</sup> District**

**Paul DePalo**

**Worcester, MA**

**Representative 2<sup>nd</sup> Franklin District**

**Susannah Whipps**

**Athol, MA**

**Town Counsel**

**Miyares & Harrington LLP**

# DEDICATION

**The Annual Report for Fiscal Year 2020 is dedicated to several devoted Members of the Templeton Community.**

**Gail Catherine Whittle**  
**January 12, 1945 –**  
**April 3, 2020**



Gail Catherine Whittle, age 75, passed away peacefully at her home on Friday, April 3, 2020 due to complications from Covid-19. Gail was born January 12, 1945, in Greenfield, Ma to Edward and Evelyn Landry. The family later moved to Baldwinville, MA, where she graduated from Narragansett Regional High School in 1962. She married her high school sweetheart, Glenn Whittle on October 27, 1962. They quickly started a family giving birth to four kids. Glenn started a lifelong career at Seaman Paper Company while Gail raised the 4 kids. After Cindy, the youngest, was born they moved from Gardner to Templeton Common to raise their family.

Gail had a passion for life, a gift for gab, and a flare for doing the impossible. While raising her family she participated in the high school fund raiser variety shows as many comedic characters on stage. She morphed into a different person each year with her many hair styles, and she constantly redesigned the rooms in the house honing her decorating skills. As her kids got older, she started working at a catering business, drove bus for disadvantaged kids, and created flower arrangements at a dried flower shop to stay busy. In the early 80s, Gail with the backing of her husband Glenn, started her own business later known as “Country Mischief”, the name conceived by her because she was always into mischief. She started in a small room in the Templeton Store making dried flower arrangements then after purchasing the Elsa Stone building and later the Adams Printing building grew the business into a 37-room gift shop including a full restaurant, “Mischievous Chef”. They sold the business in 2018 to finally retire and spend more time with their family. Her desire to tackle new things never diminished through her 32 years of business. Gail spent her short retirement doing what she loved: Boat rides with Glenn on Lake Monomonac, playing slots at the Casino, and caring for friends and family. She spent a lifetime searching for treasures and could be found on any Saturday hitting all the yard sales. She will surely be missed by the many people who were fortunate to cross her path.

Gail and Glenn made the perfect duo since meeting junior year in High School, Gail handling the front part of the business (creative, customer service, and purchasing) while Glenn kept everything operational, they were an unbeatable pair. Anyone who knows Gail witnessed her love and compassion for her customers, her can do attitude, and her love for her family and friends. Her pride and devotion to her town of Templeton was shown by her actions rather than words. She was instrumental in starting the Town-Wide Yard Sale, the Country Roads Christmas, and the Templeton 250th Celebration.

## DEDICATION Continued

Michael P. “Mike” “Mitch” Koziol, 68, of Templeton, died peacefully, Saturday, April 11, 2020, in Alliance Health at Baldwinville, after a long battle with cancer.

Born on Gardner on May 8, 1951, he was the son of the late John J. Koziol Sr. and Shirley (Tootil) Koziol. Mitch was a graduate of Narragansett Regional High School with the Class of 1970. Mitch loved the Templeton community and worked as a dedicated Firefighter and EMT for the Templeton Fire Department for 32-years. He was employed as a custodian by the Narragansett Regional School District for 20-years and was a Town of Templeton Cemetery Commissioner for several years.

Mitch was a parishioner of St. Martins Catholic Church of Otter River, a member of the Otter River Sportsman Club, and a friend of Bill W. for 27-years. Mitch enjoyed going to casinos, gambling, and playing scratch tickets. He loved to frequent doughnut shops in Baldwinville; but the thing that Mitch loved and cherished the most was time spent with family and friends, especially his extended family. Mike is survived by one brother, John J. Koziol Jr. of Templeton; one sister, Susan Arsenault of Templeton; one brother-in-law, Robert May Sr. of Athol; several nieces, nephews, and cousins. He was predeceased by one brother, Mark Koziol, and one sister, Linda May.

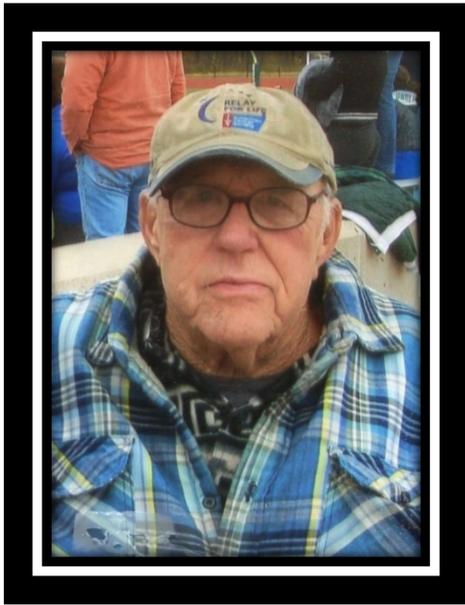
**Michael "Mitch" P. Koziol**  
**May 8, 1951 ~ April 11, 2020**



## DEDICATION Continued

### Peter P. Kasper

February 13, 1937 ~ April 28, 2020



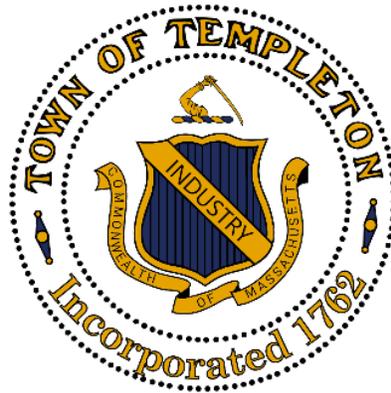
Peter P. “Pete” Kasper, 83, of Baldwinville, died suddenly, Tuesday, April 28, 2020, in Heywood Hospital, Gardner, after being stricken ill at home. Born in Gardner on February 13, 1937, he was the son of the late Francis and Sophie T. (Coobic) Kasper. He was a graduate of Templeton High School with the Class of 1954. He was a United States Navy Veteran. He was a charge attendant employed by the Commonwealth of Massachusetts at Gardner State Hospital for 33-years until his retirement. He also worked at the Town of Templeton Landfill for several years.

Peter was a parishioner of St. Vincent de Paul Church of Baldwinville. He was a member of the Royalston Fish and Gun Club. Peter was an avid outdoors man who loved hunting and fishing. He enjoyed watching sports—especially Narragansett sports and other area teams. Peter also enjoyed daily drives around town to

check the precincts and sitting at Lake Dennison. But the time that Peter loved and cherished the most was time spent with his family, especially his grandchildren and great-grandchildren.

Peter is survived by his wife of 60-years, Theresa J. (Landry) Kasper of Baldwinville; a daughter, Mary Amistadi and her husband Gary of Templeton; four grandchildren, Logan and Dylan Kasper, Melissa LaBonte, and Sheena Butler; four great-grandchildren, Aiden and Wyatt Butler, and Camden and Alaina LaBonte; several nieces, nephews, and cousins.

He was predeceased by his son Mark P. Kasper, who died in 2014, and a sister, Pauline Dack.



**ANNUAL REPORTS**

**OF THE**

**COMMITTEES AND DEPARTMENTS**

**OF THE**

**TOWN OF TEMPLETON**

**IN THE COMMONWEALTH OF**

**MASSACHUSETTS**

**FOR THE FISCAL YEAR 2020**

# Table of Contents

<b><u>SECTION</u></b>	<b><u>DEPARTMENT/BOARD/COMMITTEE</u></b>	<b><u>PAGE</u></b>
<b>1.</b>	<b><u>ADMINISTRATION &amp; FINANCE</u></b>	<b>12</b>
	Select board	13
	Town Counsel	21
	Advisory Committee	22
	Board of Assessors	23
	Town Accountant	28
	Town Financial Reports	31
	Town Clerk	96
	Vital Statistics	97
	Warrant, Special Town Meeting, July 18, 2019	98
	District Wide Meeting, August 21, 2019	103
	District Wide Meeting, September 25, 2019	104
	District Wide Meeting, October 22, 2019	105
	Warrant, Fall Town Meeting, November 20, 2019	107
	Warrant, Special Town Meeting, January 15, 2020	138
	Warrant, Presidential Primary, March 3, 2020	142
	Warrant, Special Town Meeting, June 17, 2020	149
	Warrant, Annual Town Meeting, June 17, 2020	152
	Warrant, Annual Town Election, June 22, 2020	174
	Elected Town Officials	178
	Appointed Town Officials	180
	Treasurer/Collector	185
<b>2.</b>	<b><u>COMMUNITY SERVICES</u></b>	<b>186</b>
	Boynton Public Library	187
	Cable Committee & TVTV	188
	Community Development Block Grant	189
	Community Preservation Committee	190
	Cultural Council	191
	Historical Commission	192
	Housing Authority	193
	Open Space Committee	194
	Scholarship Committee	195
	Senior Services	195
	Veterans Services	196

## Table of Contents

<b>3. <u>DEVELOPMENT SERVICES</u></b>	<b>198</b>
Agricultural Committee	199
Board of Health	199
Building Department	200
Conservation Commission	201
Planning Board	202
Zoning Board of Appeals	202
<b>4. <u>PUBLIC SAFETY</u></b>	<b>203</b>
Animal Inspector	204
Emergency Management	205
Fire Department	206
Police Department & Dispatch	207
<b>5. <u>PUBLIC WORKS</u></b>	<b>208</b>
Department of Public Works:	209
Buildings & Grounds	209
Highway Division	210
Sewer Department	212
Municipal Light Department	214
Municipal Water Department	218
<b>6. <u>SCHOOLS</u></b>	<b>220</b>
Montachusett Regional Vocational Technical School	221
Narragansett Regional School District	238
Narragansett Regional School Financials	240
Templeton Elementary School	244
Narragansett Middle School	245
Narragansett High School	247
Phillipston Memorial School	249
<b>7. <u>TOWN INFORMATION</u></b>	<b>251</b>
Employee & Volunteer Recognition	252
Committee Interest Form	254
Board & Committee Meeting Schedule	255
Hours of Operation	Inside Back Cover
Important Telephone Numbers & Information	Back Cover

# SECTION 1



ADMINISTRATION  
&  
FINANCE

# SELECT BOARD

The Select Board respectfully submits this report of its activities during 2020.

## Declaration of Pandemic Emergency

The 2020 year posed great challenges with respect to the global pandemic known as COVID-19, or the Corona Virus. This novel virus was detected as early as January of 2020 nationally, but detected and reported to our town's health department in March of 2020. The Select Board met on March 16<sup>th</sup>, 2020 at town hall and made a declaration of emergency for the Templeton Community, a first for a pandemic and one that is still in place at the time of this report. The entire rest of the calendar year, remaining fiscal 2020, and beginning fiscal 2021 was defined by the effects of the pandemic and COVID-19 response and recovery. The remainder of this annual report will both identify the successes and challenges from the Select Board's perspective, but also how the resilience of the Board and the community coped with this unprecedented emergency situation. The Select Board acknowledges and grieves with the families of the 17 residents who died from the Coronavirus.

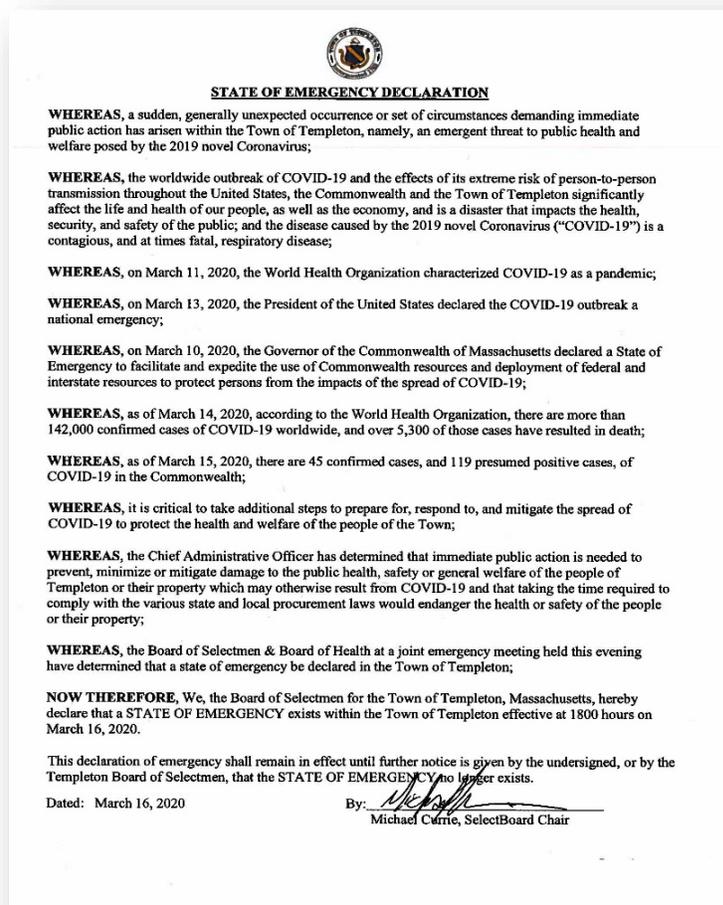


Figure 1: Emergency Declaration by Select Board

## Leadership and Members

At the Annual Town Election on June 22<sup>nd</sup>, 2020, Jeffrey (Jeff) Bennet was re-elected to serve a full three-year term and Timothy (Tim) Toth was also elected to serve a three-year term. Julie Richard continued her sixth year of her second three-year term while Michael (Mike) Currie and Terry Griffis continued their second year of their first term. The Board met one week after the June 17<sup>th</sup> Annual Town Meeting and two days after the Annual Town Election to organize and select key positions. Thereafter, the Board re-appointed Mr. Currie as Chairman for the upcoming fiscal year, Julie Richard as the Select Board Clerk, and appointed Jeff Bennett as Vice-Chair.



Figure 2: The Templeton Select Board

It should be mentioned that the Board voted to change its name from “Board of Selectmen” to “Select Board” and placed this article on the warrant for the June 17<sup>th</sup> Annual Town Meeting; the article (9) was considered with other consent agenda articles (7-12) and passed by 2/3rds vote therefore changing the name to the Templeton *Select Board* (SB).

The Board approved a Meeting Schedule on 24 June, maintaining its meetings on Wednesday evenings. The Board meets throughout the year to handle important tasks, including adopting Town Policies, issuing licenses and permits for commercial activity, approving contracts for municipal projects and services, and making recommendations on the annual budget and other items that come before Town Meeting. Board members sometimes serve as liaison to various municipal boards and committees throughout the year. The Board’s organizational meeting also assigned the following liaison appointments:

- Capital Planning Terry Griffis
- Educational Liaison Tim Toth
- Montachusett Regional Planning Commission Jeff Bennett
- Templeton Elementary School Building Committee Mrs. Griffis and Mr. Toth
- Templeton Developmental Center Visioning Comm Mike Currie and Julie Richard
- Senior Center Oversight Committee Mr. Currie and Mrs. Richard

In addition, individual Selectmen serve on many ad hoc committees established by Town Meeting or the Select Board to advance a project or policy issue. The Select Board supported nearly 50 business and workshop meetings. The board took great pride in allowing community participation in each of these meetings by using the ‘chat’ feature in our live stream via YouTube.

The annual All Boards meeting was held on 7 December 2020. Representatives from the majority of Templeton’s boards and committees attended the event held via the “Zoom” video-conferencing application. Also, this meeting and many other public meetings were not only conducted in a safe COVID-free environment, they were recorded and live-streamed (for the first time starting this year) by our very own Templeton Community Television (TCTV) team! As in year’s past, each participant was able to share successes and challenges as well as ask cross-cutting questions in the effort to gain information or forge better relationships in the community.



*Figure 3: First Slide from the All Boards' Meeting*

A “State of the Town” address was conducted on 6 January 2020 where Chairman Currie provided an update on Templeton initiatives and general fiscal and operational wellness. The presentation was made with Assistant Town Administrator Adam Lamontagne and distributed via Templeton Community Television (TCTV) and YouTube.

As previously stated, COVID-19 presented challenges to not only town government, but the majority of businesses in town, especially when complying with several Executive Actions from Governor Baker. The Select Board supported these businesses by offering resources and information necessary to navigate loans, business plans, and unique local licensing authority temporary changes.

On September 2<sup>nd</sup>, 2020, the board held their annual ‘retreat’ via Zoom. This retreat seminar established the key documents used to guide fiscal and operating efforts and resources throughout the budget process and administrative year. The Board did note that several goals and items from the last retreat were completed since the last time the Board collaborated on Goals; we view this as a tremendous success for the Board as completing goals is good for the town.

**SelectBoard Workplan 2021-2024**

ADMINISTRATION/FINANCE	Cost +/-	FY 21	FY 22	FY 23	FY 24	
Collaborative Review of school district agreement	0	O	O	O		
Integration of Audit to Quarterly reports (accounting)	0					
Boost Town Meeting attendance	\$2,500	O	O	O		1
Wage Study* (use Community Compact Grant for funding)	\$15,000		\$->>>>			2
Implement Annual Volunteer Recognition	\$500	O	O	O		
Sustain Communication with NRSRD specifically budget	0	S	O	O		
Increase Tax Collection Rate (98%) (w/in 60 days of close FY)	0	O	O	O		
Continue to Update Policies & Procedures (TA's Office)	0					
Tracking of issues & meeting items (M. Currie owns this item)	0	O	O	O		
Chapter 30B/Surplus Policy Formalized (review policy draft by Dec. 2020)	??	O	O	O		
Standardize Annual Public Survey Process	-	O	O	O		
Clear all tailings (dating back to 2002) (Treasurer/Collector)	0	F				
<b>PUBLIC WORKS</b>						
Building Maintenance Strategy Plan (DPW Director w/dept heads)	-	O	O	O		3
CleanUp/GreenUp Day (Community Services w/volunteers)						
Develop & implement preventative maintenance prog. for major equip.	-	O	O	O		
Obtain Royalston Road improvement project on the Mass Dept of Trans.		O	O	O		4
Update inventory of all catch basins, culverts, and drains	-	F				5
Use the road surface management system to prioritize projects	\$21,000	O	O	O		6
<b>DEVELOPMENT SERVICES</b>						
Business visitation (EDIC)	0	O	O	O		
--- Hazardous Waste Day (Laurie Witta working on this now)	\$10,000	F				7
<b>COMMUNITY SERVICES</b>						
4 Elm Street Conservation area (was Veterans Park)	\$45,000	I	F			8
Heroes Park (was Houghton Park now combined Veterans Park w/this)	\$7,500	P	I	F		
Scout Hall	\$50,000	O	O	F		8
Finalize Policy Re: Use of Public Facilities	N/A	O	O	O		
<b>PUBLIC SAFETY</b>						
Add Police Officers (still down 1)	\$100,000					9
Add Firefighter/EMT's (1 still needed)	\$100,000					9

O = Ongoing  
P = Plan  
S = Start  
I = Implement  
F = Finish

**Notes**

1. Postcard notification
2. Collective Bargaining
3. DPW Director evaluating buildings, working to encompass ADA/OSHA compliance
4. Engineering 25% done (listed under Planning & Construction Projects on our webpage)
5. Working off of EarthTech Catch Basins inventory
6. Spent on pavement management study
7. In addition to annual inspections; access to the public through bulk waste day, drug take back (twice/yr)
8. Working with CPC
9. Left at planning stage due to budget constraints

Approved and adopted this 24th day of November, 2020 by a vote of \_\_\_\_ in favor, and \_\_\_\_ opposed.

\_\_\_\_\_  
Michael J. Currie, Chairman  
Town of Templeton SelectBoard

Updated 9/4/2020 after Retreat of 9/2/2020. Prepared 9/21/20

Figure 1: Updated 2020/2021 Select Board Goals

## **Mission Statement for the Town of Templeton**

The Select Board had endeavored from their 2019 Retreat to establish a “mission statement” that gave a clear concise statement of impact and resolve of the Board. The following mission statement was adopted by the Board and appears on the town website ([www.templetonma.gov](http://www.templetonma.gov))

*“Templeton’s town government strives to promote transparency, improve quality of life, enhance a sense of community, and preserve the core values of our four villages. We are committed to fostering respect, public decorum, and hospitality for a caring community. Your town government supports initiatives that create a welcoming and compassionate environment for residents, businesses, and visitors alike. We endeavor to provide excellent services through a responsible and accessible Town government focused on the public good.”*

## **Financial Management and Audits**

2020 was a year of continuing financial recovery, maintenance of stability, and reacting to potential COVID-related financial turmoil. The town’s finances were solidified to the point where Moody’s was able to upgrade the town’s bond rating from A1 status to AA3. The fiscal year 2019 audit was completed by Roselli & Clark. In this audit, the town was praised for maintaining a continued upward trajectory of stabilization as well as corrections for several material weaknesses observed in past audits. The town financial team has successfully mitigated over 30 weaknesses in the past few years, drawing down the number of remaining weaknesses to roughly 6. The town financial management team currently has prioritized the mitigation plan for the remaining weaknesses and plans on correcting all remaining by the end of FY21, though, due to a shortage of personnel in the accounting department, that estimate may be revised.

We continually revise, amend, and update our Financial Management Policies based on observed practices and changing situations. One milestone change was to the policy governing the End of Year transfer requests and the capacity to improve the timing and efficiency with the Advisory Committee.

The Advisory Committee continued in its growing communication and collaborative processes with the Select Board. The Board welcomes Tom Smith as the new Chair of the Advisory Committee and has worked collectively on several items including raising the targets for stabilization accounts.

## **Budget Process**

The Select Board were managing participants in a FY21 budget process. FY20 proved to be a challenging year as our Narragansett Regional School District (NRSD) did not receive full concurrence on its budget request, sent the partner communities into a special and joint town meeting in September. Several lessons learned were recorded which resulted in better committee planning process between the NRSD, the Advisory Committee, the Town of Phillipston, and the Templeton Select Board.

## **Licensing**

The Select Board continued its support to local business by approving over 50 applications for liquor, common victualer, class II and III auto sale, live entertainment, and automatic amusement licenses. Although not required, the businesses that do appear before the board for license renewal are always surveyed by the board for any additional support requests or improvement suggestions.

COVID-19 played a significant role in how the board worked with the local food and beverage retailers and how making modifications at the local licensing board-level proved valuable for these businesses.

### **Insurance**

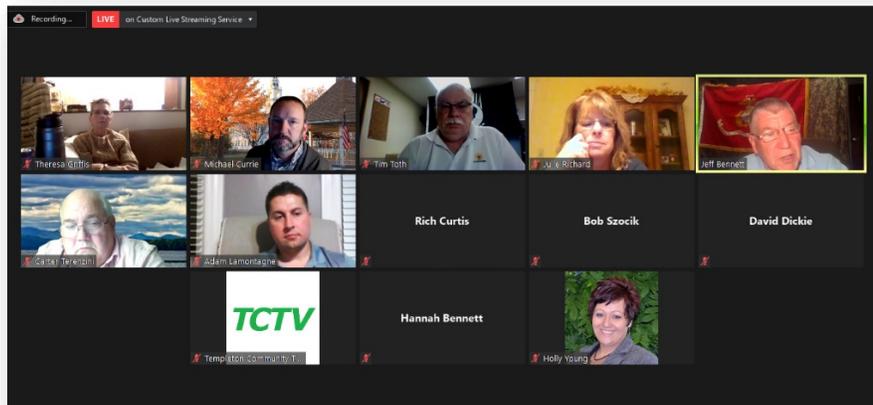
The Insurance Advisory Committee (IAC) looked at ways to lower the increase in insurance costs that the Town faces each year. We remain in the Massachusetts Interlocal Insurance Association (MIIA); however, we are looking at joining a 3-town Joint Purchasing Agreement to pursue better opportunities and rates for the town.

### **Town Administrator**

The Town Administrator (TA) position continued to be held on an interim basis by Carter Terenzini until October. The Board worked diligently to secure a contract following the third year of the Municipal Management Fellowship initiative. We were very pleased to offer Adam Lamontagne (who previously held the title of Assistant Town Manager (ATA)) an initial three-year contract to become the new and permanent TA. Mr. Terenzini's contract was modified to allow for the programmed transition of duties and responsibilities and his availability to provide consultant-type services, especially where prudent as some efforts required continuity. This process has proved efficient and cost-effective for the community.

The Town Administrator Weekly Report continues to be an excellent source of information and administrative updates; this report is compiled by the TA's office. The several page document is typically issued by the end of the work week and is a compilation of all department heads' reports to the TA.

Of special note was the amount of work that the TA's office with input from treasurer and assessor's office placed on providing disposition of town-owned properties. Eleven properties were either sold or retained for town-use.



*Figure 5: A Typical Select Board Meeting in 2020 via Zoom*

## Town Projects

We are proud of the initial success of the sale and future community project the property known as the Baldwinville Elementary School, located at 16 School Street, together with three parcels of land in their entirety. This new project will enable over 50 units of affordable housing, bring economic opportunities for local businesses, and preserve the history and dignity of the 1923-era building.

On the subject of affordable housing, the Select Board and the Community Preservation Committee were successful in asking the town to establish an Affordable Housing Trust. This trust will allow the town to set aside funding in a growing account that would give flexibility to the Select Board when faced with the loss of locally available affordable housing, otherwise lost to market rates. The Select Board has had to pass on the right of first refusal for several Day Mill properties coming up for sale on the open market. Additionally, the Board has requested the help of CHAPA (Citizens' Housing and Planning Association) to help manage the process when units become available that the town can impact.

The restoration of Scout Hall continues with major upgrades to the heating system, electrical, and lighting. The Community Preservation Funds set aside in this project continue to be available and adequate for the full restoration of this historic building in the heart of East Templeton. The Select Board worked this year with the Community Services Director to coordinate future community use so that the building may go into immediate use once we achieve minimum operability (basic floor plan).

The COVID crisis has brought many ideas, policies, town documentation, and supply chain projects to the forefront. The Emergency Management Director, Development Services Director, DPW Chief, Police Chief, Fire Chief, and Community Services Director have worked very hard to provide the town a comprehensive and sustained response to this pandemic.

The town's Food Pantry received wide recognition as one of the best run community pantries in the region. We were very pleased to announce that the town was successful in entering into an agreement with New Hope Bible Chapel to take over operations of the pantry.

The 2019-2020 Capital plan introduced several key acquisitions that followed the current life-cycle capital program for a total of \$585,250 in capital expenditures. Notable additions were:

- Police Cruiser \$52,500
- Body Armor (9) \$11,500
- 4WD Truck ACO \$25,000
- Selectmen Baldwinville Elementary School – Costs of Sale \$7,500
- Fire/EMS Station Vehicle Exhaust System \$35,250
- Jaws of Life Cutter/Ram/Combi Tool Set \$32,250
- DPW – Highway MS-4 & CB - Planning & Mapping \$17,500
- 6 Wheel w/Dump, Plow & Sander \$247,500
- Street Sign Replacement Program \$7,500
- Royalston Rd. Title Work \$17,500
- Pavement Roller w/Trailer \$37,500
- DPW - B&G Leaf Vac & Box Unit \$9,000
- Utility Landscape Trailer \$7,500
- 60" Zero Turn Mower \$13,750
- Truck Body - CD 5 \$9,000
- DPW - B&G Fire/EMS Station #1 Steel Roof Repairs \$16,500
- Fire /EMS Station #2 Rubber Roof Repairs \$11,500
- Highway Garage Bldg. #2 Clean Burn Furnace \$9,000
- DPW - B&G Gilman Waite: Weed & Seed \$17,500

## **Other Highlights**

- Free Cash being certified at \$1.327 million on 9 September 2020
- Demand fee increases were approved by town meeting with an implementation date of July 2021
- Meeting our MS4 Federal EPA requirements
- Marijuana Zoning Bylaw passing FTM and allowing for economic development
- Two (2) Host Community Agreements (HCA) approved by BoS (Royalston Farm & Tempest)

## **Future Aspirations and Challenges**

We sincerely hope that town offices will re-open in 2021 with a fully vaccinated population to enhanced infrastructure protections for our town staff as provided by state and federal funds.

Templeton continues to move forward providing a standardization across all departments. We continue to improve our financial stability by executing sound financial practices and placing investments in our long-term growth and stability accounts. We continue to work more with the community and maintaining open communication and information for all Taxpaying residences. Utilization of the Towns Web Site and Social Media has opened the Towns information and transparency at all levels. Maintaining synergy with all Departments of the Town and our partners at the Narragansett Regional School District.

Our town motto is “Industry”, this is a nod to our past, but should be a beacon for our future; Industry does not have to only relate to the traditional economic activity (like river-power textile mills or assembly line), rather, “Industry” could mean hard work and tenacious effort. The Town of Templeton is a strong and resilient community; we continue to improve in several key areas: fiscal practices, community collaboratives, community and citizen engagement, public safety commitment, infrastructure, and services support, and strengthening our municipal teams.

## **Thank You**

The Select Board would like to acknowledge all the accomplishments based on individual and teams’ efforts of a community. We specifically would like to acknowledge our town Health Agent, Laurie Wiita, for all the tireless work she accomplished in response to the worst public health crisis Templeton has endured. Another mention was Jackie Prime and all the work she and her group of volunteers who kept the food pantry stocked and accessible to our community. Lastly, our Emergency Management Director, Rich Curtis, is not a full-time employee, but he proved his worth to the community by coordinating COVID efforts and the pursuit of resources. We acknowledge our DPW workers who are working to keep our roads drivable to our Police, Fire, and EMS departments who allow us to sleep well at night knowing we are safe, to our Town Hall personnel who have committed to outstanding progress and exceptional work. We certainly want to extend a giant thank you to all the volunteers serving on our Boards and Commissions who give so freely of their time to help promote a safer, friendlier, and happy community. Thank you all for helping this community move forward.

## TOWN COUNSEL

The role of Town Counsel is to provide information about what the law requires, to advise Town officials and boards concerning the law, to protect the legal interests of the Town in the conduct of its affairs, and to represent the Town in judicial and administrative proceedings. This involves the preparation of legal memoranda and the negotiation, drafting or review of protocols, memoranda of understanding or other types of agreements and contracts. In addition, Town Counsel answers questions on topics such as procurement, contracts, insurance, land use, environmental law, wetlands protection, municipal finance, construction law, employment, open meeting and public records requirements, and ethics.

There are no matters by or against the Town filed or pending during FY2020 and handled by Town Counsel.

We believe that each matter that comes before Town Counsel deserves careful thought, and we strive to provide the Town with specific, direct, and responsive representation. Our efforts on behalf of the Town have benefited from the participation of numerous Town officials and private citizens. We thank the Board of Selectmen, the Town Administrators Carter Terenzini (retired) and Adam Lamontagne, and all other Town officials and citizens for their cooperation and assistance.

Respectfully submitted,

Thomas J. Harrington  
Miyares and Harrington LLP  
Town Counsel

---

### **ANNUAL REPORT OF SPECIAL COUNSEL**

During 2020, we assisted the Town in connection with the following lawsuit: James E. Wilson v. Town of Templeton, et al; Worcester Superior Court C.A. # 1785CV01843-D

The above efforts required the participation of Town officials whom we thank all of whom working together towards a better Templeton.

Respectfully submitted,

Paul R. DeRensis  
SPECIAL COUNSEL

## ADVISORY COMMITTEE

The Advisory Committee is a seven-member volunteer committee, appointed by the Town Moderator. Regular meetings were held throughout the year on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month. During the year several additional meetings were held as they were needed. The committee conducted public hearings as required by local bylaws, known as “Pre-Town Meeting”, at least one week prior to each Annual or Special Town Meeting. The committee is responsible for submitting recommendations on the budget, as well as all other articles on the warrant for the Annual and all Special Town Meetings.

One of the responsibilities of the Advisory Committee is to administer the town’s Emergency Reserve Fund. This fund provides money to departments for emergencies as well as for urgent and unforeseen expenses of the town. The Advisory Committee must approve any request prior to money being transferred from the Emergency Reserve Fund.

As a result of the COVID-19 pandemic, the Advisory Committee along with everyone else was forced to change the way they handled business. Meetings were conducted on an online platform to encourage social distancing while still encouraging participation. This took some getting used to, but members endured and pushed on. With the resignation of two of our dedicated members, two openings on the committee were created. These openings continued through the end of the fiscal year.

Presented in the following table, is an accounting of public money allocated and spent by the committee. Request and Actual Budget for FY20:

Date	Advisory Account	Request	Allocated	Expenses	Balance on 6/30/2020
July 01, 2019	Emergency Reserve Fund	\$45,000.00	\$39,500.00	\$ 0.00	\$39,500.00
	Purchase of Services	\$ 2,000.00	\$ 2,000.00	\$ 168.28	\$ 1,831.72
	Supplies	\$ 250.00	\$ 250.00	\$ 0.00	\$ 250.00
	Employee Support	\$ 2,145.00	\$ 2,145.00	\$ 180.00	\$ 1,965.00
June 30, 2020	Balances	\$49,395.00	\$43,845.00	\$ 348.28	\$43,496.72

Throughout FY 20 the Advisory Committee reviewed and approved several transfer requests between various departments. These monies were still within the involved department's accounts thus negating the need for money to be transferred out of the Emergency Reserve Account. Reviewing this procedure has been a topic of much discussion at meetings. The Advisory Committee recognizes continued improvements with the Town's fiscal management and continued financial vigilance by many departments. Great appreciation is given to all department heads for doing their best to stay within their budgets. The Committee continues to advocate the importance of a strong savings plan, an adequate reserve fund appropriation and an increase of participation of residents attending Town Meeting. Although the Advisory Committee is an independent committee it looks forward to working with all departments in the town during FY 21 to bring our community closer during these financially difficult times.

Respectfully submitted;

Templeton Advisory Committee

## BOARD OF ASSESSORS

Bradley Lehtonen, Chairman

John Brooks, Clerk

Fred C. Henshaw, Member

Luanne Royer, Deputy Assessor

Susan O'Coin, Administrative Assistant

The Board of Assessor members are elected to a three-year term. In May 2020, John Brooks was re-elected to the board with his new term expiring in 2023. John was appointed Chairman of the board for FY2021. Bradley Lehtonen was appointed Clerk with his position expiring in 2022 and Fred Henshaw remains a member with his term expiring in 2021. The Assessor office continues to be fully staffed.

The primary responsibility of the Board of Assessors is to accurately and fairly assess all property in the Town of Templeton at full and fair cash value. The town reviews sales and the market to reassess values each year. These are submitted to and approved by the state yearly. The town is mandated by the Department of Revenue for Recertification every 5 years. This year was a recertification year and was completed and approved by the Department of Revenue. Our next revaluation cycle will be in 2025. Cyclical Inspections are completed town wide every 9 years. The office continues to work on these inspections and are slated for our next cyclical inspection in 2026.

The Assessors **do not** raise or lower taxes. Taxes are assessed in an amount to cover the State and Local appropriations chargeable to the Town. These taxes assessed will include State assessments which have been duly certified to the Board and include local appropriations voted at the Town Meeting for schools, town departments, roads, fire, law enforcement, etc.

***The tax rate is the dollar figure that will provide the funds to pay for these services.***

The office commits Motor Vehicle Excise tax bills generated from the Massachusetts RMV. They review Statutory Exemption applications for Widow/Widower, Senior, Blind & Veteran property

owners, Senior Work-off Program and Chapter Land Applications. The Board also reviews abatement applications for Real Estate, Personal Property & Motor Vehicles. Sewer Betterments, Title V Loans, Water, Sewer, Electric and Trash Liens and Community Preservation Taxes are all processed through the office. All Deed changes, sale of properties and other information from Registry of Deeds are recorded in the office. Plans are reviewed and mapping changes are made to town maps and submitted to our on-line mapping company, once a year after January. The Assessor's Office is the prime source of information regarding title and valuation of all Real and Personal Property accounts for the Town. ***We are committed to providing timely, accurate and courteous service and will respond in kind to all the Citizens of Templeton.*** This year, normal operations at town hall changed drastically with the COVID19 outbreak in March 2020. Town hall was closed to the public enforcing us to find new ways of staying in touch with the public and getting information out to them. A sincere thank you to the Town of Templeton residents for your patience and continued support during this.

***Real Estate Assessment Classifications FY2020***

Residential – 3,470 Parcels- \$623,643,000.00

Commercial – 222 Parcels- \$27,574,500.00

Industrial – 80 Parcels- \$19,034,700.00

Mixed Use-51 –(add'tl 41 included in Chapter Land Totals)– \$29,355,566.00

Chapter 61 Forestry – 27 Parcels- \$147,513.00

Chapter 61A Agriculture/Horticulture – 22 Parcels- \$152,109.00

Chapter 61B Recreational – 18 Parcels- \$573,000.00

***Total Taxable Real Estate – 3931 Parcels- \$700,480,388.00***

Exempt Properties – 231 Parcels - \$76,679,625.00

Personal Property – 78 Accounts- \$10,252,917.00

***FY2020 Commitments, Abatements & Exemptions to Collector/Treasurer & Accountant***

Real Estate Tax Committed - \$11,789,087.02

Real Estate Supplemental Tax Committed - \$51,317.80

Real Estate Omitted & Revised Tax Committed- \$9,396.20

Personal Property Omitted & Revised Committed = \$58.57

Chapter 61 Rollback Taxes Committed and Certificate Fee - \$0.00

Personal Property Tax Committed - \$172,556.61

Motor Vehicle Excise Tax Committed - \$1,244,894.85

2002 Sewer Betterments – Principal - \$20,499.12,

Interest - \$3,030.72

Title V – Principal - \$17,016.51

Interest- \$7,141.39

Title V Unapportion - \$0.00

Water Liens –\$0.00

Sewer Liens –\$95,186.09

Electric Liens- \$3,265.97

Trash Liens-\$1,300.00

CPA Surcharge Tax - \$204,599.49

In Lieu of Taxes-City of Gardner-\$1,620.72

In Lieu of Taxes-Templeton Housing Authority-\$2,385.13

Sewer Betterments 2002 Paid off (6) - \$3,604.13

Title V Loans Paid off (2) - \$9,680.74

Real Estate Abatements Granted - \$14,538.72

Real Estate Exemptions Granted - \$104,878.00

Real Estate Abatement Rescinded - \$0.00

Senior Work-Off Exemptions Granted - \$1,000.00

Personal Property Abatements Granted - \$1,807.59

CPA Surcharge Abatements/Exemptions Granted -\$11,185.43

CPA Surcharge Rescinded - \$0.00

Motor Vehicle Abatements Granted - \$33,735.49

Motor Vehicle Abatement Rescinded - \$0.00

*Real Estate Exemption Reimbursement from the State \$51,900.00*

***Tax Rate for FY2020 – \$16.83***

***\$1 on the Tax Rate raises \$710,733.00***

***New Growth for FY20 was approved at \$133,635.00***

**FY20 Miscellaneous Information**

*Worcester Registry of Deeds*

Plans filed– 13

Deed Changes and Sales -266

Land Sales - 4

Foreclosure Deeds – 10

**FY2020 VOTED BUDGET BREAKDOWNS**

<i>Assessor Office Salary Account</i>	<i>Voted Budget ATM</i>	\$ 77,500.00
	Add'l Increase Transfer	4,200.00
	Vacation Payout Transfer	<u>1,910.00</u>
		\$ 83,610.00
	Deputy Assessor Salary Spent	67,362.43
	Admin Asst Salary Spent	14,827.42
	Transferred to Office Expense	<u>600.00</u>
	<b><i>Money turned back</i></b>	<b>\$ 820.15</b>

<i>Employee Support Expense</i>	<i>Voted ATM</i>	\$ 1,500.00
	MAAO Dues, Workshop, Educa	\$ 655.00
	WCAA Membership	90.00
	Mileage	159.22
	Notary Renewal/Supplies	0.00
	Misc/Addtl Course Reimbursement	<u>0.00</u>
	Spent	<u>\$ 904.22</u>
	<b><i>Money turned back</i></b>	<b>\$ 595.78</b>

<i>Office Supplies</i>	<i>Voted ATM</i>	\$ 750.00
	Office Supplies Spent	<u>549.43</u>
	<b><i>Money Turned Back</i></b>	<b>\$ 200.57</b>

<i>Purchase of Services</i>	<i>Voted ATM</i>	\$ 11,750.00
	Equipment Repairs	60.00
	Gardner New Subscription	273.00
	Gardner News Legal	0.00
	Vision yearly software	4,609.00
	CAIGIS On-line Mapping	4,600.00
	Record Preservation	52.50
	Trfr to Other Expense	<u>1,000.00</u>
	Spent	\$ 10,594.50

**Money turned back** \$ 1,155.50

*Other Expenses*

*Voted ATM* \$ 500.00

Transferred over from "Pur of Serv" 1,000.00

\$ 1,500.00

Postage \$ 421.60

Worcester Registry of Deeds 1,011.00

Other Expense 529.00

Spent \$ 1,961.60

**Money turned back** \$ 138.40

*Assessors Revaluation Account*

Rolled over from FY2018 \$ 10,565.19

Rolled over from FY2019 22,500.00

STM Money moved over FY2019 25,000.00

Rolled over from FY2020 22,500.00

\$ 80,565.19

Revaluation Money Spent 29,668.35

**Money rolled over to FY2021** \$ 50,896.84

Respectfully prepared by

Luanne E. Royer, MAA

Deputy Assessor

Approved and Submitted by

BOARD OF ASSESSORS

Bradley Lehtonen, Chairman

John Brooks, Clerk

Fred C. Henshaw, Member

*Signature's on file*



*Left to right: Town Administrator Carter Terenzini, Deputy Assessor Luanne Royer, Assistant Town Administrator Adam Lamontagne Celebrating Luanne's 20 years with the Town.*

# TOWN ACCOUNTANT

TOWN OF TEMPLETON						
Templeton, Massachusetts						
Fiscal 2020						
STATEMENT OF REVENUE & EXPENSE						
	General	Special	Capital	Sewer/Cable	Agency &	Combined
	Fund	Revenue	Projects	Enterprise	Trust	Total
<b><u>REVENUE</u></b>						
Personal, Real Estate, Tax Title Taxes	11,724,580	246,899				11,971,479
Motor Vehicle Taxes	1,148,700					1,148,700
Penalties & Interest	70,458	717		4,637		75,812
Payment in Lieu of Taxes	7,446					7,446
Fees, License, Permits, Fines, Rentals	461,837					461,837
State Aid	1,668,732	425,927	448,910			2,543,569
Miscellaneous	509,389	123,438	(143,813)	435,769	53,215	977,998
Transfers from Other Funds	1,857,725				215,000	2,072,725
Donations		33,481				33,481
Grants		212,486	525,411			737,897
BANS/Premium/MSBA			8,376,722			8,376,722
User Charges		317,722		970,052		1,287,774
<b>Total Revenue</b>	<b>17,448,867</b>	<b>1,360,670</b>	<b>9,207,230</b>	<b>1,410,458</b>	<b>268,215</b>	<b>29,695,440</b>
<b><u>EXPENSE</u></b>						
General Government	901,886					901,886
Public Safety	2,214,371					2,214,371
Education	7,319,115					7,319,115
Public Works	1,180,091					1,180,091
Human Services	257,095					257,095
Culture & Recreation	6,402					6,402
Debt Service	2,486,423					2,486,423
Benefits	2,201,175					2,201,175
Special Articles	703,124	72,697		128,808		904,629
Other	13,653	667,112	7,283,933	1,403,447	7,732	9,375,877
Transfer Out to Other Funds	190,000	502,199				692,199
<b>Total Expenses</b>	<b>17,473,335</b>	<b>1,242,008</b>	<b>7,283,933</b>	<b>1,532,255</b>	<b>7,732</b>	<b>27,539,263</b>
<b>Excess or Deficit FY 2020</b>	<b>(24,468)</b>	<b>118,662</b>	<b>1,923,297</b>	<b>(121,797)</b>	<b>260,483</b>	<b>2,156,177</b>

TOWN OF TEMPLETON						
Templeton, Massachusetts						
Fiscal 2020						
STATEMENT OF BUDGET VS ACTUAL						
	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Original	Transfers	Free Cash	Final	Expenses	Excess/Deficit
	Budget		Additions	Budget		
<b><u>DEPARTMENT</u></b>						
Selectman	358,250	(75,125)	14,500	297,625	269,176.00	28,449.00
Advisory Committee	49,395	(5,500)		43,895	348.00	43,547.00
Town Accountant	193,470	500		193,970	193,845.00	125.00
Assessor	92,000	6,110		98,110	95,200.00	2,910.00
Treasurer/Collector	133,750	10,030	*	143,780	143,475.00	305.00
Information Technology	100,000			100,000	98,401.00	1,599.00
Town Clerk	107,250	583	3,250	111,083	101,440.00	9,643.00
Police/Dispatch	1,340,500	38,758		1,379,258	1,345,746.00	33,512.00
Fire/Ambulance	732,750	7,198	1,750	741,698	716,772.00	24,926.00
Emergency Management	1,750			1,750	1,720.00	30.00
Development Services	162,000	3,620		165,620	150,133.00	15,487.00
Highway	605,001	26,780	7,500	639,281	619,396.00	19,885.00
Building & Grounds	305,000	21,357		326,357	301,249.00	25,108.00
Snow & Ice	147,500		117,500	265,000	259,446.00	5,554.00
Veterans Benefits	104,122	5,498	8,000	117,620	105,769.00	11,851.00
Senior Services	152,999	3,742		156,741	76,865.00	79,876.00
Library	79,640	3,737		83,377	74,460.00	8,917.00
Recreation & Culture	9,750	232		9,982	6,402.00	3,580.00
Debt	2,590,147			2,590,147	2,486,423.00	103,724.00
Insurance & Benefits	2,425,000	(40,020)		2,384,980	2,201,175.00	183,805.00
School Assessments	7,261,331		71,322	7,332,653	7,319,115.00	13,538.00
<b>Total</b>	<b>16,951,605</b>	<b>7,500</b>	<b>223,822</b>	<b>17,182,927</b>	<b>16,566,556.00</b>	<b>616,371.00</b>
		Tax Recap				
		Addition	*			

TOWN OF TEMPLETON  
Templeton, Massachusetts  
Fiscal 2020

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP										
	General Fund	Special Revenue	Capital Projects	Sewer/Cable Enterprise	Agency & Trust	Light & Water Enterprise	Long Term Obligations	Combined Total		
<b>ASSETS:</b>										
Receivables:										
Cash	3,093,977	4,658,437	2,518,360	1,077,546	2,083,308	2,522,595		15,954,223		
Property Taxes (Comm Presv)	384,385	184,083						568,468		
Abatements and Exemptions	(308,613)							(308,613)		
Excise Taxes	193,315							193,315		
User Charges				311,511		5,577		317,088		
Tax Liens	1,110,048	39,221		10,899		25,930		1,186,098		
Tax Possessions	33,984							33,984		
Tax Possessions		367,575						367,575		
Due From MBART										
Due From Comm of MA			340,540					340,540		
Due From Light - Water - Sewer	61,972			(9,476)		(52,496)		-		
Misc Items								-		
Bonds/BANS Authorized							26,842,186	26,842,186		
nt to be provided long-term debt										
<b>Total Assets</b>	<b>4,569,268</b>	<b>5,249,316</b>	<b>2,858,900</b>	<b>1,390,480</b>	<b>2,083,308</b>	<b>2,501,606</b>	<b>26,842,186</b>	<b>45,495,064</b>		
<b>LIABILITIES &amp; FUND EQUITY</b>										
Liabilities:										
Accrued P/R & Withholdings	150,873	5,710		17,517		54,738		228,838		
Deferred Revenue	1,413,319	590,879	340,540	322,410		31,507		2,698,655		
Tailings	695							695		
Warrants Payable	203,205	40,207	33,283	53,765		162,338		492,798		
BAN Payable			3,675,000				26,842,186	26,842,186		
Long Term Debt										
Due to										
Other					84,700			84,700		
Other liabilities										
<b>Total Liabilities</b>	<b>1,768,092</b>	<b>636,796</b>	<b>4,048,823</b>	<b>393,692</b>	<b>84,700</b>	<b>248,583</b>	<b>26,842,186</b>	<b>30,347,872</b>		
<b>FUND EQUITY</b>										
Reserved for Encumbrances	46,606			4,450				51,056		
Reserved for Continuing Appro	439,784	327,208		410,769				439,784		
Reserved for Expenditures	622,750							1,360,727		
Reserved for COVID 19		(29,105)								
Reserved for OPEB					298,408			298,408		
Reserved for Debt Service	38,047				993,559			993,559		
Reserved for Stabilization					359,102			359,102		
Reversed Fund Balance					347,539			347,539		
Unreserved	1,653,989	4,314,417	(1,189,923)	581,569		2,253,023		7,960,614		
<b>Total Fund Equity</b>	<b>2,801,176</b>	<b>4,612,520</b>	<b>(1,189,923)</b>	<b>996,788</b>	<b>1,998,608</b>	<b>2,253,023</b>		<b>11,104,148</b>		
<b>Total Liabilities and Fund Equity</b>	<b>4,569,268</b>	<b>5,249,316</b>	<b>2,858,900</b>	<b>1,390,480</b>	<b>2,083,308</b>	<b>2,501,606</b>	<b>26,842,186</b>	<b>45,495,064</b>		

# TOWN FINANCIAL REPORTS

**ROSELLI, CLARK & ASSOCIATES**  
Certified Public Accountants

## TOWN OF TEMPLETON, MASSACHUSETTS

Report on Examination of the Basic Financial Statements and  
Additional Information

Year Ended June 30, 2020



# TOWN OF TEMPLETON, MASSACHUSETTS

## TABLE OF CONTENTS YEAR ENDED JUNE 30, 2020

---

	<u>Page</u>
<u>INDEPENDENT AUDITOR’S REPORT</u>	1-2
<u>MANAGEMENT’S DISCUSSION AND ANALYSIS</u>	3-10
<u>BASIC FINANCIAL STATEMENTS:</u>	
<u>Government-Wide Financial Statements:</u>	
Statement of Net Position	11
Statement of Activities	12
<u>Fund Financial Statements</u>	
Balance Sheet – Governmental Funds	13
Reconciliation of the Governmental Funds Balance Sheet Total Fund Balances to the Statement of Net Position	14
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	15
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	16
Statement of Net Position – Proprietary Funds	17
Statement of Revenues, Expenses, and Changes in Net Position – Proprietary Funds	18
Statement of Cash Flows – Proprietary Funds	19
Statement of Fiduciary Net Position – Fiduciary Funds	20
Statement of Changes in Fiduciary Net Position – Fiduciary Funds	21
Notes to Basic Financial Statements	22-58
<u>REQUIRED SUPPLEMENTARY INFORMATION:</u>	
Schedule of Town’s Proportionate Share of Net Pension Liability	59
Schedule of Town’s Contributions to Pension Plan	59
Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios	60
Schedule of OPEB Contributions	61
Schedule of Investment Returns – OPEB Plan	61
Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund	62
Notes to Required Supplementary Information	63



## **INDEPENDENT AUDITOR’S REPORT**

Honorable Board of Selectmen  
Town of Templeton, Massachusetts

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Templeton, Massachusetts, (the “Town”) as of and for the year ended June 30, 2020 which collectively comprise the Town’s basic financial statements as listed in the table of contents, (except for the Templeton Municipal Light Department, (the “Light Department”, “Electric Light Department” or “TMLD”) which is as of December 31, 2019). We did not audit the financial statements of the Light Department which represented 49% and 71% of the assets and revenues of the combined enterprise funds; or the Water Department which represented 21% and 16% of the assets and revenues of the combined enterprise funds. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to those amounts is based solely on the report of the other auditors.

### **Management’s Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor’s Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above, present fairly, in all material respects, the respective financial position of the governmental activities the business-type activities, each major fund and the aggregate remaining fund information of the Town as of June 30, 2020 (except for the TMLD, which is as of December 31, 2019) and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## Restatement

As discussed in Note V to the financial statements, TMLD restated its previously reported total net position which also restated the business-type activities in the Statement of Net Position.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, and the schedules listed under the required supplementary information section in the accompanying table of contents be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required By *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated January 28, 2021 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

*Roselli Clark & Associates*

Roselli, Clark and Associates  
Certified Public Accountants  
Woburn, Massachusetts 01801  
January 28, 2021

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As the management of the Town of Templeton, Massachusetts (the "Town"), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2020 (December 31, 2019 for the Light Department). We encourage readers to consider the information presented here in conjunction with their review of the basic financial statements, notes to the basic financial statements and required supplementary information found in this report.

### **Financial Highlights**

- The assets and deferred outflows of financial resources for the Town exceeded its liabilities and deferred inflows of financial resources at the close of the most recent fiscal year by nearly \$48.9 million (*total net position*). This was an increase of over \$4.0 million over the prior year. This consisted of an increase to governmental activities by nearly \$2.1 million and business-type activities by over \$1.9 million.
- At the close of the current fiscal year, the Town's governmental funds balance sheet reported a combined ending fund balance of nearly \$7.3 million, which is approximately \$6.8 million higher than the prior year, mainly due to bond proceeds of nearly \$8.7 million. The Town reported a fund balance increase in its community preservation and school capital project major funds of over \$0.3 million and almost \$6.3 million, respectively. The general fund and the nonmajor governmental funds each increased approximately \$0.1 million.
- Of the ending fund balance in the Town's governmental funds, the Town reports unassigned fund balance at year-end of approximately \$1.8 million, consisting of a nearly \$2.7 million balance in the general fund and an unassigned fund deficit reported in the school capital project major fund of over \$0.8 million. The remaining balances are earmarked for specific expenditures or is in nonspendable form.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was over 17% of the total general fund expenditures and the total general fund balance was almost 25% of the total general fund expenditures.
- The Town's total long-term debt in its governmental activities and business-type activities increased by over \$8.1 million in 2020. The Town's total long-term debt was over \$26.6 million at June 30, 2020.

### **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements** – The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Town's assets and deferred outflows of resources and its liabilities and deferred inflows of resources, with the difference between the two

reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation pay).

Both government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenue (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, highways and streets, regionalized education, health and human services, culture and recreation, fringe benefits and debt service. The business-type activities of the Town include sewer, cable, water and electric light enterprise funds.

**Fund Financial Statements** – A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Accounting guidelines distinguish fund balance between amounts that are considered nonspendable, such as fund balance associated with inventories, and other amounts that are classified based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported in the following classifications:

- Nonspendable—amounts that cannot be spent because they are either (a) not in spendable form (i.e. inventory or prepaid items) or (b) legally or contractually required to be maintained intact.
- Restricted—amounts constrained by external parties, constitutional provision, or enabling legislation.
- Committed—amounts constrained by a government using its highest level of decision-making authority.
- Assigned—amounts a government intends to use for a particular purpose.
- Unassigned—amounts that are not constrained at all will be reported in the general fund or in other major funds if negative.

**Governmental Funds** – *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing

so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations are provided in the basic financial statements to help the reader understand the difference.

The Town maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Community Preservation Fund, Community Development Fund and School Capital Projects Fund. Data from the other governmental funds are combined into a single, aggregated presentation.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. This schedule has been prepared as required supplementary information and can be found along with the corresponding notes in this report.

**Proprietary Funds** – *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the sewer, cable, water and electric light activities.

**Fiduciary Funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information** – In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Town's progress in funding its obligation to provide pension and other postemployment benefits to its employees as well as the Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund.

## Government-Wide Financial Analysis

The following table present the condensed comparative statements of net position:

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019
<b><u>Assets</u></b>						
Current and other assets	\$ 13,424,330	\$ 18,880,417	\$ 7,970,582	\$ 9,111,191	\$ 21,394,912	\$ 27,991,608
Capital assets, net	58,052,511	53,841,237	28,361,009	27,489,196	86,413,520	81,330,433
Total Assets	71,476,841	72,721,654	36,331,591	36,600,387	107,808,432	109,322,041
<b><u>Deferred Outflows of Resources</u></b>						
Related to net pension liability	520,177	935,964	722,178	430,567	1,242,355	1,366,531
Related to net other postemployment benefits liability	738,332	978,258	155,921	23,986	894,253	1,002,244
Total Deferred Outflows of Resources	1,258,509	1,914,222	878,099	454,553	2,136,608	2,368,775
<b><u>Liabilities</u></b>						
Long-term liabilities	35,899,477	29,859,781	13,780,446	12,435,772	49,679,923	42,295,553
Other liabilities	4,367,769	16,864,202	1,503,354	3,959,054	5,871,123	20,823,256
Total Liabilities	40,267,246	46,723,983	15,283,800	16,394,826	55,551,046	63,118,809
<b><u>Deferred Inflows of Resources</u></b>						
Related to net pension liability	718,160	733,410	365,501	514,067	1,083,661	1,247,477
Related to net other postemployment benefits liability	2,482,363	-	1,009,748	620,143	3,492,111	620,143
Electric light department	-	-	933,419	1,855,885	933,419	1,855,885
Total Deferred Inflows of Resources	3,200,523	733,410	2,308,668	2,990,095	5,509,191	3,723,505
<b><u>Net Position</u></b>						
Net investment in capital assets	35,119,127	31,603,441	20,929,436	19,289,460	56,048,563	50,892,901
Restricted	4,285,223	3,949,671	809,211	1,425,705	5,094,434	5,375,376
Unrestricted	(10,136,769)	(8,374,629)	(2,121,425)	(3,045,146)	(12,258,194)	(11,419,775)
Total Net Position	\$ 29,267,581	\$ 27,178,483	\$ 19,617,222	\$ 17,670,019	\$ 48,884,803	\$ 44,848,502

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The assets and deferred outflows of the Town exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by almost \$48.9 million (total net position).

By far the largest portion (over \$56.0 million) of the Town's overall net position reflects its investment in capital assets (e.g. land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's total net position (almost \$5.1 million) represents resources that are subject to external restrictions on how they may be used.

The remaining category represents *unrestricted net position*, which is currently in a deficit position of nearly \$12.3 million. This is primarily a result of the recognition of net other postemployment benefit and net pension liabilities. The Town expects the annual provision for this liability will continue to decrease unrestricted net position for the foreseeable future.

The following table presents the condensed comparative statement of activities in net position:

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019
<b>Revenues</b>						
Program revenues:						
Charges for services	\$ 1,125,181	\$ 1,404,127	\$ 10,086,388	\$ 10,175,197	\$ 11,211,569	\$ 11,579,324
Operating grants and contributions	235,338	459,904	117,295	99,751	352,633	559,655
Capital grants and contributions	1,571,875	14,666,991	871,215	100,355	2,443,090	14,767,346
General revenues:						
Property taxes	12,123,397	11,463,604	-	-	12,123,397	11,463,604
Intergovernmental	1,562,447	1,552,520	-	-	1,562,447	1,552,520
Other	1,516,137	1,598,899	51,994	71,543	1,568,131	1,670,442
<b>Total revenues</b>	<b>18,134,375</b>	<b>31,146,045</b>	<b>11,126,892</b>	<b>10,446,846</b>	<b>29,261,267</b>	<b>41,592,891</b>
<b>Expenses</b>						
General government	1,450,339	1,326,486	-	-	1,450,339	1,326,486
Public safety	3,566,599	3,619,735	-	-	3,566,599	3,619,735
Education	7,469,963	7,417,604	-	-	7,469,963	7,417,604
Public works	1,970,749	1,925,968	-	-	1,970,749	1,925,968
Health and human services	300,703	450,281	-	-	300,703	450,281
Culture and recreation	184,129	227,427	-	-	184,129	227,427
Debt service	918,670	587,262	-	-	918,670	587,262
Sewer services	-	-	1,605,559	1,553,403	1,605,559	1,553,403
Cable services	-	-	118,410	92,092	118,410	92,092
Water services	-	-	1,227,755	1,350,269	1,227,755	1,350,269
Electric Light services	-	-	6,412,090	6,571,644	6,412,090	6,571,644
<b>Total expenses</b>	<b>15,861,152</b>	<b>15,554,763</b>	<b>9,363,814</b>	<b>9,567,408</b>	<b>25,224,966</b>	<b>25,122,171</b>
Excess (deficiency) in net position before transfers	2,273,223	15,591,282	1,763,078	879,438	4,036,301	16,470,720
<b>Transfers</b>	<b>(184,125)</b>	<b>(327,528)</b>	<b>184,125</b>	<b>644,447</b>	<b>-</b>	<b>316,919</b>
Change in net position	2,089,098	15,263,754	1,947,203	1,523,885	4,036,301	16,787,639
Net position, beginning of year, as restated	27,178,483	11,914,729	17,670,019	16,146,134	44,848,502	28,060,863
Net position, end of year	\$ 29,267,581	\$ 27,178,483	\$ 19,617,222	\$ 17,670,019	\$ 48,884,803	\$ 44,848,502

**Governmental Activities** – Total revenues in fiscal year 2020 in the Town’s governmental activities decreased over \$13.0 million from fiscal year 2019. The decrease is primarily due to a \$14.4 million Massachusetts School Building Authority (MSBA) reimbursement related to the construction of a new school building received in the prior year.

The Town’s largest revenue source is property taxes which represented 67% of total revenues. The current amount represented a dollar increase of almost \$0.7 million. This increase was expected as the Town is allowed to assess property taxes at 2 ½% of the prior year amount. In addition, amounts assessed greater than this that are attributed to debt exclusion and new growth are also legally permissible.

Other revenue amounts were minor in amount or did not vary greatly from the prior year.

Major expenses were for education which continues to be an area that the Town devotes significant resources. Education expenses total approximately 47% of total annual expenditures in current year. In terms of gross dollars, education expenses were consistent with the prior year. Debt services expenses increased approximately \$0.3 million due to borrowing costs associated with the school construction. All other expense categories were consistent with the prior year.

**Business-Type Activities** – User charges for sewer, cable, water and electric light services represent virtually all the reported fiscal year 2020 revenues in the Town’s business-type activities. The Town’s cable fund, electric light and water enterprise funds reported positive results from operations; the Town’s sewer enterprise fund reported a loss from operations and requires annual debt subsidies from the general

fund to balance annual operations. Combined net position increased by over \$1.9 million which was about \$0.4 million higher than the prior year increase. This was mainly due to increased capital contributions in the current year as normal operations were consistent.

### **Government Funds Financial Analysis**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

***Governmental Funds*** – The focus of the Town’s *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town’s financing requirements.

The following describe activity in each of the major funds that make up the governmental funds:

**General Fund** – Unassigned fund balance in the General Fund is perhaps the most important number on the balance sheet it serves as a useful measure of a government’s net resources available for spending at the end of the fiscal year and an amount that is commonly measured against its peers when assessing a bond rating.

As of the close of the fiscal year, the Town’s unassigned fund balance had reached nearly \$2.7 million (about 17.2% of expenditures) while total fund balance exceeded \$3.8 million (nearly 25% of expenditures). This represented an increase of over \$0.1 million over the prior year as revenues approximated expenditures.

**Community Preservation Fund** - The Community Preservation Fund increased almost \$340,000; the Town appropriated about \$40,000 for eligible projects against receipts of over \$375,000. The Town continues to grow this fund on an annual basis. Fund balance reached almost \$2.0 million and was classified as restricted.

**School Capital Projects Fund** – This account was set up to report the activity related to the Town’s elementary school project. Over \$0.5 million in revenues from the MSBA were offset by over \$3.5 million in expenses related to school construction. In addition, almost \$9.2 million was received in bond proceeds and premiums. This activity netted to decrease the legal deficit in this account by about \$6.3 million to about \$0.8 million. This deficit is expected to be cured at the time the Town converts its remaining short-term debt to permanent financing and has been classified as unassigned since it is a deficit.

**Combined Nonmajor Fund** - Revenue and expenditures in the combined nonmajor fund are expected to net over time and any increases or decreases are a product of timing of revenues and expenses. In the current year operations were virtually flat as expected and fund balances of nearly \$2.3 million are classified as over \$300,000 in nonspendable representing corpus of endowment and the majority of the remainder as restricted.

***Proprietary Funds*** – The Town’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. At the end of the year, net position of the sewer, cable, water and electric funds were approximately \$5.1 million, \$0.3 million, \$3.1 million and \$11.1 million respectively. The Town’s cable, electric light and water enterprise funds reported positive results from operations; the Town’s sewer enterprise fund reported a loss from operations and requires annual debt subsidies from the general fund to balance annual operations. Combined net position increased by over \$1.9 million. This was consistent with the prior year except capital contributions were greater.

***Fiduciary Fund*** – The Town’s fiduciary fund is comprised of the Private Purpose Trust Funds, agency funds and Other Postemployment Benefit Trust Funds for the Town, Sewer and Light Department.

### **General Fund Budgetary Highlights**

Differences between the original operating budget and the final amended operating budget were not significant. A budget to actual schedule for the general fund has been provided as required supplementary information.

### **Capital Asset and Debt Administration**

**Capital Assets** –The Town’s investment in capital assets for its governmental and business-type activities as of June 30, 2020 amounts to over \$86.4 million, net of accumulated depreciation. This investment in capital assets includes land, buildings and system improvements, machinery and equipment and reflects an increase of approximately \$5.1 million. This increase was a result of current year additions exceeding depreciation and additions mainly attributed to the construction of the new school building.

The Town is continuing the construction for a brand new elementary school. The project is expected to approximate \$48 million in costs at completion.

Additional information on the Town capital assets can be found in Note II, Section D of this report.

**Long-Term Debt** – The Town’s total general obligation bond and notes payable debt increased by almost \$8.1 million to over \$26.6 million. This increase was due to bond issuances of nearly \$9.5 million offset by maturities of nearly \$1.4 million.

The Town anticipates issuing a significant level of debt in connection with new elementary school discussed above.

The Town also holds a proportionate share of debt of other governmental units that provide services within the Town’s boundaries. Debt service from such arrangements is assessed annually to the Town. Additional information on the Town’s debt can be found in Note II, Sections F, G and H of this report.

### **Economic Factors and Next Year’s Budgets and Rates**

- The COVID-19 pandemic has had a catastrophic impact nationwide. With much of the country under lockdown measures during the 4<sup>th</sup> quarter, the impacts have caused significant reductions in revenue and thus an adverse impact on operations. The Town survived fiscal 2020 due to a strong first three quarters and conservative revenue estimates. However, future impacts are uncertain and thus the Town has taken a very conservative approach in estimating revenues for fiscal year 2021.
- The Town’s real estate tax base is made up predominantly of residential taxes, which in setting the tax rate is typically 90% of the entire levy. In addition, Chapter 580 of the Acts of 1980, more commonly referred to as Proposition 2 ½, limits the Town’s ability to increase taxes in any one year by more than 2 ½% of the previous year’s tax levy. The Town typically taxes at or near its levy limit annually.
- Consistent with both State and National indices, the Town’s housing market experienced a downward trend from 2005 to 2010. However, unlike the majority of the Commonwealth, which has seen a resurgence, housing prices in the region have not recovered at the same pace. Recent years have seen this trend begin to finally change.

- Unemployment rates across the Commonwealth continue to be among the highest in the country as the effects of the COVID-19 pandemic has hit states with higher pre-pandemic employments rates the hardest.
- The Town's median household income is significantly less than the state-wide and national averages.
- The Town anticipates state aid for 2021 to remain consistent with the prior year as the State has guaranteed aid to be level funded.

The above items were considered when the Town authorized its budget for fiscal year 2021 at the May 2020 Town Meeting. The Town's tax rate for fiscal 2021 is expected to be set in November 2020.

### **Requests for Information**

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the Office of the Town Accountant, Town Hall, 160 Patriots Road, East Templeton, Massachusetts 01438.

TOWN OF TEMPLETON, MASSACHUSETTS

STATEMENT OF NET POSITION  
JUNE 30, 2020

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Cash and cash equivalents	\$ 6,376,467	\$ 3,735,769	\$ 10,112,236
Investments	4,395,649	1,024,303	5,419,952
Receivables, net:			
Property taxes	405,899	-	405,899
User fees	-	950,402	950,402
Departmental and other	1,757,956	-	1,757,956
Intergovernmental	426,387	-	426,387
Apportioned assessments	-	57,459	57,459
Working capital deposit	-	1,161,699	1,161,699
Due from other funds	61,972	60,144	122,116
Other assets	-	980,806	980,806
Land	935,838	-	935,838
Construction in-process	42,142,230	253,828	42,396,058
Capital assets, net of accumulated depreciation	14,974,443	28,107,181	43,081,624
<b>Total Assets</b>	<b>71,476,841</b>	<b>36,331,591</b>	<b>107,808,432</b>
<b>Deferred Outflows of Resources</b>			
Related to net pension liability	520,177	722,178	1,242,355
Related to net other postemployment benefits liability	738,332	155,921	894,253
<b>Deferred Outflows of Resources</b>	<b>1,258,509</b>	<b>878,099</b>	<b>2,136,608</b>
<b>Liabilities</b>			
Warrants and accounts payable	276,695	1,266,034	1,542,729
Payroll and related liabilities	156,583	47,271	203,854
Retainage payable	-	-	-
Customer and advanced deposits	-	126,089	126,089
Accrued interest	258,796	53,954	312,750
Other liabilities	695	-	695
Due to other funds	-	10,006	10,006
Bond anticipation notes payable	3,675,000	-	3,675,000
Noncurrent liabilities:			
Due within one year	898,850	985,003	1,883,853
Due in more than one year	35,000,627	12,795,443	47,796,070
<b>Total Liabilities</b>	<b>40,267,246</b>	<b>15,283,800</b>	<b>55,551,046</b>
<b>Deferred Inflows of Resources</b>			
Related to net pension liability	718,160	365,501	1,083,661
Related to net other postemployment benefits liability	2,482,363	1,009,748	3,492,111
Unavailable revenue	-	933,419	933,419
<b>Deferred Inflows of Resources</b>	<b>3,200,523</b>	<b>2,308,668</b>	<b>5,509,191</b>
<b>Net Position</b>			
Net investment in capital assets	35,119,127	20,929,436	56,048,563
Restricted:			
Nonexpendable permanent funds	323,328	-	323,328
Expendable permanent funds	262,727	-	262,727
Capital projects	59,594	-	59,594
Community preservation	1,981,059	-	1,981,059
Gifts and donations	431,287	-	431,287
Depreciation	-	751,752	751,752
Other purposes	1,227,228	57,459	1,284,687
Unrestricted	(10,136,769)	(2,121,425)	(12,258,194)
<b>Total Net Position</b>	<b>\$ 29,267,581</b>	<b>\$ 19,617,222</b>	<b>\$ 48,884,803</b>

See accompanying notes to basic financial statements.

**TOWN OF TEMPLETON, MASSACHUSETTS**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED JUNE 30, 2020**

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Primary government:</b>							
<b>Governmental activities:</b>							
General government	\$ 1,450,339	\$ 462,661	\$ 22,547	\$ -	\$ (965,131)	\$ (965,131)	
Public safety	3,566,599	562,936	30,632	396,696	(2,576,335)	(2,576,335)	
Education	7,469,963	-	-	529,119	(6,940,844)	(6,940,844)	
Public works	1,970,749	3,735	9,920	495,248	(1,461,846)	(1,461,846)	
Health and human services	300,703	95,849	144,346	150,812	90,304	90,304	
Culture and recreation	184,129	-	27,893	-	(156,236)	(156,236)	
Interest expense	918,670	-	-	-	(918,670)	(918,670)	
Total governmental activities	15,861,152	1,125,181	235,338	1,571,875	(12,928,758)	(12,928,758)	
<b>Business-Type activities:</b>							
Sewer	1,605,559	1,170,610	22,462	582,795	\$ 170,308	170,308	
Cable	118,410	126,958	-	-	8,548	8,548	
Water	1,227,755	1,520,781	94,833	-	387,859	387,859	
Electric Light	6412,090	7,268,039	-	288,420	1,144,369	1,144,369	
Total business-type activities	9,363,814	10,086,388	117,295	871,215	1,711,084	1,711,084	
Total Primary Government	\$ 25,224,966	\$ 11,211,569	\$ 352,633	\$ 2,443,090	(12,928,758)	1,711,084	(11,217,674)
<b>General Revenues:</b>							
Property taxes					12,123,397		12,123,397
Motor vehicle and other excise taxes					1,262,989		1,262,989
Grants and contributions not restricted to specific programs					1,562,447		1,562,447
Penalties and interest on taxes					70,459		70,459
Unrestricted investment income					182,689		234,683
Transfers (net)					(184,125)		-
Total general revenues					15,017,856		15,253,975
Change in Net Position					2,089,098	1,947,203	4,036,301
<b>Net Position:</b>							
Beginning of year, as restated (see Note V)					27,178,483	17,670,019	44,848,502
End of year					\$ 29,267,581	\$ 19,617,222	\$ 48,884,803

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

**GOVERNMENTAL FUNDS  
BALANCE SHEET  
JUNE 30, 2020**

	General Fund	Community Preservation	School Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
<b>Assets:</b>					
Cash and cash equivalents	\$ 2,551,139	\$ 266,306	\$ 2,471,821	\$ 1,087,201	\$ 6,376,467
Investments	1,431,071	1,693,238	-	1,271,340	4,395,649
Receivables, net of allowance for uncollectibles:					
Property taxes	384,384	21,515	-	-	405,899
Departmental and other	1,337,548	-	-	420,408	1,757,956
Intergovernmental	-	-	380,049	46,338	426,387
Due from other funds	61,972	-	-	-	61,972
<b>Total Assets</b>	<u>5,766,114</u>	<u>1,981,059</u>	<u>2,851,870</u>	<u>2,825,287</u>	<u>13,424,330</u>
<b>Deferred Outflows of Resources</b>	-	-	-	-	-
<b>Total Assets and Deferred Outflows of Resources</b>	<u>\$ 5,766,114</u>	<u>\$ 1,981,059</u>	<u>\$ 2,851,870</u>	<u>\$ 2,825,287</u>	<u>\$ 13,424,330</u>
<b>Liabilities:</b>					
Warrants and accounts payable	\$ 203,205	\$ -	\$ -	\$ 73,490	\$ 276,695
Accrued payroll and withholdings	150,873	-	-	5,710	156,583
Other liabilities	695	-	-	-	695
Bond anticipation notes payable	-	-	3,675,000	-	3,675,000
<b>Total Liabilities</b>	<u>354,773</u>	<u>-</u>	<u>3,675,000</u>	<u>79,200</u>	<u>4,108,973</u>
<b>Deferred Inflows of Resources:</b>					
Unavailable revenue - property taxes	265,085	21,515	-	-	286,600
Unavailable revenue - other	1,337,548	-	-	420,408	1,757,956
<b>Total Deferred Inflows of Resources</b>	<u>1,602,633</u>	<u>21,515</u>	<u>-</u>	<u>420,408</u>	<u>2,044,556</u>
<b>Fund Balances:</b>					
Nonspendable	-	-	-	323,328	323,328
Restricted	38,047	1,959,544	-	2,002,351	3,999,942
Committed	1,062,534	-	-	-	1,062,534
Assigned	46,606	-	-	-	46,606
Unassigned:	2,661,521	-	(823,130)	-	1,838,391
<b>Total Fund Balances</b>	<u>3,808,708</u>	<u>1,959,544</u>	<u>(823,130)</u>	<u>2,325,679</u>	<u>7,270,801</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<u>\$ 5,766,114</u>	<u>\$ 1,981,059</u>	<u>\$ 2,851,870</u>	<u>\$ 2,825,287</u>	<u>\$ 13,424,330</u>

See accompanying notes to basic financial statements.

**TOWN OF TEMPLETON, MASSACHUSETTS**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION  
JUNE 30, 2020**

<b>Total Governmental Fund Balances</b>		\$ 7,270,801
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		58,052,511
Other long-term assets are not available to pay for current-period expenditures and are therefore unavailable within the funds.		2,044,556
Deferred outflows and inflows of resources to be recognized in future fiscal years are not available resources and, therefore, are not reported in the funds:		
Deferred outflows related to net pension liability	520,177	
Deferred inflows related to net pension liability	(718,160)	
Deferred outflows related to net other postemployment benefits liability	738,332	
Deferred inflows related to net other postemployment benefits liability	<u>(2,482,363)</u>	
Net effect of reporting deferred outflows and inflows of resources		(1,942,014)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the government funds:		
Bonds and notes payable	(21,707,231)	
Landfill closure	(197,000)	
Capital lease obligations	(587,611)	
Net pension liability	(8,400,699)	
Net other postemployment benefits liability	(4,670,730)	
Compensated absences	<u>(336,206)</u>	
Net effect of reporting long-term liabilities		<u>(35,899,477)</u>
<b>Net Position of Governmental Activities</b>		<u><u>\$ 29,267,581</u></u>

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

**GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
YEAR ENDED JUNE 30, 2020**

	General Fund	Community Preservation	School Capital Projects	Nonmajor Funds	Total Governmental Funds
<b>Revenues:</b>					
Property taxes	\$ 11,841,879	\$ 190,439	\$ -	\$ -	\$ 12,032,318
Intergovernmental	1,668,732	150,812	529,119	970,854	3,319,517
Motor vehicle and other excises	1,199,277	-	-	-	1,199,277
Licenses and permits	173,402	-	-	-	173,402
Penalties and interest on taxes	70,459	-	-	-	70,459
Fines and forfeitures	54,798	-	-	-	54,798
Investment income	135,796	35,049	-	11,844	182,689
Departmental and other revenue	455,388	479	-	437,030	892,897
Contributions and donations	-	-	-	50,143	50,143
<b>Total Revenues</b>	<u>15,599,731</u>	<u>376,779</u>	<u>529,119</u>	<u>1,469,871</u>	<u>17,975,500</u>
<b>Expenditures:</b>					
Current:					
General government	960,478	2,543	-	101,410	1,064,431
Public safety	2,450,773	-	-	742,451	3,193,224
Education	7,322,365	-	3,517,897	-	10,840,262
Public works	1,579,928	-	-	567,564	2,147,492
Health and human services	184,636	-	-	28,802	213,438
Culture and recreation	89,095	37,908	-	13,917	140,920
Pension and fringe benefits	1,487,332	-	-	-	1,487,332
State and county assessments	54,328	-	-	-	54,328
Debt service:					
Principal	333,476	-	-	-	333,476
Interest	1,022,577	-	-	-	1,022,577
<b>Total Expenditures</b>	<u>15,484,988</u>	<u>40,451</u>	<u>3,517,897</u>	<u>1,454,144</u>	<u>20,497,480</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>114,743</u>	<u>336,328</u>	<u>(2,988,778)</u>	<u>15,727</u>	<u>(2,521,980)</u>
<b>Other Financing Sources (Uses):</b>					
Proceeds from bonds and notes	-	-	8,655,000	-	8,655,000
Proceeds from capital leases	-	-	-	324,827	324,827
Premiums from bonds and notes	-	-	524,845	5,414	530,259
Transfers in	418,557	-	75,000	185,505	679,062
Transfers out	(430,925)	-	(2,581)	(429,681)	(863,187)
<b>Total Other Financing Sources (Uses)</b>	<u>(12,368)</u>	<u>-</u>	<u>9,252,264</u>	<u>86,065</u>	<u>9,325,961</u>
<b>Net Change in Fund Balances</b>	102,375	336,328	6,263,486	101,792	6,803,981
Fund balances - Beginning of year	3,706,333	1,623,216	(7,086,616)	2,223,887	466,820
Fund Balances - End of year	<u>\$ 3,808,708</u>	<u>\$ 1,959,544</u>	<u>\$ (823,130)</u>	<u>\$ 2,325,679</u>	<u>\$ 7,270,801</u>

See accompanying notes to basic financial statements.

**TOWN OF TEMPLETON, MASSACHUSETTS**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2020**

**Net Change in Fund Balances - Total Governmental Fund Balances** \$ 6,803,981

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and depreciated over their estimated useful lives. This amount represents the net amount of the depreciation expense in excess of capital outlay. The amounts are represented here as reconciling items:

Capital outlays	4,827,558	
Depreciation expense	(616,284)	
Net effect of reporting capital assets		4,211,274

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither has any effect on net position. Also governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized in the Statement of Activities. The net amounts are reflected here as reconciling items:

Proceeds from bonds and notes	(8,655,000)	
Premiums from bonds	(503,842)	
Repayments of capital lease obligations	(100,131)	
Repayments of bonds and notes	333,476	
Net effect of reporting long-term debt		(8,925,497)

Revenues in the Statement of Activities that do not provide current financial resources are unavailable in the Statement of Revenues, Expenditures and Changes in fund balances. Therefore, the recognition of revenue for various types of accounts receivable differ between the two statements. The amount presented represents the following differences derived from unavailable revenue.

158,875

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Net Pension benefits	(149,884)	
Other postemployment benefits	194,065	
Interest expense payable	77,490	
Compensated Absences	(302,206)	
Landfill closure	21,000	
Net effect of reporting long-term liabilities		(159,535)

**Change in Net Position of Governmental Activities** **\$ 2,089,098**

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

PROPRIETARY FUNDS  
STATEMENT OF NET POSITION  
JUNE 30, 2020

	Business-Type Activities				Total
	Sewer	Cable	Water	Light Department (December 31, 2019)	
<b>Assets:</b>					
Current assets:					
Cash and cash equivalents	\$ 873,127	\$ 258,387	\$ 391,508	\$ 2,212,747	\$ 3,735,769
Investments	1,024,303	-	-	-	1,024,303
Working capital deposit	-	-	-	1,161,699	1,161,699
User charges and other receivables, net	410,470	-	196,626	343,306	950,402
Apportioned assessments	57,459	-	-	-	57,459
Prepaid expenses	-	-	7,950	55,184	63,134
Materials and supplies	-	-	41,255	123,759	165,014
Other assets	-	-	-	98,772	98,772
Total current assets	<u>2,365,359</u>	<u>258,387</u>	<u>637,339</u>	<u>3,995,467</u>	<u>7,256,552</u>
Noncurrent assets:					
Intergovernmental receivables	60,144	-	-	-	60,144
Other assets	-	-	-	653,886	653,886
Construction in-process	-	-	-	253,828	253,828
Capital assets, net of accumulated depreciation	8,238,716	-	6,920,402	12,948,063	28,107,181
Total noncurrent assets	<u>8,298,860</u>	<u>-</u>	<u>6,920,402</u>	<u>13,855,777</u>	<u>29,075,039</u>
<b>Total Assets</b>	<u>10,664,219</u>	<u>258,387</u>	<u>7,557,741</u>	<u>17,851,244</u>	<u>36,331,591</u>
<b>Deferred Outflows of Resources:</b>					
Related to net pension liability	57,288	-	45,729	619,161	722,178
Related to net other postemployment benefits liability	2,084	-	1,866	151,971	155,921
<b>Total Deferred Outflows of Resources</b>	<u>59,372</u>	<u>-</u>	<u>47,595</u>	<u>771,132</u>	<u>878,099</u>
<b>Liabilities:</b>					
Current liabilities:					
Warrants and accounts payable	\$ 49,563	\$ 4,203	\$ 20,889	\$ 1,191,379	\$ 1,266,034
Payroll and related liabilities	16,712	805	25,696	4,058	47,271
Due to other funds	9,476	-	530	-	10,006
Customer and advanced deposits	-	-	-	126,089	126,089
Accrued interest	53,954	-	-	-	53,954
Compensated absences	9,033	-	-	1,135	10,168
Bonds and notes payable	399,563	-	363,297	211,975	974,835
Total current liabilities	<u>538,301</u>	<u>5,008</u>	<u>410,412</u>	<u>1,534,636</u>	<u>2,488,357</u>
Noncurrent liabilities:					
Compensated absences	27,100	-	25,711	18,585	71,396
Bonds and notes payable	3,159,067	-	2,019,103	1,284,754	6,462,924
Net pension liability	925,179	-	738,515	2,633,763	4,297,457
Net other postemployment benefits liability	499,042	-	605,407	859,217	1,963,666
Total noncurrent liabilities	<u>4,610,388</u>	<u>-</u>	<u>3,388,736</u>	<u>4,796,319</u>	<u>12,795,443</u>
<b>Total Liabilities</b>	<u>5,148,689</u>	<u>5,008</u>	<u>3,799,148</u>	<u>6,330,955</u>	<u>15,283,800</u>
<b>Deferred Inflows of Resources:</b>					
Related to net pension liability	79,092	-	63,134	223,275	365,501
Related to net other postemployment benefits liability	362,783	-	608,554	38,411	1,009,748
Unavailable revenues	-	-	-	933,419	933,419
<b>Total Deferred Inflows of Resources</b>	<u>441,875</u>	<u>-</u>	<u>671,688</u>	<u>1,195,105</u>	<u>2,308,668</u>
<b>Net Position:</b>					
Net investment in capital assets	4,686,276	-	4,538,002	11,705,158	20,929,436
Restricted for debt service	57,459	-	-	-	57,459
Restricted for depreciation	-	-	-	751,752	751,752
Unrestricted	389,292	253,379	(1,403,502)	(1,360,594)	(2,121,425)
<b>Total Net Position</b>	<u>\$ 5,133,027</u>	<u>\$ 253,379</u>	<u>\$ 3,134,500</u>	<u>\$ 11,096,316</u>	<u>\$ 19,617,222</u>

See accompanying notes to basic financial statements.

**TOWN OF TEMPLETON, MASSACHUSETTS**  
**PROPRIETARY FUNDS**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**YEAR ENDED JUNE 30, 2020**

	Business-Type Activities				Total
	Sewer	Cable	Water	Light Department (December 31, 2019)	
<b>Operating Revenues:</b>					
Charges for services	\$ 1,169,528	\$ -	\$ 1,520,781	\$ 7,268,039	\$ 9,958,348
Other	22,462	126,958	83,535	-	232,955
<b>Total Operating Revenues</b>	<u>1,191,990</u>	<u>126,958</u>	<u>1,604,316</u>	<u>7,268,039</u>	<u>10,191,303</u>
<b>Operating Expenses:</b>					
Personnel	394,070	80,605	-	-	474,675
Operations	769,944	37,805	894,480	5,814,057	7,516,286
Depreciation	318,236	-	240,224	555,404	1,113,864
<b>Total Operating Expenses</b>	<u>1,482,250</u>	<u>118,410</u>	<u>1,134,704</u>	<u>6,369,461</u>	<u>9,104,825</u>
<b>Total Operating Income (Loss)</b>	<u>(290,260)</u>	<u>8,548</u>	<u>469,612</u>	<u>898,578</u>	<u>1,086,478</u>
<b>Nonoperating Revenues (Expenses):</b>					
Investment income	24,830	-	588	26,576	51,994
Interest expense	(123,309)	-	(93,051)	(42,629)	(258,989)
Other	1,082	-	11,298	-	12,380
<b>Total Nonoperating Revenues (Expenses)</b>	<u>(97,397)</u>	<u>-</u>	<u>(81,165)</u>	<u>(16,053)</u>	<u>(194,615)</u>
<b>Income (Loss) Before Capital Contributions and Transfers</b>	<u>(387,657)</u>	<u>8,548</u>	<u>388,447</u>	<u>882,525</u>	<u>891,863</u>
<b>Capital Contributions:</b>					
Intergovernmental	582,795	-	-	194,668	777,463
Other	-	-	-	93,752	93,752
<b>Total Capital Contributions</b>	<u>582,795</u>	<u>-</u>	<u>-</u>	<u>288,420</u>	<u>871,215</u>
<b>Transfers:</b>					
Transfers in	184,125	-	-	-	184,125
Transfers out	-	-	-	-	-
<b>Transfers, net</b>	<u>184,125</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>184,125</u>
<b>Change in Net Position</b>	<u>379,263</u>	<u>8,548</u>	<u>388,447</u>	<u>1,170,945</u>	<u>1,947,203</u>
<b>Total Net Position - Beginning of Year, as restated (See Note V)</b>	<u>4,753,764</u>	<u>244,831</u>	<u>2,746,053</u>	<u>9,925,371</u>	<u>17,670,019</u>
<b>Total Net Position- Ending</b>	<u>\$ 5,133,027</u>	<u>\$ 253,379</u>	<u>\$ 3,134,500</u>	<u>\$ 11,096,316</u>	<u>\$ 19,617,222</u>

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS  
YEAR ENDED JUNE 30, 2020

	Business-Type Activities				
	Sewer	Cable	Water	Light	Total
				Department (December 31, 2019)	
<b>Cash Flows from Operating Activities</b>					
Receipts from users	\$ 1,228,078	\$ -	\$ 1,660,968	\$ 7,655,480	\$ 10,544,526
Receipts from other operating revenues	22,462	126,958	-	-	149,420
Payments to employees and vendors	(1,172,129)	(122,491)	(1,070,340)	(6,171,421)	(8,536,381)
Net Cash Provided by Operating Activities	<u>78,411</u>	<u>4,467</u>	<u>590,628</u>	<u>1,484,059</u>	<u>2,157,565</u>
<b>Cash Flows from Noncapital Financing Activities</b>					
Apportioned assessments	27,280	-	-	-	27,280
Intergovernmental	117,170	-	-	-	117,170
Other	1,082	-	5,235	288,421	294,738
Payments to other funds	2,474	(5,955)	-	-	(3,481)
Transfers in	184,125	-	-	-	184,125
Net Cash Provided by Noncapital Financing Activities	<u>332,131</u>	<u>(5,955)</u>	<u>5,235</u>	<u>288,421</u>	<u>619,832</u>
<b>Cash Flows from Capital and Related Financing Activities</b>					
Contribution in aid of construction	525,411	-	-	-	525,411
Acquisition and construction of capital assets	(137,225)	-	(102,099)	(1,775,222)	(2,014,546)
Repayments of bond anticipation notes	(2,300,000)	-	-	-	(2,300,000)
Proceeds from long-term debt issuance	1,725,000	-	-	900,000	2,625,000
Principal payments on bonds and notes	(549,285)	-	(363,297)	(196,771)	(1,109,353)
Interest payments on bonds and notes	(166,907)	-	(93,051)	(42,629)	(302,587)
Net Cash Provided by (Used in) Capital and Related Financing Activities	<u>(903,006)</u>	<u>-</u>	<u>(558,447)</u>	<u>(1,114,622)</u>	<u>(2,576,075)</u>
<b>Cash Flows from Investing Activities</b>					
Investment income	24,830	-	588	26,576	51,994
Investment of operating cash	175,631	-	-	-	175,631
Net Cash Provided by Investing Activities	<u>200,461</u>	<u>-</u>	<u>588</u>	<u>26,576</u>	<u>227,625</u>
<b>Net Increase in Cash and Cash Equivalents</b>	<u>(292,003)</u>	<u>(1,488)</u>	<u>38,004</u>	<u>684,434</u>	<u>428,947</u>
<b>Cash and Cash Equivalents</b>					
Beginning of the year	<u>1,165,130</u>	<u>259,875</u>	<u>353,504</u>	<u>1,528,313</u>	<u>3,306,822</u>
End of the year	<u>\$ 873,127</u>	<u>\$ 258,387</u>	<u>\$ 391,508</u>	<u>\$ 2,212,747</u>	<u>\$ 3,735,769</u>
<b>Reconciliation of Operating Income to Net Cash Provided by (Used in) Operating Activities:</b>					
Operating Income (loss)	\$ (290,260)	\$ 8,548	\$ 469,612	\$ 898,578	\$ 1,086,478
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:					
Depreciation and amortization	318,236	-	240,224	555,404	1,113,864
Changes in assets and liabilities:					
Receivables	14,413	-	56,652	169,826	240,891
Other assets	-	-	-	176,195	176,195
Prepaid expenses and materials	-	-	137	(92,712)	(92,575)
Deferred outflow of resources	44,137	-	37,062	(432,776)	(351,577)
Accounts payable, accrued expenses and other liabilities	(369,219)	(4,081)	(201,564)	301,332	(273,532)
Deferred inflow of resources	361,104	-	(11,495)	(91,788)	257,821
<b>Net Cash Provided by Operating Activities</b>	<u>\$ 78,411</u>	<u>\$ 4,467</u>	<u>\$ 590,628</u>	<u>\$ 1,484,059</u>	<u>\$ 2,157,565</u>
Noncash investing capital and financing activities:					
Intergovernmental subsidies of debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of bond premiums	-	-	-	-	-

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

FIDUCIARY FUNDS  
STATEMENT OF NET POSITION  
JUNE 30, 2020

	Town Other Postemployment Benefits Trust Fund	Sewer Other Postemployment Benefits Trust Fund	Water Other Postemployment Benefits Trust Fund	(Light Department) December 31, 2019 Postemployment Benefits Trust Fund	Private Purpose Trust Funds	Agency Funds
<b>Assets:</b>						
Cash and cash equivalents	\$ 3,036	\$ 972	\$ -	\$ -	\$ -	\$ 125,252
Investments	163,323	52,275	78,803	363,986	145,586	-
<b>Total Assets</b>	<u>166,359</u>	<u>53,247</u>	<u>78,803</u>	<u>363,986</u>	<u>145,586</u>	<u>125,252</u>
<b>Liabilities:</b>						
Warrants and accounts payable	-	-	-	-	-	4,316
Planning board deposits	-	-	-	-	-	72,442
Agency liabilities	-	-	-	-	-	48,494
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>125,252</u>
<b>Net Position:</b>						
Restricted for other postemployment benefits	166,359	53,247	78,803	363,986	-	-
Held in trust for private purposes	-	-	-	-	145,586	-
<b>Total Net Position</b>	<u>\$ 166,359</u>	<u>\$ 53,247</u>	<u>\$ 78,803</u>	<u>\$ 363,986</u>	<u>\$ 145,586</u>	

See accompanying notes to basic financial statements.

TOWN OF TEMPLETON, MASSACHUSETTS

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
YEAR ENDED JUNE 30, 2020

	Town Other Postemployment Benefits Trust Fund	Sewer Other Postemployment Benefits Trust Fund	Water Other Postemployment Benefits Trust Fund	(Light Department) December 31, 2019 Postemployment Benefits Trust Fund	Private Purpose Trust Funds
<b>Additions:</b>					
Contributions:					
Employer contributions	\$ 245,313	\$ 14,143	\$ 35,588	\$ 82,282	\$ -
Total Contributions	245,313	14,143	35,588	82,282	-
Investment income:					
Interest and dividends	4,188	1,216	23,320	55,774	2,891
Net investment earnings	4,188	1,216	23,320	55,774	2,891
<b>Total Additions</b>	<b>249,501</b>	<b>15,359</b>	<b>58,908</b>	<b>138,056</b>	<b>2,891</b>
<b>Deductions:</b>					
Benefits and refunds to Plan members:					
Benefits paid	225,313	14,143	10,588	40,643	-
Health and human services	-	-	-	-	-
<b>Total Deductions</b>	<b>225,313</b>	<b>14,143</b>	<b>10,588</b>	<b>40,643</b>	<b>-</b>
Change in Net Position	24,188	1,216	48,320	97,413	2,891
<b>Net Position - Beginning of Year</b>	<b>142,171</b>	<b>52,031</b>	<b>51,483</b>	<b>266,573</b>	<b>142,695</b>
<b>Net Position - End of Year</b>	<b>\$ 166,359</b>	<b>\$ 53,247</b>	<b>\$ 99,803</b>	<b>\$ 363,986</b>	<b>\$ 145,586</b>

See accompanying notes to basic financial statements.

# TOWN OF TEMPLETON, MASSACHUSETTS

## NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

---

### **I. Summary of Significant Accounting Policies**

The accompanying basic financial statements of the Town of Templeton, Massachusetts (the “Town”) have been prepared in conformity with generally accepted accounting principles (“GAAP”) as applied to state and local governments. GAAP is prescribed by the Governmental Accounting Standards Board (“GASB”), which is the primary standard-setting body for state and local government entities. The following is a summary of the more significant policies and practices used by the Town:

#### **A. Reporting Entity**

The Town, which was incorporated in 1762, is located in Worcester County, approximately sixty miles west of the City of Boston. The governing structure utilizes an open town meeting with an elected five-member Board of Selectmen and an appointed Town Administrator, who performs and oversees the Town’s daily executive and administrative duties. Selectmen serve staggered three-year terms.

The Town provides governmental services for the territory within its boundaries, including public safety, education through a regional school district, public works, health and human services, culture and recreation, general governmental services, sewer, water and electricity. The sewer, water and electricity services are funded through user charges and treated as business enterprises.

Component units, while separate entities, are in substance part of the governmental operations if the significance of their operations and/or financial relationship with the Town meet certain criteria. Pursuant to these criteria there are no component units required to be included in the financial statements.

The Town is a member community of the Narragansett Regional School District, which provides educational services to two communities. This joint venture assesses each community its share of operational and debt service costs based on student population and other factors. In fiscal year 2020, the Town’s share of operating and debt service expenses was \$6,682,836. Complete audited financial statements can be obtained directly from the District’s administrative office located at the Superintendent and District Offices, 462 Baldwinville Road, Baldwinville, MA 01436.

In addition, the Town is a member community of the Montachusett Regional Vocational Technical School. This joint venture assesses each of the eighteen-member communities its share of the operational and debt service costs based on student population and other factors. In fiscal year 2020, the Town’s share of operating and debt service expenses was \$636,279. Complete audited financial statements can be obtained directly from the District’s administrative office located at 1050 Westminster Street, Fitchburg, MA 01420.

The Town does not have any equity interest in either of the joint ventures.

## B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from legally separate component units if any for which the primary government is financially accountable.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the fiduciary funds are excluded from the government-wide financial statements. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

Major Fund Criteria – Major funds must be reported if both of the following criteria are met:

- 1) The total assets and deferred outflows of financial resources, liabilities and deferred inflows of financial resources, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least ten percent of the corresponding element for all funds of that category or type, and
- 2) The total assets and deferred outflows of financial resources, liabilities and deferred inflows of financial resources, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least five percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

## C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are proprietary funds. Under this method, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*. For the most part, the effect of Interfund activity has been removed from the government-wide financial statements.

The governmental fund financial statements are reported using *the current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized when

susceptible to accrual (i.e. measurable and available). Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town applies the susceptible to accrual criteria to intergovernmental revenues. In applying the susceptible to accrual concept, there are two types of revenues. In one, moneys must be expended for a specific purpose or project before any amounts will be paid to the Town; therefore, revenues are recognized as expenditures are incurred. In the other, moneys are virtually unrestricted and are usually revocable only for failure to comply with prescribed requirements. These resources are reflected as revenues when cash is received, or earlier if the susceptible to accrual criteria are met. State aid is accrued as revenue in the year that the funds are appropriated by the Commonwealth of Massachusetts (the “Commonwealth”).

The Town considers property tax revenues to be available if they are collected within sixty days after the end of the fiscal year and are material. Investment income associated with the current fiscal period is susceptible to accrual and has been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when the cash is received and are recognized as revenue at that time.

The government reports the following major Governmental Funds:

*General Fund* – is the government’s primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

*Community Preservation Act Fund* – is used to account for funds received in accordance with the Massachusetts Community Preservation Act. Funds are used to acquire or develop open space and recreational facilities, preservation of historic resources and affordable housing.

*School Capital Projects Fund* – is used to account for funds received and spent related to the feasibility study and schematic design for the Templeton Elementary School.

*Nonmajor Governmental Funds* – consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the nonmajor governmental funds column on the governmental funds financial statements. The following describes the general use of these fund types:

*Special Revenue Funds* - are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

*Capital Projects Funds* - are used to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays.

*Permanent Funds* - are used to account for financial resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

The proprietary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues are user charges and fees, while operating expenses consist of salaries, ordinary maintenance, assessments, indirect costs and depreciation. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The Town reports the following major proprietary funds:

*Sewer Enterprise Fund* – is used to account for the operation of the Town's sewer activities.

*Cable Enterprise Fund* – is used to account for the operation of the Town's cable operations.

*Water Enterprise Fund* – is used to account for the operation of the Town's water activities.

*Templeton Municipal Light Department(TMLD)* – is used to account for the operation of the Town's electrical power distribution activities.

Fiduciary fund financial statements are reported using the *economic resources measurement focus* and use the *accrual basis of accounting*. Fiduciary funds are used to account for assets held in a trustee capacity and cannot be used to support the governmental programs.

The Town reports the following fiduciary funds:

*Town Other Postemployment Benefits Trust Fund* – is used to account for funds accumulated by the Town to assist it in its future payments of other postemployment benefits for retirees such as health and life insurance.

*Sewer Other Postemployment Benefits Trust Fund* – is used to account for funds accumulated by the Sewer Department to assist it in its future payments of other postemployment benefits for retirees such as health and life insurance.

*Other Postemployment Benefits Trust Fund* – is used to account for funds accumulated by the Light Department to assist it in its future payments of other postemployment benefits for retirees such as health and life insurance.

*Private Purpose Trust Funds* – is used to account for trust arrangements under which principal and income benefit individuals, private organizations or other governments. This fund is used primarily for public assistance.

*Agency Fund* – is used to account for assets held in a purely custodial capacity. The Town's agency funds consist primarily of student activities, off-duty work details and escrow and other deposits.

**D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Equity**

Deposits and Investments – The Town’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Investments are recorded at fair value in accordance with GAAP.

Receivables – Real estate and personal property taxes are assessed on January 1 every year. Bills are sent quarterly and are due on August 1, November 1, February 1, and May 1, or thirty days subsequent to the mailing date. Interest accrues on delinquent taxes at the rate of 14% per annum. The Town is allowed to take delinquent tax accounts into tax title fourteen days subsequent to the mailing of demand of delinquent taxes. Property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate taxes, sewer, water and user fees are secured through a lien process within sixty days after the due date and are considered 100% collectible. Accordingly, an allowance for uncollectible balances for these receivables is not reported. All personal property tax, excise tax and other departmental receivables are shown net of an allowance for uncollectible balances comprised of those outstanding amounts greater than five years old.

Inventories and Prepaid Items – In the case of the Town, inventories, which are not material to the basic financial statements, are considered to be expenditures at the time of purchase. With respect to the TMLD, materials and supplies are inventories of parts and accessories purchased for use in TMLD’s operations. Materials and supplies inventory are stated at the lower of cost or market with cost being determined on a first-in, first-out basis.

Certain payments to vendors reflect costs applicable to future accounting periods and may be recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets – Capital assets, which include land, land improvements, buildings and improvements, machinery and equipment, vehicles, software and infrastructure (e.g. roads, sidewalks, water mains, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected lives of greater than two years. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets (excluding land and construction-in-process) are depreciated by the Town and the TMLD on a straight-line-basis.

The estimated useful lives of capital assets being depreciated are as follows:

Land improvements	40 years
Buildings and improvements	20 years
Vehicles, machinery and equipment	5 years
Infrastructure	30 -75 years

Interfund Balances – Activity between funds that are representative of lending arrangements outstanding at the end of the fiscal year are referred to as either *due to/from other funds* or *advances to/from other funds*. All other outstanding balances between funds are reported as due to/from other funds.

Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as *internal balances*.

Interfund Transfers – During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out in the individual fund statements. Transfers between and within governmental and fiduciary funds are eliminated from the governmental activities in the statement of activities. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the statement of activities as *transfers, net*.

Investment Income – Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by state law. Investment income of the proprietary funds is voluntarily assigned to the general fund.

Compensated Absences – It is the Town’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Compensated absence liabilities related to both governmental and business-type activities are normally paid from the funds reporting payroll and related expenditures. Amounts related to these benefits are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured.

Long-term Obligations – Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net position. Bond premiums and discounts are amortized over the life of the bonds using the effective interest method. Bond anticipation notes payable are reported net of the applicable bond premium or discount.

In the governmental fund financial statements, the face amount of long-term debt issued is reported as other financing sources. Premiums received on a debt issuance are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are exclusively reported as general government expenditures regardless of whether they are withheld from the actual proceeds.

Deferred Outflows/Inflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

The Town has two types of items that are reported on the government-wide statement of net position. These relate to outflows from changes in the net pension and net other postemployment benefits liability. The deferred pensions will be recognized in pension expense in future years as more fully described in Note III, subsection A. The deferred other postemployment benefits will be recognized in employee benefits expense in future years as more fully described in Note III, subsection B.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred*

*inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

The Town has three types of items which qualify for reporting in this category. The first arises under a modified accrual basis of accounting, which qualifies for reporting in this category. Accordingly, the item unavailable revenue is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: property taxes, and other. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The other items are reported on the government-wide statement of net position and relate to inflows from changes in the net pension and net other postemployment benefit liabilities. The deferred pensions will be recognized in pension expense in future years as more fully described in Note III, subsection A. The deferred other postemployment benefits will be recognized in employee benefits expense in future years as more fully described in Note III, subsection B.

*Net Position* – In the government-wide financial statements, net position reported as “net investment in capital assets” includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital related debt.

Net position is reported as restricted when amounts are not available for appropriation or are legally restricted by outside parties for a specific use. Net position has been *restricted for* the following:

*Nonexpendable permanent funds* represent the endowment portion of donor restricted trusts that support governmental programs.

*Expendable permanent funds* represent amounts held in a trust whereby expenditures are subject to various trust agreements.

*Capital projects funds* represent remaining balances from bond proceeds or other financing sources that are restricted by state law to specific capital purposes and borrowing terms.

*Community preservation* represents assets that are restricted by state law for the purposes of acquiring or developing open space and recreational facilities, historic resources and affordable housing associated with the Massachusetts Community Preservation Act.

*Gifts and donations* represent assets that have restrictions placed on them from benefactors and may only be used for the intended purpose.

*Depreciation* represents assets that have been restricted by Massachusetts Department of Public Utility regulations for certain capital additions.

*Other purposes* – represent assets that are restricted by Federal and State laws for specific governmental programs and uses.

*Fund Equity* – In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent in which the Town is required to honor constraints on the specific purpose for which amounts in the funds can be spent.

Fund balance is reported in five components – non-spendable, restricted, committed, assigned, and unassigned as described below:

*Nonspendable* represents amounts that cannot be spent because they are either (a) not in spendable form (i.e. inventory or prepaid) or (b) legally or contractually required to be maintained intact such as the corpus of an endowment.

*Restricted* represents amounts that have constraints placed either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the Town to assess, levy, charge or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement (compelled by external parties) that those resources be used only for the specific purposes stipulated in the legislation.

*Committed* represents amounts that can only be used for specific purposes pursuant to formal action of the Town's highest level of decision making authority, which is the Town Meeting action, and can be modified or rescinded on through these actions.

*Assigned* represents amounts that are constrained by the Town's intent to be used for specific purposes, but are neither restricted nor committed.

*Unassigned* represents amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a *negative* unassigned fund balance amount.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned and unassigned) are available for use it is the Town's policy to use committed resources first, then assigned, and then unassigned as they are needed.

The Town has not established financial policies with respect to maintaining minimum fund balance amounts.

*Stabilization Fund* – The Town maintains a general stabilization fund which may be used for any municipal purpose upon a two-thirds vote of Town Meeting. The balance of the fund totals \$888,233 at June 30, 2020 and is reported as unassigned fund balance in the general fund.

*Encumbrances* – The Town's encumbrance policy regarding the general fund is to (1) classify encumbrances that arise from the issuance of purchases made or to be made resulting from normal purchasing activity approved by the Town Accountant as assigned, and (2) classify encumbrances that result from an action of the Town Meeting as committed. Encumbrances of funds already restricted or committed are included within the classification of those fund balances and not reported separately. The Town reports \$46,606 of encumbrances from normal purchasing activity in the general fund as assigned and \$439,784 of encumbrances from Town Meeting votes in the General Fund as committed. There are no encumbrances reported in any other fund.

The following table reflects the Town's fund equity categorizations:

	General	Community Preservation	School Capital Projects	Nonmajor Governmental Funds	Total
Nonspendable:					
Nonexpendable trust funds	\$ -	\$ -	\$ -	\$ 323,328	\$ 323,328
Restricted:					
General government	-	-	-	67,000	67,000
Public safety	-	-	-	698,188	698,188
Education	-	-	-	12,980	12,980
Public works	-	-	-	172,455	172,455
Health and human services	-	-	-	515,012	515,012
Culture and recreation	-	1,959,544	-	536,716	2,496,260
Debt service	38,047	-	-	-	38,047
Committed:					
General government	122,385	-	-	-	122,385
Public safety	49,489	-	-	-	49,489
Education	6,765	-	-	-	6,765
Public works	230,309	-	-	-	230,309
Health and human services	20,836	-	-	-	20,836
Culture and recreation	10,000	-	-	-	10,000
Capital purposes	622,750	-	-	-	622,750
Assigned:					
Purchase orders	46,606	-	-	-	46,606
Unassigned:					
Unrestricted	2,661,521	-	(823,130)	-	1,838,391
	<u>\$ 3,808,708</u>	<u>\$ 1,959,544</u>	<u>\$ (823,130)</u>	<u>\$ 2,325,679</u>	<u>\$ 7,270,801</u>

#### E. Excess of Expenditures Over Appropriations and Deficits

The Town carries a deficit of \$823,130 in the School Capital Project Major Fund at year end. This deficit will be funded through available revenues, grant funds or bond proceeds in future fiscal years.

#### F. Use of Estimates

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## II. Detailed Notes to All Funds

### A. Deposits and Investments

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "cash and cash equivalents". The deposits and investments of trust funds are held separately from those of other funds.

State laws and regulations require the Town to invest funds only in pre-approved investment instruments which include but are not necessarily limited to bank deposits, money markets, certificates of deposit, U.S. obligations, repurchase agreements, and State Treasurer’s investment pool (the “Pool”). In addition, the statutes impose various limitations on the amount and length of investments and deposits. Repurchase agreements cannot be for a period of over ninety days, and the underlying security must be a United States obligation. During the fiscal year, the Town did not enter into any repurchase agreements.

*Fair Value of Investments* – The Town reports its investments at fair value. When actively quoted observable prices are not available, the Town generally uses either implied pricing from similar investments or valuation models based on net present values of estimated future cash flows (adjusted as appropriate for liquidity, credit, market and/or other risk factors).

The Town categorizes its fair value measurements within the fair value hierarchy established by GAAP. This hierarchy is based on valuation inputs used to measure the fair value of the asset or liability. The three levels of the hierarchy are as follows:

- *Level 1* – Inputs are quoted prices in active markets for identical investments at the measurement date.
- *Level 2* – Inputs (other than quoted prices included in Level 1) are either directly or indirectly observable for the investment through correlation with market data at the measurement date and for the duration of the instrument’s anticipated life.
- *Level 3* – Inputs reflect the Town’s best estimate of what market participants would use in pricing the investment at the measurement date.

The following table presents the Town’s investments carried at fair value on a recurring basis in the statement of net position at June 30, 2020:

<u>Investments by Fair Value Level</u>	<u>6/30/2020</u>	<u>Fair Value Measurements Using</u>		
		<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Debt securities:				
Corporate fixed income securities	\$ 1,867,709	\$ -	\$ 1,867,709	\$ -
Certificates of deposit	900,012	900,012	-	-
U.S. government obligations	<u>2,276,846</u>	<u>1,016,473</u>	<u>1,260,373</u>	<u>-</u>
Equity securities	520,972	520,972	-	-
Mutual funds	215,597	215,597	-	-
Total investments at Fair Value	<u>\$ 5,781,136</u>	<u>\$ 2,653,054</u>	<u>\$ 3,128,082</u>	<u>\$ -</u>

Debt and equity classified in Level 1 are valued using prices quoted in active markets for those securities. Debt securities classified in Level 2 are valued based on matrix pricing based on the securities’ relationship to benchmark quoted prices.

The Town had the following investments with maturities at June 30, 2020:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Maturities in Years</u>	
		<u>Less than 1 year</u>	<u>1 - 5 years</u>
Debt securities:			
Corporate fixed income securities	\$ 1,867,709	\$ 663,251	\$ 1,204,458
Certificates of deposit	900,012	551,202	348,810
U.S. government obligations	<u>2,276,846</u>	<u>397,095</u>	<u>1,879,751</u>
Total investments with maturities	5,044,567	<u>\$ 1,611,548</u>	<u>\$ 3,433,019</u>
<u>Other Investments</u>			
Equities	520,972		
Mutual funds	215,597		
Total Town Investments	<u>\$ 5,781,136</u>		

The following table presents the Light Department's investments carried at fair value on a recurring basis in the statement of net position at December 31, 2019:

<u>Investments by Fair Value Level</u>	<u>12/31/2019</u>	<u>Fair Value Measurements Using</u>		
		<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Description:				
Investments measured at the net asset value (NAV):				
External investment pool	\$ 363,986	\$ 363,986	\$ -	\$ -
Total investments at Fair Value	<u>\$ 363,986</u>	<u>\$ 363,986</u>	<u>\$ -</u>	<u>\$ -</u>

The Light Department categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 Fair Value Measurement and Application (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

*Custodial Credit Risk: Deposits* - In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Town does not have a deposit policy for custodial credit risk relative to cash holdings.

At year-end, the carrying amount of all the Town's deposits was \$7,596,690 and bank balance was \$8,987,306. The full bank balance was covered by either federal depository insurance or by the depositors' insurance fund.

As of June 30, 2020, the Water Department had a bank balance of \$392,852 that was subject to custodial credit risk.

At December 31, 2019 the Light Department had a bank balance was \$1,977,405 that was subject to custodial credit risk.

Custodial Credit Risk: Investments – In the case of investments, this is the risk that in the event of the invested party not being able to provide required payments to investors, ceasing to exist, or filing of bankruptcy, the Town may not be able to recover the full amount of its principal investment and/or investment earnings. The Town’s investments in United States governmental obligations are exposed to custodial credit risk because the related securities are uninsured, unregistered and are held by the counterparty. The Town does not have a formal investment policy related to custodial credit risk.

Interest Rate Risk: Deposits– This is the risk that fair value losses may arise due to increasing interest rates. The Town does not have formal investment policies that limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Interest Rate Risk: Investments – Debt securities are subject to interest rate risk. Debt securities may be adversely affected by changes in interest rates, which may negatively affect the fair value of individual debt instruments. The Town does not have a formal investment policy that limits investments maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of Credit Risk – The Town does not place a limit on the amount that may be invested in any one issuer.

Credit Risk – The Town has not adopted a formal policy related to credit risk. The Town’s investments had the following ratings at year end:

<u>S&amp;P's Rating</u>	<u>U.S. Government Obligations</u>	<u>Corporate Fixed Income</u>	<u>Certificates of Deposit</u>	<u>Total</u>
AAA	\$ -	\$ 302,286	\$ -	\$ 302,286
AA	2,276,846	241,336	-	2,518,182
A	-	979,717	-	979,717
BBB	-	344,370	-	344,370
Not rated	-	-	900,012	900,012
Total	<u>\$ 2,276,846</u>	<u>\$ 1,867,709</u>	<u>\$ 900,012</u>	<u>\$ 5,044,567</u>

**B. Receivables**

Receivables as of year-end for the Town’s individual major governmental funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
Receivables:			
Real estate and personal property taxes	\$ 405,899	\$ -	\$ 405,899
Tax liens	1,144,033	-	1,144,033
Motor vehicle and other excise taxes	193,515	-	193,515
Departmental and other	367,575	(91,497)	276,078
Title V loan receivables	144,330	-	144,330
Intergovernmental	426,387	-	426,387
Total	<u>\$ 2,681,739</u>	<u>\$ (91,497)</u>	<u>\$ 2,590,242</u>

Receivables as of year-end for the Town’s proprietary funds (the TMLD’s activity is for the year ended December 31, 2019) are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
Receivables:			
Sewer user charges	\$ 410,470	\$ -	\$ 410,470
Sewer betterment fees	57,459	-	57,459
Water user charges	196,626	-	196,626
TMLD user charges	386,498	(72,000)	314,498
TMLD other receivable	28,808	-	28,808
Total	<u>\$ 1,079,861</u>	<u>\$ (72,000)</u>	<u>\$ 1,007,861</u>

Governmental funds report unavailable revenues in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. The following table identifies the components of unavailable revenues in the governmental funds:

	General Fund	Other Governmental Funds	Total
Receivable type:			
Real estate and personal property taxes	\$ 265,085	\$ 21,515	\$ 286,600
Tax liens	1,144,033	-	1,144,033
Motor vehicle and other excise taxes	193,515	-	193,515
Departmental and other	-	420,408	420,408
Total	<u>\$ 1,602,633</u>	<u>\$ 441,923</u>	<u>\$ 2,044,556</u>

*Massachusetts Clean Water Trust* – The Town has entered into numerous loan agreements with the Massachusetts Clean Water Trust (MCWT). It is expected that the Town will be subsidized by MCWT on a periodic basis for principal in the amount of \$60,144 and interest in the amount of \$133,964 until the maturity of these agreements. GAAP requires the recognition of gross debt relative to these agreements; therefore, a receivable totaling \$60,144 has been reported in the Sewer Enterprise Fund.

*Massachusetts School Building Authority* – As of June 30, 2020, the Town expects to receive \$380,049 applicable to approved eligible school construction costs from the MSBA. The amount is recorded as an intergovernmental receivable in the School Capital Projects major fund.

**C. Interfund Receivables, Payables and Transfers**

The composition of interfund transfers for the year ended June 30, 2020 is as follows:

Transfers Out	Transfers In				Total
	General Fund	School Capital Project Fund	Nonmajor Governmental Funds	Sewer Enterprise	
General Fund	\$ -	\$ 75,000	\$ 171,800	\$ 184,125	\$ 430,925 (1)
Nonmajor Funds	415,976	-	13,705	-	429,681 (2)
School CP Fund	2,581	-	-	-	2,581 (3)
Total	<u>\$ 418,557</u>	<u>\$ 75,000</u>	<u>\$ 185,505</u>	<u>\$ 184,125</u>	<u>\$ 863,187</u>

- (1) Transfer to school capital for BAN paydowns, transfers to nonmajor funds for capital outlay and other purposes, transfer to sewer enterprise for operating expenses.
- (2) Transfer to general fund from Title V and Ambulance receipts to supplement operating budget.
- (3) Transfer to general fund from capital projects for interest.

Interfund transfers between the general fund and TMLD are not reflected due to the presentation of different year-ends.

## D. Capital Assets

Capital asset activity for the year ended June 30, 2020 (the TMLD's activity is for the year ended December 31, 2019) is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<i><u>Governmental Activities:</u></i>				
Capital assets not being depreciated:				
Land	\$ 935,838	\$ -	\$ -	\$ 935,838
Construction in process	42,555,480	3,370,299	(3,783,549)	42,142,230
Total capital assets not being depreciated	43,491,318	3,370,299	(3,783,549)	43,078,068
Capital assets being depreciated:				
Buildings and improvements	3,516,158	3,972,180	-	7,488,338
Infrastructure	12,032,949	557,957	-	12,590,906
Vehicles	339,558	433,387	-	772,945
Machinery and equipment	3,847,006	277,284	-	4,124,290
Total capital assets being depreciated	19,735,671	5,240,808	-	24,976,479
Less accumulated depreciation for:				
Buildings and improvements	(2,948,134)	(78,246)	-	(3,026,380)
Infrastructure	(3,525,543)	(307,095)	-	(3,832,638)
Vehicles	(22,627)	(72,352)	-	(94,979)
Machinery and equipment	(2,889,448)	(158,591)	-	(3,048,039)
Total accumulated depreciation	(9,385,752)	(616,284)	-	(10,002,036)
Total capital assets being depreciated, net	10,349,919	4,624,524	-	14,974,443
Total governmental activities capital assets, net	<u>\$ 53,841,237</u>	<u>\$ 7,994,823</u>	<u>\$ (3,783,549)</u>	<u>\$ 58,052,511</u>
<i><u>Business-Type Activities:</u></i>				
Capital assets not being depreciated:				
Land	\$ 189,178	\$ -	\$ -	\$ 189,178
Construction in process	3,471,496	1,330,125	(4,736,971)	64,650
Total capital assets not being depreciated	3,660,674	1,330,125	(4,736,971)	253,828
Capital assets being depreciated:				
Electric plant	19,461,527	3,133,843	(181,953)	22,413,417
Buildings and improvements	19,651	-	-	19,651
Infrastructure	28,389,900	2,411,409	(97,329)	30,703,980
Vehicles	-	42,528	-	42,528
Machinery and equipment	1,353,077	1,282	-	1,354,359
Total capital assets being depreciated	49,224,155	5,589,062	(279,282)	54,533,935
Less accumulated depreciation for:				
Electric plant	(8,895,364)	(569,990)	-	(9,465,354)
Buildings and improvements	(6,388)	(982)	-	(7,370)
Infrastructure	(15,275,020)	(493,839)	97,329	(15,671,530)
Vehicles	-	(4,253)	-	(4,253)
Machinery and equipment	(1,218,861)	(59,386)	-	(1,278,247)
Total accumulated depreciation	(25,395,633)	(1,128,450)	97,329	(26,426,754)
Total capital assets being depreciated, net	23,828,522	4,460,612	(181,953)	28,107,181
Total business-type activities capital assets, net	<u>\$ 27,489,196</u>	<u>\$ 5,790,737</u>	<u>\$ (4,918,924)</u>	<u>\$ 28,361,009</u>

	Beginning Balance	Increases	Decreases	Ending Balance
<i><u>Business-Type Activities: Sewer</u></i>				
Capital assets not being depreciated:				
Construction in process	\$ 2,215,896	\$ -	\$ (2,215,896)	\$ -
Total capital assets not being depreciated	<u>2,215,896</u>	<u>-</u>	<u>(2,215,896)</u>	<u>-</u>
Capital assets being depreciated:				
Buildings and improvements	19,651	-	-	19,651
Infrastructure	18,888,922	2,310,593	-	21,199,515
Machinery and equipment	709,473	-	-	709,473
Vehicles	-	42,528	-	42,528
Total capital assets being depreciated	<u>19,618,046</u>	<u>2,353,121</u>	<u>-</u>	<u>21,971,167</u>
Less accumulated depreciation for:				
Buildings and improvements	(6,388)	(982)	-	(7,370)
Infrastructure	(12,779,356)	(304,420)	-	(13,083,776)
Machinery and equipment	(628,471)	(8,581)	-	(637,052)
Vehicles	-	(4,253)	-	(4,253)
Total accumulated depreciation	<u>(13,414,215)</u>	<u>(318,236)</u>	<u>-</u>	<u>(13,732,451)</u>
Total capital assets being depreciated, net	<u>6,203,831</u>	<u>2,034,885</u>	<u>-</u>	<u>8,238,716</u>
Total Sewer capital assets, net	<u>\$ 8,419,727</u>	<u>\$ 2,034,885</u>	<u>\$ (2,215,896)</u>	<u>\$ 8,238,716</u>
<i><u>Business-Type Activities: TMLD</u></i>				
Capital assets not being depreciated:				
Land	\$ 189,178	\$ -	\$ -	\$ 189,178
Construction in-process	1,255,600	1,330,125	(2,521,075)	64,650
Total capital assets not being depreciated	<u>1,444,778</u>	<u>1,330,125</u>	<u>(2,521,075)</u>	<u>253,828</u>
Capital assets being depreciated:				
Production plant	4,023,430	-	-	4,023,430
Distribution plant	11,290,467	3,075,950	-	14,366,417
General plant	4,147,630	57,893	(181,953)	4,023,570
Total capital assets being depreciated	<u>19,461,527</u>	<u>3,133,843</u>	<u>(181,953)</u>	<u>22,413,417</u>
Less accumulated depreciation for:				
Production plant	(1,021,056)	(106,418)	-	(1,127,474)
Distribution plant	(5,793,975)	(339,144)	-	(6,133,119)
General plant	(2,080,333)	(124,428)	-	(2,204,761)
Total accumulated depreciation	<u>(8,895,364)</u>	<u>(569,990)</u>	<u>-</u>	<u>(9,465,354)</u>
Total capital assets being depreciated, net	<u>10,566,163</u>	<u>2,563,853</u>	<u>(181,953)</u>	<u>12,948,063</u>
Total TMLD capital assets, net	<u>\$ 12,010,941</u>	<u>\$ 3,893,978</u>	<u>\$ (2,703,028)</u>	<u>\$ 13,201,891</u>

<u>Business-type Activities: Water</u>	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets being depreciated:				
Infrastructure	\$ 9,500,978	\$ 100,816	\$ (97,329)	\$ 9,504,465
Machinery and equipment	643,604	1,282	-	644,886
Total capital assets being depreciated	<u>10,144,582</u>	<u>102,098</u>	<u>(97,329)</u>	<u>10,149,351</u>
Less accumulated depreciation for:				
Infrastructure	(2,495,664)	(189,419)	97,329	(2,587,754)
Machinery and equipment	<u>(590,390)</u>	<u>(50,805)</u>	<u>-</u>	<u>(641,195)</u>
Total accumulated depreciation	<u>(3,086,054)</u>	<u>(240,224)</u>	<u>97,329</u>	<u>(3,228,949)</u>
Total capital assets being depreciated, net	<u>7,058,528</u>	<u>(138,126)</u>	<u>-</u>	<u>6,920,402</u>
Total Water capital assets, net	<u>\$ 7,058,528</u>	<u>\$ (138,126)</u>	<u>\$ -</u>	<u>\$ 6,920,402</u>

Depreciation expense was charged to functions/programs as follows:

<u>Governmental Activities:</u>		<u>Business-Type Activities:</u>	
General government	\$ 13,116	Sewer	\$ 318,236
Public safety	180,645	Water	240,224
Public works	404,805	TMLD	<u>569,990</u>
Health and human services	15,966		<u>\$ 1,128,450</u>
Culture and recreation	<u>1,752</u>		
	<u>\$ 616,284</u>		

#### E. Purchased Power Working Capital

The TMLD is a member and participant of the Massachusetts Municipal Wholesale Electric Company (“MMWEC”). The purchased power working capital is an amount held by MMWEC as an escrow. The purchased power working capital fund is replenished as needed from the TMLD’s monthly invoice payments. The income earned from the purchased power working capital fund applicable to the TMLD’s deposit is applied as a credit to MMWEC’s power sales billings. The balance in the fund as of December 31, 2019 is \$1,161,699.

#### F. Temporary Debt

The Town is authorized to borrow on a temporary basis to fund the following:

Current Operating Costs – Prior to collection of revenues, expenditures may be financed through the issuance of revenue (“RANS”) or tax anticipation notes (“TANS”).

Capital Projects and Other Approved Costs – Projects may be temporarily funded through the issuance of bond anticipation notes (“BANS”) or grant anticipation notes (“GANS”). In certain cases, prior to the issuance of these temporary notes, the governing body must take the necessary legal steps to authorize the issuance of the general obligation bonds. Temporary notes may not exceed the aggregate amount of bonds authorized or the grant award amount.

Temporary notes are general obligations of the Town and generally carry maturity dates of less than one year and are interest bearing and will be paid through future issuance of general obligation bonds.

The Town’s temporary borrowing activity for fiscal year 2020 was as follows:

Type	Interest Rate	Maturity Date	Beginning Balance	Additions	Retirements	Ending Balance
<i>Governmental Activities:</i>						
BAN	3.00%	matured	\$ 4,000,000	\$ -	\$ (4,000,000)	\$ -
BAN	2.65%	matured	5,000,000	-	(5,000,000)	-
BAN	3.00%	matured	4,000,000	-	(4,000,000)	-
BAN	2.15%	matured	-	2,300,000	(2,300,000)	-
BAN	2.25%	matured	-	8,750,000	(8,750,000)	-
BAN	2.00%	02/26/21	-	3,675,000	-	3,675,000
Total Governmental Notes			<u>13,000,000</u>	<u>14,725,000</u>	<u>(24,050,000)</u>	<u>3,675,000</u>
<i>Business-Type Activities:</i>						
BAN	2.70%	matured	2,300,000	-	(2,300,000)	-
Total Business-Type Notes			<u>2,300,000</u>	<u>-</u>	<u>(2,300,000)</u>	<u>-</u>
Total Short Term Notes Payable			<u>\$ 15,300,000</u>	<u>\$ 14,725,000</u>	<u>\$ (26,350,000)</u>	<u>\$ 3,675,000</u>

Short-term (BANs) issued for Governmental Funds were used for School Building Construction.

**G. Long-term Obligations**

*Bond and Note Indebtedness* - The Town issues general obligation bonds and notes to provide funds for acquisition and construction of major capital facilities and equipment. General obligation bonds and notes have been issued for both governmental and business-type activities. In addition, the Town incurs various other long-term obligations relative to associated personnel costs.

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5.0 percent of its equalized valuation. Debt issued in accordance with this section of the law is designated as being “inside the debt limit.” In addition, the Town may authorize debt in excess of that limit for specific purposes; such as debt when issued is designated as being “outside the debt limit”.

The following reflects the current year activity (the TMLD's activity is for the year ended December 31, 2019) in the long-term liability accounts:

	Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
<i><u>Governmental Activities:</u></i>					
Bond and note indebtedness	\$ 12,195,000	\$ 8,655,000	\$ (295,000)	\$ 20,555,000	\$ 525,000
Unamortized bond premiums	302,235	524,845	(21,003)	806,077	60,318
Notes from direct borrowings and placements	384,630	-	(38,476)	346,154	38,476
Capital lease obligations	487,480	324,827	(224,696)	587,611	170,004
Compensated absences	34,000	310,706	(8,500)	336,206	84,052
Landfill closure	218,000	-	(21,000)	197,000	21,000
Net pension liability	8,651,352	1,244,698	(1,495,351)	8,400,699	-
Net other postemployment benefits liability	7,587,084	789,580	(3,705,934)	4,670,730	-
Total Governmental Activities	<u>\$ 29,859,781</u>	<u>\$ 11,849,656</u>	<u>\$ (5,809,960)</u>	<u>\$ 35,899,477</u>	<u>\$ 898,850</u>
<i><u>Business-Type Activities - Sewer:</u></i>					
Bond and note indebtedness	\$ 120,000	\$ -	\$ (30,000)	\$ 90,000	\$ 30,000
Notes from direct borrowings and placements	2,262,915	1,725,000	(519,285)	3,468,630	369,563
Compensated absences	-	36,133	-	36,133	9,033
Net pension liability	952,784	137,080	(164,685)	925,179	-
Net other postemployment benefits liability	895,459	2,084	(398,501)	499,042	-
Total Sewer	<u>4,231,158</u>	<u>1,900,297</u>	<u>(1,112,471)</u>	<u>5,018,984</u>	<u>408,596</u>
<i><u>Business-Type Activities - Water:</u></i>					
Bond and note indebtedness	1,680,000	-	(305,000)	1,375,000	305,000
Notes from direct borrowings and placements	1,065,697	-	(58,297)	1,007,400	58,297
Compensated absences	18,738	6,973	-	25,711	-
Net pension liability	777,958	-	(39,443)	738,515	-
Net other postemployment benefits liability	754,418	-	(149,011)	605,407	-
Total Water	<u>4,296,811</u>	<u>6,973</u>	<u>(551,751)</u>	<u>3,752,033</u>	<u>363,297</u>
<i><u>Business-Type Activities - TMLD:</u></i>					
Notes from direct borrowings and placements	793,500	835,479	(132,250)	1,496,729	211,975
Compensated absences	16,604	3,116	-	19,720	1,135
Net pension liability	2,346,111	287,652	-	2,633,763	-
Net other postemployment benefits liability	751,588	107,629	-	859,217	-
Total TMLD	<u>3,907,803</u>	<u>1,233,876</u>	<u>(132,250)</u>	<u>5,009,429</u>	<u>213,110</u>
Total Business-Type Activities	<u>\$ 12,435,772</u>	<u>\$ 3,141,146</u>	<u>\$ (1,796,472)</u>	<u>\$ 13,780,446</u>	<u>\$ 985,003</u>
<b>Total Long-term Obligations</b>	<u><b>\$ 42,295,553</b></u>	<u><b>\$ 14,990,802</b></u>	<u><b>\$ (7,606,432)</b></u>	<u><b>\$ 49,679,923</b></u>	<u><b>\$ 1,883,853</b></u>

The governmental activities liabilities will be liquidated by the general fund. The business-type liabilities will be liquidated by the sewer, water and TMLD enterprise funds.

The following is a summary of outstanding long-term obligations as of June 30, 2020 (the TMLD's activity is for the year ended December 31, 2019):

Description of Issue	Interest Rates	Beginning Balance	Additions	Maturities and Deductions	Ending Balance
<i>Governmental Activities:</i>					
General obligation bonds	3.0 - 5.0%	\$ 12,195,000	\$ 8,655,000	\$ (295,000)	\$ 20,555,000
MCWT notes payable	0 - 5.125%	384,630	-	(38,476)	346,154
<b>Total Governmental Activities</b>		<u>\$ 12,579,630</u>	<u>\$ 8,655,000</u>	<u>\$ (333,476)</u>	<u>\$ 20,901,154</u>
<i>Business-Type Activities - Sewer:</i>					
General obligation bonds	2.6 - 4.0%	\$ 120,000	\$ -	\$ (30,000)	\$ 90,000
USDA Rural Utilities Loan	2.25%	-	1,725,000	-	1,725,000
MCWT notes payable	0 - 5.75%	2,262,915	-	(519,285)	1,743,630
<b>Total Sewer Activities</b>		<u>2,382,915</u>	<u>1,725,000</u>	<u>(549,285)</u>	<u>3,558,630</u>
<i>Business-Type Activities - Water:</i>					
General obligation bonds	2.6 - 4.75 %	1,680,000	-	(305,000)	1,375,000
USDA Rural Utilities Loan	2.25%	1,065,697	-	(58,297)	1,007,400
<b>Total Water Activities</b>		<u>2,745,697</u>	<u>-</u>	<u>(363,297)</u>	<u>2,382,400</u>
<i>Business-Type Activities - TMLD</i>					
Battery storage - direct borrowing	3.20%	-	835,479	-	835,479
Clean Renewable Energy Bond	2%	793,500	-	(132,250)	661,250
<b>Total TMLD Activities</b>		<u>793,500</u>	<u>835,479</u>	<u>(132,250)</u>	<u>1,496,729</u>
<b>Total Business-Type Activities</b>		<u>\$ 5,922,112</u>	<u>\$ 2,560,479</u>	<u>\$ (1,044,832)</u>	<u>\$ 7,437,759</u>

Authorized and Unissued Debt - At June 30, 2020, the Town had authorized and unissued debt for the following:

Project	Amount
<i>Governmental:</i>	
School building renovations	\$ 7,257,883
<b>Total Authorized and Unissued</b>	<u>\$ 7,257,883</u>

Payments on outstanding general obligation bonds and notes payable due in future years consist of the following:

<i>Governmental Activities</i>							
Year Ending June 30,	Principal			Interest			Total
	General Obligation	Direct Borrowings	Total Principal	General Obligation	Direct Borrowings	Total Interest	
2021	\$ 525,000	\$ 38,476	\$ 563,476	\$ 712,264	\$ 1,440	\$ 713,704	\$ 1,277,180
2022	535,000	38,476	573,476	694,044	1,028	695,072	1,268,548
2023	570,000	38,476	608,476	667,292	617	667,909	1,276,385
2024	590,000	38,476	628,476	638,793	206	638,999	1,267,475
2025	620,000	30,250	650,250	616,944	-	616,944	1,267,194
2026-200	3,535,000	131,250	3,666,250	2,636,320	-	2,636,320	6,302,570
2031-2035	4,265,000	30,750	4,295,750	1,903,470	-	1,903,470	6,199,220
2036-2040	4,925,000	-	4,925,000	1,237,101	-	1,237,101	6,162,101
2041-2045	4,990,000	-	4,990,000	423,813	-	423,813	5,413,813
Total	<u>\$ 20,555,000</u>	<u>\$ 346,154</u>	<u>\$ 20,901,154</u>	<u>\$ 9,530,041</u>	<u>\$ 3,291</u>	<u>\$ 9,533,332</u>	<u>\$ 30,434,486</u>

<i>Business-Type Activities - Sewer</i>							
2021	\$ 30,000	\$ 369,563	\$ 399,563	\$ 3,526	\$ 106,691	\$ 110,217	\$ 509,780
2022	30,000	384,298	414,298	2,370	89,520	91,890	506,188
2023	30,000	394,121	424,121	1,200	70,888	72,088	496,209
2024	-	408,856	408,856	-	51,301	51,301	460,157
2025	-	413,767	413,767	-	34,727	34,727	448,494
2026-2030	-	226,975	226,975	-	158,314	158,314	385,289
2031-2035	-	226,975	226,975	-	132,779	132,779	359,754
2036-2040	-	226,975	226,975	-	107,245	107,245	334,220
2041-2045	-	226,975	226,975	-	81,710	81,710	308,685
2046-2050	-	226,975	226,975	-	56,175	56,175	283,150
2051-2055	-	226,975	226,975	-	30,640	30,640	257,615
2056-2058	-	136,175	136,175	-	6,128	6,128	142,303
	<u>\$ 90,000</u>	<u>\$ 3,468,630</u>	<u>\$ 3,558,630</u>	<u>\$ 7,096</u>	<u>\$ 926,118</u>	<u>\$ 933,214</u>	<u>\$ 4,491,844</u>

<i>Business-Type Activities - Water</i>							
2021	\$ 305,000	\$ 58,297	\$ 363,297	\$ 52,225	\$ 27,592	\$ 79,817	\$ 443,114
2022	305,000	58,297	363,297	40,310	26,082	66,392	429,689
2023	305,000	58,297	363,297	28,300	24,575	52,875	416,172
2024	115,000	58,297	173,297	16,100	23,066	39,166	212,463
2025	115,000	58,297	173,297	11,500	21,557	33,057	206,354
2026-2030	230,000	291,485	521,485	9,200	85,255	94,455	615,940
2031-2035	-	291,485	291,485	-	47,437	47,437	338,922
2036-2040	-	132,945	132,945	-	22,219	22,219	155,164
	<u>\$ 1,375,000</u>	<u>\$ 1,007,400</u>	<u>\$ 2,382,400</u>	<u>\$ 157,635</u>	<u>\$ 277,783</u>	<u>\$ 435,418</u>	<u>\$ 2,817,818</u>

<i>Business-Type Activities - TMLD</i>							
Year Ending December 31,	Principal			Interest			Total
	General Obligation	Direct Borrowings	Total Principal	General Obligation	Direct Borrowings	Total Interest	
2020	\$ -	\$ 211,975	\$ 211,975	\$ -	\$ 38,986	\$ 38,986	\$ 250,961
2021	-	214,560	214,560	-	33,711	33,711	248,271
2022	-	217,230	217,230	-	28,352	28,352	245,582
2023	-	219,986	219,986	-	22,907	22,907	242,893
2024	-	222,832	222,832	-	17,373	17,373	240,205
2025-2029	-	410,146	410,146	-	28,460	28,460	438,606
	<u>\$ -</u>	<u>\$ 1,496,729</u>	<u>\$ 1,496,729</u>	<u>\$ -</u>	<u>\$ 169,789</u>	<u>\$ 169,789</u>	<u>\$ 1,666,518</u>

*MCWT Loan Subsidies* – As previously noted in Note I. B., the Town has entered into loan agreements with the MCWT. It is expected that the Town will be subsidized by MCWT on a periodic basis for principal in the amount of \$60,144 and interest in the amount of \$133,964 until the maturity of these agreements.

## H. Capital Leases

The Town has entered into non-cancelable leases for the purchases of vehicles and equipment. These long-term leases qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date.

Assets acquired through capital leases are as follows:

<u>Asset Description</u>	<u>Amount</u>
One Ton Pickup	\$ 86,361
Police Cruiser	31,980
Fire Engine	503,139
Ambulance	324,827
Less accumulated depreciation	<u>(119,812)</u>
Net carrying value	<u>\$ 826,495</u>

The future minimum lease payments and the net present value of the minimum lease payments at June 30, 2020, are as follows:

<u>Fiscal Year Ended June 30,</u>	<u>Amount</u>
2021	\$ 190,500
2022	148,500
2023	148,500
2024	<u>148,500</u>
Total minimum lease payments	636,000
Less amount representing interest	<u>(48,389)</u>
Present value of minimum lease payments	<u>\$ 587,611</u>

## III. Other Information

### A. Retirement System

*Plan Description* – The Town contributes to the Worcester County Retirement System (the “System”), a cost-sharing multiple-employer defined benefit pension plan. The System was established under Chapter 32 of Massachusetts General Laws. The System is administered by the Worcester Regional Retirement Board (the “Board”). Stand-alone financial statements for the year ended December 31, 2018 were issued and are available by submitting a request to the Retirement System at 23 Midstate Drive, Suite 106, Auburn, Massachusetts 01501.

*Membership* – Membership in the System as of December 31, 2019 was as follows:

Retirees and beneficiaries currently receiving benefits	3,802
Active plan members	7,024
Inactive plan members	<u>2,247</u>
Total	<u><u>13,073</u></u>
Number of employers	99

**Benefit Terms** – Membership in the System is mandatory for all full-time employees and non-seasonal, part-time employees who, in general, regularly work more than twenty hours per week. Members of the Retirement System do not participate in the federal Social Security retirement system.

Massachusetts contributory retirement system benefits are uniform from retirement system to system. The System provides for retirement allowance benefits up to a maximum of 80% of a participant’s highest three-year or five-year average annual rate of regular compensation, depending on the participant’s date of hire. Benefit payments are based upon a participant’s age, length of creditable service, level of compensation and job classification.

The most common benefits paid by the Retirement System include normal retirement, disability retirement and survivor benefits.

Normal retirement generally occurs at age 65. However, participants may retire after twenty years of service or at any time after attaining age 55, if hired prior to April 2, 2012 or at any time after attaining age 60 if hired on or after April 2, 2012. Participants with hire dates subsequent to January 1, 1978 must have a minimum of ten years’ creditable service in order to retire at age 55. Participants become vested after ten years of service. Benefits commencing before age 65 are provided at a reduced rate. Members working in certain occupations may retire with full benefits earlier than age 65.

Ordinary disability retirement is where a participant is permanently incapacitated from a cause unrelated to employment. Accidental disability retirement is where the disability is the result of an injury or illness received or aggravated in the performance of duty. The amount of benefits to be received in such cases is dependent upon several factors, including the age at which the disability retirement occurs, the years of service, average compensation and veteran status.

Survivor benefits are extended to eligible beneficiaries of participants whose death occurs prior to or following retirement.

Cost-of-living adjustments granted to members of Massachusetts retirement systems granted between 1981 and 1997 and any increases in other benefits imposed by the Commonwealth during those years have been the financial responsibility of the Commonwealth. Beginning in 1998, the funding of cost-of-living amounts became the responsibility of the participating units like the System.

The System may be amended or terminated in whole or in part at any time by the Massachusetts Legislature, provided that no such modification, amendment or termination shall be made that would deprive a current member of superannuation pension rights or benefits provided under applicable laws of Massachusetts, if such member has paid the stipulated contributions specified

in sections or provisions of such laws. There were no significant changes to the System's benefit terms in fiscal year 2020. There were no material changes made in this update to the actuarial assumptions (see below).

Contributions Requirements – The Retirement Board has elected provisions of Chapter 32, Section 22D (as amended) of Massachusetts General Laws, which require that a funding schedule be established to fully fund the pension plan by June 30, 2040. Under provisions of this law, participating employers are assessed their share of the total retirement cost based on the entry age, normal actuarial cost method.

The Town (including the TMLD) contributed \$797,870 to the Retirement System in fiscal year 2020, which equaled the actuarially determined contribution requirement for the fiscal year. However, this does not equal the amount recorded because the Light Department uses a year earlier measurement period. Contributions as a percentage of covered payroll was approximately 22.3% in fiscal year 2020.

Net Pension Liability – At June 30, 2020, the Town proportionate share of the net pension liability was \$11,644,176 however this does not equal the amount recorded because the Light Department uses a year earlier measurement period. The net pension liability was measured as of January 1, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. These figures were updated by the independent actuary to December 31, 2019. There were no material changes to the System's benefit terms since the actuarial valuation.

The Town's proportion of the net pension liability is based on a projection of the Town's long-term share of contributions to the System relative to the projected contributions of all employers. The Town and TMLD's proportion were approximately 1.31% and 1.32% respectively at December 31, 2019 and 2018.

Fiduciary Net Position – The elements of the System's basic financial statements (that is, all information about the System's assets, deferred outflows of resources, liabilities, deferred inflows of resources and fiduciary net position) can be found in the System's full financial statements as of and for the year ended December 31, 2019, which can be obtained by contacting the Board.

The System's fiduciary net position was determined using the accrual basis of accounting. The System's accounting records are maintained on a calendar-year basis in accordance with the standards and procedures established by the Massachusetts Public Employee Retirement Administration Commission, or PERAC. Contributions from employers and employees are recognized in the period in which they become due pursuant to formal commitments, statutory or contractual requirements. Benefit payments (including refunds of employee contributions) are recorded when incurred, regardless of the timing of payment. Investments are reported at fair value; fair value is determined as the price one would receive in an orderly transaction between market participants at a measurement date.

Pension Expense – The Town recognized \$1,005,981 in pension expense in the statement of activities in fiscal year 2020. This does not agree to the amount calculated by the actuary because the Light Department uses a year earlier measurement date.

Deferred Outflows of Resources and Deferred Inflows of Resources – At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions in its governmental activities and sewer enterprise fund from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 27,386	\$ 55,874
Net differences between projected and actual earnings on pension plan investments	-	256,151
Changes of assumptions	521,243	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	28,837	485,228
Total	<u>\$ 577,465</u>	<u>\$ 797,253</u>

The net deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Town's pension expense as follows:

<u>Year ended June 30,</u>	
2021	\$ (156,395)
2022	36,008
2023	(709)
2024	(112,042)
2025	13,351
Total	<u>\$ (219,788)</u>

Deferred Outflows of Resources and Deferred Inflows of Resources – At June 30, 2020, the Water Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 2,169	\$ 4,425
Net differences between projected and actual earnings on pension plan investments	-	20,285
Changes of assumptions	41,277	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	2,283	38,424
Total	<u>\$ 45,729</u>	<u>\$ 63,134</u>

The net deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Water's pension expense as follows:

<u>Year ended June 30,</u>		
2021	\$	(12,385)
2022		2,852
2023		(56)
2024		(8,873)
2025		1,057
Total	\$	<u>(17,405)</u>

Deferred Outflows of Resources and Deferred Inflows of Resources – At December 31, 2019, the Light Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 11,674	\$ 19,525
Net differences between projected and actual earnings on pension plan investments	99,090	-
Changes of assumptions	163,652	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	10,523	203,750
Cotributions made subsequent to measurement date	334,222	-
Total	<u>\$ 619,161</u>	<u>\$ 223,275</u>

The net deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Light Department's pension expense as follows:

<u>Year ended December 31</u>		
2020	\$	343,468
2021		(13,435)
2022		39,069
2023		28,881
2024		(2,097)
Total	\$	<u>395,886</u>

Actuarial Valuation – The measurement of the System’s total pension liability is developed by an independent actuary. The latest actuarial valuation was performed as of January 1, 2019. The significant actuarial assumptions used in the January 1, 2018 actuarial valuation included:

Actuarial cost method	Entry Age Normal
Amortization method	Increasing dollar amount at 4%. Annual increase in appropriation is further limited to 9.95%
Remaining amortization period	16 years (2035), except for the 2002 and 2003 ERI which are 9 years (2028) and 2010 ERI which is 3 years (2020)
Asset valuation method	5-year smoothed market value
Investment rate of return / discount rate	7.65%, net of pension plan investment expense, including inflation
Projected salary increases	Group 1: 4.25 - 6.00%, based on service Group 4: 4.75 - 7.00%, based on service
Inflation rate	3.4%
Mortality rates:	
Healthy retiree	RP-2000 Mortality Table base year 2009) with full generational mortality improvement using Scale BB.
Disabled retiree	RP-2000 Mortality Table (base year 2012) with full generational mortality improvement using Scale BB.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of returns (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in the System’s target allocation as of December 31, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global equity	39%	4.75%
Fixed income	23%	2.28%
Private equity	13%	8.15%
Real Estate	10%	3.43%
Timber/Natural Resources	4%	4.00%
Hedge Funds	11%	3.76%

Discount Rate – The discount rate used to measure the total pension liability in the January 1, 2018 actuarial valuation report was 7.65%. The projection of cash flows used to determine the discount rate assumed plan member contributions were made at the current contribution rate and that employer contributions will be made at rates equal to the actuarially-determined contribution rates and the member rate.

Based on those assumptions, the System’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity Analysis – The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.65% as well as the proportionate share of the net pension liability using a discount rate that is one percentage point lower, or one percentage point higher than the current rate:

	Current Discount	1% Decrease	Current	1% Increase
Town proportionate share of net pension liability	7.65%	\$ 14,233,332	\$ 11,664,176	\$ 9,494,597

The net pension liability in the sensitivity analysis does not agree to the aggregate net pension liabilities recorded in the financial statements due to the Light Department recording its liability based on a measurement date that was a year earlier.

## B. Other Postemployment Benefits

The Town administers a single-employer defined benefit healthcare plan (the “OPEB Plan”). The OPEB Plan provides health, dental and life insurance benefits (other postemployment benefits) to current and future retirees, their dependents and beneficiaries in accordance with Section 20 of Massachusetts General Law Chapter 32B.

An employee hired before April 2, 2012 shall become eligible to retire under this plan upon attainment of age 55 as an active member and completion of 10 years of service or shall be eligible if able to retire with 20 years of service regardless of age. Those hired on or after April 2, 2012 shall be eligible to retire upon attainment of age 60 with 10 years of creditable service.

Specific benefit provisions and contribution rates are established by collective bargaining agreements, state law and Town ordinance. All benefits are provided through the Town’s premium-based insurance program, currently Blue Cross Blue Shield of New England. The OPEB Plan does not issue a stand-alone financial report and is presented as a fiduciary fund in the Town’s financial statements. OPEB Plan disclosures can be found in this footnote disclosure.

Employees Covered by Benefit Terms – The following employees were covered by the benefit terms as of June 30, 2020 (December 31, 2019 for the Light Department):

	Inactive employees or beneficiaries receiving benefits	Active employees	Total
Town	35	33	68
Sewer	4	7	11
Water	2	6	8
Light	9	10	19
Total	<u>50</u>	<u>56</u>	<u>106</u>

Contributions – The contribution requirements of OPEB Plan members and the Town are established and may be amended by the Town. Retirees contributed 28% of the set premium for medical, dental and life insurance during fiscal 2020 and contribution rates increase by 1% at every renewal rate until reaching 35% in 2026. The remainder of the cost is funded from taxation and user rates from the enterprise funds effected.

The Town currently contributes enough money to the Plan to satisfy current obligations on a pay-as-you-go basis plus additional contributions in varying amounts annually. The costs of administering the OPEB Plan are paid by the Town.

For the year ended June 30, 2020, the average contribution rates of covered-employee payroll were 10.9%. The Light Department December 31, 2019 amounts are blended into this rate.

Net OPEB Liability – The Town’s net OPEB liability was measured as of July 1, 2019 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

The total OPEB liability in the most recent actuarial valuation was determined using the following key actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Investment rate of return	6.80%, net of OPEB plan investment expense, 6.24% for water and light including inflation.
Municipal bond rate	2.79% as of June 30, 2020
Single Equivalent Discount Rate	5.0% Town; 6.0% sewer; 6.0% water and 5.5% light net of OPEB plan investment expense including inflation. Using a blend of the Municipal Bond Index Rate for unfunded periods and the Investment Rate of Return.
Inflation	2.75% annually
Health Care Trend Rate	5.00% for Town, sewer, and light; 4.5% for water
Salary Increases	3.00% annually
Pre-Retirement Mortality	General: RP-2014 Mortality Table for Blue Collar Employees projected generationally with scale MP-2016 for males and females Teachers: RP-2014 Mortality Table for White Collar Employees projected generationally with scale MP-2016 for males and females
Post-Retirement Mortality	General: RP-2014 Mortality Table for Blue Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females Teachers: RP-2014 Mortality Table for White Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females
Disabled Mortality	General: RP-2014 Mortality Table for Blue Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females, set forward 1 year Teachers: RP-2014 Mortality Table for White Collar Healthy Annuitants projected generationally with scale MP-2016 for males and females

Key assumption changes effective Fiscal Year ending June 30, 2020

Single Equivalent Discount Rate    Town Discount rate increases from 4.0% to 5.0%

The long-term expected rate of return on OPEB Plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB Plan investment expense and inflation) are developed for each major asset class.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Expected Rate of Return</u>
Domestic Equity - Large Cap	19.00%	4.80%
Domestic Equity - Small/Mid Cap	18.25%	5.29%
International Equity - Developed Market	15.25%	5.45%
International Equity - Emerging Market	7.50%	6.42%
Domestic Fixed Income	30.50%	2.05%
International Fixed Income	0.00%	3.00%
Alternatives	7.75%	6.50%
Cash	1.75%	0.00%
	<u>100.00%</u>	

Sensitivity Analyses – The following presents the Town’s net OPEB liability as well as what the Town’s net OPEB liability would be if it were calculated using a discount rate that is 1.0% lower or 1.0% higher than the current discount rate as well as if the healthcare cost trend rates are 1% lower or higher than the current healthcare cost trend rates:

Net OPEB Liability	Discount Rate			
	Current Rate	1% lower	Current	1% greater
Town	5.00%	\$5,387,850	\$4,670,730	\$ 4,096,401
Sewer	6.00%	571,939	499,042	436,183
Water	6.00%	702,423	605,407	525,797
Light	5.50%	1,086,007	859,217	681,717
Total		<u>\$7,748,219</u>	<u>\$6,634,396</u>	<u>\$ 5,740,098</u>

Net OPEB Liability	Health Care Rate			
	Current Rate	1% lower	Current	1% greater
Town	5.00%	\$4,112,235	\$4,670,730	\$ 5,356,488
Sewer	5.00%	433,938	499,042	578,601
Water	4.50%	519,886	605,407	710,543
Light	5.00%	620,858	859,217	1,173,943
Total		<u>\$5,686,917</u>	<u>\$6,634,396</u>	<u>\$ 7,819,575</u>

*Changes in the Net OPEB Liability* – The following table summarizes the changes in the net OPEB liability for the year ended June 30, 2020 (except that the Light department is as of December 31, 2019):

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balances at June 30, 2019	\$ 10,500,807	\$ 512,258	\$ 9,988,549
Changes for the year:			
Service cost	182,837	-	182,837
Interest	480,617	-	480,617
Change in assumptions	(1,873,514)	-	(1,873,514)
Difference between expected and actual	(1,703,270)	-	(1,703,270)
Employer contributions	-	377,326	(377,326)
Benefit payments withdrawn from trust	-	(290,687)	290,687
Net investment income	-	63,497	(63,497)
Benefit payments	(290,687)	-	(290,687)
Net changes	<u>(3,204,017)</u>	<u>150,136</u>	<u>(3,354,153)</u>
Balances at June 30, 2020	<u>\$ 7,296,790</u>	<u>\$ 662,394</u>	<u>\$ 6,634,396</u>

*OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB* – For the year ended June 30, 2020 (December 31, 2019 for the Light Department) OPEB expense was \$250,082 and deferred inflows and outflows are reflected as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Change in assumptions	\$ 885,515	\$ 1,873,624
Differences between expected and actual experience	-	1,606,020
Differences between projected and actual earnings on investments	<u>8,738</u>	<u>12,467</u>
	<u>\$ 894,253</u>	<u>\$ 3,492,111</u>

Deferred inflows and outflows are amortized to expense as follows:

June 30	
2020	\$ (624,158)
2021	(624,158)
2022	(605,350)
2023	(775,679)
2024	10,079
thereafter	<u>21,408</u>
	<u>\$ (2,597,858)</u>

Investment Custody – In accordance with Massachusetts General Laws, the Town Treasurer is the custodian of the OPEB Plan and since the Town has not designated a Board of Trustees, the Town Treasurer is also the Trustee and as such is responsible for the general supervision of the management, investment and reinvestment of the OPEB Plan assets. OPEB Plan assets may be invested and reinvested by the custodian consistent with the prudent investor rule established in Chapter 203C and may, with the approval of the State Retiree Benefits Trust Fund Board of Trustees, be invested in the State Retiree Benefits Trust Fund established in Section 24 of Chapter 32A. OPEB Plan assets must be segregated from other funds and not be subject to the claims of any general creditor of the Town.

Investment Policy – The OPEB Plan does not have a formal investment policy at this time. The OPEB Plan invests its funds in permissible investments as stipulated by the Commonwealth.

Investment Rate of Return – For the year ended June 30, 2020 (December 31, 2019 for TMLD) the annual money-weighted rate of return on investments, net of investment expense, was 2.72% for the Town, less than 2.34% for the Sewer Department, 4.51% for the water Department and negative 18.77% for TMLD. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net OPEB Liability – The components of the net OPEB liability of the Town at June 30, 2020 (December 31, 2019 for TMLD) were as follows:

	Component				Total
	Town	Sewer	Water	Light	
Total OPEB Liability	\$ 4,837,089	\$ 552,288	\$ 684,210	\$ 1,223,203	\$ 7,296,790
Plan fiduciary net position	166,359	53,246	78,803	363,986	\$ 662,394
Net OPEB liability	<u>\$ 4,670,730</u>	<u>\$ 499,042</u>	<u>\$ 605,407</u>	<u>\$ 859,217</u>	<u>\$ 6,634,396</u>
	3.4%	9.6%	11.5%	29.8%	9.1%

### C. Risk Financing

The Town is exposed to various risks of loss related to general liability; torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three years.

### D. Commitments and Contingencies

General – During its day-to-day operations, the Town is party to certain legal claims, which are subject to many uncertainties, and the outcome of individual litigation matters in these situations cannot be reasonably estimated. Although the amount of liability, if any, in these situations at June 30, 2020, cannot be determined, management believes that the resulting liability, if any, should not materially affect the basic financial statements of the Town at June 30, 2020.

Appellate Tax Board – Generally the Town has pending cases filed with the Massachusetts Appellate Tax Board of the Commonwealth of Massachusetts (“ATB”). At June 30, 2020, there were zero pending cases in ATB.

Grant Compliance – Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, would not have a material effect on its financial condition.

Arbitrage – The Town is subject to certain Federal arbitrage laws in accordance with long-term borrowing agreements. Failure to comply with the rules could result in the payment of penalties. The Town does not believe it has failed to comply with any of these agreements.

MMWEC Participation – The TMLD is a participant in certain projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC). MMWEC is a public corporation and a political subdivision of the Commonwealth, created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in, and to issue revenue bonds to finance, electric facilities (“Projects”). MMWEC has acquired ownership interests in electric facilities operated by other entities and also owns and operates its own electric facilities.

MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has the Nuclear Mix One project, Nuclear Project Three, Nuclear Project Four, Nuclear Project Five and Project Six, which comprise an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by NextEra Energy Seabrook, LLC and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit operated by Dominion Nuclear Connecticut, Inc. The operating license for Seabrook Station extends to March 15, 2050. The operating license for Millstone Unit 3 extends to November 25, 2045.

On July 19, 2019, MMWEC sold its 3.7% interest in W.F. Wyman Unit No. 4 plant, which is owned and operated by its majority owner, FPL Energy Wyman IV, LLC.

MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). The Department has entered into PSAs with MMWEC. Under the PSAs, the Department is required to make certain payments to MMWEC solely from Department revenues. Among other things, PSAs require each Project Participant to pay its pro rata share of MMWEC’s costs related to the Project. In addition, should a Project Participant fail to make any payment when due, other Project Participants may be required to increase (step-up) their payments and correspondingly their Participant’s share of Project Capability. Project Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs. Under the PSAs each Participant is unconditionally obligated to make all payments due to MMWEC, whether or not the Project(s) is completed or operating, and notwithstanding the suspension or interruption of the output of the Project(s).

Pursuant to the PSAs, the MMWEC Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings. The Seabrook and Millstone Project Participants are also liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act. Originally enacted in 1957, the Act has been renewed several times. In July, 2005, Congress extended the Act until the end of 2025.

At December 31, 2019, MMWEC has no debt service obligations outstanding relating to the Projects. MMWEC is involved in various legal actions, the outcome of which, in the opinion of MMWEC management, will not have a material effect on the financial position of MMWEC.

The total capital expenditures and annual capacity, fuel and transmission costs (which include debt service and decommissioning expenses discussed above) associated with the Department's Project Capability of the Projects in which it participates was \$26,058,552 for the year ended December 31, 2019.

*Berkshire Wind Cooperative* – The TMLD is a member of the Berkshire Wind Cooperation Corporation (the “Cooperative”).

The Cooperative is organized under Chapters 157 and 164: Section 47C of the State of Massachusetts Statutes and constitutes a municipal lighting plant cooperative. The Cooperative was formed by Massachusetts Municipal Wholesale Electric Company (MMWEC) and 14 Municipal Light Departments (Members) for the purpose of financing, owning, constructing and operating wind generation facilities located on Brodie Mountain in the towns of Hancock and Lanesborough, Massachusetts (Berkshire Wind Facility).

The Cooperative provides wind energy to MMWEC pursuant to the Berkshire Wind Power Purchase Agreement dated May 21, 2008 between MMWEC and the Cooperative. Under this agreement, MMWEC entered into a Power Sales Contract with the Cooperative pursuant to which MMWEC has agreed to purchase 100% of the capacity and energy output and, to the extent uncommitted to any third party under existing agreements, associated environmental energy attributes of a wind power generating facility to be owned, constructed and operated by the Cooperative at the Berkshire Wind Facility.

The Berkshire Wind Facility is comprised of two Phases. Phase 1 is comprised of ten 1.5-megawatt wind turbines which have been commercially operating since 2011, and Phase 2 is comprised of two 2.3-megawatt wind turbines which began commercial operations in November 2019.

MMWEC sells all of the capability of the Berkshire Wind Facility (Capability) to the Members of the Cooperative (Members) under Power Purchase Agreements (PPAs). Among other things, the PPAs require each Cooperative Member to pay its *pro rata* share of the costs related to the Berkshire Wind Facility and its *pro rata* share of the Operation and Maintenance (O&M) costs of the Berkshire Wind Facility. In addition, should a Cooperative Member fail to make any payment when due, other Cooperative Members may be required to increase (step-up) their payments and correspondingly their share of the Capability to an additional amount. Additionally, each Participant is unconditionally obligated to make all payments due to the Berkshire Wind Cooperative Corporation, whether or not the Berkshire Wind Facility is completed or operating, and notwithstanding the suspension or interruption of the output of the Berkshire Wind Facility.

The total capital expenditures, debt service and operation and maintenance (O&M) costs associated with the Plant's *pro rata* share of the Phases in which it participates for the year ended December 31, 2019 are listed in the table below:

Phase	Percentage Share	Total Capital Expenditures	Debt Service Billed	Operations & Maintenance Billed
Berkshire Phase 1	5.484%	\$ 3,002,672	\$ 269,247	\$ 80,775

The estimated aggregate amount of the required payments for future years for the TMLD’s pro rata share of the Phases in which it participates is shown below:

<u>For Years Ending December 31,</u>	
2020	\$ 265,453
2021	265,371
2022	265,453
2023	265,398
2024	265,741
2025 - 2029	1,327,334
2030 - 2033	<u>265,453</u>
Total	<u>\$ 2,920,203</u>

**E. Landfill Closure and Post-Closure Care Costs**

The Town’s landfill is closed and a final cover has been installed in accordance with Federal and State laws and regulations. Those laws and regulations also require the Town to perform certain maintenance and monitoring functions (“post-closure care”) at the site for 30 years after the landfill cover is installed. In accordance with generally accepted accounting principles, the estimated remaining cost of monitoring; \$197,000 has been recorded as a governmental activity’s liability; actual costs may be higher due to inflation, changes in technology, or changes in regulations.

**IV. Implementation of New GASB Pronouncements**

Current Year Implementations

None.

Future Year Implementations

In January 2017, the GASB issued GASB Statement No. 84, *Fiduciary Activities*. The objective of the Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how these activities should be reported. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2019 (fiscal year 2021). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2017, the GASB issued GASB Statement No. 87, *Leases*. This Statement redefines the manner in which long-term leases are accounted and reported. As amended, the provisions of this Statement are effective for financial reporting periods beginning after June 15, 2021 (fiscal year 2022). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2018, the GASB issued GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. This statement establishes accounting requirements for interest costs incurred before the end of a construction period. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2020 (fiscal

year 2022). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In August 2018, the GASB issued GASB Statement No. 90, *Majority Equity Interest – An Amendment of GASB Statements No. 14 and No. 61*. The objective of this Statement is to improve the consistency and comparability of reporting a government’s majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2019 (fiscal year 2021). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In May 2019, the GASB issued GASB Statement No. 91, *Conduit Debt Obligations*. The objective of this Statement is to standardize the reporting of conduit debt obligations by issuers by clarifying the existing definition of conduit debt obligation, among other matters. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2021 (fiscal year 2023). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In March 2020, the GASB issued GASB Statement No. 93, *Replacement of Interbank Offered Rates*. The objective of this Statement is to address accounting and financial reporting implications that result from the replacement of an interbank offered rate. As amended, the provisions of this Statement are effective for financial reporting periods beginning after June 15, 2021 (fiscal year 2023). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In March 2020, the GASB issued GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The objective of this Statement is to improve financial reporting by addressing issued related to public-private and public-public partnership arrangements. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2022 (fiscal year 2024). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In May 2020, the GASB issued GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. The objective of this Statement is to address accounting for subscription-based information technology arrangements to government end users based on the standards established in Statement No. 87, as amended. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2022 (fiscal year 2024). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2020, the GASB issued GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements No. 14 and No. 84, and a Supersession of GASB Statement No. 32*. The objective of this Statement is to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution OPEB plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code Section 457 deferred compensation plans that meet

the definition of a pension plan and for benefits provided through those plans. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2021 (fiscal year 2023). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

**V. Restatement**

The beginning net position of the TMLD at January 1, 2019 was restated to recognize its Rate Stabilization fund. As a result, the beginning net position of the TMLD increased from \$9,032,290 to \$9,925,371 and the beginning net position of the business-type activities increased from \$16,776,938 to \$17,670,019.

**TOWN OF TEMPLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - PENSIONS**  
**YEAR ENDED JUNE 30, 2020**

**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

	Year Ended June 30,					
	2020	2019	2018	2017	2016	2015
Town's proportion of the net pension liability (asset)	1.31%	1.32%	1.32%	1.37%	1.36%	1.73%
Town's proportionate share of the net pension liability (asset)	\$ 11,664,176	\$ 12,012,202	\$ 10,758,199	\$ 11,442,390	\$ 9,665,159	\$ 10,271,629
Town's covered-employee payroll	\$ 3,579,056	\$ 3,594,982	\$ 3,379,162	\$ 3,418,702	\$ 3,497,074	\$ 3,362,571
Town's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	325.9%	334.1%	318.4%	334.7%	276.4%	305.5%
Plan fiduciary net position as a percentage of the total pension liability	47.36%	43.05%	46.40%	42.00%	44.52%	47.94%

**SCHEDULE OF THE TOWN CONTRIBUTIONS TO PENSION PLAN**

	Year Ended June 30,					
	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 797,870	\$ 737,540	\$ 667,573	\$ 663,582	\$ 612,557	\$ 682,149
Contributions in relation to the actuarially determined contribution	797,870	737,540	667,573	663,582	612,557	682,149
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered-employee payroll	\$ 3,579,056	\$ 3,594,982	\$ 3,379,162	\$ 3,418,702	\$ 3,497,074	\$ 3,362,571
Contributions as a percentage of covered-employee payroll	22.3%	20.5%	19.8%	19.4%	17.5%	20.3%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditor's report.

**TOWN OF TEMPLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - UNAUDITED  
YEAR ENDED JUNE 30, 2020**

**SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS**

	June 30		
	2020	2019	2018
Total OPEB liability:			
Service cost	\$ 182,837	\$ 341,167	\$ 288,900
Interest	480,617	483,837	472,066
Differences between expected and actual experience	(1,703,270)	(3,396)	(833,857)
Changes of assumptions	(1,873,514)	867,112	-
Benefit payments	(290,687)	(258,191)	(381,968)
Net change in total OPEB liability	(3,204,017)	1,430,529	(454,859)
Total OPEB liability - beginning of year	10,500,307	9,069,778	9,524,637
Total OPEB liability - end of year (a)	<u>\$ 7,296,290</u>	<u>\$ 10,500,307</u>	<u>\$ 9,069,778</u>
Plan fiduciary net position:			
Contributions - employer	\$ 377,326	\$ 397,872	\$ 570,588
Net investment income	63,498	(1,534)	31,509
Benefit payments	(290,687)	(258,191)	(381,968)
Net change in Plan fiduciary net position	150,137	138,147	220,129
Plan fiduciary net position - beginning of year	512,258	374,111	153,982
Plan fiduciary net position - end of year (b)	<u>\$ 662,395</u>	<u>\$ 512,258</u>	<u>\$ 374,111</u>
Net OPEB liability - end of year (a) - (b)	<u>\$ 6,633,895</u>	<u>\$ 9,988,049</u>	<u>\$ 8,695,667</u>
Plan fiduciary net position as a percentage of the total OPEB liability	9.08%	4.88%	4.12%
Covered-employee payroll	\$ 3,453,446	\$ 3,257,410	\$ 3,082,121
Net OPEB liability as a percentage of covered-employee payroll	192.09%	306.63%	282.13%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years in which information is available.

See independent auditors' report.

**TOWN OF TEMPLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - UNAUDITED  
YEAR ENDED JUNE 30, 2020**

**SCHEDULE OF CONTRIBUTIONS**

	June 30		
	2020	2019	2018
Actuarially-determined contribution	\$ 604,776	\$ 930,416	\$ 846,863
Contributions in relation to the actuarially-determined contribution	(377,326)	(397,872)	(545,832)
Contribution deficiency (excess)	<u>\$ 227,450</u>	<u>\$ 532,544</u>	<u>\$ 301,031</u>
Covered-employee payroll	\$ 3,453,446	\$ 3,257,410	\$ 3,082,121
Contribution as a percentage of covered-employee payroll	10.9%	12.2%	17.7%
Valuation Date	July 1, 2019		
Actuarial Cost Method	Individual Entry Age Normal		
Amortization Period	30 years		
Asset Valuation Method	Market Value of Assets as of Reporting Date		
Investment rate of return	6.80%		
Municipal Bond Rate	2.79%		
Single Equivalent Discount Rate	5.00%		
Inflation	2.75%		
Healthcare cost trend rates	5.00%		
Salary increases	3.00%		

**SCHEDULE OF INVESTMENT RETURNS  
LAST 10 FISCAL YEARS**

	June 30		
	2020	2019	2018
Annual money-weighted rate of return, net of investment expense	2.72%	7.39%	0.00%

Note: These schedules are presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years in which information is available.

See independent auditors' report.

TOWN OF TEMPLETON, MASSACHUSETTS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 BUDGET AND ACTUAL - GENERAL FUND  
 YEAR ENDED JUNE 30, 2020

	Budgeted Amounts		Actual Budgetary Amounts	Encumbrances	Actual Budgetary Adjusted	Variance Positive (Negative)
	Original Budget	Final Budget				
<b>Revenues:</b>						
Real estate and personal property	\$ 11,776,164	\$ 11,776,164	\$ 11,722,580		\$ 11,722,580	\$ (53,584)
Intergovernmental	1,710,429	1,710,429	1,668,732		1,668,732	(41,697)
Motor vehicle and other excises	1,067,000	1,067,000	1,199,277		1,199,277	132,277
Licenses and permits	133,000	133,000	173,402		173,402	40,402
Departmental and other revenue	417,500	417,500	455,388		455,388	37,888
Penalties and interest	87,500	87,500	70,459		70,459	(17,041)
Fines and forfeitures	52,750	52,750	54,798		54,798	2,048
Investment income	12,500	12,500	116,951		116,951	104,451
Total Revenues	<u>15,256,843</u>	<u>15,256,843</u>	<u>15,461,587</u>	<u>-</u>	<u>15,461,587</u>	<u>204,744</u>
<b>Expenditures:</b>						
General government	1,231,882	1,172,480	963,518	132,044	1,095,562	76,918
Public safety	2,559,910	2,600,300	2,450,773	50,824	2,501,597	98,703
Education	7,271,346	7,342,668	7,322,365	6,765	7,329,130	13,538
Public works	1,675,884	1,865,173	1,585,349	259,444	1,844,793	20,380
Health and human services	279,958	279,698	184,636	27,275	211,911	67,787
Culture and recreation	111,589	129,092	89,095	10,038	99,133	29,959
Fringe and pension benefits	2,445,000	2,362,480	2,221,176	-	2,221,176	141,304
State and county tax assessments	54,328	54,328	54,328	-	54,328	-
Debt service	2,590,147	2,632,647	2,486,423	-	2,486,423	146,224
Total Expenditures	<u>18,220,044</u>	<u>18,438,866</u>	<u>17,357,663</u>	<u>486,390</u>	<u>17,844,053</u>	<u>594,813</u>
<b>Other Financing Sources (Uses):</b>						
Transfers in	1,858,768	1,858,768	1,860,307		1,860,307	1,539
Transfers out	(170,000)	(170,000)	(170,000)		(170,000)	-
Total Other Financing Sources (Uses)	<u>1,688,768</u>	<u>1,688,768</u>	<u>1,690,307</u>		<u>1,690,307</u>	<u>1,539</u>
(DEFICIENCY) EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/USE OF PRIOR YEAR BUDGETARY FUND BALANCE	<u>(1,274,433)</u>	<u>(1,493,255)</u>	<u>(205,769)</u>		<u>(692,159)</u>	<u>801,096</u>
<b>Other Budgetary Items:</b>						
Prior year encumbrances	709,611	709,611				
Free cash	584,500	803,322				
Other	(19,678)	(19,678)				
Total Other Budgetary Items	<u>1,274,433</u>	<u>1,493,255</u>				
<b>Net Budget</b>	<u>\$ -</u>	<u>\$ -</u>				

See accompanying independent auditors' report.  
 See notes to the required supplementary information of this schedule.

# TOWN OF TEMPLETON, MASSACHUSETTS

## NOTES TO REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2020

### I. Budgetary Basis of Accounting

*Budgetary Information* – An annual budget is legally adopted for the General Fund and each enterprise fund. Financial orders are initiated by the Town Administrator, recommended by the Town Finance Committee and approved by Town Meeting. Expenditures may not legally exceed appropriations at the department level or in the categories of personnel and non-personnel expenses. Department heads may transfer, without Town Meeting approval, appropriation balances from one account to another within their department or budget, and within the categories of personnel and non-personnel. The Town Meeting however must approve any transfer of unencumbered appropriation balances between departments or agencies. At the close of each fiscal year, unencumbered appropriation balances lapse and revert to unassigned fund balance.

*Budgetary-to-GAAP Reconciliation* – The Town’s general fund is prepared on a basis of accounting other than GAAP to conform to the Uniform Municipal Accounting System basis of accounting as prescribed by the Massachusetts Department of Revenue. A reconciliation of the budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2020, is as follows:

	Basis of Accounting Differences	Fund Perspective Differences	Total
Revenues on a budgetary basis			\$ 15,461,587
Change in recording tax revenues	\$ 119,299	\$ -	119,299
Stabilization interest	-	18,845	18,845
Revenues on a GAAP basis	<u>\$ 119,299</u>	<u>\$ 18,845</u>	<u>\$ 15,599,731</u>
Expenditures on a budgetary basis			\$ 17,357,663
Paydowns of BANs	\$ (75,000)	\$ -	(75,000)
Reclass of enterprise indirect costs to expenditures	(1,797,675)	-	(1,797,675)
Expenditures on a GAAP basis	<u>\$ (1,872,675)</u>	<u>\$ -</u>	<u>\$ 15,484,988</u>
Other financing sources (uses) on a budgetary basis			\$ 1,690,307
Reclass of enterprise indirect costs to expenditures	\$ (1,797,675)	\$ -	(1,797,675)
Paydowns of BANs	(75,000)	-	(75,000)
Stabilization transfers	-	170,000	170,000
Other financing sources (uses) on a GAAP basis	<u>\$ (1,872,675)</u>	<u>\$ 170,000</u>	<u>\$ (12,368)</u>

*Appropriation Deficits* – During fiscal year 2020, there were no appropriation deficits.

# TOWN CLERK

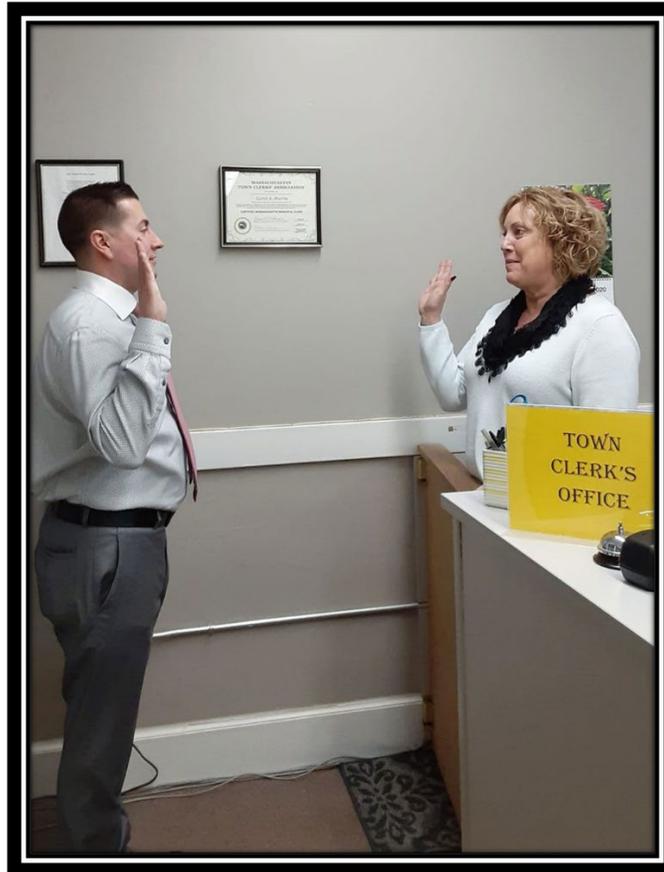
<b>Annual Town Report FY 2020</b>													
<b>July 1, 2019 - June 30, 2020</b>													
	July	August	September	October	November	December	January	February	March	April	May	June	TOTALS
St. List	\$10.00	\$60.00	\$10.00	\$20.00	\$0.00	\$10.00	\$30.00	\$30.00					\$170.00
Bus. Cert.	\$120.00	\$140.00	\$40.00	\$40.00	\$60.00	\$80.00	\$80.00	\$40.00	\$120.00	\$20.00	\$110.00	\$120.00	\$970.00
Marr. Lic.	\$70.00	\$280.00		\$35.00	\$0.00		\$70.00		\$35.00			\$35.00	\$525.00
Raffles		\$10.00		\$30.00	\$10.00		\$10.00					\$10.00	\$70.00
Junk					\$0.00	\$25.00							\$25.00
Under Gr.					\$0.00					\$70.00			\$70.00
Cert. Copy	\$590.00	\$640.00	\$500.00	\$630.00	\$400.00	\$340.00	\$710.00	\$360.00	\$440.00	\$1,080.00	\$550.00	\$880.00	\$7,120.00
Dogs	\$315.00	\$245.00	\$530.00	\$485.00	\$80.00	\$100.00	\$5,005.00	\$4,655.00	\$5,170.00	\$2,315.00	\$540.00	\$445.00	\$19,885.00
Dog Late Fees	\$25.00	\$125.00	\$575.00	\$575.00	\$307.00		\$130.00	\$180.00			\$50.00		\$1,967.00
Failure to License			\$250.00	\$250.00	\$450.00						\$50.00		\$1,000.00
Copies													\$0.00
Postage												\$26.35	\$26.35
Plan. Rules													\$0.00
Homestead													\$0.00
Poss. Viola					\$300.00								\$300.00
Smoking													\$0.00
Misc.				175									\$175.00
<b>TOTALS</b>	<b>\$1,130.00</b>	<b>\$1,500.00</b>	<b>\$1,905.00</b>	<b>\$2,240.00</b>	<b>\$1,607.00</b>	<b>\$555.00</b>	<b>\$6,035.00</b>	<b>\$5,265.00</b>	<b>\$5,765.00</b>	<b>\$3,485.00</b>	<b>\$1,300.00</b>	<b>\$1,516.35</b>	<b>\$32,303.35</b>

Respectfully submitted,  
 Carol A. Harris,  
 Town Clerk of Templeton

## VITAL STATISTICS

Births:	Males	34
	Females	24
Marriages:	Male Residents	13
	Male Non-Residents	4
	Female Residents	14
	Female Non-Residents	3
Deaths:	Males	68
	Females	67

**DUE TO THE RIGHT TO PRIVACY ACT, WE WILL NO LONGER BE ALLOWED TO PRINT THE NAMES, DATES, AND ADDRESSES OF OUR BIRTHS, MARRIAGES, OR DEATHS.**



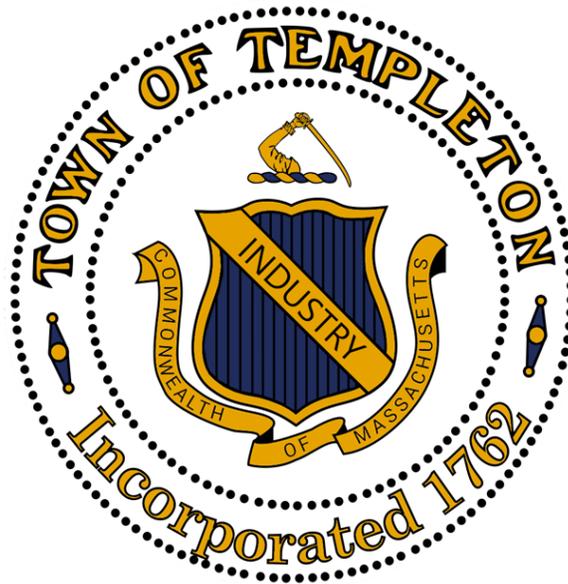
*Town Clerk Carol Harris swearing in Adam Lamontagne as Assistant Town Administrator*

**SPECIAL TOWN MEETING, JULY 18, 2019**

# **TOWN OF TEMPLETON**

**SPECIAL TOWN MEETING WARRANT**

**JULY 18, 2019**



**Narragansett Regional Middle School  
460 Baldwinville Road, Baldwinville**

**TOWN OF TEMPLETON**  
**WARRANT FOR SPECIAL TOWN MEETING**  
**JULY 18, 2019**

**WORCESTER, ss.**

**To either of the Constables of the Town of Templeton in said County:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

**July 18, 2019, at 7:00 p.m.**

**Then and there to act on the following articles:**

**John Henshaw was elected temporary moderator for the duration of the meeting.**

**ARTICLE 1: NARRAGANSETT REGIONAL SCHOOL DISTRICT**

To see if the Town will vote to raise and appropriate the sum of Six Million Nine Hundred Seventy Eight Thousand Four Hundred Eight Dollars and No Cents (**\$6,978,408.00**) to fund the Town's assessed share of the costs of the Narragansett Regional School District for FY '20 or such lesser amount as the District may subsequently certify,

Or take any other action relating thereto.

**Submitted by the Board of Selectmen for the Narragansett Regional School District**

**Majority Vote Required**

**Advisory Committee voted 2-For, 2-Against and 1-Abstention**

**A motion was duly made and seconded to move the question.**

**Passed @ 7:36pm**

On a motion duly made and seconded the Town voted to raise and appropriate the sum of Six Million Four Hundred Ninety One Thousand Seventy Dollars and No Cents (**\$6,491,070.00**) to fund the Town's assessed share of the costs of the Narragansett Regional School District for FY '20 or such lesser amount as the District may subsequently certify,

**Passed by hand count (Y-116, N-112) @ 7:43pm**

□

**ARTICLE 2: FY 2019 GENERAL FUND OPERATING (OPEX) BUDGET**

To see if the Town will vote to (a) amend its action under Article 26 of the 2019 Annual Town Meeting to further authorize the Board of Selectmen to make such reductions, in such amounts and in such departments, as it shall deem necessary and in the best interests of the community in the amount by which the Town’s assessed share of the costs of the Narragansett Regional School District for FY ’20 shall exceed, if any, the sum of Six Million Five Hundred Ninety One Thousand Five Hundred Fourteen Dollars and No Cents (**\$6,591,514.00**), and (b) to transfer the additional sum of Twenty Thousand Dollars and No Cents (**\$20,000.00**) to total, in the aggregate, the sum of Two Hundred Seventy Thousand Dollars and No Cents (**\$270,000.00**)

Or take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

**Advisory Committee voted in Favor on this article. (4-For and 1-Against)**

**A motion was duly made and seconded to lay Article 2 on the table.**

**Defeated @ 7:49pm**

On a motion duly made and seconded the town voted to (a) amend its action under Article 26 of the 2019 Annual Town Meeting to further authorize the Board of Selectmen to make such reductions, in such amounts and in such departments, as it shall deem necessary and in the best interests of the community, in the amount by which the Town’s assessed share of the costs of the Narragansett Regional School District for FY ’20 shall exceed, if any, the sum of Six Million Six Hundred Eleven Thousand Five Hundred Fourteen Dollars and No Cents (**\$6,611,514.00**), and (b) to transfer the additional sum of Twenty Thousand Dollars and No Cents (**\$20,000.00**) from the ambulance receipts reserved for appropriation to total, in the aggregate, the sum of Two Hundred Seventy Thousand Dollars and No Cents (**\$270,000.00**) of said funds.

**Passed @ 8:22pm**

**A motion was duly made and seconded to dissolve the town meeting.**

**Passed @ 8:23pm**

And you are hereby directed to serve this warrant by posting attested copies thereof in each precinct; namely at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Given under our hands this 26<sup>th</sup> day of June 2019.

BOARD OF SELECTMEN

\_\_\_\_\_  
Michael Currie, Chairman

\_\_\_\_\_  
Diane Haley Brooks, Vice Chairman

\_\_\_\_\_  
Julie Richard, Clerk

\_\_\_\_\_  
Terry Griffis, Member

\_\_\_\_\_  
Jeff Bennett, Member  
True Copy: ATTEST

\_\_\_\_\_  
Signature of Constable – Town of Templeton

\_\_\_\_\_  
Printed Name of Constable Signing Above

**OFFICER'S RETURN**

WORCESTER, SS

July 1, 2019

This is to certify that I have served the within warrant by posting attested copies thereof in each precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

---

Randy Brown

Constable of Templeton

A True Copy, ATTEST:

Carol A. Harris

Town Clerk of Templeton

Voters 251

# DISTRICT WIDE MEETING AUGUST 21, 2019



## Narragansett Regional School District Special District-Wide Meeting Wednesday, August 21, 2019 7:00pm

This hereby certifies that the Special District-Wide Meeting was called to order by Moderator, Kevin Flynn, at 7:00pm on Wednesday, August 21, 2019, pursuant to a warrant duly posted and served.

**The Pledge of Allegiance takes place.**

**The Moderator read the procedures of the meeting.**

*Article 1: To see if the Towns of Phillipston and Templeton will vote to approve the \$19,786,889 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee, or take any action relative thereto.*

**A motion was made to see if the Towns of Phillipston and Templeton will vote approve the \$19,786,889 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee, seconded.**

Dr. Casavant spoke to the article.

**A motion was made to amend the main motion by striking the word \$19,786,889 and substituting the word \$19,500,000, seconded.**

**The moderator called for a standing vote to accept the amendment as stated; Yes - 190, No - 110  
Motion Passes by majority vote.**

Main motion as amended:

To see if the Towns of Phillipston and Templeton will vote approve the \$19,500,00 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee.

**Motion is made to use paper ballot on the final motion, seconded.**

**The Moderator calls for a standing vote; Yes - 32, No - 267**

**Motion fails**

**The Moderator calls for a standing vote on the main motion as amended;  
Yes - 203 No - 107 Motion Passes by majority vote**

**Motion is made to dissolve the Special District-Wide Meeting of August 21, 2019 at 8:14pm.  
So voted unanimously**

A TRUE COPY ATTEST:

Chris Casavant, Secretary to the School Committee

# DISRICT WIDE MEETING SEPTEMBER 25, 2019



## Narragansett Regional School District Special District-Wide Meeting Wednesday, September 25, 2019 7:00pm

This hereby certifies that the Special District-Wide Meeting was called to order by Moderator, John Henshaw, at 7:00pm on Wednesday, September 25, 2019, pursuant to a warrant duly posted and served.

**The Pledge of Allegiance takes place.**

**The Moderator discussed the procedures of the meeting.**

*Article 1: To see if the Towns of Phillipston and Templeton will vote to approve the \$19,786,889 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee, or take any action relative thereto.*

**A motion was made to see if the Towns of Phillipston and Templeton will vote approve the \$19,786,889 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee, seconded.**

**A motion was made to amend the main motion by striking the word \$19,786,889 and substituting the word \$19,500,000, seconded.**

**Dr. Casavant spoke to the proposed amendment. Discussion took place.**

**A motion was made to move the question. The moderator called for a standing vote to accept the amendment as stated; Yes - 122, No - 76**

**Motion Passes by majority vote.**

The moderator read the main motion as amended:

**To see if the Towns of Phillipston and Templeton will vote approve the \$19,500,00 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee.**

**No discussion on the new motion.**

**The Moderator calls for a standing vote on the main motion as amended; Yes - 119 No - 74  
**Motion Passes by majority vote****

**Motion is made to dissolve the Special District-Wide Meeting of September 25, 2019 at 7:55pm.  
**So voted unanimously****

A TRUE COPY ATTEST:

Chris Casavant, Secretary to the School Committee

# DISTRICT WIDE MEETING OCTOBER 22, 2019



Narragansett Regional School District  
Special District-Wide Meeting  
Tuesday, October 22, 2019  
7:00pm

This hereby certifies that the Special District-Wide Meeting was called to order by Moderator, John Henshaw, at 7:04pm on Tuesday, October 22, 2019, pursuant to a warrant duly posted and served.

**The Pledge of Allegiance takes place.**

**The Moderator discussed the procedures of the meeting.**

**Article 1:** *To see if the Towns of Phillipston and Templeton will vote to approve the \$19,786,889 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee, or take any action relative thereto.*

**A motion was made to see if the Towns of Phillipston and Templeton will vote approve the \$19,786,889 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee, seconded.**

**A motion was made to amend the main motion by striking the word \$19,786,889 and substituting the word \$19,500,000, seconded.**

A discussion took place on the amendment.

**At 7:29pm a motion was made to move the question - a standing vote took place - the motion passed by majority vote and the question was moved.**

**The moderator called for a standing vote to accept the amendment as stated; to see if the Towns of Phillipston and Templeton will vote approve the \$19,786,889 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee. No - 197 Yes - 202**

**Motion Passes by majority vote.**

**A motion was made to amend the amount to \$19,643,000, second.**

A discussion took place on the amendment.

**A Standing vote took place for the amendment: to see if the Towns of Phillipston and Templeton will vote approve the \$19,643,000 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee. yes - 155 no - 226 The motion fails at 8:08pm.**

**A motion was made to amend the amount to \$19,650,000 seconded. Yes 5 No Majority NO**

---

Motion to amend to \$19,786,000, seconded. Standing vote - Yes - 205 No - 207

8:30pm Recount: Yes 209 No 214

8:34pm Motion to move the question - passed by  $\frac{2}{3}$

The Moderator calls for a standing vote on the main motion: To see if the Towns of Phillipston and Templeton will vote approve the \$19,500,00 budget for the fiscal year 2020 proposed by the Narragansett Regional School District School Committee.

Yes - 210 No - 204 Motion Passes by majority vote

Motion was made to reconsider the original number 19,786,889 -denied - has been past an hour

Motion is made to dissolve the Special District-Wide Meeting of October 22, 2019 at 8:39pm.  
So voted unanimously

A TRUE COPY ATTEST:



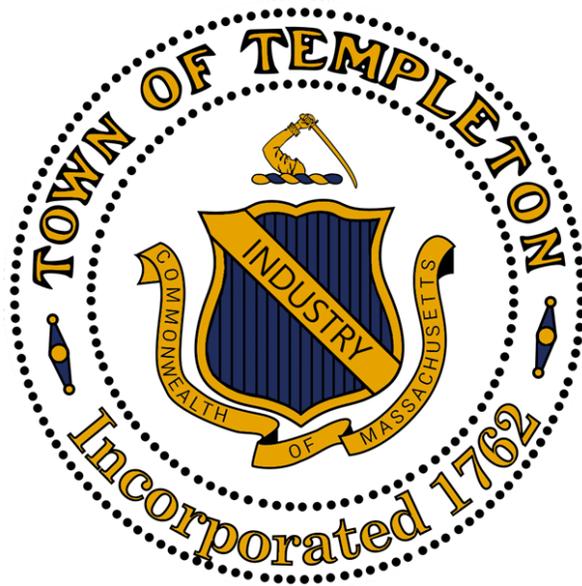
Chris Casavant, Secretary to the School Committee

**FALL TOWN MEETING NOVEMBER 20, 2019**

# **TOWN OF TEMPLETON**

## **FALL TOWN MEETING WARRANT**

**November 20, 2019**



**Narragansett Regional Middle School  
460 Baldwinville Road, Baldwinville**

**TOWN OF TEMPLETON  
WARRANT FOR FALL TOWN MEETING  
November 20, 2019**

**WORCESTER, ss.**

To either of the Constables of the Town of Templeton in said County:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

**Wednesday, November 20, 2019, at 6:00 p.m.**

Then and there to act on the following articles:

**ARTICLE 1: PAYMENT OF LATE BILLS**

To see if the Town will vote to authorize the payment of late bills from prior fiscal years from the FY '20 budgets of the following departments in the following amounts:

Highway Department                      **\$240.00**

Or take any other action related thereto.

**Submitted by the Board of Selectmen  
9/10ths Vote Required**

On a motion duly made and seconded the Town voted to authorize the payment of late bills from prior fiscal years from the FY '20 budgets of the following departments in the following amounts:

Highway Department                      **\$240.00**

**Passed Unanimously/Nov. 20<sup>th</sup> @ 6:10pm**

**ARTICLE 2: MART DIAL A RIDE PROMOTION**

To see if the Town will vote to appropriate the sum of Thirty-Seven Dollars and Ten Cents (**\$37.10**) to an account entitled MART Dial A Ride and to meet said appropriation by a transfer from the revenues received from the Transportation Network Community Fee Assessment.

Or take any other action related thereto.

**Submitted by the Board of Selectmen  
Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of Thirty-Seven Dollars and Ten Cents (**\$37.10**) to an account entitled MART Dial A Ride and to meet said

appropriation by a transfer from the revenues received from the Transportation Network Community Fee Assessment.

**Passed Unanimously/Nov. 20<sup>th</sup> @ 6:12pm**

**ARTICLE 3: FISCAL 2020 GENERAL FUND OPERATING BUDGET SUPPLEMENTS**

To see if the Town will vote to appropriate the sum of Five Thousand Dollars and No Cents (**\$5,000.00**) for supplemental appropriations to the Fiscal Year 2020 Operating Budget as follows:

<b>Department</b>	<b>Amount</b>	<b>Notes</b>
Town Clerk	\$3,250	1
Fire & EMS	\$1,750	2

And to meet said appropriation by a transfer of said sum from certified free cash.  
Or take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

<sup>1</sup> To backfill expenses incurred in supporting the school district meetings and the unexpected publishing of the Attorney General’s opinion on certain by-law changes.

<sup>2</sup> To backfill uninsured expenses in repairing ambulance #2 damaged in a motor vehicle accident.

On a motion duly made and seconded the town voted to appropriate the sum of Five Thousand Dollars and No Cents (**\$5,000.00**) for supplemental appropriations to the Fiscal Year 2020 Operating Budget as follows:

<b>Department</b>	<b>Amount</b>
Town Clerk	\$3,250
Fire & EMS	\$1,750

And to meet said appropriation by a transfer of said sum from certified free cash.

**Passed Unanimously/Nov. 20<sup>th</sup> @ 6:15pm**

**ARTICLE 4: AMENDING BY-LAWS RE: ALCOHOL OPEN-CONTAINER**

To see if the Town will vote to amend §107-2 of the General By-Laws by making certain additions (in bold italic) or deletions (in strikethrough) to the existing By-Law, to read as follows:

§107-2. Possession of open containers in vehicles prohibited; enforcement; violations and penalties.

[Added 5-15-2019 ATM by Art. 9]

- A. No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of alcohol in the passenger area of any motor vehicle.

B. A person who violates this section shall be punished by a civil penalty of ~~not more than~~ \$300.

C. For purposes of this section, “open container” shall mean that the package containing alcohol has

its seal broken or from which the contents have been partially consumed and “passenger area” shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided, however, that the passenger area shall not include a motor vehicle’s trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

Or take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

On a motion duly made and seconded the town voted to amend §107-2 of the General By-Laws by making certain additions (in bold italic) or deletions (in strikethrough) to the existing By-Law, to read as follows:

§107-2. Possession of open containers in vehicles prohibited; enforcement; violations and penalties.

[Added 5-15-2019 ATM by Art. 9]

A. No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of alcohol in the passenger area of any motor vehicle.

B. A person who violates this section shall be punished by a civil penalty of ~~not more than~~ \$300.

C. For purposes of this section, “open container” shall mean that the package containing alcohol has

its seal broken or from which the contents have been partially consumed and “passenger area” shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided, however, that the passenger area shall not include a motor vehicle’s trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

**Passed/Nov. 20<sup>th</sup> @ 6:18pm**

## ARTICLE 5: AMENDING BY-LAWS RE: MARIJUANA OPEN-CONTAINER

To see if the Town will vote to amend §190-6 of the General By-Laws by making certain additions (in bold italic) or deletions (in strikethrough) to the existing By-Law, to read as follows:

### §190-6. Possession of marijuana in motor vehicles.

[Added 5-15-2019 ATM by Art. 10]

- A. No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of marijuana or marijuana products in the passenger area of any motor vehicle.
- B. A person who violates this section shall be punished by a civil penalty of ~~not more than~~ \$300.
- C. For purposes of this section, “open container” shall mean that the package containing marijuana or marijuana products has its seal broken or from which the contents have been partially removed or consumed, and “passenger area” shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided, however, that the passenger area shall not include a motor vehicle’s trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

Or take any other action related thereto.

**Submitted by the Board of Selectmen**  
**Majority Vote Required**

On a motion duly made and seconded the town voted to amend §190-6 of the General By-Laws by making certain additions (in bold italic) or deletions (in strikethrough) to the existing By-Law, to read as follows:

### §190-6. Possession of marijuana in motor vehicles.

[Added 5-15-2019 ATM by Art. 10]

- A. No person shall, upon any way or in any place to which the public has a right of access, or upon any way or in any place to which members of the public have access as invitees or licensees, possess an open container of marijuana or marijuana products in the passenger area of any motor vehicle.
- B. A person who violates this section shall be punished by a civil penalty of ~~not more than~~ \$300.
- C. For purposes of this section, “open container” shall mean that the package containing marijuana or marijuana products has its seal broken or from which the contents have been

partially removed or consumed, and “passenger area” shall mean the area designated to seat the driver and passengers while the motor vehicle is in operation and any area that is readily accessible to the driver or passenger while in a seated position; provided, however, that the passenger area shall not include a motor vehicle’s trunk, locked glove compartment or the living quarters of a house coach or house trailer, or if a motor vehicle is not equipped with a trunk, the area behind the last upright seat or an area not normally occupied by the driver or passenger.

Passed/Nov. 20<sup>th</sup> @ 6:19pm

**ARTICLE 6: AMENDING BY-LAWS RE: NONCRIMINAL DISPOSITION OF VIOLATIONS**

To see if the Town will vote to amend §1-7 of the General By-Laws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing By-Law, to read as follows:

§1-7. Schedule of civil assessments.

\*\*\*\*

A. Board of Health

\*\*\*\*

*d. Wells (Chapter 272).*

***Fine Allowed: \$100 for each offense. Every day past 30 days of notice of violation shall be a separate violation.***

***Enforcing Agent: Board of Health or designee.***

\*\*\*\*

G. Police Department

\*\*\*\*

13. ~~(Reserved)~~ ***Open Container of Alcohol (§107-2).***

***Fine Allowed: \$300 for each offense.***

***Enforcing Agent: Police Department or designee.***

14. ~~(Reserved)~~ ***Open Container of Marijuana (§190-6).***

***Fine Allowed: \$300 for each offense.***

***Enforcing Agent: Police Department or designee.***

Or take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

On a motion duly made and seconded the town voted to amend §1-7 of the General By-Laws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing By-Law, to read as follows:

§1-7. Schedule of civil assessments.

\*\*\*\*

A. Board of Health

\*\*\*\*

*d. Wells (Chapter 272).*

*Fine Allowed: \$100 for each offense. Every day past 30 days of notice of violation shall be a separate violation.*

*Enforcing Agent: Board of Health or designee.*

\*\*\*\*

G. Police Department

\*\*\*\*

13. ~~(Reserved)~~ *Open Container of Alcohol (§107-2).*

*Fine Allowed: \$300 for each offense.*

*Enforcing Agent: Police Department or designee.*

14. ~~(Reserved)~~ *Open Container of Marijuana (§190-6).*

*Fine Allowed: \$300 for each offense.*

*Enforcing Agent: Police Department or designee.*

Passed/Nov. 20<sup>th</sup> @ 6:20pm

**ARTICLE 7: AMENDING BY-LAWS RE: PRESENTATION OF BUDGET**

To see if the Town will vote to amend §28-7 of its General By-Laws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing By-Law, to read as follows:

§ 28-7. Preparation by Administrator and Board.  
[Amended 5-19-2014]

It shall be duty of the Town Administrator, in conjunction with the Board of Selectmen (Board), to consider expenditures and develop a budget for the ensuing fiscal year of the several boards, officers and committees of the Town, as prepared by them in such form and detail as prescribed by the Town Administrator, ***and further to present and defend the same throughout the review process and to the Town Meeting for action.***

**Submitted by the Board of Selectmen**

**Majority Vote Required**

On a motion duly made and seconded the town voted to amend §28-7 of its General By-Laws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing By-Law, to read as follows:

§ 28-7. Preparation by Administrator and Board.  
[Amended 5-19-2014]

It shall be duty of the Town Administrator, in conjunction with the Board of Selectmen (Board), to consider expenditures and develop a budget for the ensuing fiscal year of the several boards, officers and committees of the Town, as prepared by them in such form and detail as prescribed by the Town Administrator, ***and further to present and defend the same throughout the review process and to the Town Meeting for action.***

**Passed by hand count, Y-41, N-11@ 6:29pm**

## **ARTICLE 8: AMENDING BY-LAWS RE: OVERLAY DISTRICTS FOR CANNABIS**

### **See Exhibit A & B Maps on Pages 17 & 18 Re: Location of Districts**

To see if the Town will vote to amend its Zoning By-Laws as follows:

1. By inserting in Article II, Definitions, Section 300-7, the following in appropriate alphabetical order:

CANNABIS – See MARIJUANA.

COMMISSION—Means the Cannabis Control Commission

CRAFT MARIJUANA COOPERATIVE – Means a Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth, and which is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

MARIJUANA – Means marijuana as defined in MGL c.94G, §1, and 935 CMR 500 et seq.

MARIJUANA CULTIVATOR – Means an entity licensed to cultivate, process and package marijuana, to transfer marijuana to Marijuana Establishments, but not to consumers.

MARIJUANA ESTABLISHMENT – Means a Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a Medical Marijuana Treatment Center.

MARIJUANA ESTABLISHMENT AGENT – Means a board member, director, employee, executive, manager, or volunteer of a Marijuana Establishment, who is 21 years of age or older. Employee includes a consultant or contractor who provides on-site services to a Marijuana Establishment related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.

MARIJUANA FOR ADULT USE – Means Marijuana and Marijuana products that are not designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions as defined in 935 CMR 500 et seq.

MARIJUANA TESTING LABORATORY – Means either an independent testing laboratory or a standard testing laboratory that is licensed by the Cannabis Control Commission to test cannabis or marijuana products in compliance with 935 CMR 500.

**MARIJUANA MICRO-BUSINESS** — Means a colocated Marijuana Establishment that can be either a Tier 1 Marijuana Cultivator or Product Manufacturer or both, in compliance with the Cannabis Control Commission’s operating procedures for each license; provided, however, that a Micro-Business that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.

**MARIJUANA PRODUCT MANUFACTURER** — Means an entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers.

**MARIJUANA RESEARCH FACILITY** – Means an entity licensed to engage in research projects by the Commission.

**MARIJUANA RETAILER** – Means an entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers.

**MARIJUANA TRANSPORTER** – Means an entity that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale, and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third Party Transporter.

**MEDICAL MARIJUANA TREATMENT CENTER** – Means a Medical marijuana treatment center as defined in MGL c.94I and 935 CMR 501.000.

**MEDICAL USE OF MARIJUANA** – Means the acquisition, cultivation, possession, processing, including development of related products such as food, tinctures, aerosols, oils or ointments, transfer, transportation, sale, distribution, dispensing or administration of marijuana for the benefit of registered qualifying patients in the treatment of debilitating medical conditions or the symptoms thereof.

2. By inserting in Article III “Use Districts” Section 300-8(A) the following use allowed by right:

(8) Marijuana Establishment and Medical Marijuana Treatment Center.

3. By inserting in Article III “Use Districts” Section 300-9(A) the following use allowed by right:

(8) Marijuana Establishment and Medical Marijuana Treatment Center.

4. By inserting the following Sections in Article IV “Overlay Districts”:

## **§300-17.A. Marijuana Overlay Districts**

### **§300-17.A.1. Purposes**

- A. To provide for Marijuana Establishments and Medical Marijuana Treatment Centers in suitable locations and under strict conditions.
- B. To regulate the siting, design, placement, operation, safety, monitoring, modification and removal of any Marijuana Establishment and Medical Marijuana Treatment Center that may be located within the Overlay Districts.
- C. To minimize the adverse impacts of any Marijuana Establishment and Medical Marijuana Treatment Center on the Town, nearby properties, residential neighborhoods, schools and other places where minors congregate, local historic districts, and other land uses incompatible with said establishments.

### **§300-17.A.2. Applicability.**

- A. The commercial cultivation, production, processing, manufacturing, packaging, testing, retail or wholesale trade, distribution, transporting, dispensing, researching and studying of Marijuana for Adult Use is prohibited in the Overlay Districts unless permitted as a Marijuana Establishment under this Article IV, Section 300-17.A et seq.
- B. The Medical Use of Marijuana is prohibited unless permitted as a Medical Marijuana Treatment Center under this Article IV, Section 300-17.A et seq.
- C. Nothing in this Article IV, Section 300-17.A et seq. shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs; nor shall any special permit issued pursuant to this Article IV, Section 300-17.A et seq. supersede federal, state or local laws.
- D. Where not expressly defined in Section 300-7, all terms used herein shall be as defined in MGL c. 94G and 935 CMR 500 et seq., M.G.L.c.94I and 935 CMR 501 et seq., or 935 CMR 502 et seq.

### **§300-17.A.3. Siting.**

- A. The Marijuana Use Overlay District-A (which includes Use District Highway-Business) and the Marijuana Use Overlay District-B (which includes certain parcels on School Street) are hereby established as overlay districts as shown on the maps entitled “Adult Use Marijuana Establishment Overlay District-A” dated August 26, 2019, and “Adult Use Marijuana Establishment Overlay District-B” dated August 26, 2019, respectively, both on file with the Town Clerk and hereby made a part of this chapter. Marijuana Establishments and Medical Marijuana Treatment Centers that are sited within these

Overlay Districts are subject to all of the provisions of this Article IV, Section 300-17.A et seq.

B. The following classes of Marijuana Establishments and Medical Marijuana Treatment Centers, if sited within the Marijuana Use Overlay District-A, will be subject to all of the provisions of this Article:

- (1) Marijuana Retailer;
- (2) Marijuana Cultivator;
- (3) Craft Marijuana Cooperative;
- (4) Marijuana Product Manufacturer;
- (5) Marijuana Research Facility;
- (6) Marijuana Testing Laboratory;
- (7) Marijuana Transporter;
- (8) Marijuana Micro-business; and
- (9) Medical Marijuana Treatment Centers engaged in cultivating, processing, manufacturing and/or dispensing.

C. The following classes of Marijuana Establishments, if sited within the Marijuana Use Overlay District-B, will be subject to all of the provisions of this Article:

- (1) Marijuana Cultivator;
- (2) Craft Marijuana Cooperative;
- (3) Marijuana Product Manufacturer;
- (4) Medical Marijuana Treatment Centers engaged in cultivating, processing and/or manufacturing of Medical Use Marijuana only.

#### **§300-17.A.5. Administration and Procedure.**

- A. Marijuana Establishments and Medical Marijuana Treatment Centers (hereinafter collectively referred to as “Marijuana Uses”) may be allowed in locations set forth in this Article IV, Section 300-17.A et seq. by special permit from the Planning Board (the “SPGA”) in accordance with M.G.L. c.40A, §9, only subject to the procedures, regulations, requirements, conditions and limitations set forth herein.
- B. Marijuana Uses may be co-located at the same site, subject to compliance with all applicable requirements in M.G.L. c.94G and 935 CMR 500 et seq., M.G.L. c.94I and 935 CMR 501 et seq. and 935 CMR 502 et seq.
- C. Applicants for a special permit pursuant to this Article IV, Section 300-17.A et seq. are required to meet with the SPGA at a public meeting to discuss the proposed application and to discuss in general terms of the proposed Marijuana Use prior to the formal submission of an application.
- D. In addition to the standard Special Permit Application form, an applicant for a special permit under this Article shall also submit the following:

- (1) A copy of the final, executed Host Community Agreement (“HCA”) between the applicant and the Town of Templeton.
- (2) A written description of the status of its application or applications to the Cannabis Control Commission relative to the establishment at issue, or a copy of such license, as applicable.
- (3) A list of any waivers of regulations that the applicant seeks to obtain from the Cannabis Control Commission, or a copy of any such waivers that the Commission has issued to the applicant, as applicable.
- (4) Copies of all policies and procedures approved by the Cannabis Control Commission including without limitation the applicant’s operating and safety procedures, or copies of such policies and procedures that the applicant intends to submit to the Commission, as applicable.
- (5) For applications for a Marijuana Cultivator, a Craft Marijuana Cooperatives, Marijuana Micro-Business, or Medical Marijuana Treatment Center engaged in cultivation, information demonstrating that the applicant has considered the following factors in its design and its operating plan:
  - i. Identification of potential energy use reduction opportunities (such as natural lighting and energy efficiency measures), and a plan for implementation of such opportunities;
  - ii. Consideration of opportunities for renewable energy generation, including, where applicable, submission of building plans showing where energy generators could be placed on the site, and an explanation of why the identified opportunities were not pursued, if applicable;
  - iii. Strategies to reduce electric demand (such as lighting schedules, active load management, and energy storage); and
  - iv. Engagement with energy efficiency programs offered pursuant to M.G.L. c.25, §21.
  - v. Identification of potential water recycling opportunities (such as implementation of water recapture methods including the use of HVAC condensate).
- (6) The quantity and source or sources of all marijuana and marijuana products that will be sold at the proposed Marijuana Establishment and/or Medical Marijuana Treatment Center, as applicable.
- (7) The quantity of marijuana and marijuana products that will be cultivated, processed, manufactured, packaged, transported, tested, or studied at the Marijuana Establishment and/or Medical Marijuana Treatment Center, as applicable.
- (8) Written statement confirming that no marijuana or marijuana products will be smoked, burned, vaped, aerosolized or consumed on the premises as part of the cultivation, manufacturing, testing or researching operations, as applicable, or a statement explaining how any such uses have been authorized by the Commission.
- (9) Names and addresses of each owner of the Marijuana Establishment and/or Medical Marijuana Treatment Center, and where the owner is a business entity, the names and address of each owner of that establishment.

- (10) If applicable, a copy of the Applicant's Articles of Organization, a current Certificate of Legal Existence from the Commonwealth, and the most recent annual report.
  - (11) Copies of all licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies.
  - (12) Evidence that the applicant has site control and the right to use the proposed site as a Marijuana Establishment and/or Medical Marijuana Treatment Center. Such evidence shall be in the form of a deed, purchase and sale agreement, lease, or other legally binding document.
  - (13) In addition to what is otherwise required to be shown on a site plan pursuant to Article VIII, Administration and Procedures, Section 300-32(C), the applicant shall provide details showing all exterior proposed security measures for the premises, including but not limited to lighting, fencing, gates and alarms to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity. The site plan shall further delineate various areas of the site (indoors and outdoors) such as public access areas, employee only access areas, storage, cultivation, preparation, waste disposal, administrative, transportation, loading and parking areas. Site plans and/or application narrative shall contain sufficient information so that the SPGA can evaluate the design and operational standards contained in this Article IV, Section 300-17.A.5.
  - (14) Certification to the SPGA that the applicant has filed copies of the special permit application as required by §300-17.A.5(D).
- E. Upon the filing of the special permit application with the SPGA, the Applicant shall simultaneously deliver copies of the full application to the Board of Selectmen, the Building Commissioner, the Board of Health, the Police Department and the Fire Department.

**§300-17.A.6. Special Permit Requirements.**

- A. No Marijuana Establishment or Medical Marijuana Treatment Center shall be located within 500 feet of a preexisting public or private school providing education in kindergarten or any of grades one through 12. This distance shall be measured in a straight line from the nearest point of the building containing the Marijuana Establishment or the Medical Marijuana Treatment Center to the nearest point of the property line of the lot containing the school.
- B. Any Marijuana Use that seeks to expand or alter its operations so as to come within a new class or sub-class of Marijuana Establishment, as identified 935 CMR 500.050(1)(d), or a Medical Marijuana Treatment Center seeking to engage in a permissible activity not previously permitted, shall obtain a new special permit prior to undertaking such expansion or alteration.
- C. No smoking, burning, vaping, aerosolization or consumption of any marijuana product shall be permitted at any Marijuana Establishment or Medical Marijuana Treatment Center, except as may be authorized by 935 CMR 500 et seq. or 935 CMR501 et seq.

- D. All shipping and receiving areas shall serve the Marijuana Establishment and/or Medical Marijuana Treatment Center exclusively.
- E. The use shall have adequate water supply, stormwater systems, sewage disposal, and surface and subsurface drainage.
- F. Adequate lighting, including night lighting that provides for monitoring or building and site security, including those measures to prevent diversion of marijuana and marijuana products cultivated outdoors.
- G. The Marijuana Use shall provide and keep up to date contact information as required by the Chief of Police and Building Commissioner such as name, telephone number and electronic mail address of a contact person who must be available 24 hours a day, seven days a week.
- H. No special permit shall be issued unless the applicant has executed a Host Community Agreement with the Town in accordance with M.G.L. c.94G, §3.

**§300-17.A.7. Special Permit Approval Criteria.**

The SPGA may issue a special permit for a Marijuana Use only if it finds that the project satisfies the requirements of §300-31, this Article IV, Section 300-17.A et seq., and the following additional special permit criteria:

- A. The Marijuana Use is fully permitted by all applicable agencies within the Commonwealth of Massachusetts and is in compliance with all State laws and regulations; provided, however, that issuance of a valid license pursuant to M.G.L. c.94G and/or M.G.L. c.94I, as applicable, may be a condition of the special permit.
- B. The proposed use is designed to minimize any adverse impacts on the on the residents of the Town.
- C. The Marijuana Use adequately addresses issues of vehicular and pedestrian traffic, circulation and parking, especially during peak periods at the facility, and adequately mitigates the impacts of vehicular and pedestrian traffic on neighboring uses.

**§300-17.A.8. Special Permit Conditions.**

- A. In addition to compliance with M.G.L. c.94G and 935 CMR 500 et seq., M.G.L. 94I and 935 CMR 501 et seq. and 935 CMR 502 et seq., as applicable, the SPGA may impose reasonable conditions to improve site design, traffic flow, public safety, water quality, air quality, protection of significant environmental resources and the preservation of community character of the surrounding area including, without limitation, the following:

- (1) Minimization of the impacts of increased noise and traffic.
- (2) Imposition of security precautions related to the high value of products and case transactions.
- (3) Deterring the presence of unauthorized or ineligible persons at, or near, the Marijuana Use.
- (4) Imposition of measures to prevent diversion of marijuana and marijuana products.
- (5) Conditions related to the design and construction of the facility to improve safety, security and conformance with community character.
- (6) Conditions, consistent with the State Building Code, relating to energy efficiency and conservation.

B. The SPGA shall include conditions concerning the following in any special permit granted pursuant to this Article:

- (1) Hours of operation, including dispatch for any home delivery.
- (2) Compliance with the Host Community Agreement.
- (3) The submission of a copy of the license from the Cannabis Control Commission with the SPGA and the Building Commissioner prior to the issuance of a building permit, certificate of occupancy, or commencement of use, whichever occurs first.
- (4) The reporting of any incidents to the Building Commissioner as required pursuant to applicable Cannabis Control Commission regulations within 24 hours of their occurrence. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations and shall be provided to the Chief of Police and the Board of Selectmen.
- (5) The reporting of any cease and desist order, quarantine order, suspension order, limiting sales order, notice of hearing or final action by the Cannabis Control Commission or the Division of Administrative Law Appeals, as applicable, regarding the Marijuana Use to the Building Commissioner within 48 hours of the applicant's receipt.
- (6) Copies of all reports submitted to any state agency, including, but not limited to, the reports required by applicable Cannabis Control Commission describing the establishment's liability insurance coverage and the annual security system audits shall be submitted to the SPGA within 5 business days of submission to the State. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations.
- (7) Documentation to the SPGA that each Marijuana Establishment Agent and/or Medical Marijuana Treatment Center Agent has completed training regarding the proper handling of marijuana prior to performing job functions. Such documentation must be provided to the Board within 5 business days of the completion of such training. Annually, the establishment shall provide documentation to the SPGA and the Board of Selectmen that all Marijuana Establishment Agents and/or Medical Marijuana Treatment Center Agents have received at least eight hours of on-going training.

- C. The issuance of a special permit pursuant to this Article shall also be subject to the following:
- (1) The holder of a special permit shall annually file an affidavit with the Building Commissioner demonstrating that it is in good standing with respect to its license from the Cannabis Control Commission and any other applicable State licenses.
  - (2) The holder of a special permit shall notify the Building Commissioner and the SPGA in writing within 48 hours of the cessation of operation of the Marijuana Use or the expiration or termination of the permit holder's license from the Cannabis Control Commission.

Or take any other action related thereto.

**Submitted by the Planning Board**

**Two-Thirds Vote Required**

**An amended motion was duly made and seconded to make changes in bold.**

§300-17.A.6. Special Permit Requirements.

A. No Marijuana Establishment or Medical Marijuana Treatment Center shall be located within 500 feet of **the following, whether within the municipal borders of the Town of Templeton or adjoining municipality:**

- (1) Public or private school, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;**
- (2) Child care facility;**
- (3) Library;**
- (4) Playground;**
- (5) Public park;**
- (6) Church**
- (7) or Any facility in which minors commonly congregate.**

This distance shall be measured ... (remainder of verbiage is the same).

**Defeated/November 20<sup>th</sup> @ 6:39**

On a motion duly made and seconded the town voted to amend its Zoning By-Laws as follows:

1. By inserting in Article II, Definitions, Section 300-7, the following in appropriate alphabetical order:

CANNABIS – See MARIJUANA.

COMMISSION—Means the Cannabis Control Commission

CRAFT MARIJUANA COOPERATIVE – Means a Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth, and which is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

MARIJUANA – Means marijuana as defined in MGL c.94G, §1, and 935 CMR 500 et seq.

MARIJUANA CULTIVATOR – Means an entity licensed to cultivate, process and package marijuana, to transfer marijuana to Marijuana Establishments, but not to consumers.

MARIJUANA ESTABLISHMENT – Means a Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a Medical Marijuana Treatment Center.

MARIJUANA ESTABLISHMENT AGENT – Means a board member, director, employee, executive, manager, or volunteer of a Marijuana Establishment, who is 21 years of age or older. Employee includes a consultant or contractor who provides on-site services to a Marijuana Establishment related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.

MARIJUANA FOR ADULT USE – Means Marijuana and Marijuana products that are not designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions as defined in 935 CMR 500 et seq.

MARIJUANA TESTING LABORATORY – Means either an independent testing laboratory or a standard testing laboratory that is licensed by the Cannabis Control Commission to test cannabis or marijuana products in compliance with 935 CMR 500.

MARIJUANA MICRO-BUSINESS — Means a colocated Marijuana Establishment that can be either a Tier 1 Marijuana Cultivator or Product Manufacturer or both, in compliance with the Cannabis Control Commission’s operating procedures for each license; provided, however, that a Micro-Business that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.

MARIJUANA PRODUCT MANUFACTURER — Means an entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers.

MARIJUANA RESEARCH FACILITY – Means an entity licensed to engage in research projects by the Commission.

MARIJUANA RETAILER – Means an entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers.

MARIJUANA TRANSPORTER – Means an entity that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third Party Transporter.

MEDICAL MARIJUANA TREATMENT CENTER – Means a Medical marijuana treatment center as defined in MGL c.94I and 935 CMR 501.000.

MEDICAL USE OF MARIJUANA – Means the acquisition, cultivation, possession, processing, including development of related products such as food, tinctures, aerosols, oils or ointments, transfer, transportation, sale, distribution, dispensing or administration of marijuana for the benefit of registered qualifying patients in the treatment of debilitating medical conditions or the symptoms thereof.

2. By inserting in Article III “Use Districts” Section 300-8(A) the following use allowed by right:

(8) Marijuana Establishment and Medical Marijuana Treatment Center.

3. By inserting in Article III “Use Districts” Section 300-9(A) the following use allowed by right:

(8) Marijuana Establishment and Medical Marijuana Treatment Center.

4. By inserting the following Sections in Article IV “Overlay Districts”:

**§300-17.A. Marijuana Overlay Districts**

**§300-17.A.1. Purposes**

- A. To provide for Marijuana Establishments and Medical Marijuana Treatment Centers in suitable locations and under strict conditions.
- B. To regulate the siting, design, placement, operation, safety, monitoring, modification and removal of any Marijuana Establishment and Medical Marijuana Treatment Center that may be located within the Overlay Districts.
- C. To minimize the adverse impacts of any Marijuana Establishment and Medical Marijuana Treatment Center on the Town, nearby properties, residential neighborhoods, schools and other places where minors congregate, local historic districts, and other land uses incompatible with said establishments.

**§300-17.A.2. Applicability.**

- A. The commercial cultivation, production, processing, manufacturing, packaging, testing, retail or wholesale trade, distribution, transporting, dispensing, researching and studying of Marijuana for Adult Use is prohibited in the Overlay Districts unless permitted as a Marijuana Establishment under this Article IV, Section 300-17.A et seq.
- B. The Medical Use of Marijuana is prohibited unless permitted as a Medical Marijuana Treatment Center under this Article IV, Section 300-17.A et seq.

- C. Nothing in this Article IV, Section 300-17.A et seq. shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs; nor shall any special permit issued pursuant to this Article IV, Section 300-17.A et seq. supersede federal, state or local laws.
- D. Where not expressly defined in Section 300-7, all terms used herein shall be as defined in MGL c. 94G and 935 CMR 500 et seq., M.G.L.c.94I and 935 CMR 501 et seq., or 935 CMR 502 et seq.

**§300-17.A.3. Siting.**

- A. The Marijuana Use Overlay District-A (which includes Use District Highway-Business) and the Marijuana Use Overlay District-B (which includes certain parcels on School Street) are hereby established as overlay districts as shown on the maps entitled “Adult Use Marijuana Establishment Overlay District-A” dated August 26, 2019, and “Adult Use Marijuana Establishment Overlay District-B” dated August 26, 2019, respectively, both on file with the Town Clerk and hereby made a part of this chapter. Marijuana Establishments and Medical Marijuana Treatment Centers that are sited within these Overlay Districts are subject to all of the provisions of this Article IV, Section 300-17.A et seq.
- B. The following classes of Marijuana Establishments and Medical Marijuana Treatment Centers, if sited within the Marijuana Use Overlay District-A, will be subject to all of the provisions of this Article:
  - (1) Marijuana Retailer;
  - (2) Marijuana Cultivator;
  - (3) Craft Marijuana Cooperative;
  - (4) Marijuana Product Manufacturer;
  - (5) Marijuana Research Facility;
  - (6) Marijuana Testing Laboratory;
  - (7) Marijuana Transporter;
  - (8) Marijuana Micro-business; and
  - (9) Medical Marijuana Treatment Centers engaged in cultivating, processing, manufacturing and/or dispensing.

- C. The following classes of Marijuana Establishments, if sited within the Marijuana Use Overlay District-B, will be subject to all of the provisions of this Article:
  - (1) Marijuana Cultivator;
  - (2) Craft Marijuana Cooperative;
  - (3) Marijuana Product Manufacturer;
  - (4) Medical Marijuana Treatment Centers engaged in cultivating, processing and/or manufacturing of Medical Use Marijuana only.

**§300-17.A.5. Administration and Procedure.**

- A. Marijuana Establishments and Medical Marijuana Treatment Centers (hereinafter collectively referred to as “Marijuana Uses”) may be allowed in locations set forth in this Article IV, Section 300-17.A et seq. by special permit from the Planning Board (the “SPGA”) in accordance with M.G.L. c.40A, §9, only subject to the procedures, regulations, requirements, conditions and limitations set forth herein.
- B. Marijuana Uses may be co-located at the same site, subject to compliance with all applicable requirements in M.G.L. c.94G and 935 CMR 500 et seq., M.G.L. c.94I and 935 CMR 501 et seq. and 935 CMR 502 et seq.
- C. Applicants for a special permit pursuant to this Article IV, Section 300-17.A et seq. are required to meet with the SPGA at a public meeting to discuss the proposed application and to discuss in general terms of the proposed Marijuana Use prior to the formal submission of an application.
- D. In addition to the standard Special Permit Application form, an applicant for a special permit under this Article shall also submit the following:
  - (1) A copy of the final, executed Host Community Agreement (“HCA”) between the applicant and the Town of Templeton.
  - (2) A written description of the status of its application or applications to the Cannabis Control Commission relative to the establishment at issue, or a copy of such license, as applicable.
  - (3) A list of any waivers of regulations that the applicant seeks to obtain from the Cannabis Control Commission, or a copy of any such waivers that the Commission has issued to the applicant, as applicable.
  - (4) Copies of all policies and procedures approved by the Cannabis Control Commission including without limitation the applicant’s operating and safety procedures, or copies of such policies and procedures that the applicant intends to submit to the Commission, as applicable.
  - (5) For applications for a Marijuana Cultivator, a Craft Marijuana Cooperatives, Marijuana Micro-Business, or Medical Marijuana Treatment Center engaged in cultivation, information demonstrating that the applicant has considered the following factors in its design and its operating plan:
    - i. Identification of potential energy use reduction opportunities (such as natural lighting and energy efficiency measures), and a plan for implementation of such opportunities;
    - ii. Consideration of opportunities for renewable energy generation, including, where applicable, submission of building plans showing where energy generators could be placed on the site, and an explanation of why the identified opportunities were not pursued, if applicable;
    - iii. Strategies to reduce electric demand (such as lighting schedules, active load management, and energy storage); and

- iv. Engagement with energy efficiency programs offered pursuant to M.G.L. c.25, §21.
  - v. Identification of potential water recycling opportunities (such as implementation of water recapture methods including the use of HVAC condensate).
- (6) The quantity and source or sources of all marijuana and marijuana products that will be sold at the proposed Marijuana Establishment and/or Medical Marijuana Treatment Center, as applicable.
  - (7) The quantity of marijuana and marijuana products that will be cultivated, processed, manufactured, packaged, transported, tested, or studied at the Marijuana Establishment and/or Medical Marijuana Treatment Center, as applicable.
  - (8) Written statement confirming that no marijuana or marijuana products will be smoked, burned, vaped, aerosolized or consumed on the premises as part of the cultivation, manufacturing, testing or researching operations, as applicable, or a statement explaining how any such uses have been authorized by the Commission.
  - (9) Names and addresses of each owner of the Marijuana Establishment and/or Medical Marijuana Treatment Center, and where the owner is a business entity, the names and address of each owner of that establishment.
  - (10) If applicable, a copy of the Applicant's Articles of Organization, a current Certificate of Legal Existence from the Commonwealth, and the most recent annual report.
  - (11) Copies of all licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies.
  - (12) Evidence that the applicant has site control and the right to use the proposed site as a Marijuana Establishment and/or Medical Marijuana Treatment Center. Such evidence shall be in the form of a deed, purchase and sale agreement, lease, or other legally binding document.
  - (13) In addition to what is otherwise required to be shown on a site plan pursuant to Article VIII, Administration and Procedures, Section 300-32(C), the applicant shall provide details showing all exterior proposed security measures for the premises, including but not limited to lighting, fencing, gates and alarms to ensure the safety of employees and patrons and to protect the premises from theft or other criminal activity. The site plan shall further delineate various areas of the site (indoors and outdoors) such as public access areas, employee only access areas, storage, cultivation, preparation, waste disposal, administrative, transportation, loading and parking areas. Site plans and/or application narrative shall contain sufficient information so that the SPGA can evaluate the design and operational standards contained in this Article IV, Section 300-17.A.5.
  - (14) Certification to the SPGA that the applicant has filed copies of the special permit application as required by §300-17.A.5(D).

E. Upon the filing of the special permit application with the SPGA, the Applicant shall simultaneously deliver copies of the full application to the Board of Selectmen, the

Building Commissioner, the Board of Health, the Police Department and the Fire Department.

**§300-17.A.6. Special Permit Requirements.**

- A. No Marijuana Establishment or Medical Marijuana Treatment Center shall be located within 500 feet of a preexisting public or private school providing education in kindergarten or any of grades one through 12. This distance shall be measured in a straight line from the nearest point of the building containing the Marijuana Establishment or the Medical Marijuana Treatment Center to the nearest point of the property line of the lot containing the school.
- B. Any Marijuana Use that seeks to expand or alter its operations so as to come within a new class or sub-class of Marijuana Establishment, as identified 935 CMR 500.050(1)(d), or a Medical Marijuana Treatment Center seeking to engage in a permissible activity not previously permitted, shall obtain a new special permit prior to undertaking such expansion or alteration.
- C. No smoking, burning, vaping, aerosolization or consumption of any marijuana product shall be permitted at any Marijuana Establishment or Medical Marijuana Treatment Center, except as may be authorized by 935 CMR 500 et seq. or 935 CMR501 et seq.
- D. All shipping and receiving areas shall serve the Marijuana Establishment and/or Medical Marijuana Treatment Center exclusively.
- E. The use shall have adequate water supply, stormwater systems, sewage disposal, and surface and subsurface drainage.
- F. Adequate lighting, including night lighting that provides for monitoring or building and site security, including those measures to prevent diversion of marijuana and marijuana products cultivated outdoors.
- G. The Marijuana Use shall provide and keep up to date contact information as required by the Chief of Police and Building Commissioner such as name, telephone number and electronic mail address of a contact person who must be available 24 hours a day, seven days a week.
- H. No special permit shall be issued unless the applicant has executed a Host Community Agreement with the Town in accordance with M.G.L. c.94G, §3.

**§300-17.A.7. Special Permit Approval Criteria.**

The SPGA may issue a special permit for a Marijuana Use only if it finds that the project satisfies the requirements of §300-31, this Article IV, Section 300-17.A et seq., and the following additional special permit criteria:

- A. The Marijuana Use is fully permitted by all applicable agencies within the Commonwealth of Massachusetts and is in compliance with all State laws and regulations; provided, however, that issuance of a valid license pursuant to M.G.L. c.94G and/or M.G.L. c.94I, as applicable, may be a condition of the special permit.
- B. The proposed use is designed to minimize any adverse impacts on the on the residents of the Town.
- C. The Marijuana Use adequately addresses issues of vehicular and pedestrian traffic, circulation and parking, especially during peak periods at the facility, and adequately mitigates the impacts of vehicular and pedestrian traffic on neighboring uses.

**§300-17.A.8. Special Permit Conditions.**

- A. In addition to compliance with M.G.L. c.94G and 935 CMR 500 et seq., M.G.L. 94I and 935 CMR 501 et seq. and 935 CMR 502 et seq., as applicable, the SPGA may impose reasonable conditions to improve site design, traffic flow, public safety, water quality, air quality, protection of significant environmental resources and the preservation of community character of the surrounding area including, without limitation, the following:
  - (1) Minimization of the impacts of increased noise and traffic.
  - (2) Imposition of security precautions related to the high value of products and case transactions.
  - (3) Deterring the presence of unauthorized or ineligible persons at, or near, the Marijuana Use.
  - (4) Imposition of measures to prevent diversion of marijuana and marijuana products.
  - (5) Conditions related to the design and construction of the facility to improve safety, security and conformance with community character.
  - (6) Conditions, consistent with the State Building Code, relating to energy efficiency and conservation.
- B. The SPGA shall include conditions concerning the following in any special permit granted pursuant to this Article:
  - (1) Hours of operation, including dispatch for any home delivery.
  - (2) Compliance with the Host Community Agreement.
  - (3) The submission of a copy of the license from the Cannabis Control Commission with the SPGA and the Building Commissioner prior to the issuance of a building permit, certificate of occupancy, or commencement of use, whichever occurs first.
  - (4) The reporting of any incidents to the Building Commissioner as required pursuant to applicable Cannabis Control Commission regulations within 24 hours of their occurrence. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations and shall be provided to the Chief of Police and the Board of Selectmen.

- (5) The reporting of any cease and desist order, quarantine order, suspension order, limiting sales order, notice of hearing or final action by the Cannabis Control Commission or the Division of Administrative Law Appeals, as applicable, regarding the Marijuana Use to the Building Commissioner within 48 hours of the applicant's receipt.
- (6) Copies of all reports submitted to any state agency, including, but not limited to, the reports required by applicable Cannabis Control Commission describing the establishment's liability insurance coverage and the annual security system audits shall be submitted to the SPGA within 5 business days of submission to the State. Such reports may be redacted as necessary to comply with any applicable state or federal laws or regulations.
- (7) Documentation to the SPGA that each Marijuana Establishment Agent and/or Medical Marijuana Treatment Center Agent has completed training regarding the proper handling of marijuana prior to performing job functions. Such documentation must be provided to the Board within 5 business days of the completion of such training. Annually, the establishment shall provide documentation to the SPGA and the Board of Selectmen that all Marijuana Establishment Agents and/or Medical Marijuana Treatment Center Agents have received at least eight hours of on-going training.

C. The issuance of a special permit pursuant to this Article shall also be subject to the following:

- (1) The holder of a special permit shall annually file an affidavit with the Building Commissioner demonstrating that it is in good standing with respect to its license from the Cannabis Control Commission and any other applicable State licenses.
- (2) The holder of a special permit shall notify the Building Commissioner and the SPGA in writing within 48 hours of the cessation of operation of the Marijuana Use or the expiration or termination of the permit holder's license from the Cannabis Control Commission.

**Passed by a 2/3 vote/Nov. 20 @ 6:43pm**

**ARTICLE 9: CAPITAL BUDGET & SPECIAL ARTICLES RE: SEWER FUND**

To see if the Town will vote to appropriate the sum of Forty Five Thousand Dollars and No Cents (**\$45,000.00**) for various capital activities and special articles as generally described below:

<b>Department</b>	<b>Amount</b>
Sewer – Pick-Up Truck	\$45,000

And to meet said appropriation by a transfer of said sum from retained earnings of the Sewer Enterprise Fund.

Or take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of Forty-Five Thousand Dollars and No Cents (**\$45,000.00**) for various capital activities and special articles as generally described below:

<b>Department</b>	<b>Amount</b>
Sewer – Pick-Up Truck	\$45,000

And to meet said appropriation by a transfer of said sum from retained earnings of the Sewer Enterprise Fund.

**Passed/Nov. 20<sup>th</sup> @ 6:45pm**

**ARTICLE 10: CAPITAL BUDGET & SPECIAL ARTICLES RE: GENERAL FUND**

To see if the Town will vote to appropriate the sum of Two Hundred Thirty Thousand Dollars and No Cents (\$230,000.00) for various capital activities and special articles as generally described below:

<b>Department</b>	<b>Amount</b>
DPW – Highway: Main Street Bridge	\$200,000
DPW – B&G: BES Closure/Maintenance	\$15,000
Treas/Coll – Tax Title Work	\$15,000

And to meet said appropriation by a transfer of said sum from certified free cash.  
Or take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of Two Hundred Thirty Thousand Dollars and No Cents (**\$230,000.00**) for various capital activities and special articles as generally described below:

<b>Department</b>	<b>Amount</b>
DPW – Highway: Main Street Bridge	\$200,000
DPW – B&G: BES Closure/Maintenance	\$15,000
Treas/Coll – Tax Title Work	\$15,000

And to meet said appropriation by a transfer of said sum from certified free cash.

**Passed/Nov. 20<sup>th</sup> @ 6:49pm**

**ARTICLE 11: COMMUNITY PRESERVATION ACT APPROPRIATIONS**

To see if the Town will vote to appropriate the sum of One Hundred Ninety Thousand Eight Hundred Dollars and No Cents (**\$190,800.00**) for various activities and special articles as follows:

<b>Item Agent to Expend</b>	<b>Amount</b>	<b>Purpose</b>	<b>CPA Fund/Source</b>
1.) Selectmen	\$35,000	Stone Bridge <sup>1</sup>	Open Space & Recreation
2.) Selectmen	\$50,000	Scout Hall <sup>2</sup>	Undesignated Fund
3.) Narragansett Historical Society	\$43,400	Grange Hall <sup>3</sup>	Historic Resources
4.) North County Land Trust	\$26,500	Dwelly Farm <sup>4</sup>	Open Space & Recreation
5.) North County Land Trust	\$35,900	Dwelly Farm <sup>5</sup>	Open Space & Recreation

<sup>1</sup> Preparation of 75% design plans, permits, & legal work for the re-use of the Stone Bridge on Stone Bridge Road for Open Space and Recreational use.

<sup>2</sup> Continued rehabilitation of Scout Hall, a town-owned historic building in East Templeton.

<sup>3</sup> Continued rehabilitation and preparation of design documents Grange Hall, a historic building in Templeton contingent upon the demonstration of public benefit by continued free admission to public events held at said Grange Hall for Templeton residents.

<sup>4</sup> Creation of Open Space at the Dwelly Farm on Barre Road, Templeton by clearing lands for field creation contingent upon the demonstration of public benefit by free admission to public events held at said Dwelly Farm for Templeton residents as well as continued monitoring of the existing conservation restriction on the property.

<sup>5</sup> Creation of Open Space and Passive Recreation at the Dwelly Farm on Barre Road, Templeton by removal of invasive plants contingent upon the demonstration of public benefit by free admission to public events held at the Dwelly Farm for Templeton residents as well as continued monitoring of the existing conservation restriction on the property.

**Submitted by the Board of Selectmen**  
**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of One Hundred Ninety Thousand Eight Hundred Dollars and No Cents (**\$190,800.00**) for various activities and special articles as follows:

<b>Item Agent to Expend</b>	<b>Amount</b>	<b>Purpose</b>	<b>CPA Fund/Source</b>
1.) Selectmen	\$35,000	Stone Bridge <sup>1</sup>	Open Space & Recreation
2.) Selectmen	\$50,000	Scout Hall <sup>2</sup>	Undesignated Fund
3.) Narragansett Historical Society	\$43,400	Grange Hall <sup>3</sup>	Historic Resources
4.) North County Land Trust	\$26,500	Dwelly Farm <sup>4</sup>	Open Space & Recreation
5.) North County Land Trust	\$35,900	Dwelly Farm <sup>5</sup>	Open Space & Recreation

<sup>1</sup> Preparation of 75% design plans, permits, & legal work for the re-use of the Stone Bridge on Stone Bridge Road for Open Space and Recreational use.

<sup>2</sup> Continued rehabilitation of Scout Hall, a town-owned historic building in East Templeton.

<sup>3</sup> Continued rehabilitation and preparation of design documents Grange Hall, a historic building in Templeton contingent upon the demonstration of public benefit by continued free admission to public events held at said Grange Hall for Templeton residents.

<sup>4</sup> Creation of Open Space at the Dwelly Farm on Barre Road, Templeton by clearing lands for field creation contingent upon the demonstration of public benefit by free admission to public events held at said Dwelly Farm for Templeton residents as well as continued monitoring of the existing conservation restriction on the property.

<sup>5</sup> Creation of Open Space and Passive Recreation at the Dwelly Farm on Barre Road, Templeton by removal of invasive plants contingent upon the demonstration of public benefit by free admission to public events held at the Dwelly Farm for Templeton residents as well as continued monitoring of the existing conservation restriction on the property.

**Passed/Nov. 20<sup>th</sup> @ 6:51pm**

## **ARTICLE 12: DEPOSITS TO GENERAL FUND STABILIZATION & OPEB ACCOUNTS**

To see if the Town will vote to appropriate the sum of One Hundred Ninety Thousand Dollars and No Cents (**\$190,000.00**) to make deposits into its Operations (OPEX) and Capital (CAPEX) stabilization accounts and the OPEB reserve account as follows:

OPEX	\$132,500
CAPEX	\$37,500
OPEB	\$20,000

And to meet said appropriation by a transfer of said sum from free cash.  
Or take any other action related thereto.

**Submitted by the Board of Selectmen**  
**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of One Hundred Ninety Thousand Dollars and No Cents (**\$190,000.00**) to make deposits into its Operations (OPEX) and Capital (CAPEX) stabilization accounts and the OPEB reserve account as follows:

OPEX	\$132,500
CAPEX	\$37,500
OPEB	\$20,000

And to meet said appropriation by a transfer of said sum from free cash.

**Passed Unanimously/Nov. 20<sup>th</sup> @ 6:53pm**

**A motion was duly made and seconded to dissolve the Fall Town Meeting.**

**Passed Unanimously/Nov. 20<sup>th</sup> @ 6:53pm**

And you are hereby directed to serve this warrant by posting attested copies thereof in each precinct; namely at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Given under our hands this 23<sup>rd</sup> day of October 2019.

BOARD OF SELECTMEN

\_\_\_\_\_  
Michael Currie, Chairman

\_\_\_\_\_  
Diane Haley Brooks, Vice Chairman

\_\_\_\_\_  
Julie Richard, Clerk

\_\_\_\_\_  
Terry Griffis, Member

\_\_\_\_\_  
Jeff Bennett, Member

True Copy: ATTEST

\_\_\_\_\_  
Signature of Constable – Town of Templeton

\_\_\_\_\_  
Printed Name of Constable Signing Above

OFFICER'S RETURN  
WORCESTER, SS

October \_\_\_\_\_, 2019

This is to certify that I have served the within warrant by posting attested copies thereof in each precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

---

Signature of Constable – Town of Templeton

---

Printed Name of Constable Signing Above

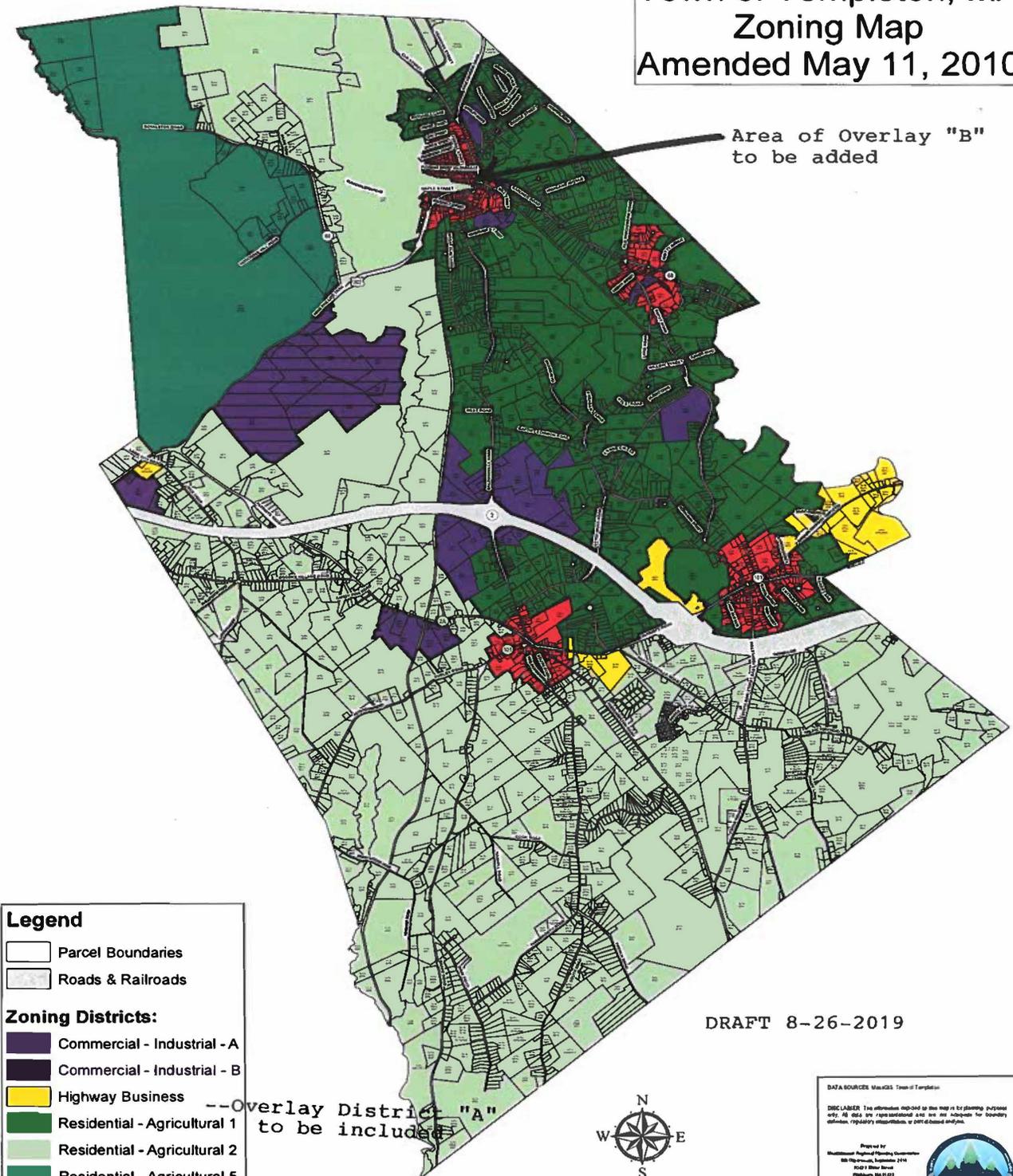
A True Copy, ATTEST:  
Carol A. Harris  
Town Clerk of Templeton  
Voters: 70

**Exhibit A**

Showing Overlay B (top) & Overlay A (highlighted in yellow areas)

**Town of Templeton, MA  
Zoning Map  
Amended May 11, 2010**

Area of Overlay "B"  
to be added



**Legend**

- Parcel Boundaries
- Roads & Railroads

**Zoning Districts:**

- Commercial - Industrial - A
- Commercial - Industrial - B
- Highway Business
- Residential - Agricultural 1
- Residential - Agricultural 2
- Residential - Agricultural 5
- Village District

-- Overlay District "A" to be included

DRAFT 8-26-2019



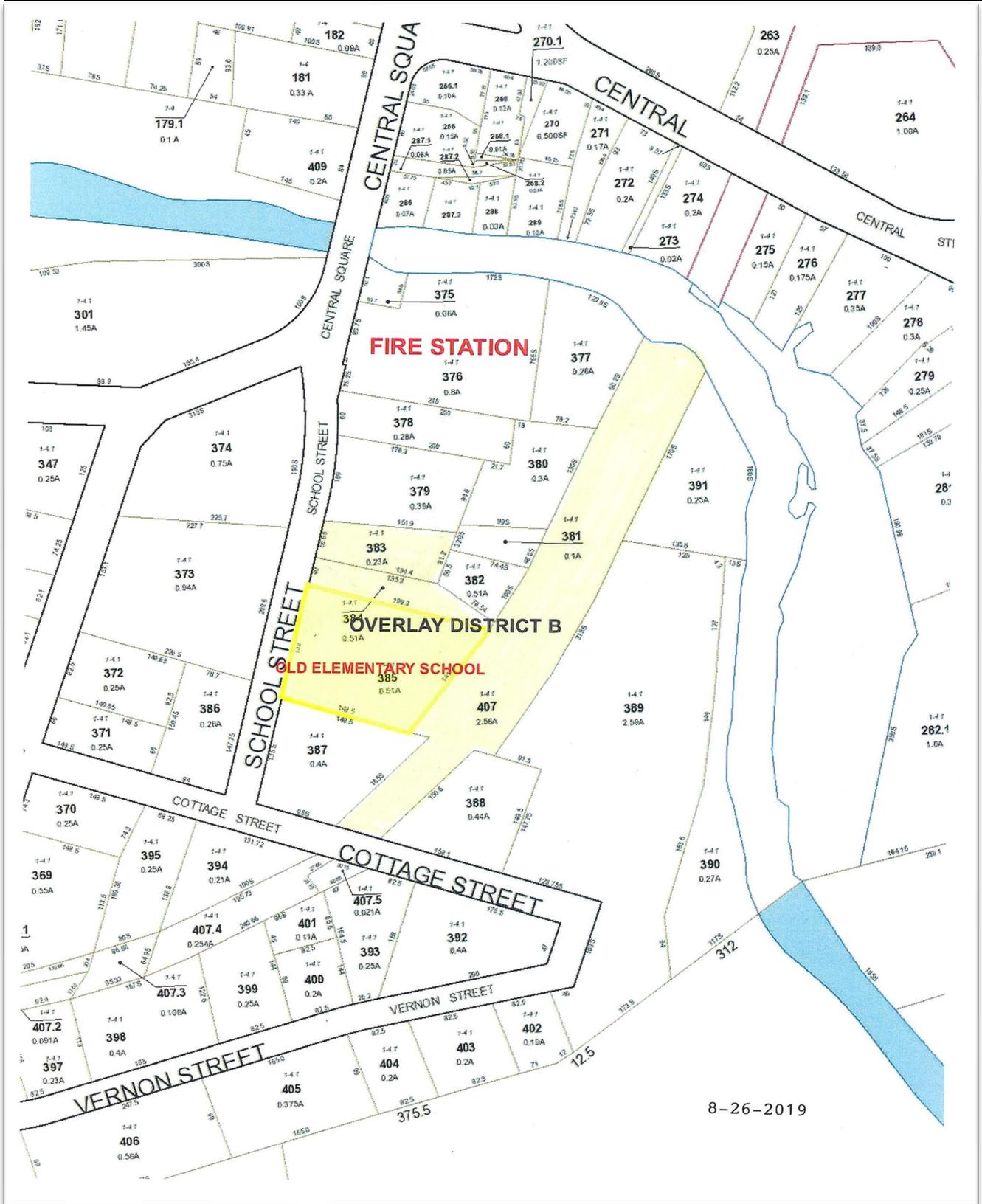
DATA SOURCES: MASSGIS, Town of Templeton

DISCLAIMER: The information depicted on this map is for planning purposes only. It does not represent actual data and is not adequate for boundary definition, regulatory interpretation, or point-of-based analysis.

Prepared by:  
Municipal Planning Commission  
200 High Street, Suite 204  
Templeton, MA 01462  
Phone: 508-853-2776  
Fax: 508-853-2777

Exhibit B

Showing Overlay B (middle, yellow) Enlarged for better view

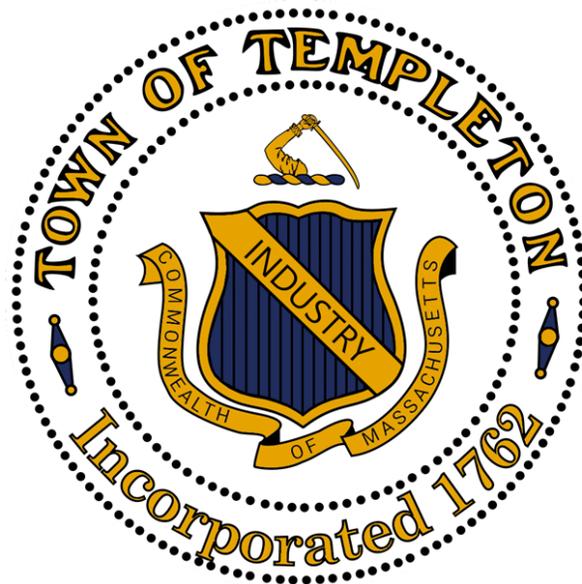


**SPECIAL TOWN MEETING JANUARY 15, 2020**

# **TOWN OF TEMPLETON**

## **SPECIAL TOWN MEETING WARRANT**

**January 15, 2020**



**Narragansett Regional Middle School  
460 Baldwinville Road, Baldwinville**

# TOWN OF TEMPLETON

## WARRANT FOR SPECIAL TOWN MEETING

JANUARY 15, 2020

WORCESTER, ss.

To either of the Constables of the Town of Templeton in said County:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

JANUARY 15, 2020, at 6:00 p.m.

Then and there to act on the following articles:

### ARTICLE 1: SOLID WASTE MANAGEMENT

To see if the Town will vote to adopt the following bylaw:

#### Solid Waste Management

1. "For the benefit of the community and in the best interest of the health and welfare of the people of Templeton, the Sanitary Landfill on Route 202, Templeton, shall be used only by residents, commercial business and industries located within the geographical limits of the Town of Templeton. **Passed 5-10-1975, Approved by A/G 9-2-75.**
2. Notwithstanding said limitations, individuals, and/or businesses, upon application and issuance of a waiver by the Templeton Board of Health, may use the Sanitary Landfill for garbage and/or refuse of residents, commercial businesses and industries located within the geographical limits of the Town of Templeton.
3. Excluded shall be the transportation of garbage and refuse from out of town areas to the Templeton Landfill and/or any other properties in the Town of Templeton".

**Amended 9/28/82, Amended 6/18/02, Amended 2/19/04**

4. The RCRA\* states that "solid waste" means any garbage or refuse, sludge from a wastewater treatment plant, water supply treatment plant, or air pollution control facility and other discarded material, resulting from industrial, commercial, mining, and agricultural operations, and from community activities. Nearly everything we do leaves behind some kind of waste. The terms "garbage" and "refuse" shall include but not be

limited to: waste, waste water sludge, medical waste, hazardous waste, nuclear waste, trash, biomix, polymers, industrial waste.

5. Furthermore, paper sludge in any form including but not limited to Bio Mixes with biosolids shall not be a means of reclamation for erosion control or any other purpose in any gravel pits or sites in Templeton in need of reclamation.

\*RCRA- Resource Conservation and Recovery Act

**By Petition of 255 Citizens**

**Majority Vote Required**

On a motion duly made and seconded the Town voted to adopt/reinstate the following bylaw:

### **Solid Waste Management**

1. “For the benefit of the community and in the best interest of the health and welfare of the people of Templeton, the Sanitary Landfill on Route 202, Templeton, shall be used only by residents, commercial business and industries located within the geographical limits of the Town of Templeton. **Passed 5-10-1975, Approved by A/G 9-2-75.**
2. Notwithstanding said limitations, individuals, and/or businesses, upon application and issuance of a waiver by the Templeton Board of Health, may use the Sanitary Landfill for garbage and/or refuse of residents, commercial businesses and industries located within the geographical limits of the Town of Templeton.
3. Excluded shall be the transportation of garbage and refuse from out of town areas to the Templeton Landfill and/or any other properties in the Town of Templeton”.

**Amended 9/28/82, Amended 6/18/02, Amended 2/19/04**

4. The RCRA\* states that “solid waste” means any garbage or refuse, sludge from a wastewater treatment plant, water supply treatment plant, or air pollution control facility and other discarded material, resulting from industrial, commercial, mining, and agricultural operations, and from community activities. Nearly everything we do leaves behind some kind of waste. The terms “garbage” and “refuse” shall include but not be limited to: waste, waste water sludge, medical waste, hazardous waste, nuclear waste, trash, biomix, polymers, industrial waste.
5. Furthermore, paper sludge in any form including but not limited to Bio Mixes with biosolids shall not be a means of reclamation for erosion control or any other purpose in any gravel pits or sites in Templeton in need of reclamation.

\*RCRA- Resource Conservation and Recovery Act

**Passed Unanimously/January 15<sup>th</sup> @ 6:13pm**

**A motion was duly made and seconded to dissolve the meeting.**

**Passed Unanimously/January 15<sup>th</sup> @ 6:13pm**

And you are hereby directed to serve this warrant by posting attested copies thereof in each precinct; namely at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Given under our hands this 11<sup>th</sup> day of December, 2019.

BOARD OF SELECTMEN

\_\_\_\_\_  
Michael Currie, Chairman

\_\_\_\_\_  
Diane Haley Brooks, Vice Chairman

\_\_\_\_\_  
Julie Richard, Clerk

\_\_\_\_\_  
Terry Griffis, Member

\_\_\_\_\_  
Jeff Bennett, Member

True Copy: ATTEST

\_\_\_\_\_  
Signature of Constable – Town of Templeton

\_\_\_\_\_  
Printed Name of Constable Signing Above

A True Copy, ATTEST:

Carol A. Harris  
Town Clerk of Templeton

Voters 81

**PRESIDENTIAL PRIMARY, MARCH 3, 2020**

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

**WARRANT FOR PRESIDENTIAL PRIMARY**

**Worcester, SS.**

To either of the Constables of the Town of Templeton

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the precincts of the Town of Templeton, who are qualified to vote in Primaries to vote at

**Narragansett Regional Middle School  
460 Baldwinville Road  
Baldwinville, MA**

on **TUESDAY, THE THIRD DAY OF MARCH, 2020**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE . . . . .  
FOR THIS COMMONWEALTH STATE COMMITTEE MAN.... WORCESTER,  
HAMPDEN, HAMPSHIRE & MIDDLESEX..... SENATORIAL DISTRICT  
STATE COMMITTEE WOMAN.. WORCESTER, HAMPDEN, HAMPSHIRE & MIDDLESEX..  
SENATORIAL DISTRICT  
TOWN COMMITTEE ..... TOWN OF TEMPLETON

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 5<sup>th</sup> day of February, 2020.

**BOARD OF SELECTMEN:**

\_\_\_\_\_  
Michael Currie, Chairman

\_\_\_\_\_  
Diane Haley Brooks, Vice Chairman

\_\_\_\_\_  
Julie Richard, Clerk

\_\_\_\_\_  
Terry Griffis, Member

\_\_\_\_\_  
Jeff Bennett, Member

And you are hereby directed to serve this warrant by posting attested copies thereof in each Precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and the Town Hall at 160 Patriots Road in East Templeton, and by delivering a copy to each of the Precinct Clerks seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said County in the City of Gardner.

Hereof, fail not and make do return of this warrant with your doings thereon seven (7) days at least before the time of holding said meeting.

True Copy: ATTEST

---

Signature of Constable – Town of Templeton

---

Printed Name of Constable Signing Above

A True Copy, ATTEST:

Carol A. Harris  
Town Clerk of Templeton

TOWN OF TEMPLETON

TOTAL TALLY SHEET

March 3, 2020

5,451

Presidential Primary Election

1,472

27.0%

PRECINCT	A	B	C	TOTAL
<b>TOTAL VOTES CAST</b>	<b>519</b>	<b>520</b>	<b>433</b>	<b>1,472</b>
<b>DEMOCRATIC Presidential Preference</b>				
<b>Blanks</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>
Deval Patrick	2	4	1	7
Amy Klobuchar	0	3	2	5
Elizabeth Warren	51	34	37	122
Michael Bennet	1	0	1	2
Michael Bloomberg	56	51	41	148
Tulsi Gabbard	1	5	3	9
Cory Booker	0	0	0	0
Julian Castro	0	0	1	1
Tom Steyer	9	5	2	16
Bernie Sanders	109	119	86	314
Joseph Biden	124	135	122	381
John Delaney	0	0	0	0
Andrew Yang	0	1	2	3
Pete Buttigieg	12	6	4	22
Marianne Williamson	0	0	0	0
No Preference	0	5	2	7
Write-ins	0	0	0	0
<b>Donald Trump</b>		<b>1</b>	<b>1</b>	
<b>TOTAL</b>	<b>365</b>	<b>369</b>	<b>308</b>	<b>1,042</b>
<b>STATE COMMITTEE MAN</b>				
Blanks	106	134	98	338
William Shemeth, III	258	235	209	702
Write-ins	1	0	1	2

<b>TOTAL</b>	<b>365</b>	<b>369</b>	<b>308</b>	<b>1,042</b>
<b>STATE COMMITTEE WOMAN</b>				
Blanks	107	119	94	320
Laura Jette	257	250	212	719
Write-ins	1	0	2	3
<b>TOTAL</b>	<b>365</b>	<b>369</b>	<b>308</b>	<b>1,042</b>
<b>TOWN COMMITTEE</b>				
Blanks	5,482	5,525	4,622	15,629
Write-ins	8	10	13	31
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL</b>	<b>5,490</b>	<b>5,535</b>	<b>4,635</b>	<b>15,660</b>
<b>REPUBLICAN PRESIDENTIAL PRIMARY</b>				
Blanks	0	0	0	0
William Weld	18	9	7	34
Joe Walsh	0	0	2	2
Donald Trump	133	134	114	381
Roque De La Fuente	0	0	0	0
No Preference	0	3	1	4
Write-ins	0	2	0	2
<b>TOTAL</b>	<b>151</b>	<b>148</b>	<b>124</b>	<b>423</b>
<b>STATE COMMITTEE MAN</b>				
Blanks	41	33	23	97
Michael Valanzola	109	113	101	323
Write-ins	1	2	0	3

<b>TOTAL</b>	<b>151</b>	<b>148</b>	<b>124</b>	<b>423</b>
<b>STATE COMMITTEE WOMAN</b>				
Blanks	24	27	16	67
Lindsay Valanzola	85	74	74	233
Jordan Evans	42	44	34	120
Write-ins	0	3	0	3
<b>TOTAL</b>	<b>151</b>	<b>148</b>	<b>124</b>	<b>423</b>
<b>TOWN COMMITTEE</b>				
Blanks	5,279	5,178	4,338	14,795
Write-ins	6	2	2	10
	0		0	0
	0		0	0
<b>TOTAL</b>	<b>5,285</b>	<b>5,180</b>	<b>4,340</b>	<b>14,805</b>
<b>GREEN RAINBOW Presidential Preference</b>				
Blanks	0	0	0	0
Dario Hunter	1	0	0	1
Sedinam Kinamo				
Christin Curry	0	0	0	0
Kent Mesplay	0	0	0	0
Howard Hawkins	0	0	0	0
No Preference	1	0	0	1
Write-ins	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>STATE COMMITTEE MAN</b>				
Blanks	2	0	0	2
Write-ins	0	0	0	0

<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>STATE COMMITTEE WOMEN</b>				
Blanks	2	0	0	2
Write-ins	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>TOWN COMMITTEE</b>				
Blanks	20	0	0	20
Write-ins	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>20</b>
<b>LIBERTARIAN Presidential Preference</b>				
<b>Blanks</b>		1		
Arvin Vohra	0	0	0	0
Vermin Love supreme	0	0	0	0
Jacob George Hornberger	0	0	0	0
Samuel Joseph Robb	0	0	0	0
Dan Taxation is Theft Behrman	0	0	0	0
Kimberly Margaret Ruff	0	1	0	1
Kenneth Reed Armstrong	0	1	1	2
Adam Kokesh	0	0	0	0
Jo Jorgensen	0	0	0	0
Max Abramson	0	0	0	0
No Preference	0	0	0	0
Write-ins	0	0	0	0
Joe Biden	1			
<b>TOTAL</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>5</b>

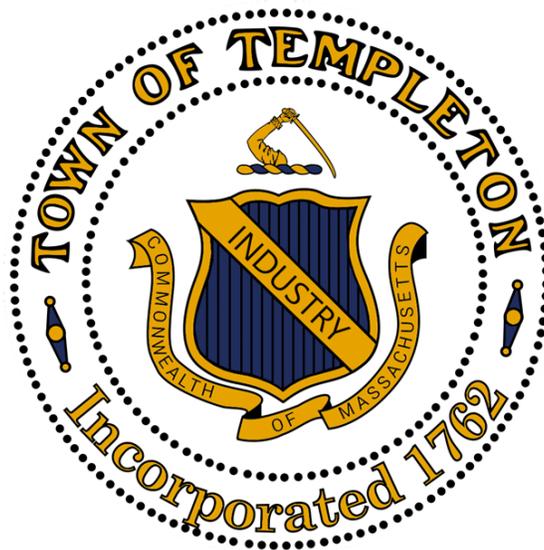
<b>STATE COMMITTEE MAN</b>				
Blanks	1	3	1	5
Write-ins	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>5</b>
<b>STATE COMMITTEE WOMEN</b>				
Blanks	1	3	1	5
Write-ins	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>5</b>
<b>TOWN COMMITTEE</b>				
Blanks	10	30	10	50
Write-ins	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL</b>	<b>10</b>	<b>30</b>	<b>10</b>	<b>50</b>

**SPECIAL TOWN MEETING JUNE 17, 2020**

# **TOWN OF TEMPLETON**

## **SPECIAL TOWN MEETING WARRANT**

**June 17, 2020**



**Narragansett Regional Middle School  
460 Baldwinville Road, Baldwinville**

**TOWN OF TEMPLETON  
WARRANT FOR SPECIAL TOWN MEETING**

**JUNE 17, 2020**

**WORCESTER, ss.**

To either of the Constables of the Town of Templeton in said County:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

**June 17, 2020, at 6:30 p.m.**

Then and there to act on the following article:

**ARTICLE 1: FY 2021 SEWER DEPARTMENT OPERATING BUDGET**

To see if the Town will vote to appropriate the sum of One Million Three Hundred Fifty One Thousand Fifty Six Dollars and No Cents (\$1,351,056.00) to operate the Sewer Department for Fiscal Year 2021 and to meet said appropriation by a transfer of Sixty Five Thousand One Hundred Sixty Nine Dollars and No Cents (\$65,169.00) from the certified retained earnings of the Sewer Fund and the balance from the receipts and revenues to be collected on behalf of the Sewer Department for said fiscal year.

**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of One Million Three Hundred Fifty One Thousand Fifty Six Dollars and No Cents (**\$1,351,056.00**) to operate the Sewer Department for Fiscal Year 2021 and to meet said appropriation by a transfer of Sixty Five Thousand One Hundred Sixty Nine Dollars and No Cents (**\$65,169.00**) from the certified retained earnings of the Sewer Fund and the balance from the receipts and revenues to be collected on behalf of the Sewer Department for said fiscal year.

**Passed Unanimously @ 6:39pm**

**A motion was duly made and seconded to dissolve the meeting.**

**Passed Unanimously @ 6:40pm**

And you are hereby directed to serve this warrant by posting attested copies thereof at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner, and on the Town's Website.

Given under our hands this 27<sup>th</sup> day of May, 2020.

BOARD OF SELECTMEN

\_\_\_\_\_  
Michael Currie, Chairman

\_\_\_\_\_  
Diane Haley Brooks, Vice Chairman

\_\_\_\_\_  
Julie Richard, Clerk

\_\_\_\_\_  
Terry Griffis, Member

\_\_\_\_\_  
Jeff Bennett, Member

OFFICER'S RETURN

WORCESTER, SS

June 1, 2020

This is to certify that I have served the within warrant by posting attested copies thereof at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, fourteen (14) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

\_\_\_\_\_  
Signature of Constable – Town of Templeton

John P White

Printed Name of Constable Signing Above

A True Copy, ATTEST:

\_\_\_\_\_  
Carol A. Harris  
Town Clerk of Templeton

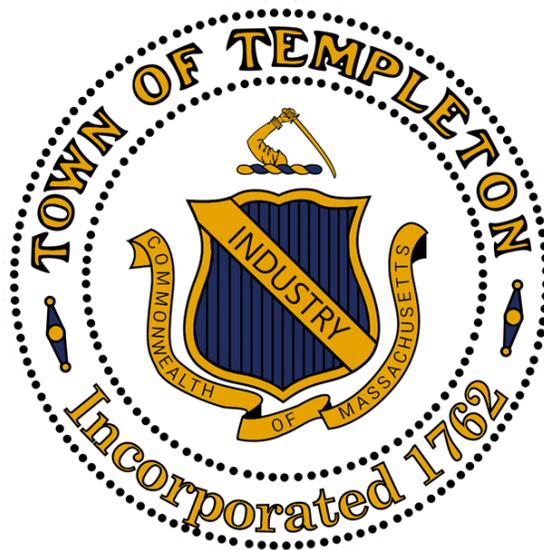
Meeting Attendance 06-17-2020  
Voters Total 61

**ANNUAL TOWN MEETING JUNE 17, 2020**

# **TOWN OF TEMPLETON**

## **ANNUAL TOWN MEETING WARRANT**

**June 17, 2020**



**Narragansett Regional Middle School  
460 Baldwinville Road, Baldwinville**

## ANNUAL TOWN MEETING

ARTICLE 1: LATE BILLS

ARTICLE 2: FISCAL YEAR 2019 OPERATING BUDGET AMENDMENT(s)

ARTICLE 3: FISCAL 2020 NRSD AMENDMENT

ARTICLE 4: CONSENT AGENDA

ARTICLE 5: ESTABLISHING DEMAND FEE UNDER MGL Ch. 60 §15

ARTICLE 6: SALE OF BALDWINVILLE ELEMENTARY SCHOOL

ARTICLE 7: AMENDING GENERAL BYLAWS RE: BUDGET PREPARATION

ARTICLE 8: AMENDING THE GENERAL BYLAWS RE: PREAMBLE

ARTICLE 9: AMENDING THE GENERAL BYLAWS RE: BOARD OF SELECTMEN

ARTICLE 10: AMENDING THE ZONING BYLAWS RE: BOARD OF SELECTMEN

ARTICLE 11: AMENDING THE GENERAL BYLAWS RE: ADVISORY COMMITTEE

ARTICLE 12: AMENDING THE GENERAL BYLAWS RE: VETERANS ADVISORY BOARD

ARTICLE 13: SEWER CAPITAL PROJECT – FY 2021

ARTICLE 14: FY 2021 CABLE DEPARTMENT OPERATING BUDGET

ARTICLE 15: FUNDING OF COMMUNITY PRESERVATION ACCOUNT(s)

ARTICLE 16: EXPENDING OF COMMUNITY PRESERVATION RESERVES

ARTICLE 17: TEMPLETON SCHOLARSHIP FUND

ARTICLE 18: PROPERTY VALUATION ACCOUNT

ARTICLE 19: SET THE SALARIES OF ELECTED TOWN OFFICIALS

ARTICLE 20: FY 2021 GENERAL FUND OPERATING (OPEX) BUDGET
ARTICLE 21: CAPITAL BUDGET A-ROLLING STOCK, IMPROVEMENTS & SPECIAL ARTICLES
ARTICLE 22: CAPITAL BUDGET B - ROLLING STOCK
ARTICLE 23: MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
ARTICLE 24: NARRAGANSETT REGIONAL SCHOOL DISTRICT
ARTICLE 25: CITIZEN'S PETITION: FLUORIDE WARNING ON WATER BILLS
ARTICLE 26: CITIZEN'S PETITION: FLUORIDE LEGISLATION
ARTICLE 27: CITIZEN'S PETITION: QUORUM AT ANNUAL TOWN MEETING

**TOWN OF TEMPLETON  
WARRANT FOR ANNUAL TOWN MEETING**

**MAY 13, 2020**

**WORCESTER, ss.**

**To either of the Constables of the Town of Templeton in said County:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the precincts of the Town of Templeton, County of Worcester, qualified to vote in elections and Town affairs to meet in the Narragansett Regional Middle School, 460 Baldwinville Road, Baldwinville, in said Templeton on:

**Wednesday, May 13, 2020 at 6:00 p.m.**

Then and there to act on the following articles:

**An amended motion was duly made and seconded to see if the town would vote “Out an abundance of caution, in order to keep the curve flattened, I move that we recess this annual town meeting from June 17, 2020 to August 1, 2020 at 10:00 am. Rain date August 2, 2020.**

**Defeated/June 17<sup>th</sup> @ 6:24pm**

**Article 1: LATE BILLS**

To see if the Town will authorize the payment of late bills from prior fiscal years from the FY '20 budgets of the following departments or enterprise funds in the following amounts:

<b>Department</b>	<b>Amount</b>
Cable Fund	\$265.00
DPW - Buildings & Grounds (Senior Center)	\$1,030.00

Or to take any other action related thereto.

**Submitted by the Board of Selectmen**

**9/10<sup>ths</sup> Vote Required**

On a motion duly made and seconded the town voted to authorize the payment of late bills from prior fiscal years from the FY '20 budgets of the following departments or enterprise funds in the following amounts:

<b>Department</b>	<b>Amount</b>
Cable Fund	<b>\$265.00</b>

DPW - Buildings & Grounds     **\$1,030.00**  
(Senior Center)

**Passed Unanimously/June 17<sup>th</sup> @ 6:25pm**

**ARTICLE 2: FISCAL YEAR 2020 OPERATING BUDGET AMENDMENT(s)**

To see if the Town will appropriate the sum of One Hundred Forty-Seven Thousand Five Hundred Dollars and No Cents (\$147,500.00) for supplemental appropriations to the Fiscal Year 2020 Operating Budget as follows:

<b>Department</b>	<b>Amount</b>	<b>Reason</b>
Selectmen	\$17,500	Litigation & COVID19
Veterans Services	\$2,500	Growth in Client Census
Recreation	\$7,500	Seed Money for Summer Camp
Snow & Ice	\$120,000	FY '20 Deficit

And to meet said appropriation by a transfer of said sum from certified free cash,  
Or take any other action related thereto.

**Submitted by the Board of Selectmen**  
**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of One Hundred Forty-Seven Thousand Five Hundred Dollars and No Cents (**\$147,500.00**) for supplemental appropriations to the Fiscal Year 2020 Operating Budget as follows:

<b>Department</b>	<b>Amount</b>	<b>Reason</b>
Selectmen	\$14,500 <del>\$17,500</del>	Litigation & COVID19
Veterans Services	\$8,000 <del>\$2,500</del>	Growth in Client Census
<del>Recreation</del>	<del>\$7,500</del>	<del>Seed Money for Summer Camp</del>
Snow & Ice	\$117,500 <del>\$120,000</del>	FY '20 Deficit
<b>Highway</b>	<b>\$7,500</b>	<b>Uninsured Loss</b>

And to meet said appropriation by a transfer of said sum from certified free cash.

**Passed Unanimously/June 17<sup>th</sup> @ 6:27 pm**

**ARTICLE 3: FISCAL 2020 NRSD AMENDMENT**

To see if the Town will appropriate the sum of Seventy-One Thousand Three Hundred Twenty-Two Dollars and No Cents (\$71,322.00) for supplemental appropriation to the Fiscal Year 2020 assessment for Narragansett Regional School District to satisfy a requirement of the MA Department of Revenue.

And to meet said appropriation by a transfer of said sum from certified free cash,  
Or take any other action related thereto.

**Submitted by the Board of Selectmen  
Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of Seventy-One Thousand Three Hundred Twenty-Two Dollars and No Cents (**\$71,322.00**) for supplemental appropriation to the Fiscal Year 2020 assessment for Narragansett Regional School District to satisfy a requirement of the MA Department of Revenue.

And to meet said appropriation by a transfer of said sum from certified free cash.

**Passed/ June 17<sup>th</sup> @ 6:28pm**

**ARTICLE 4: CONSENT AGENDA**

To see if the Town will vote to approve a consent agenda consisting of the following non-controversial actions or take any other action related thereto. Such items may be voted as a single block, or in any combination, but however voted, will be treated for accounting and legislative purposes as if each item were voted as a separate article.

**A. REPORTS OF TOWN OFFICERS**

Accept the reports of the Town Officers as printed in the 2019 Town Report:

**B. REPORTS OF TOWN COMMITTEES**

Allow any of the Town Committees to present their reports;

**C. SET ANNUAL SPENDING LIMITS OF REVOLVING FUNDS**

Set the annual spending limits of the Town's previously created revolving funds as follows:

Burial & Improvement Fund	\$10,000
Recycling Fund	\$10,000
Plumbing & Gas Inspector Fund	\$12,500
Electrical Inspector Fund	\$17,500
Community Services Fund	\$60,000

**D. ACCEPTING TRANSPORTATION NETWORK COMMUNITY FEE ASSESSMENT**

Appropriate such sum of money as may be received by the Town from the Massachusetts Transportation Network Community Fee Assessment to an account entitled MART Dial A Ride. Or take any other action related thereto.

**Submitted by the Board of Selectmen  
Majority Vote Required**

On an amended motion duly made and seconded the town voted to approve a consent agenda consisting of the following non-controversial actions or take any other action related thereto. Such items may be voted as a single block, or in any combination, but however voted, will be treated for accounting and legislative purposes as if each item were voted as a separate article.

## **B. REPORTS OF TOWN COMMITTEES**

Allow any of the Town Committees to present their reports;

## **C. SET ANNUAL SPENDING LIMITS OF REVOLVING FUNDS**

Set the annual spending limits of the Town's previously created revolving funds as follows:

Burial & Improvement Fund	\$10,000
Recycling Fund	\$10,000
Plumbing & Gas Inspector Fund	\$12,500
Electrical Inspector Fund	\$17,500
Community Services Fund	\$60,000

## **D. ACCEPTING TRANSPORTATION NETWORK COMMUNITY FEE ASSESSMENT**

Appropriate such sum of money as may be received by the Town from the Massachusetts Transportation Network Community Fee Assessment to an account entitled MART Dial A Ride.  
**Passed/June 17<sup>th</sup> @ 6:35pm**

**A motion was duly made and seconded to adjourn the Annual Town Meeting to begin the Special Town Meeting.**

**Passed Unanimously/June 17<sup>th</sup> @ 6:38pm**

### **ARTICLE 5: ESTABLISHING DEMAND FEE UNDER MGL Ch. 60 §15**

To see if the Town will vote to charge Fifteen Dollars and No Cents (\$15.00), effective July 1, 2021 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws, Chapter 60 §15 (2), for each written demand issued by the Town's Collector.

**Submitted by the Board of Selectmen on behalf of the Treasurer/Collector**

**Majority Vote Required**

On a motion duly made and seconded the town voted to charge Fifteen Dollars and No Cents (\$15.00), effective July 1, 2021 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws, Chapter 60 §15 (2), for each written demand issued by the Town's Collector.

**Passed/June 17<sup>th</sup> @ 6:46pm**

### **ARTICLE 6: SALE OF BALDWINVILLE ELEMENTARY SCHOOL**

To see if the Town will vote to authorize the Board of Selectmen to sell the property known as the Baldwinville Elementary School, located at 16 School Street, together with three parcels of land in their entirety, commonly identified on the Town's assessing maps as Map 1-4, Parcel, 383, 384, and 385, and a portion of Map 1-4 Parcel 407, all of which total 3.08+/- acres of land,

and to execute, deliver, and grant such deeds, restrictions, instruments and agreements as it deems reasonable, appropriate and in the best interests of the Town to effectuate the transfer of title and the purposes of this article;

Or take any other action related thereto.

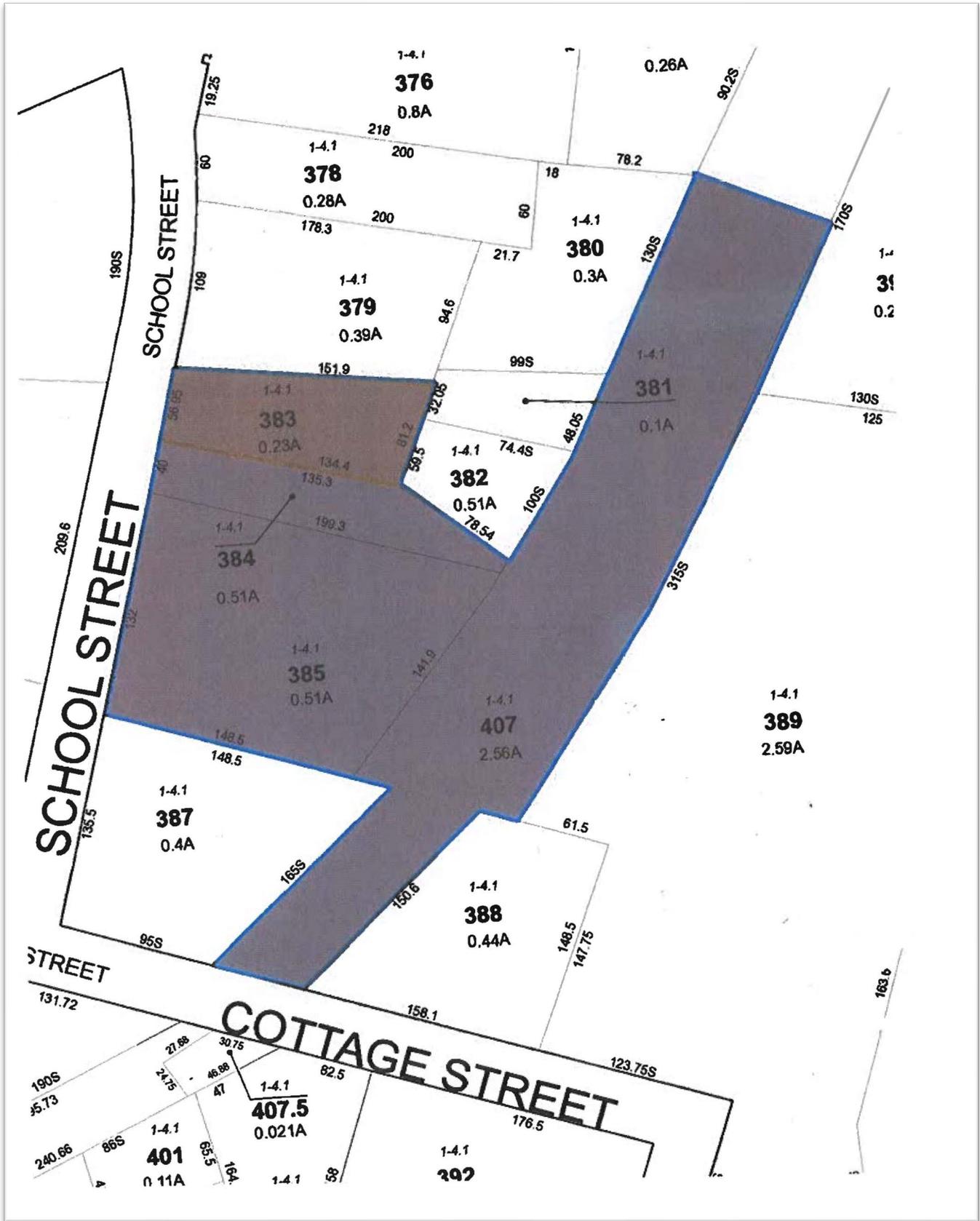
**Submitted by the Board of Selectmen**

**Two-Thirds Vote Required**

Note: A sketch plan of the parcels is available in the Office of the Town Clerk and on the Town's web site at [www.templetonma.gov](http://www.templetonma.gov) (click on Town Meeting, then All Documents Related to Town Meeting)

On a motion duly made and seconded the town vote to authorize the Board of Selectmen to sell the property known as the Baldwinville Elementary School, located at 16 School Street, together with three parcels of land in their entirety, commonly identified on the Town's assessing maps as Map 1-4, Parcel, 383, 384, and 385, and a portion of Map 1-4 Parcel 407, all of which total 3.08+/- acres of land, and to execute, deliver, and grant such deeds, restrictions, instruments and agreements as it deems reasonable, appropriate and in the best interests of the Town to effectuate the transfer of title and the purposes of this article.

**Passed by a 2/3 vote/June 17<sup>th</sup> @ 6:55pm**



**On a motion duly made and seconded the town voted to consider Articles 7 through 12 upon concluding Article 24.  
Passed/June 17th @ 6:57pm**

**An amended motion was duly made and seconded to postpone the motion for Article 7-12, indefinitely.  
Defeated/June 17th @ 7:51pm**

**On a motion duly made and seconded the town voted that Articles 7 through 12 be considered in one motion, and those articles be hereby adopted as printed in the Warrant.**

**ARTICLE 7: AMENDING GENERAL BYLAWS RE: BUDGET PREPARATION**

To see if the Town will vote to amend Section §59-6 of the General Bylaws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing bylaw, to read as follows:

***§ 59-6. Powers and duties.***

~~A.~~ The Town Administrator shall act by and for the Board in any matter which the Board may assign to the Town Administrator relating to the administration of the affairs of the Town or of any Town office or department under its supervision and control, or, with the approval of the Board, may perform such other duties as may be requested by any other Town officer, board, committee or commission.

~~B.~~ It shall be the duty of the Town Administrator, in conjunction with the Board, to consider — expenditures and develop a budget for the ensuing fiscal year of the several boards, — officers and committees of the Town, as prepared by them in such form and detail as — prescribed by the Town Administrator.

Or take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

**ARTICLE 8: AMENDING THE GENERAL BYLAWS RE: PREAMBLE**

To see if the Town will vote to amend Section §1-1 of the General Bylaws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing bylaw, to read as follows:

The following provisions shall constitute the Revised General Bylaws of the Town of Templeton, which shall be in lieu of all bylaws heretofore in force. Starting in the year 1951, the bylaws shall be published every five years in booklet form, together with amendments, additions and deletions thereto.

Or take any other action related thereto.

**Submitted by Board of Selectmen**

**Majority Vote Required**

**ARTICLE 9: AMENDING THE GENERAL BYLAWS RE: BOARD OF SELECTMEN**

To see if the Town will vote to amend Section §59-1 of the General Bylaws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing bylaw, to read as follows:

§ 59-1. ~~Board of Selectmen~~ ***Select Board (Board)***.

A. The Board shall have the general direction and management of the property and affairs of the Town in all matters not otherwise provided for by laws or these bylaws.

B. Members of the Board shall not serve in any other elective capacity on any other Town or governmental regional boards, commissions, or committees of which the Town of Templeton is a member.

***C. The term "Select Board" shall mean the "Board of Selectmen". The Select Board shall have all the powers and duties granted to Boards of Selectmen by the Constitution and General Laws of the Commonwealth of Massachusetts, and such additional powers and duties as may be provided by these bylaws, by the Zoning Bylaws or by Town Meeting vote.***

And further by striking the term "Board of Selectmen," or "Selectmen" wherever it may appear in the General Bylaws and inserting in place thereof the term "Select Board".

Or to take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

**ARTICLE 10: AMENDING THE ZONING BYLAWS RE: BOARD OF SELECTMEN**

To see if the Town will vote to amend the Zoning Bylaws as follows:

By striking the term "Board of Selectmen," or "Selectmen" wherever it may appear in said Zoning Bylaws and inserting in place thereof the term "Select Board".

Or to take any other action related thereto.

**Submitted by the Board of Selectmen**

**Two-Thirds Vote Required**

**ARTICLE 11: AMENDING THE GENERAL BYLAWS RE: ADVISORY COMMITTEE**

To see if the Town will vote to amend Chapter 9 Article I Advisory Committee of the General Bylaws by making certain additions (in bold italic) and deletions (in strikethrough) to the existing bylaw, to read as follows:

**Chapter 9 Article I Advisory Committee**

§ 9-1 Membership; eligibility.

[Amended 5-13-2003; 5-11-2011; 5-13-2017 ATM by Art. 7]

There shall be an Advisory Committee consisting of seven ~~legal~~ ***registered*** voters of the Town ~~who shall be appointed by the Moderator as hereinafter provided.~~ No elective or appointive Town officer or Town employee shall be eligible to serve on said Committee. ~~Advisory~~ Committee members shall be entitled to serve upon any ***other*** committee for which membership is specifically provided for in these bylaws. In addition, members of the ~~Advisory~~ Committee may serve upon temporary ad hoc committees convened for a single purpose, such as the

screening of applications for employment or appointment and examination of policy issues, when such bodies will be dissolved upon the completion of their work.

§ 9-2 Appointment; terms; officers; compensation.  
[Amended 5-11-2011]

The Moderator of the Town Meeting when this bylaws is adopted shall, within 30 days after such bylaws becomes effective, appoint two (2) members of said Committee for terms of one year, two (2) members for terms of two years, and three (3) members for terms of three years. ~~At each Annual Town Meeting thereafter,~~ **After the term of these initial appointments,** the Moderator thereof shall appoint three members of said Committee **shall within thirty days (30) after the adjournment of every Annual Town Meeting, appoint** for terms **a term** of three years **the number of persons as may be necessary, to provide a committee of seven members.** The terms of office of said members shall commence immediately upon qualification **being sworn in by the Town Clerk** and shall expire at the close of final adjournment of the Annual Town Meeting at which their successors are appointed. ~~Said~~ **The Advisory** Committee shall choose its own officers and **its members** shall serve without pay, ~~except the Chairman, who shall receive such amount as voted upon at the Annual Town Meeting,~~ and it shall cause to be kept a true record of its proceedings.

§ 9-3 Vacancies.

~~The Committee shall fill any vacancy which may occur in its membership, by vote, attested copy of which shall be sent by the secretary to the Town Clerk. If any member is absent from five consecutive meetings of said Committee, except in case of illness, his position shall be deemed to be vacant and shall be filled as herein provided. The term of office of any person so chosen to fill a vacancy shall expire at the final adjournment of the next succeeding Annual Town Meeting, and the Moderator thereof shall appoint his successor to complete the unexpired term of the member in whose office such vacancy originally occurred.~~

***If a member resigns for any reason, or if any member is absent from five consecutive meetings of the Advisory Committee, except in case of illness, the position shall be deemed to be vacant and shall be filled as herein provided. The Advisory Committee Chairman shall notify the Moderator to determine if there are any interested town registered voters to fill the vacancy. The Moderator shall be given 30 days to fill the vacant position by appointing a person to complete the unexpired term. In the event the Moderator is unable to fill the vacancy, the Advisory Committee shall fill said vacancy by vote, an attested copy of which shall be sent by the Advisory Committee Secretary to the Town Clerk. The term of office of any person chosen by the Advisory Committee to fill a vacancy shall expire at the final adjournment of the next succeeding Annual Town Meeting. The Moderator, at that time, shall appoint a successor to complete the unexpired term.***

§ 9-4 Review of proposed warrant articles.  
[Added 3-9-1957; amended 3-10-1973; 5-16-2013]

All articles, other than those deemed by the Board of Selectmen (Board) to constitute an emergency, sought to be inserted in ~~The final~~ Town Warrant for the Annual Town Meeting shall be filed *provided* with the Board, and referred by it to the Advisory Committee *by the Board of Selectman* on or before April 10th; *or not less than 35 days before the date set for the Annual Town Meeting, whichever shall occur later, and not less than* and all articles sought to be inserted in the Warrant for a Special Town Meeting shall be referred by the Board to the Advisory Committee at least 14 days before the date set for such meeting. ~~any Special Town Meeting.~~

*It shall be the duty of the Committee to consider the various Warrant articles including citizen petitions. Said Committee reserves the right to not provide comment on citizen petitions. The Advisory Committee shall report thereon to the community at least five days before the date set for the Annual Town Meeting and at least four days before the date set for a Special Town Meeting with such explanations and suggestions as it may deem most useful to the community. The Advisory Committee shall review the annual Town budget and the general conduct of the Town affairs. The Committee shall consider, in open public meeting, the detailed expenditures proposed for each Town agency and may confer with representatives of any Town agency in connection with its review and consideration.*

#### § 9-5 Access to information.

In the discharge of its duty, ~~said~~ *the Advisory* Committee shall ~~have~~ *be provided* free access, to all books of record and accounts, bills and vouchers on which money has been or may be paid from the Town treasury *within 4 business days, of any request. The Advisory Committee may require the Town Administrator, Board of Selectmen, or any other Town agency to furnish it with such additional public information as it may deem necessary to assist it in its review of the Warrant and the proposed Town budget.* Officers, boards, and committees of the Town shall, upon request, furnish said Committee with facts, figures, and any other information pertaining to their several activities.

#### § 9-6 Annual report.

It shall be the duty of the Advisory Committee to make an annual report of its ~~doings, with recommendations relative to financial matters and the conduct of Town business,~~ *membership with date appointed and term, expenditures, Town emergency reserves, end of year transfers, and any other pertinent business* to be contained in the Annual Town Report. *The secretary of the Advisory Committee shall provide a copy of the complete report upon request.*

#### § 9-7 Committee Liaisons

*The Committee may appoint members as liaisons to boards and standing committees to attend meetings of the various entities of the Town and School District and delegate to them such powers as it deems expedient.*

Or to take any other action related thereto.

**Submitted by the Board of Selectmen and Advisory Committee**

**Majority Vote Required**

**ARTICLE 12: AMENDING THE GENERAL BYLAWS RE: VETERANS ADVISORY BOARD**

To see if the Town will vote to amend the General Bylaws by deleting, in its entirety, Chapter 9, Article V, Veterans Advisory Board.

Or to take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

**Passed by a 2/3 vote/June 17<sup>th</sup> @ 8:01pm**

**ARTICLE 13: SEWER CAPITAL PROJECT – FY 2021**

To see if the Town will vote to appropriate the sum of Two Hundred Sixty-Five Thousand Dollars and No Cents (\$265,000.00) toward a program of capital purchases, improvements, and special articles as generally illustrated below:

Plant Transformer	\$55,000
Inflow & Infiltration Study	\$135,000
Bulldozer (Used)	\$75,000

and to meet said appropriation by a transfer of said sum from the certified retained earnings of the Sewer Fund.

Or to take any other action related thereto.

**Submitted by the Board of Selectmen for the Sewer Commission**

**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of Two Hundred Sixty-Five Thousand Dollars and No Cents (**\$265,000.00**) toward a program of capital purchases, improvements, and special articles as generally illustrated below:

Plant Transformer	\$55,000
Inflow & Infiltration Study	\$135,000
Bulldozer (Used)	\$75,000

and to meet said appropriation by a transfer of said sum from the certified retained earnings of the Sewer Fund.

**Passed/June 17<sup>th</sup> @ 6:58pm**

**ARTICLE 14: FY 2021 CABLE DEPARTMENT OPERATING BUDGET**

To see if the Town will vote to appropriate the sum of Two Hundred Five Thousand Six Hundred Dollars and No Cents (\$205,600.00) to operate the Cable Department for Fiscal Year 2020 and to meet said appropriation by a transfer of Eighty Thousand Six Hundred Dollars and No Cents (\$80,600.00) from the certified retained earnings of the Cable Fund and the balance

from the receipts and revenues to be collected on behalf of the Cable Department for said fiscal year.

Or to take any other action related thereto.

**Submitted by the Board of Selectmen**

**Majority Vote Required**

On a motion duly made and seconded the town voted to appropriate the sum of Two Hundred Five Thousand Six Hundred Dollars and No Cents (**\$205,600.00**) to operate the Cable Department for Fiscal Year 2021 and to meet said appropriation by a transfer of Eighty Thousand Six Hundred Dollars and No Cents (**\$80,600.00**) from the certified retained earnings of the Cable Fund and the balance from the receipts and revenues to be collected on behalf of the Cable Department for said fiscal year.

**Passed Unanimously/June 17<sup>th</sup> @ 6:59pm**

**On a motion duly made and seconded the town voted that Articles 15 through 18 be considered in one motion, and those articles be hereby adopted as printed in the Warrant.**

**ARTICLE 15: FUNDING OF COMMUNITY PRESERVATION ACCOUNT(s)**

To see if the Town will vote to appropriate the sum of Three Hundred Thousand Dollars and No Cents (\$300,000.00) to the several accounts of the Community Preservation Committee, as recommended by the Community Preservation Committee, as follows:

	Amount	% of Total
Administrative Account	\$15,000	5%
Historic Resources Reserve	\$30,000	10%
Community Housing Reserve	\$30,000	10%
Open Space & Recreation Reserve	\$30,000	10%
General Reserve	<u>\$195,000</u>	65%
Total	\$300,000	100%

And to meet said appropriation by a transfer from the Community Preservation annual revenues, which include the amount to be collected as a surcharge on real property, and the October 2020 state match for CPC permissible expenses.

**Submitted by the Board of Selectmen on behalf of the Community Preservation Committee**

**Majority Vote Required**

**ARTICLE 16: EXPENDING OF COMMUNITY PRESERVATION RESERVES**

To see if the Town will vote to appropriate the sum of Seventeen Thousand Five Hundred Dollars and No Cents (\$17,500.00) for various activities and special articles as follows:

Item Agent to Expend	Amount	Purpose	CPA Fund/Source
1.) Development Services	\$17,500	Community Housing <sup>1</sup>	Community Housing

<sup>1</sup>Legal and Consulting work relating to the development of an Affordable Housing Trust, creation of program to preserve affordable housing within the Day Mill Properties, and regulatory reviews leading to the encouragement of the development of community housing.

**Submitted by the Board of Selectmen on behalf of the Community Preservation Committee  
Majority Vote Required**

**ARTICLE 17: TEMPLETON SCHOLARSHIP FUND**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars and No Cents (\$4,000.00) to the Templeton Scholarship Fund to be expended by the Templeton Scholarship Committee for the purpose of awarding scholarships to eligible applicants from the Town of Templeton.

**Submitted by the Board of Selectmen for the Templeton Scholarship Committee  
Majority Vote Required**

**ARTICLE 18: PROPERTY VALUATION ACCOUNT**

To see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Five Hundred Dollars and No Cents (\$22,500.00), to be expended by the Board of Assessors for Interim Work, Five-year Recertification, Cyclical Inspections, and costs associated with carrying out these activities and fulfilling the intent of this article including the purchase or licensing of software.

ALL HAVE THE ADDITIONAL PHRASE: Or to take any other action related thereto.

**Submitted by the Board of Selectmen for the Board of Assessors  
Majority Vote Required**

**Passed Unanimously/June 17<sup>th</sup> @ 7:02pm**

**ARTICLE 19: SET THE SALARIES OF ELECTED TOWN OFFICIALS**

To see if the Town will vote, in accord with MGL Ch. 41 §108, to fix or maintain the salaries of certain elected officials for Fiscal Year 2020 as follows:

Town Clerk	\$ 59,280.00	Yearly
Board of Selectmen (Each)	\$ 500.00	Yearly
Sewer Commissioner (Each)	\$ 2,000.00	Yearly

Or to take any other action related thereto.

**Submitted by the Board of Selectmen  
Majority Vote Required**

On a motion duly made and seconded the town voted in accord with MGL Ch. 41 §108, to fix or maintain the salaries of certain elected officials for Fiscal Year 2020 as follows:

Town Clerk	\$ 59,280.00	Yearly
Board of Selectmen (Each)	\$ 500.00	Yearly
Sewer Commissioner (Each)	\$ 2,000.00	Yearly

**Passed/June 17<sup>th</sup> @ 7:08pm**

**ARTICLE 20: FY 2021 GENERAL FUND OPERATING (OPEX) BUDGET**

To see if the Town will vote to appropriate the sum of Nine Million Eight Hundred Fifty Three Thousand Eight Hundred Thirty Nine Dollars and no cents (\$9,853,839.00) for the operations of General Government for Fiscal Year 2021, and to meet said appropriation with a transfer of Two Hundred Seventy Thousand Dollars and No Cents (\$270,000.00) from the Ambulance receipts reserved for appropriation, anticipated receipts, and the balance from taxation.

Or to take any other action related thereto

**Submitted by the Board of Selectmen**

**Majority Vote Required**

On an amended motion duly made and seconded the town voted to appropriate the sum of Nine Million Eight Hundred Fifty Three Thousand Eight Hundred Thirty Nine Dollars and no cents (**\$9,853,839.00**) for the operations of General Government for Fiscal Year 2021, and to meet said appropriation with a transfer of Two Hundred Seventy Thousand Dollars and No Cents (**\$270,000.00**) from the Ambulance receipts reserved for appropriation, anticipated receipts, and the balance from taxation. *[Note: This was the original warrant Article; subsequently we have added the Department by Department Breakdown.]*

Dept Code	Name	FY 21 Budget
120	Selectmen (1)	\$ 300,750
130	Advisory Committee (2)	\$ 50,500
135	Town Accountant	\$ 194,678
141	Assessor	\$ 98,750
147	Treasurer/Collector	\$ 142,499
155	IT & Communications	\$ 110,000
161	Town Clerk	\$ 110,750
200	Police & Dispatch	\$ 1,388,750
220	Fire & EMS	\$ 772,750
230	Emergency Management	\$ 1,750
250	Development Services	\$ 169,500
400	Highway	\$ 646,000
410	Building & Grounds	\$ 325,250
420	Snow & Ice <del>(2)</del>	\$ <b>147,500</b>
500	Veterans Service	\$ 105,903
600	Senior Services	\$ 107,750
610	Library	\$ 82,390
620	Recreation & Culture	\$ 15,250
700	Debt Service	\$ 2,635,620
900	Insurance & Benefits	\$ <b>2,447,500</b>
		<b>\$ 9,853,839</b>

(1) Contains Reserve Transferrable by SelectBoard for Merit & Equity Raises for Non-Union Personnel

(2) Contains MGL Ch. 40 §6 Reserve Transferrable by Advisory Committee for "...emergency or unforeseen expenditures..."

**Passed/June 17<sup>th</sup> @ 7:28pm**

**On a motion duly made and seconded the town voted that Articles 21 and 22 be considered in one motion, and those articles be hereby adopted as printed in the Warrant.**

**ARTICLE 21: CAPITAL BUDGET A-ROLLING STOCK, IMPROVEMENTS & SPECIAL ARTICLES**

To see if the Town will vote to raise and appropriate the sum of Five Hundred Eighty-Five Thousand Two Hundred Fifty and No Cents (\$585,250.00) toward a program of capital purchases, improvements, and special articles as generally illustrated below:

<b>Police</b>	Cruiser	\$52,500
	Body Armor (9)	\$11,500
	4WD Truck ACO	\$25,000
<b>Selectmen</b>	Baldwinville Elementary School – Costs of Sale	\$7,500
<b>Fire/EMS</b>	Station Vehicle Exhaust System	\$35,250
	Jaws of Life Cutter/Ram/Combi Tool Set	\$32,250
<b>DPW – Highway</b>	MS-4 & CB - Planning & Mapping	\$17,500
	6 Wheel w/Dump, Plow & Sander	\$247,500
	Street Sign Replacement Program	\$7,500
	Royalston Rd. Title Work	\$17,500
	Pavement Roller w/Trailer	\$37,500
<b>DPW - B&amp;G</b>	Leaf Vac & Box Unit	\$9,000
	Utility Landscape Trailer	\$7,500
	60" Zero Turn Mower	\$13,750
	Truck Body - CD 5	\$9,000
<b>DPW - B&amp;G</b>	Fire/EMS Station #1 Steel Roof Repairs	\$16,500
	Fire /EMS Station #2 Rubber Roof Repairs	\$11,500
	Highway Garage Bldg. #2 Clean Burn Furnace	\$9,000
<b>DPW - B&amp;G</b>	Gilman Waite: Weed & Seed	\$17,500
	<b>Total</b>	<b>\$585,250</b>

and to meet said appropriation by a transfer of Five Hundred Seventy Thousand Two Hundred Fifty Dollars and No Cents (**\$570,250.00**) from certified free cash and a transfer of Fifteen Thousand Five Hundred Dollars and No Cents (**\$15,000.00**) from overlay surplus.

**Submitted by Board of Selectmen  
Majority Vote Required**

**ARTICLE 22: CAPITAL BUDGET B - ROLLING STOCK**

To see if the Town will vote to appropriate the sum of Thirty Seven Thousand Five Hundred Dollars and No Cents (\$37,500.00) for the purchase and equipping of a rubber tired backhoe/loader, with said sum to be supplemented by the trade in of certain used equipment or

the proceeds of an open market sale thereof, more specifically a 1994 Dresser grader and a 2014 Volvo rubber tired excavator, and to meet said appropriation by a transfer of said sum from certified free cash provided however that the proceeds of the open market sale that exceed Eighty Five Thousand Dollars and No Cents (**\$85,000.00**), which is the trade-in value of said equipment, after the purchase and equipping of the rubber tired backhoe/loader shall be deposited into the Town's general fund's sale of surplus revenues.

**Submitted by Board of Selectmen**

**Majority Vote Required**

**Passed/June 17<sup>th</sup> @ 7:31pm**

**A motion was duly made and seconded to reconsider Articles 21 & 22.**

**Defeated/June 17<sup>th</sup> @ 7:37pm**

**ARTICLE 23: MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL**

To see if the Town will vote to raise and appropriate the sum of Six Hundred Twenty Two Thousand Six Hundred Eighty Nine Dollars and No Cents (\$622,689.00) as the amount assessed upon the Town for the Fiscal Year 2021 assessment by the Montachusett Regional Vocational Technical School District for the purposes of educating and transporting the Town's enrolled students and capital and debt expenses provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2021.

Or to take any other action related thereto.

**Submitted by the Board of Selectman for the**

**Montachusett Regional Vocational Technical School District**

**Majority Vote Required**

On a motion duly made and seconded the town voted raise and appropriate the sum of Six Hundred Twenty Two Thousand Six Hundred Eighty Nine Dollars and No Cents (**\$622,689.00**) as the amount assessed upon the Town for the Fiscal Year 2021 assessment by the Montachusett Regional Vocational Technical School District for the purposes of educating and transporting the Town's enrolled students and capital and debt expenses provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2021.

**Passed Unanimously/June 17<sup>th</sup> @ 7:38pm**

**ARTICLE 24: NARRAGANSETT REGIONAL SCHOOL DISTRICT**

To see if the Town will vote to raise and appropriate the sum of Six Million Nine Hundred Nine Thousand Nine Hundred Six Dollars and No Cents (\$6,909,906.00) as the amount assessed upon the Town for the Fiscal Year 2021 assessment by the Narragansett Regional School District for the purposes of educating and transporting the Town's enrolled students provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2021.

Or to take any other action related thereto.

**Submitted by the Board of Selectman for the Narragansett Regional School District**

**Majority Vote Required**

On a motion duly made and seconded the town voted to raise and appropriate the sum of Six Million Nine Hundred Nine Thousand Nine Hundred Six Dollars and No Cents (**\$6,909,906.00**) as the amount assessed upon the Town for the Fiscal Year 2021 assessment by the Narragansett Regional School District for the purposes of educating and transporting the Town's enrolled students provided, however, that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town, for Fiscal Year 2021.

**Passed/June 17<sup>th</sup> @ 7:39pm**

**On a motion duly made and seconded the voted that Articles 25 and 26 be considered in one motion, and those articles as printed in the Warrant, be postponed indefinitely.**

**Passed Unanimously/June 17<sup>th</sup> @ 8:05pm**

### **ARTICLE 25: CITIZEN'S PETITION: FLUORIDE WARNING ON WATER BILLS**

Shall the Town vote to approve a warning concerning Templeton citizen's fluorosis risk the additive poses to infants, to be added to all water bills and consumer confidence reports (which must be mailed to all water consumers, be posted online, and available at the Selectmen's Office and the Light and Water Department). The warning is as follows:

"Your public water supply is fluoridated. According to the Centers for Disease Control Prevention, if your child under the age of 6 months is exclusively consuming infant formula reconstituted with fluoridated water, there may be an increased chance of dental fluorosis. Consult your child's health care provider for more information."

**A citizen's petition submitted by Peter Farrell and 13 others**

### **ARTICLE 26: CITIZEN'S PETITION: FLUORIDE LEGISLATION**

Move that the town will vote to authorize the Board of Selectmen to seek Special Legislation as set forth below: provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition or take any other action thereon or in relation to. An Act authorizing Annual Town Meeting as the responsible party on any and all decisions involving fluoridating or not fluoridating the public water supply.

Section 1. Notwithstanding Section 8C, Chapter 111, Title XVI, Part 1 of the general laws of or any general of special law to the contrary, the legislative body at Annual Town Meeting with a majority vote shall be authorized to make any and all decisions in regards to fluoridating or not fluoridating the public water supply however should town meeting vote to fluoridate the public water supply oversight on fluoride dose shall go to the towns Board of Health. Annual town meeting shall also make decisions on health warnings involving water fluoridation and any other decisions involving fluoride and the public water supply.

Section 2. Upon effective date of this act the Legislative body at Annual Town Meeting shall become the responsible party for all matters concerning fluoride and the public water supply.

Section 3. This act shall take effect upon passage.

**A citizen's petition submitted by Peter Farrell and 15 others**

**On a motion duly made and seconded the voted that Articles 27, as printed in the Warrant, be postponed indefinitely.**

**Passed/June 17<sup>th</sup> @ 8:07pm**

**ARTICLE 27: CITIZEN’S PETITION: QUORUM AT ANNUAL TOWN MEETING**

The number of voters necessary to constitute a quorum at Annual Town meeting shall be ( 25% ) per cent of the voters registered as of the previous January 1, Year Once a quorum has been assembled, the continued existence of a quorum shall be presumed until a count of the voters present is called / which shall be taken upon the call of seven or more standing registered voters, establishes that a quorum is not present , but any number may adjourn any meeting .

The Moderator shall determine and announce the presence of a quorum at start of all annual meeting ALL Town Annual meeting shall count the number of entries of all registry votes before entry in meeting place and relay such to the Moderator before start of any annual town meeting , his determination shall be conclusive upon the question of require number for quorum , unless his determination be doubted by 1 registered voter, In which case a count shall be taken and then recorded in the records by the Town Clerk. This may be done At any time.

The Moderator having control over the annual town meeting shall be guided by Town meeting Times BOOK prescribed an establish in Article 2 section 17 of Town Templeton bylaws which shall be determined governing factor for the rules of practice here contained for motion for quorum.

**A citizen’s petition submitted by Steve Drury and 15 others.**

A motion was duly made and seconded to dissolve the Annual Tow Meeting.

**Passed Unanimously/June 17<sup>th</sup> @ 8:09**

And you are hereby directed to serve this warrant by posting attested copies thereof in each precinct; namely at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

Given under our hands this 29<sup>th</sup> day of April, 2020.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
Michael Currie, Chairman

\_\_\_\_\_  
Diane Haley Brooks, Vice Chairman

\_\_\_\_\_  
Julie Richard, Clerk

\_\_\_\_\_  
Terry Griffis, Member

\_\_\_\_\_  
Jeff Bennett, Member

OFFICER'S RETURN

WORCESTER, SS

May 4, 2020

This is to certify that I have served the within warrant by posting attested copies thereof at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and at the Town Hall at 160 Patriots Road, East Templeton, seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said Worcester County, in the City of Gardner.

\_\_\_\_\_  
Signature of Constable – Town of Templeton

Randy L. Brown  
\_\_\_\_\_  
Printed Name of Constable Signing Above

A True Copy, ATTEST:

\_\_\_\_\_  
Carol A. Harris  
Town Clerk of Templeton

Meeting Attendance 06-17-2020  
Voters Total 61

**ANNUAL TOWN ELECTION, JUNE 22, 2020**

**TOWN OF TEMPLETON  
WARRANT FOR ANNUAL TOWN ELECTION  
June 22, 2020  
COMMONWEALTH OF MASSACHUSETTS**

**WORCESTER, ss.**

To either of the Constables of the Town of Templeton, in said County.

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the several precincts of the Town of Templeton, County of Worcester, who are qualified to vote in Town Elections to meet in their respective precincts at the places designated and appointed by the Selectmen, to wit:

**Narragansett Regional Middle School  
460 Baldwinville Road  
Baldwinville, MA**

On **Monday, the 22<sup>nd</sup> day of June, 2020**, from 11:00 A.M. to 7:00 P.M. for the following purpose:

To cast their votes in the Town Election for the candidates for the following offices:

- Two Members Board of Selectmen.....3 years
- One Member Board of Assessors.....3 years
- One Member Board of Health.....3 years
- One Member Cemetery & Parks Commission.....3 years
- One Member Community Preservation Committee.....3 years
- One Member Community Preservation Commission.....2 year unexpired
- One Member Light and Water Commission.....3 years
- One Moderator.....1 year
- One Member Housing Authority.....5 years
- One Member Housing Authority.....1 year unexpired
- Two Members Planning Board.....5 years
- One Member Sewer Commission.....3 years
- One Member Sewer Commission.....2 year unexpired
- Two Members Narragansett Regional
  - School District Committee -- Templeton ..... 3 years
- One Member Narragansett Regional
  - School District Committee – Phillipston ..... 3 years

And you are hereby directed to serve this warrant by posting attested copies thereof in each Precinct; namely, at the Post Office in Templeton, the Post Office in East Templeton, the Post Office in Baldwinville, and the Town Hall at 160 Patriots Road in East Templeton, and by delivering a copy to each of the Precinct Clerks seven (7) days at least before the time of holding said meeting and by causing notice of the same to be published once in the Gardner News, a newspaper published in said County in the City of Gardner.

Hereof, fail not and make do return of this warrant with your doings thereon seven (7) days at least before the time of holding said meeting.

Given under our hands this 22<sup>nd</sup> day of April in the year AD 2020.

BOARD OF SELECTMEN

\_\_\_\_\_  
Michael Currie, Chairman

\_\_\_\_\_  
Diane Haley Brooks, Vice Chairman

\_\_\_\_\_  
Julie Richard, Clerk

\_\_\_\_\_  
Terry Griffis, Member

\_\_\_\_\_  
Jeff Bennett, Member

A True Copy ATTEST

\_\_\_\_\_  
Signature of Constable of Templeton

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Constable Signing Above

**TOWN OF  
TEMPLETON**

**Annual Town Election  
Monday, June 22, 2020**

	A	B	C	
<b>Board of Selectmen (Vote for 2)</b>				
Blanks	128	113	104	345
Jeffrey Bennett	153	121	125	399
Timothy Toth	128	109	105	342
Write Ins	10	5	6	21
April Cover	15	9	11	35
Amanda Suzzi	20	19	13	52
Total	454	376	364	1194

<b>Board of Assessors</b>				
Blanks	29	27	21	77
John Brooks	198	161	159	518
Write Ins	0	0	2	2
Total	227	188	182	597

<b>Board of Health</b>				
Blanks	45	28	32	105
Laura Hoag	181	157	150	488
Write Ins	1	3	0	4
Total	227	188	182	597

<b>Cemetery &amp; Parks Commission</b>				
Blanks	214	179	166	559
Write Ins	13	3	14	30
Scott Dill	0	6	2	8
Total	227	188	182	597

<b>Community Preservation</b>				
Blanks	212	170	166	548
Write Ins	7	6	10	23
John Henshaw	8	12	6	26
Total	227	188	182	597

<b>Community Preservation 2yr Un.</b>				
Blanks	212	171	172	555

Write Ins	10	6	9	25
JoAnn Burdin	5	11	1	17
Total	227	188	182	597

**Light & Water Commissioner**

Blanks	42	30	40	112
Dana Blais	184	157	142	483
Write Ins	1	1	0	2
Total	227	188	182	597

**Moderator**

Blanks	10	6	12	28
Derek Hall	134	134	113	381
Elizabeth Toth	83	48	56	187
Write Ins	0	0	1	1
Total	227	188	182	597

**Housing Authority**

Blanks	45	28	33	106
Diane Moulton	180	157	149	486
Write Ins	2	3	0	5
Total	227	188	182	597

**Housing Authority 1yr. Unex.**

Blanks	215	181	166	562
Write Ins	7	5	6	18
Louise Chaffee	5	2	10	17
Total	227	188	182	597

**Planning Board Vote 2**

Blanks	322	235	238	795
Kirk Moschetti	129	131	124	384
Write Ins	3	6	2	11
William Launier	0	4	0	4
Total	454	376	364	1194

**Sewer Commissionner**

Blanks	74	52	53	179
Mark Moschetti	150	133	129	412
Write Ins	3	3	0	6
Total	227	188	182	597

**Sewer Commissionner 2yr unex**

Blanks	46	36	32	114
Thomas Hurd	181	151	150	482
Write Ins	0	1	0	1

<b>NRSD-Templeton Vote 2</b>	Total	227	188	182	597
	Blanks	269	212	210	691
	Henry Mason	179	158	152	489
	Write Ins	6	6	2	14
	Total	454	376	364	1194

**NRSD-Phillipston**

Blanks	69	46	50	165
Margaret Hughes	148	136	125	409
Write Ins	7	3	0	10
James Buzzell	3	3	7	13
Total	227	188	182	597

## ELECTED TOWN OFFICIALS

Board of Selectman	Michael Currie	2022
	Jeffrey Bennett	2020
	Julie Richard	2021
	Theresa Griffis	2022
	Diane Haley Brooks	2020
Board of Health	Earl Baxter	2021
	Elizabeth Crocker	2022
	Laura Hoag	2020
Board of Assessors	John Brooks	2020
	Bradley Lehtonen	2022
	Fred C. Henshaw	2021
Town Clerk	Carol A. Harris	2021
Light & Water Commissioners	Dana F. Blais	2020
	Gregg Edwards	2022
	Christopher Stewart	2021
Moderator	Derek Hall	2020
Cemetery & Parks Commission	Michael Kirby	2022
	James Whalen	2021
	Richard Pervier	2020

Sewer Commission	Mark Moschetti	2020
	Thomas Jeleniewski	2021
	Thomas Hurd	2020*
Community Preservation Comm.	John Henshaw	2020
	Jo-Ann Burdin	2020*
	Carrie Novak	2021
Constables	Randy Brown	2021
	John White	2021
NRSD	Henry J. Mason	2020
	Debra Robichaud	2020
	Lori Mattson	2022
	Deborah Koziol	2021
	Rae-Ann Trifilo	2021
	Margaret Hughes	2020
	Jeffrey Marques	2022
Victoria Chartier	2021	
Housing Authority	John Columbus	2024
	Steven Olsen	2021
	Carol Caisse	2020
Planning Board	Kirk Moschetti	2020
	Timothy Rotti	2020
	Franklin Moschetti	2023
	Charles Carroll, II	2023
	Christof Chartier	2021
	John Buckley	2021
	Dennis Rich	2024

## APPOINTED TOWN OFFICIALS

Town Accountant	Kelli Pontbriand	
Town Administrator	Carter Terenzini	
Advisory Board	Wilfred Spring	2022
	Faith Curcio	2020
	Lee Guthrie	2020
	Robert May	2020
	Debra Wilder	2020
	Amy Guthrie	2021
	Tony DeJoy	2021
Agricultural Commission	Christoph Chartier	2020
	Matt LeClerc	2022
	Carrie Novak	2021
	Andre' Chartier	2021
	David Pease	2021
Board of Appeals	John Fletcher	2020
	Rick Moulton	2024
	Alan Drouin	2024
	David Smart	2024
	Dennis O'Brien	2020
	Ronald Davan	2024
Deputy Assessor	Luanne Royer	2020
Boynton Public Library Trustees	Michael Morgan	2020
	Sonia White	2020
	Lauren Chartier	2020
Building Inspector Alternate Building Insp.	Richard Hanks Paul Blanchard	
Cable TV Committee	Steven Castle	2019
	Brian Tanguay	2019
	Pat Gale	2019
Capital Planning	Julie Richard	2020
	Amanda Murray	2020
Certified Weighers	Michelle Aiken	2019
	Lynn H. Davis	2019

	Beth White	2019
Communication Commission	Lawrence Bankowski	2020
	Derek Hall	2020
Community Preservation Committee	Brad Lehtonen	2020
	Darlene LaClair	2019
Conservation Commission	George Andrews	2020
	David M. Symonds	2021
	Amanda Suzzi	2022
	Vinny Smith	2022
Community Services Director	Jackie Prime	
Council on Aging	Donna Sans	2022
	Janice Lefebvre	2022
	Katarine Fulton	2020
	Linda Thompson	2021
	Kathleen King	2022
	Claudette Vincent	2021
Town Council	Miyares & Harrington	2021
Cultural Council	Barbara White	2020
	Carol Clark	2020
	Lisa Dembek	2022
	Sally Waite	2022
	Patricia Gale	2022
	Carol Caisse	2022
	Nicole Roberts	2022
	Lynette Denette	2022
	Brendice Denette	2022
	Virginia Strahan	2022
Economic Development Committee	Glenn Eaton	2020
	Amanda Murray	2020
	Steve Castle	2020
Electrical Inspector	Darrell Sweeney	2020
Asst. Electrical Inspector	Gerhard Fandryer	
Elementary School Building Committee	Rick Moulton	2020

	Henry Mason	2020
	Theresa Kasper	2020
	Kirk Moschetti	2020
	Diane Haley Brooks	2020
	Jeff Bennett	2020
Fire Chief	David Dickie	2020
Acting Forest Fire Warden	David Dickie	2020
Gas/Plumbing Inspector	Richard P. Geyster, Jr.	
Asst. Gas/Plumbing Inspector	Robert O'Brien	
Alternate	Ed Tonet	
Board of Health Director	Laurie Witta	
Director of Public Works	Bob Szocik	
Historical Commission	John L. Brooks	2020
	Michael Dickson	2020
	Darlene LeClair	2020
	Deborah Hubbard	2021
	Howard Sans	2022
Insurance Committee	David Smart	2026
	Eric Smith	indef.
	Karen Hannula	indef.
	Holly Young	indef.
	Tom Berry	indef.
	Jack Dale	2020
Local Licensing Agent	Chief Michael Bennett	
Asst. Liquor Licensing Agent	Sgt. Steven Flis	
	Sgt. Derek Hall	
MART Advisory Board	Carter Terrenzini	
Mont. Reg. Voc. School Comm Rep	John Columbus	2022
MRPC	Jeff Bennett	2020
Mun. Coord. Right to Know Law	David Dickie	2023

Official Boundary Marker	Fred Henshaw	2021
Open Space Committee	Dennis Rich	2020
	Carrie Novak	2020
	Amanda Suzzi	2020
	John Henshaw	2020
	Michael Currie	2020
Parking Clerk	Carol Harris	2021
Recreation Commission	Chris Lottig	2020
	Scott Dill	2020
	Jessica Sutton	2020
	Philip Moulton	2020
	Daniel Theriault	2020
	Jason Hunt	2020
Scholarship Committee	Doris Brooks	2020
	John Brooks	2020
	Adrian Morgan	2020
	Deb Koziol	2020
	Tom Cook	2021
Senior Center Oversight Comm.	Jeff Bennett	2020
	Julie Richard	2020
Storm Water Committee	Ron Davan	
	Bob Szocik	
	Laurie Wiita	
Templeton Developmental Center Reuse Committee	Diane Haley Brooks	2020
	Theresa Griffis	2020
Treasurer/Collector	Cheryl Richardson	2020
Tree Warden	Bob Szocik	
Trench Safety Agent	Larry Bankowski	
	Bob Szocik	

All Trust Funds: Gilman Waite Trustees, Leland Fund, Otis Rice Fund Trustee, Porter L. Newton Fund, Edith Nichols Stevens Fund, Jehu Richardson Fund, Julia Sawyer Fund Overseers, Masonic Fund, Waldo N. Haskell Fund:

Michael Currie	2020
Jeffrey Bennett	2020
Julie Richard	2020

	Theresa Griffis	2020
	Diane Haley Brooks	2020
Veterans Graves Officer	Sheila Pelletier	2020
Community Veteran's Oversight Board	Michael Euvrard	2022
	Brock Dunham	2022
	Nicolas Van Landeghem	2022
Director of Veteran's Services	Sheila Pelletier	2020
Board of Registrars	Karen Gautreau	2021
	Sheila Tallman	2022
Election Constables	George Couillard	2020
	Robert LeVangie	2020
Poll Workers		
	Karen Hannula	2020
	Judith Levangie	2020
	Deborah Koziol	2020
	Susan Anderson	2020
	Mary Alger	2020
	Rae-Ann Trifilo	2020
	Shelley Saunders	2020
	Barbara Woodbury	2020
	Jessica Bergeron	2020
	Colleen Pender	2020
	Adrain Morgan	2020
	Ida O'Brien	2020
	George Woodbury	2020
	Laurie Snoonian	2020
	Cheryl Decateret	2020
	Diane Coffin	2020
	Carol Clark	2200
	Diane Haley Brooks	2020
	Kathy Matson	2020
	Janice Lovell	2020
	Melanie Hall	2020
	Susan Cwartkowski	2020
	Ann Cwartkowski	2020
	Linda Gallant	2020
	Gail Winslow	2020
	Kathleen Ryan	2020

# TREASURER/COLLECTOR

## TREASURER/COLLECTOR

<u>FISCAL 2019</u>	<u>COLLECTED</u>	<u>INTEREST</u>	<u>TOTAL</u>
Real Estate	\$ 10,802,870.00	\$ 19,925.37	\$ 10,822,795.37
Sewer Liens	\$ 49,078.00		\$ 49,078.00
Electric Liens	\$ 2,967.00		\$ 2,967.00
Water Liens	\$ -		\$ -
Trash Liens	\$ -		\$ -
Sewer Betterment	\$ 20,124.00		\$ 20,124.00
Betterment Interest	\$ 3,981.00		\$ 3,981.00
CPA	\$ 169,420.00	\$ 251.19	\$ 169,671.19
Supplemental CPA	\$ 378.00	\$ 2.78	\$ 380.78
Supplemental Tax	\$ 17,959.00		\$ 17,959.00
Title V Sewer	\$ 16,280.00		\$ 16,280.00
Title V Interest	\$ 5,256.00		\$ 5,256.00
Personal Property	\$ 168,887.00	\$ 86.97	\$ 168,973.97
Motor Vehicle Excise	\$ 990,391.00	\$ 2,004.45	\$ 992,395.45
	\$ 12,247,591.00	\$ 22,270.76	\$ 12,269,861.76

# SECTION 2

## COMMUNITY

### SERVICES



Boynton Public Library, Templeton, MA  
 April 20, 2020 · 🌟

a new story for my little friends 🥰

0:07 Click to expand

Jackie Donoghue Prime

Boynton Public Library, Templeton, MA  
 April 20, 2020 · 🌟

a new story for my little friends 🥰

0:27 Click to expand

Jackie Donoghue Prime

**“ PUZZLES ON THE PORCH ”**

Please take a puzzle home to enjoy!

There is no need to return them at this time  
 As they would be difficult to keep sanitized.

We ask that you be thoughtful and leave  
 enough for others to enjoy.

Take care and be safe

Hope to see you soon. Staff at Boynton 😊

**Want To Help The  
 Templeton Food Pantry?**

Donations can be dropped off Tuesday's from 9-12 and Thursday's 12-3  
 at 16 Senior Dr. Rear Baldwinville, MA 01436

Items Needed: milk, bread, cheese (slice cheese, shredded cheese,  
 cheese sticks), yogurts, meats, canned fruits & fresh fruits & veggies ,  
 bread sticks & cheese, frozen items, personal hygiene items, pet  
 foods for both dogs & cats, unopened diapers, unopened baby  
 wipes/baby food/formula. Obviously the items hard to find lysol  
 spray, disinfecting wipes, paper towels, toilet paper, tissues.

Money donations can be made by check to: Town of Templeton with  
 Food Pantry in the memo & dropped in the box at Town Hall or  
 mailed to 160 Patriots Rd. E. Templeton, MA 01438

## BOYNTON PUBLIC LIBRARY

The Boynton Public Library has continued to serve the community by providing reading materials, audio-visual materials, Internet access, reference services and a variety of programs. However, due to the Covid-19 public health crisis, the library was closed to the public beginning in mid-March and remained closed through the end of the fiscal year. Two sessions of Preschool Story Hour were held each week from September through mid-March. An average of 24 children per session participated, enjoying stories, games, a craft project, and a snack.

Prior to our closure, the library's circulation was trending higher than ever before, thanks to our circulating status on the CWMars network.

Prior to the closure, we continued to have twice per week courier service, to pick-up Boynton materials which are being sent out to satisfy Inter-library loan requests, as well as to receive materials which our patrons have requested.

While the library was closed to the public, we worked hard to stay connected with our Patrons in the following ways: Storytelling with Mrs. Prime, made available on social media & the town website, useful and interesting links added to our webpage daily, 'puzzles on the porch' for anyone who wanted to partake, and fulfilling material requests.

### **Library Open Hours 7/1/2019- 3/18/2020:**

Monday 10am-7pm, Wednesday 9am-5pm, Thursday 9am-7pm and Saturday 11:30am-2:30pm

### **staffed hours 6/1/2020 - 6/30/2020:**

Monday 10am-5pm, Wednesday 9am-5pm, and Thursday 9am-5pm

### Circulation:

Adult & YA 16,451 Children's 12,031

State Aid to Public Libraries received: \$ 13,122

Salaries paid out of appropriated funds: \$ 59,547

Expenses paid out of appropriated funds:

Books & AV Materials: \$ 9,580

Network Membership: \$ 4,238

School Lib. Journal Subsc. \$ 20

PO Box \$ 125

Office Supplies: \$ 275

Expenses paid out of non-appropriated funds:

Greenwood Alarm \$ 1,731

Architectural Services \$ 6,281

Programs \$ 505

The library does not charge overdue fines for our materials.

Respectfully submitted,

Jacqueline P. Prime, Library Director

## CABLE COMMITTEE & TCTV

The Cable TV Advisory Committee functions as an advisory and adjudicating body for Templeton Community TV (TCTV) and the Town of Templeton's Cable TV Department, which operates as part of Templeton's Community Services group. TCTV and the Cable Department maintain and operate Cable Channel 8, TCTV's YouTube Channel ([YouTube.com/TCTVweb](https://www.youtube.com/TCTVweb)), and the TCTV Facebook page ([facebook.com/TempletonTV](https://www.facebook.com/TempletonTV)). The Cable TV Advisory Committee also enforces the cable TV license agreement with the cable TV operator.

TCTV produces media for non-profit Public, Education, and Government (PEG) programming. TCTV provides government transparency by recording and broadcasting numerous town government meetings each week. In addition, TCTV produces shows on local festivals, concerts, programs for seniors, school events, *Story Time at the Library*, and more. TCTV's Facebook page ([Facebook.com/TempletonTV](https://www.facebook.com/TempletonTV)) provides an objective informational and cultural resource for Templeton area residents, businesses and friends. Just an important, TCTV provides those interested in media careers real-world experience and training.

All programming and content decisions for Cable Channel 8, TCTV's YouTube Channel and TCTV's Facebook page are made solely by TCTV personnel, to ensure fairness and to protect the Town government and its officials from media-related liabilities and conflicts of interest.

TCTV broadcasts from a small space in a Light Department garage and has a small closet off the conference room at Town Hall to record meetings. TCTV also shares an office space at the Senior Center, which functions as a workspace/editing bay. TCTV continues to work in support of the Scout Hall Rehabilitation Project to provide a public community space, in partnership with other groups, and as a space where TCTV personnel and volunteers will work and greet the public. Scout Hall will provide TCTV with a *public* space to satisfy its public PEG programming commitment and allow staff to meet with clients and others seeking community media services.

### **Funding and Budget**

TCTV and what is now the Cable Department are funded by franchise fees that cable TV operator Comcast charges cable TV subscribers in Templeton. Templeton receives 4.25 percent of the cable carrier's cable TV revenues in Templeton (not including Internet and VoIP phone service) through June 2027. The Town is legally bound by the license contract and state mandates to use that funding only for the maintenance and operation of the town's cable TV station (TCTV) and other related cable TV and community media matters.

Cable TV Department funding is maintained in an Enterprise fund, with an annual budget approved each year at the Annual Town Meeting. Unused monies at the end of each fiscal year go back into "Retained Earnings," which the Cable Department uses as its capital fund for needed equipment upgrades. Annual revenues fund operational expenses only. Capital costs, including equipment and technologies, are drawn from savings accrued in retained earnings.

FY20's total Cable budget was \$219,128.21, including \$85,000 in planned capital expenditures from retained earnings. TCTV expended a total of \$138,504.60, resulting in \$80,623.61 saved into Retained Earnings. Operating costs included \$93,309.67 for Personnel, \$524.88 for employee support, \$3,775.43 for purchase of services, \$6,927.62 for supplies including some equipment, and \$29,967 in capital for the new broadcast server and its installation.

## **FY20 Accomplishments**

TCTV recorded and broadcast 131 government and civic meetings in FY20, in addition to producing numerous community productions. Slide shows of local events and short videos that run between programs are frequently updated to provide up-to-date local information and programming variety.

TCTV started live-streaming meetings since the start of the COVID emergency in March 2020, with a 98%+ success rate. TCTV's YouTube Channel ([YouTube.com/TCTVweb](https://www.youtube.com/TCTVweb)) and Facebook page ([Facebook.com/TempletonTV](https://www.facebook.com/TempletonTV)) have grown to add several hundred subscribers and followers, and receiving thousands of views each month.

In FY20 TCTV started adding sponsors and video production clients to build additional revenue streams.

The new broadcast server was installed in June 2020 and made operational in October 2020, entailing much work in learning new systems and training staff. The new server allows quicker and easier programming, reliable live-streaming, and more efficient overall operations. Meetings are now live streamed to Templeton's Cable Channel 8 as well as to TCTV's YouTube Channel.

Respectfully Submitted by:

Steven Castle, TCTV Manager/Director  
On behalf of the Templeton Cable  
TV Advisory Committee

Cable TV Advisory Committee Members

Brian Tanguay  
Pat Gale



## **COMMUNITY DEVELOPMENT BLOCK GRANT**

In the Fall 2019, Templeton was awarded an \$800,000 Community Development Block Grant (CDBG) from the Commonwealth's Department of Housing and Community Development. This grant funds two projects: the preparation of an Americans with Disabilities Act (ADA) Transition Plan and the reconstruction of Orchard Lane in East Templeton. The Orchard Lane project will rebuild the 1,350-foot-long street, replace the aged and failing water main that serves residents, and improve storm drainage. The Town awarded a construction contract for \$667,271.75 to the lower bidder, GEG Construction Inc. of Springfield. Heavy interest by contractors resulted in most bid prices coming in well below the engineer's estimate. The construction started in June 2020 and is expected to be complete by late Fall.

The grant also provides \$32,000 to prepare the ADA Plan. Following a solicitation for qualified consultants, the Select Board awarded a contract to a joint venture team led by the Center for Living & Working, Inc. from Worcester. Under the 1990 Americans with Disabilities Act, all municipalities are required to have a transition plan. The plan will examine the Town's programs, policies, and facilities to assess if they present barriers to access by persons with disabilities. Where barriers exist, the plan will recommend actions to remove such barriers over a period of time. The consultant's work is expected to begin in July and will be complete by the end of 2020.

Peter D. Sanborn, Principal  
Community Opportunities Group, Inc.

## COMMUNITY PRESERVATION COMMITTEE

Chair:	John Henshaw	At Large
Vice-Chair:	Carrie Novak	At Large
Clerk:	Dennis Rich	Planning Board
Members:	Jo-Ann Burdin	At Large
	Joy Taintor	Recreation Committee
	George Andrews	Conservation Commission
	Brad Lehtonen	Board of Assessors
	Mike Dickson	Historical Commission
	Vacant	Templeton Housing Authority

The Templeton Community Preservation Committee (CPC) met monthly during fiscal year 2020, guiding and reviewing proposed projects, monitoring and facilitating current projects, and identifying community needs through public meetings. Meetings were held remotely via Zoom after covid-19 restrictions were put in place. Jo-Ann Burdin replaced Mike Morgan (who stepped down as an At Large Member) completing the time prior to the May election where she was voted in to complete the term. Ida Beane stepped down as representative from the Templeton Housing Authority. This seat remains vacant. Mike Dickson was appointed to represent the Historical Commission on the CPC.

The state match awarded to Templeton in October 2019 was equal to 88.4% of the amount billed by the town (\$119,944). The Town continued its membership in the Community Preservation Coalition and received assistance from the Coalition when requested. Progress was made on ongoing projects and reported to the state CPA database of projects.

The CPC worked with local citizens and approved the projects listed below that were passed at town meeting. At the Templeton Fall Town Meeting held on November 20, 2019, voters passed Article 11 which provides for spending of \$190,800 of Community Preservation Act funds as follows:

Item	Agent to Expend	Amount	Purpose	CPA Fund/Source
1.)	Selectmen	\$35,000	Stone Bridge	Open Space & Rec.
2.)	Selectmen	\$50,000	Scout Hall	Undesignated Fund
3.)	Narragansett Historical Society	\$43,400	Grange Hall	Historic Resources
4.)	North County Land Trust	\$26,500	Dwelly Farm	Open Space & Rec.
5.)	North County Land Trust	\$35,900	Dwelly Farm	Open Space & Rec.

### Descriptions

- Item 1. Preparation of 75% design plans, permits, & legal work for the re-use of the Stone Bridge on Stone Bridge Road for Open Space and Recreational use.
  
- Item 2. Continued rehabilitation of Scout Hall, a town-owned historic building in East Templeton.

- Item 3. Continued rehabilitation and preparation of design documents Grange Hall, a historic building in Templeton contingent upon the demonstration of public benefit by continued free admission to public events held at said Grange Hall for Templeton resident use.
- Item 4. Creation of Open Space at the Dwelly Farm on Barre Road, Templeton by clearing lands for field creation contingent upon the demonstration of public benefit by free admission to public events held at said Dwelly Farm for Templeton residents as well as continued monitoring of the existing conservation restriction on the property.
- Item 5. Creation of Open Space and Passive Recreation at the Dwelly Farm on Barre Road, Templeton by removal of invasive plants contingent upon the demonstration of public benefit by free admission to public events held at the Dwelly Farm for Templeton residents as well as continued

At the Templeton Annual Town Meeting held on June 17, 2020, voters approved Article 16 for the expenditure of \$17,500 by Town Development Services on Legal and Consulting work relating to the development of an Affordable Housing Trust, seeking creation of a program to preserve affordable housing within the Day Mill Properties, and regulatory reviews leading to the encouragement of the development of community housing.

## CULTURAL COUNCIL

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through a central agency, the Massachusetts Cultural Council, and a network of local cultural councils that serve every city and town in the state. The Templeton Cultural Council is supported by the Massachusetts Cultural Council and the Town of Templeton. In order to receive and distribute state funds, local Cultural Councils must have a minimum of five members and may have up to 17 members; the Templeton Cultural Council currently has five members.

Any town resident interested in promoting the arts in Templeton is encouraged to apply for Council membership. Members are appointed by the Board of Selectmen for three-year terms. application forms are available on the town website.

The Council conducts a survey of community interest each year, and welcomes suggestions for programs to be funded and presented in Templeton. Applications for state grants are accepted in the fall for the next fiscal year and may be made online at [mass-culture.org](http://mass-culture.org).

July 1, 2019 through March 1, 2020 payouts were:

- Williams Bros. Band at the Kite Festival... \$395
- Winchendon Music Festival ... \$200
- Davis Bates Summer Stories ... \$400
- Winchendon Winds Concert Series... \$100

Monadnock Island Sounds (Arts & Crafts Fair) ... \$450  
Twilite Lounge (Senior Center) ... \$250  
Boot Hill Express (Motorpalooza) ... \$400  
Middle School Trip to DeCordova Museum ... \$400  
Paint Party (Senior Center) ... \$300

Totaling to \$2,895

Due to the Covid-19 situation, some of the grants we had approved were not used this year and the state funds will be held over into the next fiscal year. That's why the list stops at March 1 instead of June 30 ... because after that, everything shut down, and no more invoices were paid.

Report submitted by  
Lisa Dembek – Templeton Cultural Council Chair

## HISTORICAL COMMISSION

The historical commission held only two meetings in 2020 due to the covid-19 pandemic. Usually we meet bi-monthly or as needed.

At our September meeting we voted to nominate Michael Dickson to represent us on the Community Preservation Committee. Also, a stone guidepost was retrieved in Town and place in the garden at the Narragansett Historical Society for safe keeping.

Respectfully submitted,

John Brooks

Michael Dickson

Howard Sands

Darlene Scerra

Deborah Hubbard



# HOUSING AUTHORITY

## TEMPLETON HOUSING AUTHORITY

Annual Report to the Town of Templeton

July 1, 2019– June 30, 2020

The Templeton Housing Authority has been in operation for forty-four (45) years managing fifty-two (52) units of affordable elderly/handicapped public housing at Phoenix Court, 99 Bridge St. Baldwinville and eight (8) units of state family public housing at Tucker Building, 733 Baldwinville Rd. Baldwinville. The Templeton Housing Authority was established at a town meeting in 1976. The Commonwealth of MA issued the charter for the Authority in 1976. It is a separate corporation from the Town of Templeton.

Currently, each Massachusetts Housing Authority consists of a five-member Board of Commissioners. Three (3) members are elected by voters of the municipality, one (1) member is appointed by the Governor of the Commonwealth of MA and new regulations will establish a tenant member appointed although this has been delayed on several occasions. The Board of Commissioners conducts business, oversee the budget and establish procedures and policies in conjunction with the MA Department of Housing and Community Development (DHCD).

### 2019/2020 Board Members:

John Columbus, Chairperson  
Carol Caisse, Secretary/resident  
Ida Beane, Treasurer  
Member, Vacant  
Governors Appointee, Vacant

Regular meetings are generally held on the second Wednesday of each month at 4:00 PM in the Community Building at Phoenix Court. All meetings are posted at least 48 hours in advance on the town web site.

State-aided public housing eligibility requirements are applicants must be a resident of the United States and meet qualifications regarding income guidelines, age, and disability, set by the Department of Housing and Community Development. Rents are based on 30% of adjusted income.

The Templeton Housing Authority is funded solely by tenant's rents and by subsidy received from the Commonwealth of MA to cover daily operations, renovations, and payroll. The Authority pays the Town of Templeton in lieu of property taxes, and water & sewage fees at customary rates. Capital Planning Grants from the Commonwealth of MA are used to fund major repairs and modernization of our property. The Authority employs a part-time Executive Director, full time Maintenance Director, and part time administrative assistant and seasonal maintenance.

The Templeton Housing Authority was awarded a 3-year grant from the Department of Housing & Community Development to fund a Resident Services Coordinator. Making Opportunity Count,

Inc. (MOC) formerly Montachusett Opportunity Council, will provide the professional resources to operate this program. The main objective of this program is to enhance the quality of life for our residents through advocacy and resources.

Covid 19 has provided many challenges for us over the past several months. We have had to close the office/community building to limit gatherings to help keep residents and staff safe. The resident services program has made well checks to residents who may have become isolated due to the pandemic.

Modernization and Capital Planning Projects completed at Phoenix Court during the fiscal year included replacement of siding and windows. At the Tucker Building we replaced exterior doors and front entry stairway.

The Templeton Council of Aging provides transportation from Phoenix Court to appointments and errands in the surrounding area. A resident services coordinator from Montachusett Home Care is at Phoenix Court once a week to help with a wide variety of senior issues.

Respectfully submitted by Paul A. Teixeira, Executive Director, THA

## **OPEN SPACE COMMITTEE**

Carrie Novak-Chairperson  
Dennis Rich-Clerk  
John Henshaw-Member  
Amanda Suzzi-Member  
Michael Currie-Member

The Open Space Committee met through March of this year, working closely with the Community Preservation Committee.

The Open Space Committee has been reviewing and working towards completing the remaining items within the Town of Templeton's Open Space plan in order to receive final approval. In 2017, Plan was submitted to the Executive Office of Energy and Environmental Affairs, Division of Conservation Services. The plan was reviewed and received conditional approval subject to additional information.

The committee continues to meet and review opportunities to preserve and protect open recreational and agricultural space in Templeton. The most recent opportunity had been to review plans submitted by the Massachusetts Department of Fisheries and Wildlife. The state worked with the Town of Templeton to preserve 500 acres of land surrounding the Fernald School property. This project was complete in 2020.

Respectfully Submitted,

Carrie Novak, Chairperson

## SENIOR SERVICES

The Senior Services department has continued to provide a variety of valuable services to Templeton’s senior population, as well as many families and individuals in our community. Unfortunately, our Center had to close in mid-March due to the Covid-19 health crisis, but some of our vital programs continued, including Meals on Wheels (approximately 24 recipients), the monthly newsletter, and the Food Pantry. The Center’s food pantry was previously open 3 hours per week but increased those weekly hours in March to meet the great need in our community as the virus caused food insecurities for many. Volunteers from our CERT team stepped up to place weekly ‘check-in’ calls to Seniors during the early months of the pandemic.

Prior to closing, our partnership with MART enabled us to provide weekly transportation to medical appointments, as well as trips for personal shopping and errands for many residents. Prior to the closure, exercise and meditation programs were held, stained glass workshops, as well as the ‘World Tour’, which explored a new country’s music, food, and culture each month.

Our SHINE volunteer, Gail continued to assist Seniors with their health insurance questions throughout the year, transitioning to phone appointments once the Center was closed.

Prior to closing, several dedicated volunteers assisted with answering phones, greeting visitors sending out greeting cards, and preparing the monthly newsletter.

The raised beds on the grounds were planted by several volunteers in the Spring, to supplement the fresh produce at the Food Pantry.

<u>FY 20 Appropriation</u>	<u>FY 20 Expended</u>	
Salaries	\$ 123, 242	\$ 69,474
Employee Support	\$ 3,399	\$ 924
Purchase of Services	\$ 3,850	\$ 3,102
Supplies	\$ 8,750	\$ 3,365
Other	\$ 500	\$ 0

### Food Pantry Donations

Ending balance:	\$24,600
<u>Formula Grant</u>	\$19,164

Respectfully Submitted,  
 Jacqueline P. Prime  
 Director of Community Services



## VETERANS SERVICES

Veteran Services continues to work in discovering and developing programs to provide needed services to veterans within our community. This year work was done to enhance veteran outreach and build stronger bonds with military organizations. Due to COVID19, opportunities that can be provided to our veterans and our community have been restricted.

The Veterans Office has changed it's hours to better serve our veterans and their schedules. Veterans and their families are being seen by appointment only. These meetings are being conducted in a safe location that is safe for everyone involved. This is possible by the new VetraSpec program and signature pad that was purchased during this past year. The office can be reached by calling the cell number (978) 894-6971 or emailing [spelletier@templetonma.gov](mailto:spelletier@templetonma.gov).

Salary:

Allocated	\$21,921.00
Spent	<u>\$20,784.22</u>
Difference	\$ 1,136.78

Employee Support:

Allocated	\$1,750.00
Spent	<u>\$ 255.88</u>
Difference	\$1,494.12

Ch 115 Funding

Allocated	\$93,000.00
Spent	<u>\$89,710.60</u>
Difference	\$ 3,289.40

State Reimbursement

\$67,282.95

Actual Cost to Town:

\$22,427.65

This office continues to manage the State Chapter 115 program for eligible veterans within the community who require financial or burial assistance. VA claims for Compensation and Pension (C&P), Dependent and Indemnity Compensation (DIC), and Pension are also being processed through this office. All services are free to veterans, their spouse and eligible dependents. The need for this assistance continues to increase in this area as the veteran population is aging and younger veterans are returning home. Along with Chapter 115 and VA assistance, veterans have been coming into the office for assistance with education, home and car repairs, ramps, counseling and other needs that they are eligible to receive.

To provide the information that is being requested, I have been busy developing three areas:

1. Develop relationships with our local American Legions, VFWs, DAV, Marine Corps League, Project Healing Waters, Building Bridges, Clear Path and other organizations that provide services to our veterans.
2. Training – I have attended two training conferences to gain knowledge in assisting veterans in filing their VA claims, applying for Ch115 benefits and resources available. Training for mediation was continued with attending Training the Trainer opportunities as well as training at the court in Orange with Quabbin Mediation.

3. Outreach programs:

- a. A food program was started in April 2020 as a response to the COVID19 emergency. The American Legion agreed to host this event every week. It is currently being held on Thursdays between 3-5pm at the American Legion in Baldwinville. This program is to continue through the COVID pandemic.
- b. A letter campaign was initiated with the assistance of the American Legion. Together over 800 letters were sent to veterans in our community and Phillipston with a list of available resources available during the COVID pandemic.
- c. Enhancing the current monthly veterans lunch by partnering with Building Bridges by including guest speakers and media outreach. Veterans and their dependents are welcomed to this free lunch.
- d. A coffee social for veterans was started every Monday from 7:00-9:00 am at JK Crossroads hosted by Clear Path.
- e. Two resource fairs scheduled this year that were cancelled due to COVID19. These opportunities share important information regarding the VA or other services that are available. They were to take place at Mount Wachusets Community College and the Hubbardston Fair.

The last thing is the Veterans Park. We have a plan for the park and have resourced all the materials needed. We were ready to go ahead with construction but saw a setback. After a discussion with several veterans, a group went in front of the BOS requesting the park to be moved from the current 4 Elm Street location. The park has been put on hold until further notice.

This past year has seen many challenges and we continue to grow in the community and as a veterans resource. With over 800 veterans in our community, we see the largest challenge facing the department is to reach these veterans and their families with services that they may be eligible for.

I want to thank everyone who has helped me during this past year. Without their assistance, most of my initiatives would not be possible. Thank you to the community, it has been an honor to serve in this position.

Respectfully submitted,

Sheila Pelletier  
MSG (Retired)  
Director of Veteran Services



# SECTION 3 DEVELOPMENT SERVICES



## **AGRICULTURAL COMMITTEE**

Chair: Andre Chartier  
Vice Chair: Matthew LeClerc  
Clerk: Carrie Novak  
Member: David Pease

The Templeton Agricultural Committee met during early 2020, reviewing issues affecting agriculture in the town of Templeton and Commonwealth of Massachusetts.

The committee has met with Laurie Wiita, Board of Health Director, to discuss best practices going forward for agricultural animal nuisance complaints.

Respectfully Submitted,

Andre Chartier

## **BOARD OF HEALTH**

The Templeton Board of Health (TBOH) consists of three members who are residents of the Town of Templeton; these are elected positions, and each serve a three-year term. The TBOH meets on the fourth Monday of the month at 7:00 p.m. Staff is comprised of the Development Services Director (including the position of Board of Health Agent) and one full time Administrative Assistant who serves as the first contact. Members attend annual training to stay informed on the everchanging health needs of the community.

COVID-19 has been at the forefront of our daily business since February 2020, we are learning as we go and working very closely with both the Massachusetts Department of Public Health (MDPH) and the Montachusett Public Health Network (MPHN); the agent participates in twice weekly electronic meetings with MDPH, weekly meetings with ICS Team, provides complaint follow up, works with local establishments to dissect changing standards set forth by the Governor and tracks COVID positive cases for the first responders, while providing a weekly report for town residents.

TBOH oversees the permitting of food establishments, septic haulers, septic installers, tobacco, nicotine, private wells and rubbish haulers. The agent provides inspection services for new septic systems and repairs, witnesses percolation tests, inspection of food establishments, communicable disease reporting and nuisance complaint follow up.

Reportable diseases are surveilled as mandated by MassDPH Division of epidemiology through the utilization of a Public Health Nurse through Montachusett Public Health Network (MPHN); these services include disease surveillance, direct observation therapy, information gathering and

the filing of reports through the Mass Virtual Epidemiologic Network (MAVEN); all of which has proven very effective with the onset of COVID-19. Templeton continues to offer 24/7 collection of prescription drugs and sharps through kiosks located at the Fire Department vestibule located at 2 School Street, Baldwinville.

TBOH continues to be an active member of the Leominster Tobacco Control Alliance (LTCA), with the always changing tobacco and nicotine law, this affiliation has proven to be invaluable. LTCA provides inspectional services, establishment compliance checks and complaint follow up; any monetary fines issued are received by Templeton.

TBOH promotes health, safety, and the wellbeing of the town by enforcing local, state, and federal regulations and when necessary, promulgates new regulations as need dictates. Members express their appreciation to all town boards, commissions and staff for their assistance and cooperation throughout the year.

As part of Development Services, the office hours are Monday, 7:30 a.m. – 6:30 p.m., Tuesday through Thursday, 7:30 a.m. – 4:30 p.m. and closed Fridays. All administrative functions are performed in Development Services and can be contacted at 978-894-2771.

Current members:

E. Jane Crocker, Chair

Earl Baxter, Vice Chair

Laura Hoag, Clerk

## **BUILDING DEPARTMENT**

### **BUILDING, WIRING, PLUMBING AND GAS**

Building Commissioner Hanks continues to serve in a part time capacity, with the onset of COVID-19 the office hours have been limited and mostly by phone. The balance of the Commissioner's time has been spent in the field conducting inspections. In FY '20 there were two hundred thirty-seven (237) permits issued, totaling \$79,480 in fees collected and an estimated value of \$9,408,896 in construction value; of those, twenty-eight (28) were new single-family homes which require multiple inspections. The Building Commissioner schedules all his own inspections and can be reached at 978-939-3411.

Wiring Inspector Sweeney continues to serve in a part time capacity, all inspections are scheduled directly with the Inspector at 978-939-5440; the Administrative Assistant processes all applications and fees; one hundred sixty-eight (168) permits were processed, totaling \$19,507 in fees collected.

Plumbing/Gas Inspector Geyster continues to serve in a part time capacity, all inspections are scheduled directly with the Inspector at 978-895-3924, the Administrative Assistant processes all

applications and fees; one hundred twenty-two (122) permits were processed, totaling \$14,915 in fees collected.

All permit applications are available online at [www.templetonma.gov](http://www.templetonma.gov) and in the Development Services office; with COVID-19 becoming a part of our daily work, please contact the office with any questions you may have with regard to how to complete and submit a permit application, we can be reached at 978-894-2770. It is important for the proper permits to be obtained for any construction, addition, alteration, demolition, pool, roof, solar or solid fuel burning appliance (wood/pellet stove) project. Wiring permits must be obtained by a Massachusetts licensed and insured electrician; plumbing and gas permits must be obtained by a Massachusetts licensed and insured plumber/gas fitter; permits must be obtained prior to the beginning of a project.

Office hours are Monday, 7:30 a.m. – 6:30 p.m., Tuesday through Thursday, 7:30 a.m. – 4:30 p.m. and closed on Fridays.

## CONSERVATION COMMISSION

The Conservation Commission is a five-member group of volunteers who work with and enforce the Wetland's Protection Act as issued by MassDEP. The goal of the commission is to protect the Town's open space and wetland areas through monitoring, conservation, and agricultural preservation restrictions. During FY '20 the commission had three members leave; Nathan Schroeder, Brittany Gesner and Earl Baxter, all seats were replaced.

In administrating their duties, the Conservation Commission performed a total of forty-three (43) site walks; this included twenty (20) for new single-family homes, twenty (20) for other residential home projects, one (1) commercial property, one (1) for the Orchard Lane project and one (1) for a water issue on a residential property. Throughout the year the commission heard ten (10) requests for Notice of Intent, three (3) Requests for Determination of Applicability and two (2) requests for certificates of compliance for completed work.

Also, the commission worked closely with the Emergency Management Director to ease flooding issues at the Depot Pond Dam caused by beaver damming and with the neighborhood at Farnsworth Road to put certain parcel(s) into conservation areas to protect the water shed.

As part of Development Services, the office hours are Monday, 7:30 a.m. – 6:30 p.m., Tuesday through Thursday, 7:30 a.m. – 4:30 p.m. and Fridays closed. All administrative functions are performed in Development Services and can be contacted at 978-894-2767.

Current members:

George Andrews, Chair      David Symonds, Member

Vincent Smith, Member      Amanda Suzzi, Member

Amanda Rasmuson, Member

## PLANNING BOARD

The Planning Board is comprised of seven volunteers working with other departments to ensure the enforcement and planning of the Zoning Bylaws to protect Templeton.

Members heard sixteen (16) application for Approval Not Required (ANR's) for the division of land; three (3) site plan reviews for: Templeton, LLC at Gavin Road Gravel pit, Deer Ridge 55+ housing at Baldwinville Road, and 179 Barre Road pavilion; members also put forth proposed zoning changes to highway business areas to allow cannabis facilities, which were presented and approved at town meeting.

Planning continues to work closely with Montachusett Regional Planning Commission (MRPC) to stimulate commercial growth and strive to find the right fit for available properties.

As part of Development Services, the office hours are Monday, 7:30 a.m. – 6:30 p.m., Tuesday – Thursday, 7:30 a.m. – 4:30 p.m. and Fridays closed. All administrative functions are performed in Development Services and can be contacted at 978-894-2767.

Current members:

Kirk Moschetti, Chair  
Dennis Rich, Member

Charles Carroll, II, Vice Chair  
Frank Moschetti, Member

John Buckley, Member  
Christof Chartier, Member

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is a seven-member group of volunteers charged with the review of variance or special permit requests from negative determinations issued by the Zoning Enforcement Officer. While encouraging economic growth and upholding the intent of the zoning bylaws in Templeton, the board hears requests as they are presented and makes thoughtful decisions that protect both Templeton and the petitioner. The ZBA heard four requests in FY '20.

As part of Development Services, the office hours are Monday, 7:30 a.m. – 6:30 p.m., Tuesday – Thursday, 7:30 a.m. – 4:30 p.m. and Fridays closed. All administrative functions are performed in Development Services and can be contacted at 978-894-2767.

Current members:

John Fletcher, Chair  
Ron Davan, Member  
Alan Drouin, Member

Joseph Rise, Vice Chair  
Rick Moulton, Member

David Smart, Member  
Dennis O'Brien, Member

# SECTION 4

## PUBLIC SAFETY



## ANIMAL INSPECTOR

### Personnel

Suzan Kowaleski	Sr. Animal Control Officer/Animal Health Inspector
Cassandra Tompkins	Animal Control Officer
Patti Lessard	Animal Control Officer
Mike Chalifoux	Animal Control Officer/Animal Health Inspector

Total licenses issued: 1,505

Total amount received for dog licenses: \$20,720.00

Total amount received for fines issued: \$1,370.00

Total Amount of Loose Dog calls: 130

Total Amount of Dog Bite Calls: 15

Total amount of Barking Dog Complaints: 20

Total amount of other ACO calls: 202

Animal Control has been able to build a core group of Animal Control Officers to provide the best response and care to the residents and their pets of Templeton.

We continue to utilize the Facebook page to help reunite owners with their animals. Over the past years it has helped reunite owners and their pets in a timelier manner. It is also giving us the ability to advertise when we have animals that need to a forever home. If at any time you see an animal posted for adoption, please feel free to pick up an application for adoption at the Templeton Police Department.

We would like to thank all who continue to donate to Animal Control year after year. The contributions that we received help to ensure that any animal that is housed at the facility gets the best care. We would also like to thank Ahimsa Haven for their dedication in assisting with stray cats, and their attempt to locate a forever home. If you would like to donate feel free to drop any donations off at the Templeton Police Department.

# EMERGENCY MANAGEMENT

## **Templeton Emergency Management Agency (TEMA)**

Templeton's Emergency Management Agency is staffed by Richard Curtis, Emergency Management Director (EMD) / CERT Program Manager; Michael Dickson, Deputy EMD/ CERT Director; and Scott Demar, Assistant Deputy EMD / Emergency Communications Officer.

### **EMERGENCIES:**

1.) The COVID-19 pandemic put the Town of Templeton in a local state of emergency on March 16<sup>th</sup>, closing Town buildings, many businesses and pushed the Town's PPE resources beyond its capabilities. MEMA was able to provide needed PPE resources as requested, but with limited supplies. This emergency was primarily directed by an assigned ICS Team, and the Town Officials and employees were able to maintain services to Templeton residents at an adequate level. CERT members assisted the COA by making weekly phone calls to our Town's elderly who were considered at risk, to check on their status and fulfill any needs they may have. At the close of this fiscal year, the Town remains in a local state of emergency.

2.) On June 8<sup>th</sup>, we were made aware of an emergency situation at the Depot Pond Dam, (aka Baldwin Water Supply Dam). Beavers had completely blocked the spillway, creating pressure on a very old earthen dam. The dam itself was leaking in 3 different locations. The State Office of Dam Safety hired a contractor to remove the debris in the spillway and install a beaver deterrent pipe. The Town of Templeton hired a beaver trapper. Daily visits to the dam/spillway to empty debris ended after the beavers had been trapped. After a two-month effort from TEMA and State personnel, this problem has been taken care of.

### **TEMA OPERATIONS:**

1.) The Town Administrator and Public Works Director were able to provide TEMA with a used FORD Explorer. This vehicle will be used to move TEMA equipment and respond to emergencies and community matters.

2.) When the Fire Department receives its new ambulance, the retired ambulance will be transferred to TEMA to use as a mobile command for emergencies and as a Firefighter Re-Hab response vehicle.

**GRANT ACTIVITY:** TEMA was awarded 3 grants, (2018CCP, 2018EMPG, 2018EMPG-Competitive), that we had applied for. Purchases of equipment were made and the 100% reimbursement for these grants was made just prior to the end of the fiscal year.

**COMMUNITY EMERGENCY RESPONSE TEAM (CERT):** Templeton's CERT program remains active. In addition to their regular monthly meetings and scheduled trainings, they were requested to assist with parking / traffic / crowd control at many of Templeton's community events. They also perform Firefighter Re-Hab for the Fire Department as needed. CERT was utilized to support pandemic protocols during the Annual Town Meeting and our Municipal Elections,

**Emergency Management Salary:** EMD: \$000.00 DEMD: \$000.00 ADEMD: \$000.00

Respectfully submitted,  
Richard W. Curtis, EMD

## FIRE DEPARTMENT & EMS

Fire Chief Salary: \$74,576.00  
 Fire/EMS Salaries: \$473,174.00  
 Fire Department Expenses: \$185,000.00  
 Income

Ambulance Receipts: \$318,095.22  
 Open Burn Permits: \$2,860.00  
 Inspections: \$10,300.00

Fire/Structure-----3  
 Fire (other)-----22  
 Vehicle Fires-----3  
 Fire Alarm----- 91  
 Fire/Brush-----4  
 Motor Vehicle Accidents-----47  
 Hazardous Material Incidents----- 4  
 Mutual Aid-----19  
 Fire Service Call-----90  
 Ambulance Calls ALS-----393  
 Ambulance Calls BLS-----103  
 Ambulance Calls Refusals-----118  
 Ambulance Calls No EMS Service-----24  
 Ambulance calls Woods on Board-----4  
 Ambulance Calls Gardner ALS on Board-----1  
 Ambulance Call by another Agency-----40  
 Ambulance calls Unattended Death----- 6  
 Total number of Emergency calls-----972  
 Total number of Inspections-----268

Respectfully submitted

David T. Dickie

Fire Chief



## POLICE DEPARTMENT & DISPATCH

The Templeton police Department full-time personnel roster as follows:

Position	Date Hired	Position	Date Hired
Chief Michael Bennett	09/95	Sgt. Derek Hall	03/97
Sgt. Steve Flis	09/02	Det/Cpl. Eric Smith	02/05
Ofc. Daniel Donahue	07/14	Ofc. Nicholas Malnati	08/14
Ofc. Robert Deschenes	11/19	Ofc. Caleb Matson	11/19
Ofc. Zachary Hastings	6/20		

Part-time Officers:

Ofc. Michael Ladeau	12/85	Ofc. Drew Duplessis	02/00
Ofc. Shawn McDonald	01/10	Ofc. Charlene Van Cott	09/12
Ofc. Michael Pierce	11/13	Ofc. Travis Trudi	11/13
Ofc. James Halkola	08/16	Ofc. Paicos, Adam	7/20
Ofc. Jonathan Sturgis	10/20		

The Templeton Dispatch Center full-time personnel roster as follows:

Disp. Karen Hannula	04/92	Disp. Walter Flis	12/02
Disp. Eric Baker	11/02	Disp. Sherrie O'Donnell	03/01
Disp. Andrew Davis	09/16		

Part-time Dispatchers:

Disp. Rebecca Gilbert	6/20	Disp. Courtney Call	7/20
Disp. Madison LaRoche	9/20		

Police Department Budget Breakdown:

Personnel	\$1,275,000.00
Employee Support	\$33,750.00
Purchase of Services	\$70,000.00
Supplies	\$10,000.00
Other	\$0.00
<b>Total</b>	<b>\$1,388,570.00</b>

Templeton Police Department Analysis from 07/01/2018 to 06/30/2019:

Arrest	37
Incident/Investigations	352
Restraining Orders	74
Parking Tickets	26
MV Citations	453
MV Accidents	124
FID/LTC Issued	303
Police Calls for Service	13,384
Total Calls to Dispatch	18,567

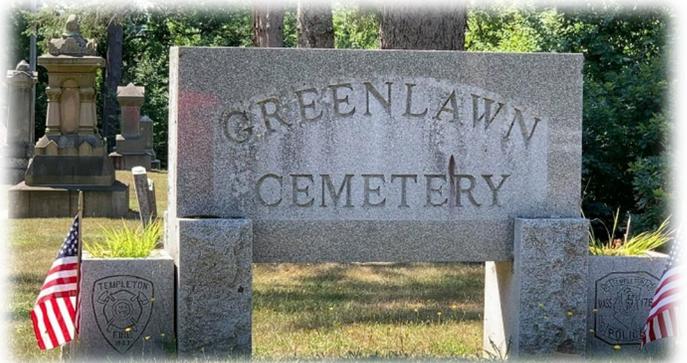


# SECTION 5

# PUBLIC WORKS

**PUBLIC  
WORKS**

**MAKES IT HAPPEN**



# DEPARTMENT OF PUBLIC WORKS

## Public Works - Buildings and Grounds Division

The addition of the new foreman to the cemetery department in mid-August was a welcome change. He has been tasked with the job evaluating the current equipment and making recommendations for what will best serve our needs. He also continues to work with neighboring towns and the MRPC to improve mapping and cemetery management.

### Pinegrove expansion:

Research is being done in considering adding Columbarium to Pine Grove cemetery. The addition of Columbarium allows for expansion in areas where it is not feasible to dig, such as ledge. It also offers another option to residents for burials.

A proposed new road with additional burial space has been researched at Pine Grove as well.

### Green Lawn cemetery:

Many dead or downed trees were removed in Green Lawn.

### Monument repairs:

Storms did a lot of damage at Pine Grove and Green Lawn; many broken monuments were repaired.

### Rules & Regulations/ Burial Fee's:

The rules and regulations have been reviewed and some small changes made. They are available @ the Templeton DPW. One important change is the "No Dogs Allowed" in the cemeteries.

### New Equipment:

A new F350 pickup was added to the fleet and in terms of equipment a new John Deere zero turn mower was added. A spreader was added to the dump truck enabling us to use cemetery equipment to treat town buildings, whereas before we needed to borrow a truck.

### Templeton common:

A tree was replaced that had been struck by a car in an accident.

### Gilman-Waite:

Emergency Exit area was paved, and a gate system was custom installed at the egress and other areas of the G/W field.

### Buildings:

The waste oil furnace at the highway barn was taken out of service and needs to be replaced. This will affect the volume of heating oil for the season.

The cemetery garage has been reorganized to use the interior space for improved storage of equipment with efficiency.

The bathroom & kitchen area of the highway office had some much-needed upgrading.

### Monies turned over to the Town Cemetery Division

Burials – \$12,500.00

Grave Site Purchases - \$11,229.50

Other - \$1,375.00

## **Public Works - Highway Division**

### **CH90:**

#### **Royalston Road:**

The engineering project has now progressed to 75% in Engineering the next stage and will be reviewed by Mass DOT for placement on the TIP list. The project time frame for the beginning is 2022. In addition to the engineering project, road work in the form of shimming and leveling the pavement to improve the road surface was done to temporarily help with potholes and drainage.

#### **Pail factory:**

A section of Pail Factory Rd collapsed and was repaired by the DPW Highway division. The cost savings was huge in comparison to having it repaired by an outside source. The use of Chapter 90 funding was not an option.

#### **Partridgeville Road:**

3750' of road was full depth reclaimed and reconstructed.

#### **Pine Dr., S. Main St, Dudley Rd and Sawyer St.:**

had crack sealing done.

#### **Depot, Barre & Pail Factory roads:**

Shimming and overlay to improve drainage.

#### **Hamlet Mill Bridge:**

2 Projects are in play for Hamlet Mill Bridge, one is an engineering project which will be ongoing, the other is complete which was blocking and shimming existing beams for temporary repair.

#### **Stone Bridge:**

Working on a few options that were presented by Milone & MacBroom Inc. and the town.

#### **Roadside improvements:**

##### **Hubbardston Road:**

A portion of the roadside was undermined by water eroding the road, Work was done to deter the water and repairs were done to the roadside.

Cook, Haskel and Churchill roads were graded.

##### **Partridgeville Rd:**

Two cross drainage pipes were replaced.

#### **Equipment History:**

The trackless machine used for sidewalks and over the rail mower is having more issues and getting tired. We had several breakdowns, unfortunately the trackless machine is coming to the end of its life. It's a 2001, well over its prime life expected.

#### **New Equipment:**

A **vehicle lift** was added to the mechanics bay to improve access while working on vehicles and to improve safety.

A **Hot Box** was added which will enable the crew the fill potholes and also perform other asphalt related jobs with ease.

A used but newer **Sweeper** was added to the fleet as the one we had was well beyond its useful years.

A new **Chipper** was added, The DPW team much appreciated the new chipper with all of its safety features and performance.

**Fall Cleanup Highway:**

Stop line and crosswalk painting, finalized roadside mowing and catch basin cleaning. Tree removal and chipping.

**Salt Shed:**

Beginning on the 1<sup>st</sup> week of July the salt shed foundation came together. By October the floor was completed, and the assembly of the structure completed at the end of October.

The former director's SUV was re-assigned to the CERT team for their use.

All Crew members involved with Sanding operations attended a spreader calibration class put on by U-Mass

The list of Town approved roads was updated, and research is being done to add some other roads to the road inventory.,

**SNOW and ICE OPERATIONS**

44 Sanding events

2,414.35 ton of salt used

11 Plowable events

Total inches of measured snow fall 48.075 for the year

**Monies turned over to the Town Highway Division**

Driveway Permits	\$ 2,675.00
Road Access	\$ 22,400.00
Trench Permits	\$ 200.00
Sewer Fuel Reimbursement	\$ 5,743.10
Ch90 Reimbursable	\$ 436,842.16

Respectfully submitted,

Robert Szocik  
Director of the DPW

# SEWER DEPARTMENT

The Board of Sewer Commissioners members are Thomas Hurd, Tom Jeleniewski and Mark Moschetti. Mr. Moschetti was voted to remain as Chairman of the Board of Sewer Commissioners.

## WASTEWATER TREATMENT PLANT (WWTP)

- The average monthly flow to the WWTP was 294,000 gallons per day or 49 % of the design capacity.
- Painted exterior of Admin and Process buildings at treatment plant.
- Painted office rooms and replaced flooring.
- Emptied the flow equalization tank for yearly maintenance and cleaning.
- Overhauled engine on Big A Sludge truck.
- Yearly calibration of all flow meters and lab equipment.
- Huber technician preformed preventative maintenance on headworks fine screen unit.
- Painted interior of four pump stations.
- Moved conveyer belt so no longer extends out of building wall.

## SEWER COLLECTION SYSTEM

- Began planning for Department of Environmental Protection mandated inflow and infiltration study.
- Jetted/cleaned sewer lines in East Templeton.
- Raised or replaced 14 sewer manholes.
- There were 1,478 residences served by the municipal sewer system.

## FINANCIAL

- At the close of fiscal year 2020, the department was owed \$82,160 in overdue sewer charges. The increased collections are due to more extensive use of sewer liens.
- An appropriation of \$ 325,000 was approved at the Annual Town Meeting to cover numerous large maintenance items.

## PERSONNEL

- Bob McDonald has taken over for retired Superintendent Kent Songer on September 16, 2019
- Austin Wnek is now a fulltime employee, no longer on probation.

Respectfully submitted,

Bob McDonald, Superintendent  
Mark Moschetti, Chairman  
Tom Jeleniewski, Member  
Bob Dennis, Member

**Actual FY 2020  
Revenue & Expenses:**

Sewer- Misc. Fees	\$ 71,985.21
Sewer – Tipping Fees	\$ 172,913.11
Sewer – User Fees	\$ 826,602.01
Sewer – Lien Payments	\$ 82,160.62
<b>TOTAL REVENUES:</b>	<b>\$ 1,153,660.95</b>

**EXPENSES**

**Salaries:**

Sewer & WWTP Salaries	\$ 394,070.37
Sewer Commissioners	\$ 6,000.00
<b>TOTAL SALARIES</b>	<b>\$ 400,070.37</b>

**Capital Expenses**

**Summary:**

Total Meeting Appropriation	\$ 1,311,864.00
<u>Total Expenses &amp; Salaries</u>	<u>\$ 1,256,227.12</u>
<b>Amount Remaining</b>	<b>\$ 55,636.88</b>



*Sewer Department Clean-Up*

# MUNICIPAL LIGHT DEPARTMENT

## 2019 Templeton Municipal Light Plant Report

Herein submitted for inclusion in the Templeton Annual Report for 2019 are the financial and statistical data for the Templeton Municipal Light Plant.

During 2019 our customers purchased 61,881,692 kWh of electricity compared to 61,263,409 kWh in 2018, an increase in sales of 618,283 kWh or 1.0%. The peak demand in January 2019 was 11,370 kW, up 176 kW or 1.6% compared to 11,194 kW in January 2018. During 2019, a net of 15 electric services were connected compared to 26 services connected in 2018.

The Light Plant started its 113<sup>th</sup> year of service to the Town of Templeton.

The Templeton Wind Turbine generated 1,188,082 kWh for a total of 1.8% of our 2019 annual power supply.

The Berkshire Wind Turbines generated 2,096,608 KWH for a total of 3.3% of our 2019 annual power supply.

The Hancock Wind Turbines generated 1,904,555 KWH for a total of 3.0% of our annual 2019 power supply.

### Capital Expenses

The Light Plant purchased 20 new distribution transformers in 2019 at a cost of \$56,258 in order to reduce loading on existing units and utilize more energy efficient units pursuant to the US Department of Energy's new standards for oil-immersed transformers circa 2010.

The Light Plant purchased 1 new distribution recloser for \$23,405 to replace a unit on King Phillip Trail that had failed during the year.

The Light Plant purchased new carpeting for our office building at 86 Bridge Street in Baldwinville for \$16,694. The original carpeting for this building had been installed in 2003.

The Light Plant purchased a 2020 Chevrolet Silverado pickup truck for \$32,135 to replace our existing Truck #21, a 2014 Ford F150 pickup truck.

The Light Plant purchased a new laptop computer for the General Manager for \$2,294 to allow him to perform more of his work remotely and enabling him to access his office computer directly while out of the office.

The Light Plant purchased a new hydraulic hose assembly for the tool circuit of our Truck #25 Digger-Derrick for \$7,110.

## **Power Supply**

The Light Plant provides electricity for its customers through both fixed contracts and open market power purchases in an effort to diversify the town's power resources and stabilize its purchased power costs. These costs include capacity charges, fuel charges and transmission charges. Several unforeseen and uncontrollable factors cause the wholesale cost of energy to fluctuate year-round. The biggest contributors to these fluctuations are the absolute loads (i.e., cold winter nights, hot summer days), unplanned generation plant shutdowns and deviations in natural gas and oil prices in New England.

In 2019 the Light Plant purchased 64,561,978 kWh of wholesale electricity for \$4,437,917, which makes its purchased power cost for that year \$0.06874 per kWh. This figure is down from 7.35¢ per kWh in 2018, which represents a decrease of 0.48¢ per kWh or 6.5%. Power supply costs down in 2019 as compared with 2018 can be attributed to the Light Plant's purchase of our 1.5-MW Battery Energy Storage System (BESS) reducing the Light Plant's wholesale capacity and transmission costs. Our electric customers saw fuel adjustments in 2019 averaging at a credit of \$0.00641 per kWh compared to a credit of \$0.0082 per kWh in 2018. The Light Plant paid \$0.02068 per kWh for its hydroelectric power, \$0.05180 per kWh for its solar power and \$0.12735 per kWh for its wind power, equating to \$0.07537 per kWh for 21.6% of our power supply needs for 2019.

The Light Plant paid Regional Network Service (RNS) charges in 2019 equal to \$8.45 per kW-Month, down from \$8.90 in 2018. Templeton Light has joined the battle with other municipal light plants in attempting to fight legislatively these transmission rate increases and the incentives that transmission companies have received over the year, arguing that ISO New England et al are attempting to recover the costs of 25 years of transmission maintenance in 5 years. These costs are unevenly distributed amongst all of the transmission companies' ratepayers and weigh heavily on the Light Plant, as no immediate reliability improvements can ever be witnessed.

## **Financials**

The Light Plant collected a total of \$7,301,653 in electric operating revenues from the sale of retail electricity to our customers in 2019.

The Light Plant's residential electric customers paid an average rate of \$0.13169 per kWh in 2019.

The Light Plant's municipal electric customers paid an average rate of \$0.12171 per kWh in 2019.

The Light Plant's commercial/industrial electric customers paid an average rate of \$0.10569 per kWh in 2019.

The Light Plant incurred the following costs from its various wholesale electricity providers in 2019:

<b>Supplier</b>	<b>kWh</b>	<b>Cost</b>	<b>Rate</b>
National Grid/Transmission	100,081	(\$10,519)	(\$0.1051)
Eversource	100,081	\$1,050	\$0.0105
National Grid/Distribution	39,519	\$7,590	\$0.1921
MMWEC Intermediate 5438 kW	623,911	\$199,686	\$0.3201
MMWEC Peaking 4062 kW	36,338	\$87,184	\$2.3993
ISO Interchange	15,040,759	\$662,019	\$0.0460
Open Access Transmission Tariff	100,081	\$854,975	\$8.5428
Millstone III 864 kW	6,698,836	\$256,955	\$0.0384
Seabrook I 2408 kW	19,406,214	\$707,099	\$0.0364
H-Q Phase I Capacity 376 kW	4,512	(\$34,771)	(\$7.7063)
H-Q Phase II Transmission 727 kW	8,724	(\$22,952)	(\$2.6309)
MMWEC All Requirements Billing	0	\$139,273	n/a
Mass CEC	0	\$30,569	n/a
NYPA Hydroelectric 448 kW	3,333,294	\$81,491	\$0.0244
Forward Power Transactions	7,058,250	\$382,332	\$0.0542
Berkshire Wind 823 kW	2,096,608	\$299,751	\$0.1430
Templeton Wind 1650 kW	1,188,082	\$257,510	\$0.2167
Sunny Templeton, LLC 3050 kW	4,931,610	\$285,156	\$0.0578
Hancock Wind 666 kW	1,904,555	\$103,568	\$0.0544
<b>Totals:</b>	<b>64,561,978</b>	<b>\$4,437,917</b>	<b>\$0.0687</b>

Below is a breakdown of the Light Plant's ultimate Kilowatt-Hour sales to customers for 2019:

<b>Rate Class:</b>	<b>kWh</b>	<b>Cost:</b>	<b>Rate:</b>
A-1 Residential	26,664,720	\$3,497,047	\$0.13209
C-1 Large Industrial Part 1	4,051,717	\$539,519	\$0.13366
C-1 Large Industrial Part 2	20,748,000	\$2,071,728	\$0.09712
C-2 Private Area Lighting	619,104	\$71,054	\$0.11477
C-3 Small Commercial	1,528,884	\$192,039	\$0.12611
C-4 Medium Commercial	2,285,822	\$285,353	\$0.12534
M-1 Large Municipal Part 1	3,438,700	\$460,368	\$0.12197
M-3 Small Municipal	305,951	\$35,214	\$0.11560
M-4 Medium Municipal	157,069	\$20,301	\$0.13166
P-1 Public Authority	227,490	\$29,784	\$0.13116
P-3 Public Authority	400,125	\$45,060	\$0.11312
T-3 Commercial Time-of-Use	597,728	\$63,555	\$0.10683
Municipal Lighting	161,532	\$17,154	\$0.10620
<b>Totals:</b>	<b>61,881,692</b>	<b>\$7,301,653</b>	<b>\$0.11829</b>

Approximately 67% of the Light Plant’s residential customer base took advantage of the early-pay discount program in 2019, resulting in a savings to them of \$178,671, or approximately \$4.71 per monthly residential electric bill.

All 100% of the Light Plant’s residential customer base received credits equal to \$93,633 in 2019 from the NYPA (New York Public Authority) Hydroelectric Generation Facilities, equivalent to a monthly residential electric bill savings to them of \$2.47.

Below is a breakdown of the Light Plant’s Kilowatt-Hour consumption at its own facilities:

Location:	Kilowatt-Hours Consumed:	Cost:
Templeton Light and Water Office	69,267	\$7,993
Templeton Substation (station service)	21,019	\$2,441
Templeton Wind Turbine (station service)	25,100	\$2,886
Food Pantry/Cable TV Commission	4,580	\$528
Light Radio/Repeater Equipment	1,302	\$151
TMLWP Office Solar Array	-6,441	(\$2,945)
<b>Totals:</b>	<b>114,827</b>	<b>\$11,054</b>

The Light Commission and the General Manager would like to thank all of the Light Plant’s employees for their continued dedication and hard work in 2019.

Respectfully Submitted,

Dana Blais  
Board Chairman

Gregg Edwards  
Board Member

Chris Stewart  
Board Clerk

John M. Driscoll  
General Manager

### What is a Public Power Utility?

Templeton Municipal Light & Water Plant is proud to be a public power utility. Public power utilities are non-profit, community-owned, and locally operated electric systems. This means, public power utilities use all customer payments to invest back into their communities by providing low-cost electric services and meeting other community needs.

- WHERE IS PUBLIC POWER?**
  - One in seven Americans are served by a public power utility.
  - More than 2,000 communities – in 49 states and U.S. territories – have a public power utility.
  - In total, 19% of electricity generated in the U.S. is from public power facilities.
- PUBLIC POWER IS RELIABLE**
  - On average, investor-owned utility customers are without power for two hours and 20 minutes each year, barring major events.
  - The average public power customer is without power for less than one hour annually.
- PUBLIC POWER IS COMMUNITY-POWERED**
  - The customers of public power utilities are the owners of that utility. Utility decisions are made to best fit the values and choices of the community. Public power utilities are governed by a light board and community members are invited to attend board meetings to voice their opinions.
- PUBLIC POWER UTILITIES WORK TOGETHER**
  - Public power utilities participate in mutual aid programs. This means public power utilities work together to help surrounding towns regain power. In widespread outages, public utility crews are sent to surrounding towns to help restore power, whether the outage areas are served by public power utilities or investor-owned utilities.
- PUBLIC POWER IN MASSACHUSETTS**
  - Public power utilities in Massachusetts serve approximately 380,000 customers in all or parts of 40 cities and towns with a total population of about 850,000.
  - In total, public power utilities deliver about 13% of the electricity used in the state.

# MUNICIPAL WATER DEPARTMENT

## FY2020 Templeton Municipal Water Plant Report

Herein submitted for inclusion in the Templeton Annual Report for FY2020 are the financial and statistical data for the Templeton Municipal Water Plant.

The Templeton Municipal Water Plant is an enterprise fund formed as a result of the Special Acts of 2000 duly passed by the State House of Representatives, the State Senate, the Governor and the Templeton voters. This new legislation put the financial management and operational oversight of the town's water department directly under the control of the Templeton Municipal Light Plant, its Commission, and its Manager. The purpose of this was to allow the water department to operate under the same Chapter of Massachusetts General Law, Chapter 164, that the light department does. Further, it allowed the water department to operate solely from revenues from the sale of water to its customers rather than from town funds generated by taxation.

During FY2020 our customers purchased a total of 111,948,770 gallons of water compared to 118,845,450 gallons in FY2019. This 6,896,680-gallon decrease in water usage can be attributed the amount of rain seen during the fiscal year as opposed to last. The Water Plant's highest gallon usage by our customers was 144,143,850 gallons in FY2008.

Templeton Water connected 15 new water services in FY2020 and collected \$1,520,792 in water sales revenue and \$104,606 in miscellaneous revenue for total revenues of \$1,625,398.

### Additions and Improvements:

The Water Plant made improvements to its water distribution stations in FY2020 amounting to \$60,102 for our Maple Street and Willow Street Well Sites, our Baldwinville Road and Depot Road Booster Stations and our Pressure Relief Valve (PRV) Hut on Dudley Road.

The Water Plant made improvements to a portion of its 53 miles of water distribution mains in FY2020 amounting to \$12,882.

The Water Plant made improvements to its water storage tanks in FY2020 amounting to \$4,050.

The Water Plant made improvements to its water treatment plant on Sawyer Street in FY2020 amounting to \$17,205.

### Capital Expenses:

In FY2020 the Water Plant purchased 306 new water meters for water customers at a cost of \$76,135. The majority of the existing water meters had surpassed their industry-accepted life spans of 12-15 years of operation. These new water meters are accurate enough that it should increase the metered gallons to be billed by 1%-15% and have 20-year useful lifespans.

### Financials:

Below is a breakdown of the Water Plant's FY2020 water sales summary by water customer class:

Account #	Rate Code	Gallons Sold	Revenue	# of Bills
461-01	21 Residential	91,634,300	\$ 1,298,664	8,359

461-02	22 Agricultural	3,452,830	\$ 34,111	20
461-03	23 Commercial	13,193,340	\$ 146,597	402
461-04	24 Municipal	1,868,130	\$ 21,384	66
461-05	25 Industrial	1,269,150	\$ 13,763	32
461-07	27 Other	24,000	\$ 1,406	20
461-08	28 Irrigation	507,020	\$ 4,867	104
<b>Totals:</b>		<b>111,948,770</b>	<b>\$ 1,520,792</b>	<b>9,003</b>

Below is a breakdown of the Water Plant’s FY2020 miscellaneous income by account number:

<b>Account #</b>	<b>Description</b>	<b>Revenue</b>
333-00	Services	\$ 707
334-00	Meters	\$ 572
471-00	Fees	\$ 9,100
471-01	Entrance Fees	\$ 58,512
471-02	Meters & Readers	\$ 5,486
471-03	Back Flow Fees	\$ 9,400
471-04	Tapping Fees	\$ 1,275
475-00	Miscellaneous	\$ 11,679
475-02	Sewer Department	\$
620-02	Hydrant Maintenance	\$ 2,033
620-05	Meter Maintenance	\$ 2,421
620-06	Returned Check Fees	\$ 20
620-07	Service Maintenance	\$ 2,219
624-00	Water Distribution Stations	\$ 77
624-02	Water Distribution Mains	\$ 1,105
<b>Total:</b>		<b>\$ 104,606</b>

The Water Commission and General Manager would like to thank all of the Water Plant’s employees for their continued dedication and hard work in FY2020.

Respectfully Submitted,

Dana Blais  
Board Chairman

Christopher Stewart  
Board Clerk

Gregg Edwards  
Board Member

John M. Driscoll  
General Manager



*Brigid Lambert, Water Clerk/Secretary, with her FY'20 Employee Merit Award for Communications.*

# SECTION 6 SCHOOLS



**MONTACHUSETT REGIONAL VOCATIONAL  
TECHNICAL SCHOOL**

**MONTACHUSETT REGIONAL  
VOCATIONAL TECHNICAL  
SCHOOL DISTRICT**

**ANNUAL REPORT  
2020**



**MONTY TECH**

A High School Education For Those Who Want More

1050 Westminster Street  
Fitchburg, MA 01420  
[www.montytech.net](http://www.montytech.net)

As I reflected on the 2019-2020 school year, and considered what might be included in the 2020 Annual Report, I was reminded of the progress and accomplishments made by our students and staff, during an incredibly challenging time. While each year at Monty Tech is exciting and includes many “firsts”, traditional instruction ended abruptly in 2019-2020, and students and instructors were forced to turn to technology to watch, learn and collaborate. The all-important hands-on learning was not possible because of the unexpected pandemic, and so for the first time ever, our vocational instructors relied solely on their creativity, their understanding of instructional technology, and their technical skills to carry them through the end of the year. Our academic teachers collaborated to create lessons and assessments that would effectively measure learning in a remote setting, and explored countless apps and platforms to increase engagement. Students who looked forward to events like SkillsUSA competitions, prom and graduation, grappled with disappointment and the unknown, and Guidance Counselors worked diligently to reach out to students who were now more isolated from their peers than ever before. To say 2019-2020 was challenging may be an understatement, but to disregard our progress as an educational community would be a disservice to everyone who worked so hard to serve our students. While the traditional school year may have been abbreviated, so many incredible achievements were recognized in this historic year.

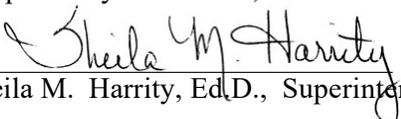
A project more than 7 years in the making, the Monty Tech Veterinary Clinic, opened and began providing affordable veterinary care to pets in need, across our district. Routine wellness care visits, affordable medications and vaccinations, diagnostic services, primary care surgical services, stable urgent care, compassionate end of life care, and dentistry services were delivered by our talented Veterinary Medical Director, Dr. Kayla Sample. Students worked in the new state-of-the-art clinic, learning techniques and gaining knowledge that align with veterinary assistant programs across the Commonwealth. In fact, Becker College has recognized the Monty Tech Veterinary Science program for its rigor and content, and has offered qualified program graduates up to 13 college credits. Further, relying on the school’s trusted model of school-to-business partnerships, a unique collaboration between Monty Tech and VCA has resulted in co-op placements for Seniors in the program.

In August 2019, Monty Tech accepted a \$384,257 award from the Massachusetts Skills Cabinet. This award provided funding to update technology and equipment in two shops: Health Occupations and Automotive Technology. Health Occupations students worked and learned in updated shop facilities, to include new hospital beds and lifts, as well as new diagnostic equipment to train students in the proper procedures for testing for cholesterol, blood sugar, lead, lung volume, and more. In addition, the program received state-of-the-art virtual dissection technology, bringing lessons in anatomy and physiology to new heights. This equipment, provided by Anatomage and most often found on college campuses, immediately engaged students, bringing a deeper level of knowledge and understanding to students as they explored the human body and its complex systems.

Students in the Automotive Technology program were introduced to an all-new simulation lab, that now includes the latest technology in trainers and simulators aligned with NATEF standards. The shop was updated to include new automotive lifts, floor jacks, engine stands, chargers, an air table, and a redesigned tool crib with all new hand tools. Further, in 2019-2020, in partnership with Snap On Tools, instructors rolled out a more sophisticated technical training program and increased opportunities to earn all-new diagnostic credentials, validating their experience and ability to diagnose and service today’s computer-controlled vehicles. With new curriculum, technology and the addition of NC3 Automotive Diagnostic Certifications to the program, our Automotive Technology program graduates will enter a competitive workforce poised for success.

Students who attend Monty Tech have chosen a high school experience unlike any other. While completing all of the same high school requirements of students enrolled in a traditional, comprehensive high school, our students are also learning a valuable trade – skills they will carry with them for a lifetime. In the most challenging times, our students are called upon to demonstrate creativity, innovation and technical skill proficiency, and though face-to-face instruction may have been interrupted, their achievements continued. On behalf of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible, I am delighted to present the District’s 2019-2020 annual report to you.

Respectfully submitted,

  
Sheila M. Harrity, Ed.D., Superintendent-Director

### **Our Mission**

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

### **Our District**

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham  
Ashby  
Athol  
Barre  
Fitchburg  
Gardner

Harvard  
Holden  
Hubbardston  
Lunenburg  
Petersham  
Phillipston

Princeton  
Royalston  
Sterling  
Templeton  
Westminster  
Winchendon

### **Leadership**

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has transformed the school into one of the most sought-after high schools in North Central Massachusetts.

*Sheila M. Harrity, Superintendent-Director*

*Tom Browne, Principal*

*Dayana Carlson, Assistant Principal*

*Tammy Crockett, Business Manager*

*Christina Favreau, Director of Academic Programs*

*Jim Hachey, Director of Vocational Programs*

*Michael Gormley, Director of Facilities*

*Donald Kitzmiller, Director of Technology*

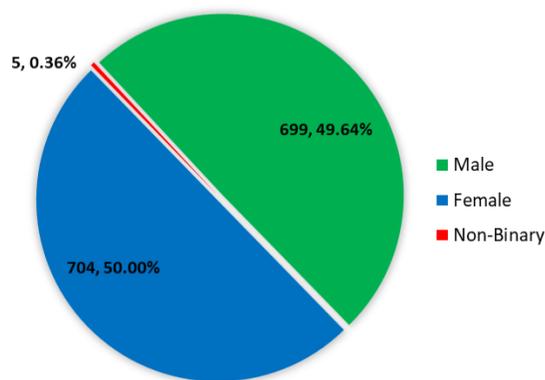
*Katy Whitaker, Development Coordinator*

*Victoria Zarozinski, Director of Student Support Services*

### **Enrollment**

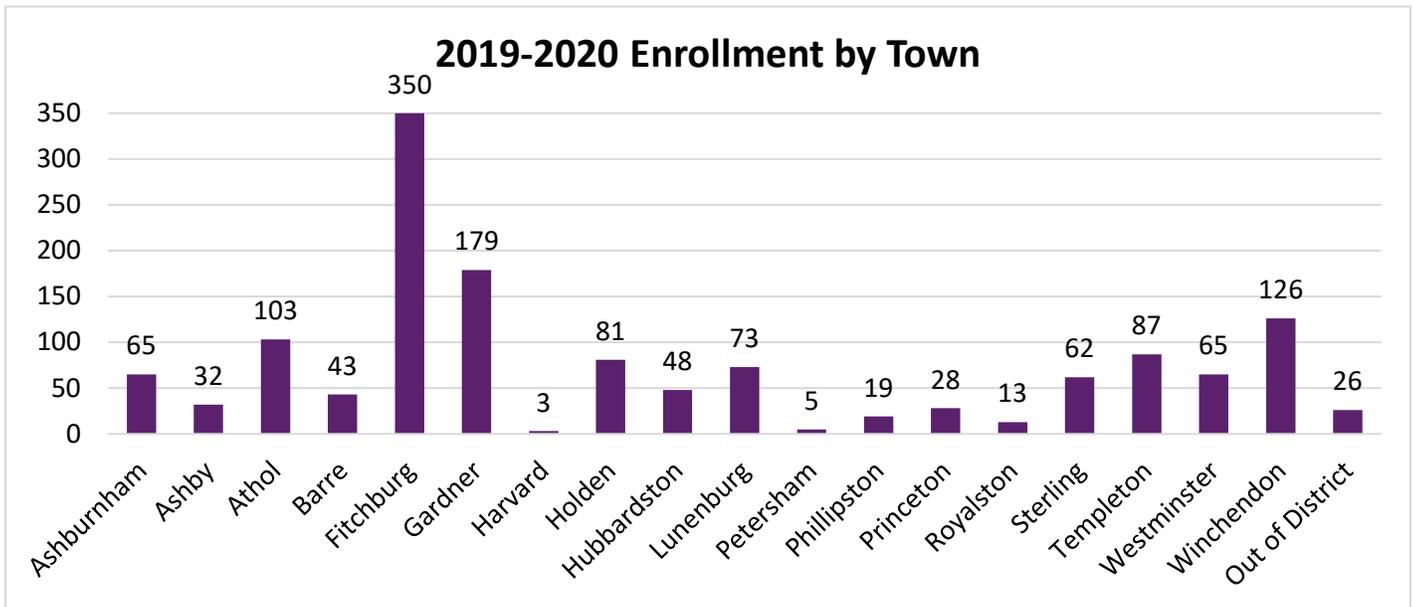
On June 1, 2020, student enrollment at Monty Tech included 1,408 students in grades nine through twelve, representing each of the district's eighteen sending communities. Each class of students is comprised of a relatively equal balance of male vs. female students, and each student attending Monty Tech has elected to do so, prepared to explore an interest in one of the school's twenty-one rigorous vocational-technical programs. While the school currently offers only five programs non-traditional for male students, and twelve programs non-traditional for female students, we are proud to have a student population that is well-balanced by gender and a variety of academic interests and achievements.

**2019-2020 STUDENT ENROLLMENT**



Throughout 2019-2020, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2019, approximately 450 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty-one vocational-technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and speak with staff members.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational-technical areas. While the program continued to attract a large number of students during the Fall and Winter sessions in the 2019-2020 school year, serving 518 area students, the Spring session was cancelled due to the widespread pandemic.



**Class of 2020 Awards**

Members of the Class of 2020 were awarded approximately \$200,000 in scholarships, tools, and equipment. The Monty Tech Foundation generously provided \$28,000 in scholarships to graduating seniors, ranging in amounts from \$400 to \$2,000. The Foundation also awarded \$3,570 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 31% of the graduating class of 2020 reported plans to enroll at a 4-year college/university upon graduation. By earning college credits while still in high school, these students will save both time and money as they pursue advanced educational programs.

**Financial Report**

In an effort to develop a cost-effective budget for the fiscal year 2019-2020, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2019-2020 Educational Plan totaled \$28,760,202 which represents a 3.62% increase over the 2018-2019 Educational Plan. The District’s FY20 budget only exceeds the minimum spending required by Massachusetts General Law Chapter 70 by \$145,657 or .6%.

The District was audited in December 2020 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and expects to receive a good report.

### Grants and Contracts

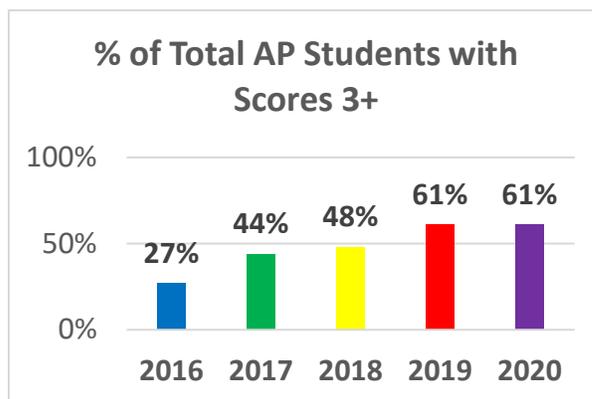
Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year 2020, state and federal grant sources provided the school with \$978,827. Programs funded by these grants include: Essential Health Services, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, Student Support and Academic Enrichment and Marine Corp Junior Reserve Officer Training.

### Academic Achievement

During the spring of 2020, the administration of the MCAS was postponed due to COVID-19 safety precautions. Last year, Monty Tech’s passing rate on the English Language Arts was 99%, Mathematics 97%, Biology 99%. Monty Tech students exceeded the state averages in all 3 subjects. With regard to our Accountability status, Monty Tech made “Substantial Progress Toward Meeting Targets.”

Monty Tech is committed to providing students with rigorous STEM learning opportunities, and so in recent years, the curriculum has been expanded to include Advanced Placement Programs (two English courses, two mathematics courses, two science courses, and one computer science course). In addition, teachers have participated in meaningful, high-quality professional development which has enabled us to successfully implement two Project Lead the Way biomedical courses and 2 dual enrollment science courses (Biology and Biotechnology).

During the spring of 2020, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable scores on AP exams. It is important to remember that these exams took place during remote learning. AP exams were modified significantly prior to testing, the testing environment was remote, and teachers may have faced some challenges in planning some of the components of the curriculum (due to COVID-19). Although we are pleased with the results, we are aware that these issues, in addition to potential internal scaling applied by the College Board, may have significantly impacted the final results.



The school is in its 8th year of administering Advanced Placement exams, and students enrolled in AP courses continue to improve their performance.

- In the spring of 2020, 89 out of 146 (61%) exams earned qualifying credit - the highest number of “exams” with qualifying scores we’ve ever had.
- This year, more than half of the students who tested in the following subjects received qualifying scores: AP Literature, AP Language, AP Environmental, AP Chemistry and AP Statistics (5 out of 7 subjects).
- The AP subject with the highest number of students with qualifying scores was AP Literature & Composition with 41 out of 54 students (76%). It was also the AP subject with the most “test takers” with 54 students taking this exam.
- Students who completed the AP Literature, AP Chemistry, and AP Environmental exams

exceeded the “state” averages in Massachusetts. In addition, students who completed the AP Literature, AP Language, and AP Environmental exceeded “global” averages.

- Most notably, AP Literature and AP Environmental exceeded both state and global averages.

	Spring 2016 (SY15-16)	Spring 2017 (SY16-17)	Spring 2018 (SY17-18)	Spring 2019 (SY18-19)	Spring 2020 (SY19-20)
<b>MT AP Courses</b>	5	6	7	7	7
<b>MT AP Student Enrollment</b>	188	151	135	157	179
<b>Students with Qualifying Scores</b>	39 (27%)	53 (44%)	46 (48%)	68 (61%)	89 (61%)
<b>AP Test Takers</b>	145	120	95	111	146
<b>Total # of Qualifying Exams</b>	44 (24%)	65 (44%)	58 (43%)	79 (54%)	75 (71%)
<b>Total # of AP Exams</b>	187	148	134	146	106

### **Vocational Projects in the District Communities**

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty-one different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services. Unfortunately, the widespread pandemic forced a school closure, and vocational instruction was delivered remotely beginning March 2020. In turn, opportunities for hands-on learning were impacted, and cooperative education placements available to students were also restricted, as business partners were unable to sustain full staffing.

Auto Body Collision Repair Technology: The Monty Tech Auto Body program benefitted from much-needed, new instructional equipment in 2019-2020, receiving a new Snap-On Air conditioning machine and a wall-mounted pressure washer, which provided additional floor space. Students were trained with the Pro-Spot M.I.G brazing and aluminum M.I.G.Welder, and all Seniors received their EPA 6 H Certificate, I-Car Pro Level 1 in Refinishing and Non- Structural Repair Certifications. A bridge project was completed in collaboration with Worcester Polytechnic Institute (WPI), and soon thereafter our community service projects were discontinued due to the pandemic. Three Seniors and two Juniors earned co-op placements, and students performed quite well at the SkillsUSA District competition, earning a gold medal in Collision Damage Appraisal, a silver medal in Refinishing, and silver and bronze medals for Collision Repair. (Total student enrollment: 63)

Automotive Technology: The Monty Tech Automotive Technology program was awarded the FY20 Skills Capital Grant, and as a result students and instructors began the 2019-2020 school year in a shop that included a newly designed and outfitted tool crib, five new floor jacks, three new automotive lifts, one air table, five engine stands, three chargers, and an all-new Auto Lab that includes high tech trainers and simulators aligned with NATEF standards. Two additional certification opportunities (digital multimeters and scan tool applications) were made available to students, using the newly purchased Snap-On NC3

certified training equipment. These industry-recognized credentials and the new equipment will enhance our students' level of competency within the automotive industry for years to come. Until the pandemic forced a building closure, students and staff in the Automotive Technology program had worked on or diagnosed more than 200 vehicles. Students performed repairs that included transmission replacements, intake manifolds, brake work, and various other technical repairs, demonstrating technical skills that are required for any service technician in our area. Three Seniors and one Junior earned co-op placements, while instructors continued to utilize e-learning program options to keep the remaining students on track and engaged during the closure. (Total student enrollment: 62)

Business Technology: Monty Tech's Business Technology program continues to benefit from a unique partnership with Workers Credit Union. The opportunity to participate in teller training and financial literacy workshops has been met with great enthusiasm from students, who completed 9 modules and earned a financial literacy certificate. Instructors, in collaboration with their post-secondary colleagues, continue to refine and develop new articulation agreements. The agreement with Mount Wachusett Community College will provide qualified students with college credits at no cost to the student. Students are eligible to receive 24 credits from Mount Wachusett Community College. Opportunities to demonstrate customer service, cash handling, and accounting skills are ever-present as the Business Technology students successfully operate an in-house retail location, The Gear House School Store, and the Monty Tech Greenhouse. Five Seniors and five Juniors were out on co-op placements during the 2019-2020 school year. (Total student enrollment: 71)

Cabinetmaking: Monty Tech Cabinetmaking students are called upon for a number of projects small and large, across the campus and beyond. 2019-2020 was no exception. Students completed projects that include: building a beautiful solid oak cabinet for the Fitchburg Alumni class of 1969, to be presented as a gift to Fitchburg High School's library; designing and using CNC technology to manufacture signage for the Devens Fire Department; and collaborating with Worcester Polytechnic Institute to mill and CNC over 400 pieces of ash to be used for strength testing for their engineering students. Sophomores in the Cabinetmaking program also designed and constructed three hundred fifty 10"x19" sapele charcuterie boards with pocketed cut-outs to accommodate two serving dishes and slate tray. The finished pieces will be used to raise funds for the Student Scholarship Program, supporting the Class of 2021. Eight Seniors and four Juniors earned co-op placements, representing the program so well. (Total student enrollment: 67)

CAD/Drafting & Design: In 2019-2020, the Monty Tech CAD/Drafting & Design program welcomed a new instructor, Jesse Veinotte, whose talents will help guide the Freshmen and Senior experience for years to come. While the school closure certainly curtailed the number of community serve jobs our students were able to complete, the curriculum was easily adapted into an online platform, and students were able to achieve a number of valuable industry-recognized certifications, including AutoCAD, Inventor, Revit, and Solidworks. Twelve students advanced to the SkillsUSA States competition, representing the program well, while two Senior students were proud to earn coveted co-op placements, working at Process Cooling in Leominster, MA and United Plastic Fabricating in North Andover, MA. (Total student enrollment: 61)

Cosmetology: The Monty Tech Cosmetology program is one of the only programs that students may leave and directly enter the industry, fully-licensed and ready for a career. The state-approved program is rigorous and provides students with countless opportunities to refine their cosmetology skills on clientele who understand and appreciate the learning environment. 2019-2020 was an exceptionally busy year for the Monty Tech Cosmetology students, who were compelled to raise funds for a local family in need, and did so by hosting "Staff Nights." Monty Tech staff and their families were invited into the shop for discounted services, and proceeds were donated to support a young girl who tragically lost her father in an accident.

Their dedication to community service and “giving back” was a hallmark of the Cosmetology Class of 2020, and a testament to the students who worked so hard and learned so much while in the Monty Tech program. Eighteen students took and passed the Cosmetology State Board exam, and are now prepared for careers in the field. In addition, a total of one nine Seniors earned co-op placements in local salons – more than any year before. (Total student enrollment: 86)

Culinary Arts: In a typical year, Monty Tech Culinary Arts students and instructors operate a full-service restaurant and bakery, serving 90-120 patrons daily. They might also showcase their talents at regional events and fundraisers, working side-by-side with some of the area’s finest chefs. But 2019-2020 was no ordinary year. The school’s Mountain Room Restaurant closed in March, and all in-person dining/serving experiences were cancelled for the students. Curriculum transitioned from in-person to a virtual platform, which is challenging for the culinary trade, but the instructors did so effectively, seeking meaningful opportunities for their students to continue to develop in their chosen trade. Despite the pandemic, all students successfully earned Allergen Awareness and ServSafe Certifications, which are important credentials to have for any entry-level position in the culinary and hospitality trades. (Total student enrollment: 97)

Dental Assisting: A critical component of the Monty Tech Dental Assisting curriculum is the preparation for the Dental Assisting National Board certification exams. In 2019-2020, all students who sat for both the DANB Infection Control exam and the DANB Radiology exam, passed. This 100% pass rate is a true testament to the high quality instruction in the Monty Tech Dental Assisting program, and something we continue to be so proud of. A total of four students (two Seniors and two Juniors) earned co-op placements, while the remaining Juniors and Seniors participated in affiliation/externship experiences in area dental clinics and offices. Monty Tech Dental Assisting students and instructors also worked closely with local health provider, Community Health Connections, and provided dental services to more than 35 students in need through this beneficial school-based dental hygiene program. This experience provided valuable hands-on experience, as students were called upon to assist the staff from CHC during each dental procedure performed. (Total student enrollment: 60)

Early Childhood Education: Students and instructors in the Monty Tech Early Childhood Education program are committed to community service activities, and the 2019-2020 school year was no exception. Students and instructors raised funds for SkillsUSA Change for Children and held a Sesame Street themed “Baby Show” for the Gardner VNA “Healthy Families” program. Two Juniors and one Senior were out on co-op, gaining valuable experience working with young children, and instructors worked closely with colleagues at Fitchburg State University to develop the program’s first-ever articulation agreement between the two institutions. Fitchburg State University will now grant qualified program graduates up to 6 college credits, at no charge, recognizing the work they have completed while enrolled in the Monty Tech Early Childhood Education Program. The Monty Tech Child Care Center continues to operate at full capacity but in a hybrid model, providing meaningful hands-on learning opportunities for all students in the Early Childhood Education program. (Total student enrollment: 60)

Electrical: Throughout 2019-2020, students and instructors in the Electrical program wired numerous machines, equipment, computers, and lights throughout Monty Tech. Students and instructors successfully completed wiring new equipment in the AutoBody Shop, and CAD/ Drafting & Design shop. The students wired the new electronic parking lot gate, and began wiring two homes in Ashburnham, constructed in collaboration with Habitat for Humanity. Unfortunately, when the school closed in March 2020, all hands-on projects for students ceased, so wiring those homes was completed by our instructors, who volunteered their time to do so. Fourteen Seniors and two Juniors earned co-op placements, and continued their work throughout the Spring and into the summer months. The Freshman class was filled with first choice students, which is a credit to the talents of the program’s newest instructor, Alex Thibeault. (Total student enrollment: 89)

Engineering Technology: The Engineering Technology program at Monty Tech is a rigorous program, infused with a nationally certified curriculum provided by Project Lead the Way, and countless hands-on learning opportunities that provide students with opportunities to demonstrate creativity, make connections with prior learning, and earn college credits. On October 22, 2019, the school welcomed Lt. Governor Karyn Polito, to celebrate the completion and ribbon cutting of the school's new ARM (Automation, Robotics and Mechatronics) Lab. All Engineering Technology students benefitted from the new technology available in the lab, including three Amatrol tabletop mechatronics learning systems with Pegasus robots, one Fanuc LR Mate 200ID/4S robot, one Festo MPS 203 mechatronics system, and one Stratasys F270 3D printer. All Freshmen completed the OSHA 10-hour General Industry training and certification program, while two Seniors participated in meaningful co-op placements. (Total student enrollment: 57)

Graphic Communications: Throughout the 2019-2020 school year, the students in Monty Tech's Graphic Communications shop produced numerous projects for our district cities and towns, and a variety of non-profit organizations in the district. Due to the COVID-19 pandemic, hands-on learning opportunities were halted in March, so students were unable to complete all community services that were requested. A program highlight for the year was having twelve students earn awards at the Printing Industries of New England's Award of Excellence Gala. Having their talents recognized by industry professionals is not only rewarding to the student, but also validates the efforts of our talented teaching staff. Four Seniors and one Junior pursued and earned co-op placements. Of the twenty-one talented Seniors who graduated from the Graphic Communication program in 2020, all twenty-one were accepted into colleges/universities and eight chose to enter the workforce in related careers. (Total student enrollment: 85)

Health Occupations: The Health Occupations program continues to be one of the more popular programs here at Monty Tech, providing a rigorous education grounded in current medical knowledge and practice. A Skills Capital Grant award provided the program with \$180,246 in additional funding, so during the Summer of 2019, great efforts were made to improve the instructional spaces, and bring in added technology and equipment for student training purposes. In addition to new hospital/nursing home beds, exam tables, EKG machines, geriatric manikins, CPR manikins, stethoscopes, blood pressure and phlebotomy training arms, and five new testing/diagnostic machines, the school was able to purchase the program's first-ever Virtual Dissection Technology. The high-capacity Anatomage table is something most often found on college campuses, but has proven to be an invaluable training device to Monty Tech Health occupations students studying for one of their many certification exams. Every Junior enrolled in the Health Occupations program earned CPR certification; thirteen Juniors received their nursing assistant certificate (only fourteen students took the exam prior to school closing in March 2020. Those who did not pass or complete the CNA exam will be able to do so during the 2020-2021 school year.) Students at all levels completed pandemic-specific training, and obtained the National COVID-Ready Caregiver Certification, which was recommended by the Department of Public Health for all healthcare professionals. Finally, through a unique collaboration with Mount Wachusett Community College, three motivated Seniors completed the Emergency Medical Technician training program, earning eight college credits at no cost, and now have a valuable career pathway available to them. (Total student enrollment: 107)

House Carpentry: The Monty Tech House Carpentry program supported a number of community organizations during the abbreviated 2019-2020 school year, completing projects that include: building a 24'x40' lean-to roof at the Hubbardston DPW Salt Barn, construction of a Habitat for Humanity home in Ashburnham, and finishing all interior trim at the NEADS carriage house, located in Princeton. Students and instructors were also called upon construct a prefabricated stage for the Fitchburg State University Theatre Club, and were delighted to work closely with our post-secondary partners in doing so. Sophomore students handcrafted a number of beautiful Adirondack chairs, which will be used for charitable donations in the months to come. Finally, eight Senior students earned co-op placements, and enjoyed working with area businesses representing the carpentry and construction trades. (Total student enrollment: 54)

HVAC & Property Maintenance: Monty Tech HVAC and Property Maintenance students and instructors participate in the home building project each year, installing the HVAC system and a number of other tasks associated with residential construction efforts. In 2019-2020, Monty Tech HVAC students and instructors worked in Ashburnham to support the Habitat for Humanity community service project. In addition, they traveled to Sterling Municipal Light Department to complete work there. The Monty Tech HVAC & Property Maintenance program also established a partnership with the Monty Tech School of Continuing Education, to offer Oil Burner Technician training and certification to the high school students. After earning National EPA Certification for refrigerant recovery, a total of nine Seniors were placed in area businesses through the school's popular co-op program. HVAC Technicians, and specifically Oil Burner Technicians, are in demand across North Central Massachusetts, so the addition of this credential will prove to be beneficial to all program graduates who choose to stay in the HVAC and Property Maintenance trades. While Junior students were not eligible to go out on co-op in 2019-2020, instructors offered high-quality online instruction and support, so that they might continue to refine their technical skills and proficiency using various online lessons and assessments. (Total student enrollment: 64)

Information Technology: The Information Technology program continues to offer students more industry-recognized certificates than any other program at Monty Tech, an accomplishment our instructors are so proud of, as these certifications affirm the technical skill proficiency needed for entry-level careers in networking and information technology. In 2019-2020, all Freshmen completed the OSHA 10-hour General Industry training, and all Sophomore students passed the Test-out PC Pro Certificate exam, the Cisco IT Essential course for computer repair and maintenance, and the Introduction to Networking course. One Sophomore, one Junior, and one Senior elected to take, and passed, the COMPTIA A+ exam. All Seniors completed the Python Programming course and participated in the AP Computer Science Principles course. Seven Seniors and one Junior earned co-op placements, applying their technical skills in area businesses. In total, approximately 100 hours of community tech support were completed, which involved hardware and software troubleshooting on desktops, laptops, printers, and mobile devices. (Total student enrollment: 36)

Machine Technology: Throughout the 2019-2020 school year, Monty Tech Machine Technology instructors were able to effectively train students in precision measurement, CNC operation and cutter technology. Students worked on the shop floor and in the program's relatively new Clean Room environment, which was an addition to the program in 2018, funding by a \$435,000 Skills Capital Grant. A new print reading curriculum was adapted and applied, to expand the already comprehensive curriculum. All Freshman students earned the OSHA 10-hour general industry certification, while seven Seniors and four Juniors earned co-op placements, working and learning in area machine shops. (Total student enrollment: 45)

Masonry: The talents of Monty Tech Masonry students are on display throughout district communities, as projects that were completed during the 2019-2020 school year include: a block garage at the Lunenburg North Cemetery, block renovations for Sterling Municipal Light Department, a handicap ramp for the Hubbardston Police Department, and a detailed repair of the marble floor at the Forest Hill Cemetery Mausoleum. Students continued to maintain the OSHA silica standard, in a program that operates in compliance with all trade regulations. Three Seniors earned co-op placements, and continued to refine their skills working with business partners through the school's co-op program. Unfortunately, due to the restrictions in place due to COVID-19 closure, Juniors were not able to participate in the co-op program. (Total student enrollment: 53)

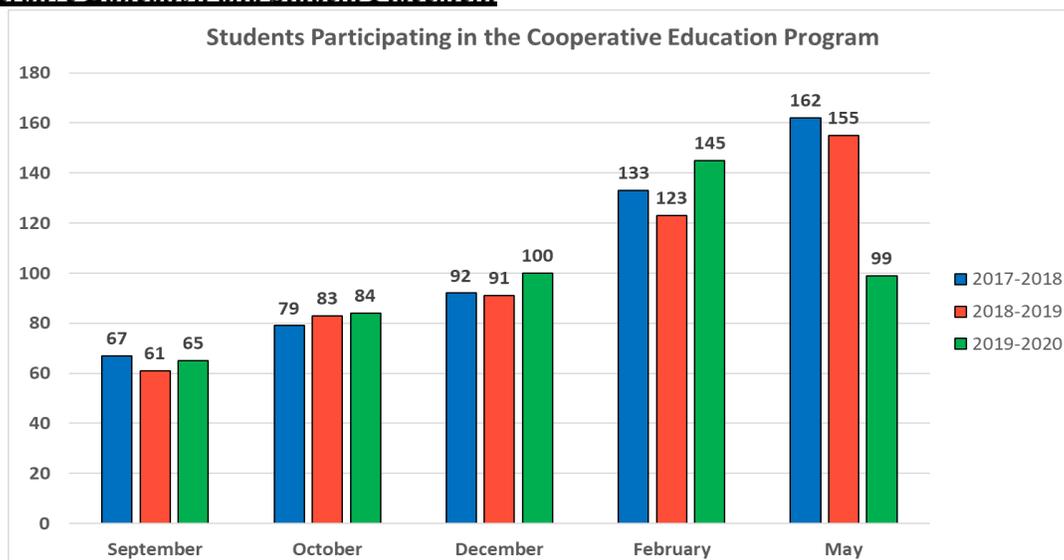
Plumbing: In the 2019-2020 school year, eighteen Freshmen entered the Plumbing trade at Monty Tech, all of whom successfully completed OSHA 10-hour General Industry safety training. Sophomore Plumbing students completed OSHA 10-hour Construction Training. Students and instructors completed replacement

of water coolers throughout the Winchendon Public School District. Juniors and Seniors also gained valuable experience working on the plumbing at the two Habitat for Humanity homes in Ashburnham. Ten Seniors and one Junior participated in the co-op program. One Senior received the prestigious 2020 Vocational Tech Plumbing All-Star Award, given by the Plumbing, Heating, and Cooling Contractors Association of Massachusetts, and all Seniors earned industry-recognized NFPA Hot Works safety training certificates. The program proudly graduated 18 students. (Total student enrollment: 71)

**Veterinary Science:** The school’s newest vocational training program, Veterinary Science, entered its third year, and after many years of planning, opened the doors of the clinic to pets in need. A successful Exploratory program resulted in a full class of twenty-two eager Freshmen, who were quick to get to work, completing the OSHA 10-hour healthcare training and certification program, and spending the remainder of the second semester engaged in introductory animal science lessons, with a virtual field trip to see cattle owned by a classmate. Sophomores worked through some very challenging curriculum, covering units in client services, hospital management, anatomy, pathology and laboratory procedures. They visited Flying High Farm in Lunenburg to work with horses and complete the program’s large animal requirements, and also toured Idexx laboratories in North Grafton, MA to observe all aspects of clinical pathology. The Juniors delved into even more rigorous curriculum, which would complement their hands-on work in the clinic. Lessons in pharmacology, grooming, surgical and nursing care, and anesthesiology proved to be invaluable to the program’s first class of students to work in the clinic, applying their knowledge as they worked alongside veterinarians, groomers, and veterinary technicians. (Total student enrollment: 64)

**Welding/Metal Fabrication:** The 2019-2020 school year brought new equipment to the school’s popular Welding/Metal Fabrication program. A 4 ft. squaring shear was added to the training program, to better prepare students for entry level careers in the trade. Numerous projects were completed by talented students, including more than fifty requests for individual projects from community members residing in the school’s sending district. In response to the school closure, instructors implemented a new online learning platform from Miller Welding Open Book for grades 11 and 12. All Freshmen students successfully completed the OSHA 10-hour General Industry training, and earned that certification. Juniors and Seniors participated in Careersafe Online Employability Interview skills, which is a targeted effort to compliment their already strong technical skills with the soft skills needed to succeed in life. Eight Seniors and one Junior were placed in area shops, working and learning from trade professionals who support the school’s co-op program. (Total student enrollment: 55)

**Co-operative Education and Student Placement**



The Cooperative Education Program is an extension of the student's technical education that combines classroom instruction with on-the-job-training. The Co-op Program provides students with an opportunity to further develop academic, technical and employability skills in an industry work environment. All students are eligible to participate in the Co-op Program, provided they satisfy state and school grade, attendance and performance requirements. All Co-op students have completed the OSHA recognized Career Safe online health and safety course.

The Cooperative Education Program is beneficial for both student and employer. For the student, it is a chance to gain on-the-job training that improves both their technical and employability skills. Additionally, making industry connections enhances post-graduate employment opportunities. The Co-op Program allows students to earn while they learn.

Employer benefits include addressing workforce needs in an efficient manner. Co-op students provide a pool of temporary and potential full-time employees who are already trained, thus reducing employer training costs. Co-op work hours may be tailored to suit the needs of partnering employers. Monty Tech was on pace for a record-breaking year for co-op placements, with 145 students (Juniors and Seniors) working, learning and applying their technical skills related in area businesses in February of 2020. Unfortunately, due to the ongoing pandemic, co-op opportunities for our students have declined slightly, but are expected to rebound when local businesses are able to open and operate at full capacity.

### **Student Support Services**

During the 2019-2020 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department benefits from a full-time school social worker that participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions, mental health emergency treatment, medical/mental health re-entry and transition support services, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

During the 2019-2020 Montachusett Regional Technical School District's Department of Student Support Services made a concerted effort to increase social, emotional, and community based supports. In addition to our current re-entry and school based counseling services, Monty Tech and LUK, Inc. joined forces with the help of the Department of Public Health to provide services to at-risk students and their families. Couple

this with the further expansion of our partnership with the SHINE Initiative, it has allowed the district to build upon our mission to provide opportunities for all students to be engaged, lead, and access the supports necessary to improve their social and emotional wellbeing.

### **Technology**

The 2019-2020 school year proved to be a test in many ways for the Monty Tech educational community, but was no match for the school's Technology Department. Because of forward thinking on the part of the department's Director and the school's leadership team, 2019-2020 was the school's 4<sup>th</sup> year for the 1:1 Chromebook initiative, so students and instructors had previous experience with the tools and technology needed to learn in a remote setting. To support the additional and now required use of this technology, the Technology Department spent countless hours during the school year upgrading the network and increasing the bandwidth coming into the school to sustain video and audio conferencing.

Department personnel upgraded the learning experience for students, by purchasing laptops for students and teachers, building new iMacs for the Graphic Communications program, and rebuilding surplus computers for full remote students in CAD Drafting & Design, Graphic Communications, Business Technology, and Engineering, so that they may work from home on their vocational assignments. A ZOOM license was purchased, and the Instructional Technologist worked diligently to purchase and deploy software for all teachers. Camcorders, wireless headsets, interactive displays and a variety of apps were purchased, installed, and put into the hands of our educators to engage learners at all levels.

Finally, to ensure "business as usual," we invested in Splashtop, VPN client and configured the firewall, so that faculty and staff laptops could be fixed remotely if a software issue presented itself, and so that the Business Office would have remote access into the school to maintain a secure working environment, even when the building was closed.

### **Marine Corps JROTC**

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) remains one of the school's most worthwhile and engaging programs available to our students. Due to outstanding performance throughout the year, Monty Tech's Marine Corps Junior Reserve Officers' Training Corps program was, once again, designated as a Marine Corps Honor School. Selection for the Marine Corps Honor School means that the school's Marine Corps JROTC program was in the top 15% of the 68 other programs in Region 1. Region 1 includes schools from the mid-Atlantic and Northeast U.S. The selection is based on several criteria including:

- *Inspector General's inspection results*
- *Number of cadets in the program*
- *Number of community service hours conducted*
- *Number of public affairs events attended by cadets*
- *Number of academic awards presented to cadets*
- *Participation in drill team competitions, marksmanship competitions, physical fitness competitions, and field trips that support the growth and development of the cadet*

Because of this distinction, Monty Tech MJROTC instructors are allowed to nominate up to six cadets to each of the three service academies — U.S. Naval Academy, U.S. Military Academy and U.S. Air Force Academy. This is the 9<sup>th</sup> time the program has earned this distinction since 2007.

The 2019-2020 Corps of Cadets completed over 4,800 hours of community service in the abbreviated year, completing a 10 mile March A Thon that raised \$20,000 to support local nonprofit organizations. The Cadets volunteered time during their weekends, working with the local Salvation Army, and helped raise more than \$25,000 for families in need. Finally, the Monty Tech Cadet Corps provided 11 Color Guards for local civic and veteran ceremonies, a highlight for students and instructors alike.

### **Monty Tech School of Continuing Education**

The Monty Tech School of Continuing Education continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2019, Monty Tech offered 142 classes and another 114 in the Spring 2020 semester.

The program is on track to support the North Central Massachusetts workforce readiness pipeline with an increase in career and licensure courses. The pivot to a hybrid learning model has been beneficial to both our career/licensure students as well as our personal enrichment students. During the Fall 2019 and Spring 2020 sessions, we realized the resiliency of our students and their willingness to persevere with their training despite the challenges. Our instructors worked tirelessly to maintain training programs timelines.

Our medical students' skill set was and continues to be in high demand due to the pandemic. We were able to support our local medical facilities with newly license healthcare workers, to include Pharmacy Technicians, Medical Billing and Coding Specialists, EKG Technicians, Phlebotomists, CNAs, and Patient Care Technicians.

The continued success and sustainability of an adult education program is based on hiring quality instructors and meeting the needs of the community and supporting workforce development. Our goals in the coming year include: identifying additional training opportunities to meet the needs of the regional workforce, provide affordable and meaningful training opportunities to our nontraditional student population, and expanding programming to include off-site, daytime training opportunities across the region.

### **Practical Nursing Program**

The Monty Tech Practical Nursing Program is designed to prepare graduates to practice safely and ethically in a caring manner for patients who are experiencing common variations in health status in diverse health care settings.

On June 25, 2020 a graduating class of 28 students completed the Practical Nursing Program and entered the nursing profession. The class has thus far achieved a pass rate of 75%, with 21 of the 28 graduates passing the NCLEX-PN exam (National Council Licensure Examination for Practical Nurses). Due to the pandemic, the testing period has been extremely delayed. Seven graduates will pursue the examination in the coming months.

All of the 2020 graduates are currently employed in the health care profession throughout Massachusetts, working in various health care settings, such as long-term care, sub-acute care, mental health/substance abuse facilities, physician's offices and correctional medicine.

The Monty Tech Practical Nursing Program continues to strengthen the "LPN to BSN (Bachelor of Science in Nursing) Bridge" relationship with Fitchburg State University. Several 2019 and 2020 graduates are pursuing seats in the LPN to BSN program at FSU and will be continuing their education to the Bachelors in Nursing. Many class applicants cited their attraction to Monty Tech as the opportunity to complete a ten-month accelerated program and then bridge to Fitchburg State University. In the 6-year history of the

Bridge Program, all of Monty Tech's Practical Nursing graduates reaching graduation at FSU have passed their RN-NCLEX exam.

Monty Tech Practical Nursing students are now completing patient scenarios in the Sim Lab on a weekly basis in Terms 2, 3, and 4. The Faculty Sim team has implemented National League of Nursing (NLN) patient scenarios and authored several others consistent with our curriculum frameworks, and have also utilized the Sim lab setting to instruct students in developing nursing skills that they may not be experiencing in the clinical setting. Instructors have successfully developed and implemented a library of scenarios reflecting INASCAL Standards (International Association for Clinical Simulation and Learning).

In Maternity Sim Lab Boot Camp, students utilize the new simulation models to imitate the birthing process, from obstetric office visits through labor and common post-partum complications. Well newborn care is also taught. Student feedback has been positive regarding these new maternity scenarios, stating it better prepares them for an unexpected outcome during a delivery. This expanded content also better prepares students for NACE (Nursing Acceleration Challenge Exam) success at FSU.

Substance abuse and the mental health setting job opportunities have increased with more funding being provided to combat the opiate crisis. Even without having specialty clinical rotations, students performing simulation scenarios involving substance abuse clients, has prepared our graduates to work in a substance abuse clinical setting, as well.

We are expecting an accreditation visit from the Massachusetts Board of Registration in the coming year. Our goals include stabilization of faculty positions, securing a certified Simulation Instructor, and pursuance of ACEN (Accreditation Commission for Education in Nursing) to more accurately reflect the changing environment of nursing education.

### **Looking Ahead**

While 2019-2020 ended in an unexpected manner, with students and instructors working and learning from home, we were able to use that time to reflect on the core values represented within our educational community and consider how we might improve the educational experience for all students upon their return. We understand that the pandemic brought about many changes to the way we live and work. Our students were isolated for weeks and months, while our instructors were asked to completely redefine their instruction to deliver an entirely remote curriculum. People of all ages, socio-economic classes and intellectual abilities feared for the safety of their family, friends and loved ones – compounding feelings of loneliness and uncertainty. As we looked ahead, then, a number of priorities for the upcoming school year emerged. Supporting students and staff both socially and emotionally, providing the resources needed to succeed in a remote learning environment, and maintaining a clean and safe learning environment have become our latest priorities.

The changes brought upon by the pandemic were not expected. There was no time to prepare our staff and students for what might lie ahead, but I am thankful for the expertise and flexibility demonstrated by our very talented faculty and staff, and the students who made the most of a very difficult end of the 2019-2020 school year.

Programs and initiatives that we expect to implement in 2020-2021 that will have a positive impact on our school and students are as follows:

Support faculty, staff and students' socio-emotional wellness, and develop a community-wide understanding of equity (or lack thereof) and how it contributes to a safe and supportive learning environments for all students. We recognize that students and staff have been home and isolated from others for months. Learning from home may have presented an unintended result - unequal learning opportunities. There are fears and concerns among staff, and there is a heightened sensitivity to what this isolation has meant to our student population. Collaborating with community service agencies, we will address efforts to create a healthy school climate, and will provide targeted training opportunities to better serve our students. A diverse team of professionals (teachers, paraprofessionals, guidance counselors, and support staff) will review existing district and school documents and policies, survey staff and students regarding school climate, and develop a comprehensive action plan, and infuse those elements into the 2021-2024 District Improvement Plan.

Expand technology resources and infrastructure to support Hybrid and/or Remote Learning Platforms. Monty Tech is fortunate to have been able to provide all students with a Chromebook for the past several years, and all teachers with Chromebooks or laptops to support curriculum development efforts while away from the school. That technology proved to be invaluable during the 2019-2020 school year, and so the District is committed to maintaining and expanding access to instructional technology that will enhance at-home learning moving forward. During the summer of 2020, we learned that school would not resume with all students in-person. A complex schedule (balancing academic and vocational in-person instructional time) was negotiated and agreed upon, and students/parents were given the option of returning in a hybrid of fully remote model. By purchasing and maintaining ZOOM licenses, increasing bandwidth, reconfiguring surplus equipment, and continuing to work with the school's Instructional Technologist to provide a variety of workshops to academic and vocational instructors who have come to rely of any one of the two school's Learning Management Systems (Google Classroom or Schoology), Monty Tech will be well-positioned and prepared to deliver instruction either in-person or remotely, at a moment's notice.

Modify facilities and infrastructure to ensure students, faculty and staff are working and learning in a safe environment.

While the school is prepared to provide all faculty and staff with required and requested PPE, many upgrades to the school building must be completed prior to and maintained throughout the 2020-2021 school year. All rooftop units will be upgraded from MERV 8 to MERV 13 rated air filters, which are high quality air filters typically used in general surgery or hospital settings, capturing down to 0.3 – 1.0 micron particle size. iWave units will be added to the HVAC system, reducing pathogens, allergens, particles, smoke and odors in the air, creating a healthy environment without producing any harmful byproducts. Installing sanitizing stations, redirecting traffic patterns, and limiting the number of desks/seats in a confined space will provide a comfortable setting for the students during their in-person learning days, while limiting access to the school (parents and visitors must wait outside) will aide in screening and tracing efforts throughout the year.

**The Monty Tech School Committee**

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures. Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2019-2020 School Committee for their outstanding service.

Brian J. Walker, Fitchburg  
*Chair*

Diane Swenson, Ashburnham  
*Vice Chair*

Julie Marynok  
*Secretary*

Norman J. LeBlanc  
*District Treasurer*

Peter Capone, Ashby  
Toni L. Phillips, Athol  
Whitney Marshall, Barre  
Dr. Robert Babineau, Fitchburg  
Dr. Ronald Tourigny, Fitchburg  
Melanie Weeks, Fitchburg  
Matthew Vance, Gardner  
James S. Boone, Gardner  
Amy Morton, Harvard  
James Cournoyer, Holden  
Kathleen Airoidi, Hubbardston  
Barbara Reynolds, Lunenburg  
Edward Simms, Petersham  
Eric Olson, Phillipston  
John P. Mollica, Princeton  
Mary C. Barclay, Royalston  
William Brassard, Sterling  
John Columbus, Templeton  
Ross Barber, Westminster  
Dr. Maureen Ward, Winchendon

Respectfully Submitted By:

Sheila M. Harrity, Ed.D., Superintendent-Director     January 22, 2021

---

**Montachusett Regional Vocational Technical School 1050 Westminster Street  
Fitchburg, MA 01420  
(978) 345-9200  
[www.montytech.net](http://www.montytech.net)**

# NARRAGANSETT REGIONAL SCHOOL DISTRICT

462 Baldwinville Road, Baldwinville, MA 01436 978-939-5661

Christopher D. Casavant, Ed.D.

SUPERINTENDENT  
OF SCHOOLS

## **NRSD Town Report FY20**

**July 1, 2019 - June 30, 2020**

The 2019-2020 school year had a great start, as we welcomed our youngest Warriors to their newly built school - the Templeton Elementary School. In September, we opened the doors to welcome our pre-kindergarten through grade 5 students, and students and staff alike were thrilled! With this opening came the restructuring of both the Phillipston Memorial School - which now housed kindergarten through grade 5 students, and the Middle School - which was now home to grades 6 through 8.

During the 2019-2020 school year, each building worked toward the goals of their School Improvement Plans, which are each in alignment with our District Strategic Improvement Plan.

These Strategic Objectives are:

- 1: Shift to a learner centered culture to maintain what's most important for each student.
- 2: Implement tiered systems of support for academics and behavior to improve student learning.
- 3: Develop systematic communication structures.

To support this, all of the professional development offered to teachers aligned with these shared goals. In all cases about 95% of staff surveyed said the professional development was clearly aligned to the District Strategic Improvement Plan and the School Improvement Plans that derive from it.

Between August, 2019 and March, 2020 over 60 professional development opportunities were offered to staff. These opportunities ranged from full and half day sessions, to one hour after school sessions, to webinars to meet the needs of specific staff. Narragansett Regional High School staff participated in several sessions focused on student engagement. Narragansett Middle School staff participated in a series of sessions around Social Emotional Learning (SEL) Competencies. These SEL competencies can be assessed and developed to help students become more ready for learning. Elementary staff focused mainly on strengthening SEL as well, through our Positive Behavioral Interventions and Supports (PBIS) initiative. They also participated in training to support the implementation of our new elementary reading series, Into Reading.

Our teachers have used these opportunities to build on the excellent skills that they already have so that they might meet the needs of our students even better!

It certainly was a year of change and transition. As was the year prior, this year proved to be another tumultuous year for the school budget process, even prior to our unexpected “shut down”. Though it had been discussed in years prior, the hard decision to reassign the students from Phillipston Memorial School into the Templeton Elementary School was finally made. It was with sadness for many that Phillipston Memorial Elementary School would be closing its doors as an elementary school at the end of the 2019-20 school year.

As for many across the Nation, things in the District took a drastic change in direction beginning on the afternoon of March 13, 2020. With the newly discovered COVID-19 virus quickly spreading across the US, Narragansett Regional School District called for a three week break during which the entire District would move to remote learning. The three week period quickly turned into a month, then the remainder of the school year. Students of NRSD had to finish the rest of the 2019-2020 school year working remotely from their homes. It was at this point that I was made fully aware of something that I have believed all along... We truly have the best teachers at ‘Gansett.

From the very beginning, our dedicated staff members rolled up their sleeves and delved into figuring out creative ways to engage their students, while ensuring that they were still learning. Given only a couple of weeks, the teachers transformed the delivery of learning from in-person instruction to delivering instruction using a Remote Learning Model.

Undeterred, our wonderful staff members remained steadfast in their commitment to their students. This commitment was realized by their willingness to work together to prepare, pack and deliver breakfast and lunches to our District families, ensuring that our Gansett families were taken care of. Graduation ceremonies, birthday parties and other special events were celebrated with drive-by parades, so as to make sure that no important moment went “un-celebrated”. Though COVID-19 may have created an unintended physical distance between the “school” and its students, it only reinforced how much our staff members care for the students they work with. It is this singular most important attribute that makes the Narragansett Regional School District so special, and I couldn't be more proud to be a part of that.

As a District, we look forward to continuing to support all our students with one unified mission - to provide a physically and emotionally safe learning environment that promotes academic success, responsible relationships, and civic engagement.

Respectfully,

Dr. Christopher Casavant  
Superintendent of Schools

**Narragansett Regional School District  
Financial Statement - Year Ending  
June 30, 2020**

	<b>EXPENDITUR ES THROUGH 6/30/20</b>
SCHOOL COMMITTEE EXPENSES	\$42,886
SUPERINTENDENT EXPENSES	\$227,869
BUSINESS AND FINANCE	\$245,740
LEGAL SERVICE FOR SCHOOL	\$69,622
DISTRICT-WIDE INFORMATIO	<u>\$49,579</u>
<b>1000 DISTRICT LEADERSHIP</b>	<b>\$635,696</b>
SPECIAL ED DIRECTOR & EXPENSES	\$136,290
PRINCIPALS & EXPENSES	\$826,050
TEACHERS, CLASSROOM	\$5,102,938
TEACHERS, SPECIALISTS SN	\$1,644,288
SUBSTITUTE TEACHERS	\$161,478
NON-CLERICAL PARAPROFESSIONALS	\$869,362
LIBRARIAN AND MEDIA CENTER	\$69,463
PROFESSIONAL DEVELOPMENT	\$126,912
TEXTBOOKS AND RELATED SOFTWARE	\$12,692
GENERAL SUPPLIES	\$94,986
INSTRUCTIONAL SUPPLY TECHNOLOGY	\$2,870
GUIDANCE	\$501,640
TESTING AND ASSESSMENT	\$33,219
SCHOOL PSYCHOLOGIST	<u>\$122,412</u>
<b>2000 INSTRUCTION</b>	<b>\$9,704,600</b>
MEDICAL/HEALTH SERVICES	\$360,435
TRANSPORTATION SERVICES	\$1,194,653
CAFETERIA	\$97,342
ATHLETICS	\$191,607
OTHER STUDENT ACTIVITIES	\$5,275
BUILDING SECURITY	<u>\$1,232</u>
<b>3000 STUDENT SERVICES</b>	<b>\$1,850,544</b>
CUSTODIAL SERVICES	\$735,649
HEATING OF BUILDINGS	\$213,415
UTILITY SERVCS	\$278,014
MAINTENANCE OF GROUNDS	\$44,059
MAINTENANCE OF BUILDINGS	\$138,285

MAINTENANCE OF EQUIPMENT	\$105,664
TECHNOLOGY AND INFRASTRUCTURE SAI	\$260,867
TECHNOLOGY AND INFRASTRUCTURE EXI	<u>\$102,655</u>
<b>4000 OPERATIONS &amp; MAINTENANCE</b>	<b>\$1,878,608</b>

**Narragansett Regional School District  
Financial Statement - Year Ending  
June 30, 2020**

EMPLOYEE BENEFITS	\$574,819
EMPLOYEE SEPERATION COSTS	\$0
INSURANCE FOR ACTIVE EMPLOYEES	\$1,599,682
INSURANCE RETIREES	\$775,287
RENTAL LEASE	\$183,151
SHORT TERM INTEREST	\$0
FIXED CHARGES	<u>\$2,550</u>
<b>FIXED CHARGES</b>	<b>\$3,135,489</b>

ASSET ACQUISITION & IMPROVEMENTS	<u>\$8,588</u>
<b>7000 FIXED ASSETS</b>	<b>\$8,588</b>

LONG TERM DEBT PRINCIPAL	\$105,000
LONG TERM DEBT INTEREST	<u>\$104,871</u>
<b>8000 DEBT RETIREMENT</b>	<b>\$209,871</b>

SCHOOL CHOICE TUITION	\$685,588
CHARTER SCHOOL TUITION	\$123,470
TUITION TO NON-PUBLIC SC	\$298,431
TUITION TO COLLABORATIVE	<u>\$433,909</u>
<b>9000 TUITION</b>	<b><u>\$1,541,398</u></b>

<b>Total 001 GENERAL FUND</b>	<b>\$18,964,794</b>
-------------------------------	---------------------

Narragansett Regional School District Revolving Accounts FY 20

<u>Fund</u>	<u>Revolving Account</u>	<u>Balance</u> <u>7/1/19</u>	<u>Year to</u> <u>Date</u> <u>Revenue</u>	<u>Expended</u>	<u>Encumbrance</u>	<u>June 30, 2020</u> <u>Balance</u>
204	Nasiatka Library Gift Fund	\$14,825.57	\$3,000.75	\$289.89		\$17,536.43)
300	Bleacher Project					\$0.00)
301	Athletic	\$99,619.41	\$59,225.77	\$86,519.06		\$72,326.12)
302	Music/Theatre	\$6,881.91	\$3,140.00	\$4,790.55		\$5,231.36)
303	Circuit Breaker	\$133,088.89	\$264,809.00	\$306,952.00	\$6,137.28	\$84,808.61)
304	TC Donations	\$12,842.99		\$2,855.79		\$9,987.20)
305	Hall of Fame	\$3,816.55				\$3,816.55)
306	Lost Books	\$3,988.96				\$3,988.96)
308	Preschool	\$88,783.61	\$88,652.75	\$70,070.22		\$107,366.14)
309	Rental	\$24,393.54	\$15,025.00	\$21,184.89	\$0.00	\$18,233.65)
311	School choice	\$1,012,530.27	\$1,348,875.00	\$1,570,662.71	\$957.00	\$789,785.56)
314	Cafeteria	\$53,055.53	\$388,026.95	\$363,944.31	\$13,276.00	\$63,862.17)
315	PMS Donation	\$6,145.60	\$1,113.30	\$802.65		\$6,456.25)
316	Electronic Sign Fund	\$7,740.00	\$3,065.77			\$10,805.77)
317	Custodian OT for Rental	\$12,093.40	\$10,725.00	\$6,765.46		\$16,052.94)
318	Extended Day	\$117,697.37	\$257,097.03	\$199,801.84		\$174,992.56)
319	Parking Fee	\$211.56				\$211.56)
320	MS Donation	\$12,641.16		\$649.12		\$11,992.04)
321	HS Donation	\$276.63				\$276.63)
322	NAWWG	\$681.27		\$681.27		\$0.00)
325	Emergency	\$11,264.62			\$0.00	\$11,264.62)
329	Regional Transportation	\$68,485.00	\$76,010.00	\$68,485.00	\$0.00	\$76,010.00)

**Narragansett Regional  
School District Grants  
FY20**

<u>Grant</u>	<u>Balance 7/1/19</u>	<u>Grant Award</u>	<u>Salaries</u>	<u>Supplies</u>	<u>Contract Services</u>	<u>Travel/C onferenc es</u>	<u>Tuitions</u>	<u>June 30, 2020 Balance</u>
FY 19 Title IIA	\$9,703.		\$202.	\$170.		\$9,331.		\$0.
FY 19 SPED 240	\$34,649.		\$6,600.	\$1,391.	\$123.		\$26,535.	\$0.
FY 19 Title I	\$5,400.		\$5,287.	\$113.				\$0.
FY 20 Preschool		\$30,000.	\$30,000.					\$0.
FY 20 SPED EC		\$7,884.	\$7,664.		\$220.			\$0.
FY 20 PLTW		\$39,000.		\$31,250.		\$7,750.		\$0.
FY20 Title IV		\$11,053.		\$10,055.				\$998.
FY 20 Early Literacy		\$6,000.	\$6,000.					\$0.
FY 20 SPED 240		\$375,967.	\$119,451.	\$6,927.	\$46,789.	\$1,000.	\$195,803	\$5,997.
FY 20 Title I		\$161,900.	\$138,322.	\$1,760.	\$8,149.	\$4,249.		\$9,420.
FY 20 Title IIA		\$31,313.	\$21,930.	\$1,552.		\$3,419.		\$4,412.
FY20 Early Lit Pilot		\$2,226.		\$2,226.				\$0.
FY 20 DPH Nursing		\$70,000.	\$51,111.	\$10,806.	\$6,544.	\$1,539.		\$0.
FY 20 Big Yellow School Bus		\$1,000.						\$1,000.
FY 20 Project Bread		\$3,500.	\$3,500.					\$0.

# TEMPLETON ELEMENTARY SCHOOL

17 South Rd. P.O. Box 306  
Templeton, MA 01468

This was the year the new Templeton Elementary School opened. In doing so, essentially 4 different communities were brought together into the one building; students from Baldwinville Elementary School, students from the former Templeton Center School, the Preschool from Phillipston Memorial Elementary School and the 5th grade team of teachers from the Middle School. Once all students were present, we held a school-wide assembly and had a first flag raising ceremony.

With the assistance of so many from the community including the Police and Fire Department we managed to very smoothly start the year with minimal parking or traffic pattern problems. It wasn't perfect, but the staff and faculty who assisted daily in the directing of traffic, shared great ideas and we adjusted our practices when necessary. Feeding over 600 students was another logistical concern, but as early as the first few days of school, also went very well.

Our student population held steady with approximately 650 students in grades PreK-5.

Academically we focused on:

- Progress monitoring of reading and writing and math in the classroom through DIBELS, Fontas and Pinel, MobyMax and Galileo.
- The teachers and staff received on-going professional development to support their implementation of the new English Language Arts program, Into Reading as well as the new assessment tool, STAR.
- As part of the Project Lead The Way (PLTW) Grant, two teachers became trainers to support their fellow teachers in implementing a Science, Technology, Engineering and Mathematics curriculum (STEM).
- A team of teachers also continued their work as part of an Early Literacy Grant.

Other extracurricular learning experiences included:

- The 19-20 school year marked the beginning of a TES Student Council. Representatives were chosen by their peers.
- Electric and Bicycle safe presentations from the Templeton Light Department.
- ALICE training and drills.
- Fire Drills
- The annual Pumpkin Patch visit, Turkey Trot and Holiday Concert.
- The PTO continued their solid efforts with students. They provided extra funding for expanded field trips. In addition, they put on movie nights/mornings, game nights, breakfast with Santa, dances, etc.

Although our time in the building came to an early and abrupt end, the teachers and staff worked diligently to continue to support their students emotionally and academically until June 23rd.

Sincerely,

Emily Soltysik, Principal & Courtney Bachand, Assistant Principal  
Templeton Elementary School

# NARRAGANSETT MIDDLE SCHOOL

**460 Baldwinville Road, Baldwinville, MA 01436**

Mary LaFreniere  
Principal

Janet Smith  
Vice Principal

Narragansett Middle School had a positive and productive start to 2020 and a very interesting finish! Together with the families of Templeton and Phillipston, our faculty and staff, we are united in our mission to provide students with a safe, supportive learning environment in which they can succeed and achieve personal growth. Most importantly, we continually strive to make decisions in the best interests of our students. We are mission-driven, student-centered, and always seeking to improve.

Narragansett Middle School continues to be motivated to excel in two primary responsibilities, both of which are centered on students: safety, and meaningful teaching and learning that promotes student achievement. Continuing to provide a safe learning environment that focuses on vigilance and continued readiness is an ongoing priority. As such, we continued to work with our faculty and staff in practicing the *Alert, Lockdown, Inform, Counter, and Evacuate* (ALICE) protocols, providing refresher training for all 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students. We also held an event for families to discuss safety and preparedness that was well attended by the community. We want to thank the Templeton and Phillipston public safety partners for their continued efforts to maintain the safest environment possible for our students and staff.

For school year 2019-2020, NMS welcomed new Assistant Principal Janet Smith, a career educator and administrator. Together, Principal LaFreniere and Assistant Principal Smith spent the majority of professional development time focusing on teaching strategies of Social Emotional Learning, both for implementation to help staff, and for important middle school-specific needs of our students. The NMS staff remains strong and united in their dedication to the students and their families.

Until the pandemic affected the ability for students to be physically in school and participate in extracurricular activities, Narragansett Middle School was pleased to again offer numerous athletic and other opportunities for our students. Our students have the opportunity to perform in the band and chorus while also being able to participate in a variety of theatrical offerings. We are also able to offer a robust athletics program that includes Golf, Cross Country, Football, Soccer, Field Hockey, Winter Track, Basketball, Softball, Baseball, and Spring Track, and continue to offer athletics to our sixth grade students. While continued budget constraints had previously prevented us from offering intramurals to students in our fifth and sixth grades, in fiscal year 2020 we were able to provide this vital wellness activity, an important opportunity for physical activity, community building, and fun.

Narragansett Middle School continues to provide longer math instructional blocks at grades 6, 7, and 8. These longer instructional blocks are critical for students to acquire and use the complex mathematical concepts in our math curriculum. This program is fully aligned to the Common Core

Curriculum Framework as adopted by the Massachusetts Department of Elementary and Secondary Education. Teachers have reported that the longer instructional blocks are fundamentally important for our math program to be successful. In fiscal year 2020, a new daily schedule allowed us to continue offering extended blocks in math to all grades and in Humanities for grades 6 and 7 to better prepare students for successive years' curricula and the MCAS exams each spring.

Narragansett Middle School's science faculty has almost finalized their science program, aligning to the Next Generation Science Standards (NGSS). NMS has a strong core of science teachers passionately dedicated to the success of our students as they consider careers in STEM fields. These standards, like our state math standards, are rigorous, challenging, and require consistent review and revision of our curriculum. As part of this review, we will be comprehensively examining our resources to ensure students have access to relevant and current materials.

In 2019-2020, NMS students were slated to again take the new state-mandated standardized exam *MCAS 2.0*, the updated Massachusetts Comprehensive Assessment System, along with all other public school students in grades 3 to 10 (MCAS testing was not completed due to the pandemic). To continue preparing our students for the demands of this new assessment in its online format, NMS continues the 1:1 Chromebook initiative, where all students have access to a Chromebook in every core classroom. After going fully remote as a district due to Covid-19 in March, the IT department worked relentlessly to put a device in every student's hands, and plans to expand the 1:1 initiative next year so that we will officially be a 1:1 district. As a result of this effort, students regularly utilize Chromebooks in classrooms and continue to have more opportunities to explore their studies in a digital realm. In order to maximize the digital tools' effectiveness in creating learning environments that are relevant and purposeful for students, we will continue to offer a Unified Arts course in Informational Literacy for all grades, as well as teacher training in the use of Chromebooks and other digital media as 21<sup>st</sup> Century digital literacy skills become ever more important.

Last winter, two 8<sup>th</sup> grade students, Norah Blair and Trinity Bergeron, served as Narragansett Middle School ambassadors to Project 351, a campaign begun in 2011 by former governor Deval Patrick, and continued by Governor Charlie Baker, to promote and encourage students to participate in acts of community service to coincide with the Martin Luther King holiday. An 8<sup>th</sup> grade student from each of the 351 Massachusetts cities and towns was chosen by their respective local schools to participate in a day of city-wide service, leadership development, and community building. After an opening ceremony at Faneuil Hall in Boston, students participated in one of several valuable community service projects in the Boston area and then attended a wrap-up meeting. Additionally, these ambassadors had the chance to meet many students from across the state, an opportunity that was fun, important, and unique. They exemplify the NMS core value of community! Click [here](#) for the Project 351 Facebook page as well to see updates from the Project 351's Class of 2020.

This past spring, two exciting extracurricular trip opportunities offered to our 7<sup>th</sup> and 8<sup>th</sup> graders were unfortunately canceled due to Covid-19. In June, 7<sup>th</sup> grade students were slated to attend the Ecology School trip in Poland, Maine, where they were to apply their ecological studies in a hands-on environment. The 8<sup>th</sup> grade students had planned to travel to Washington, D.C. trip in May to

experience many exciting aspects of our nation's capital and tour important cultural sites and memorials in a way that would have allowed the learning to come alive beyond the classroom, where all learning becomes connected. Our committed faculty worked all fall and winter to organize these valuable trips, and were prepared to accompany students on these adventures, which demonstrates their dedication to real-world learning and meaningful experiences for our students.

As we conclude the year at Narragansett Middle School, we reflect on our many accomplishments given the unique and unprecedented challenges of education during a pandemic with pride and look forward to the coming year as we continually strive for excellence. Our goal remains the same: to provide a safe, supportive, and challenging learning environment in which our students may achieve academic success and personal growth. It is an honor and a privilege to work closely with the NMS school community, including students, families, and town residents as we seek to help all of our students achieve their highest potential!

Respectfully Submitted,

*Mary M. LaFreniere*

Principal

## NARRAGANSETT REGIONAL HIGH SCHOOL

464 Baldwinville Road      Baldwinville, MA 01436

**Mandy H. Vasil, Principal**

**Colby Young, Assistant Principal**

The 2019-2020 school year at Narragansett Regional High School (NRHS) began the fourth year of Principal Mandy Vasil's administrative leadership. The difference this year was Mr. Colby Young joined the team as Assistant Principal. The year started with teachers and students choosing the one word that they believed represented their reason for teaching and working with students. At their first professional development meeting, teachers painted placards with their word to be placed in their classroom. Freshmen had completed this same project during Freshman Academy.

Speaking of Freshman Academy, the annual tradition of 9th grade orientation was planned and executed by students this year. It was a huge success and a model that the administrative team would certainly use again. A full day of activities was planned for the freshmen to learn about the high school, meet mentors from the upper grades, and assist them in preparing for their high school years. Highlights for the day are always the connections made, as well as team building, and the evolving leadership among the class members. This was a great learning experience for all students in attendance.

The NRHS internship program continues to be a popular choice among Juniors and Seniors. Community members and businesses who have worked with our student interns report continued satisfaction with our students and request to have more students work in their organizations. The program was even stronger this year for externships with the addition of the anchored G Block, allowing more students to have a consistent time period to work for community partners. Many students utilize this option to support their future career search.

The International Club worked diligently throughout the year to bring awareness of the various cultures and languages that are part of our society today. The club sponsored a fun International Week the first week of March. Students had the opportunity to sample food items and learn new facts from different countries as well as to attend a one-woman show of Chinese Acrobatics.

Creative talents were exhibited during the year by members of the Art Club culminating in a showcase of their work in the spring. The Video Game, Board Game Club, and Chess Club offer excellent outlets for students who were looking for an activity after school. The Common Ground group provides an alternative outlet for positivity which they share with the school community through positive messages that they post around the school. The Math Club also sponsored fun events on Pi Day, which this year had to be celebrated on March 13 since the 14th was a Saturday. It was still a fun day and everyone was eating Pie, always a winning combination! It was also the last student event before school closed.

Speaking of March, it was this month when the school year took a crazy turn. Due to the now infamous Pandemic, on March 13, Dr. Casavant was forced to close all schools in the district. At the time, we thought for sure this would simply be for a couple of weeks and we'd be right back to business as usual. Not quite the case, as everyone now knows school was closed for the remainder of the school year.

On March 16, administrators and teachers began planning next steps for the high school students. What came next was a remote learning plan that was enriching but also inspired new learning for students. Teachers used Zoom Conference Sessions or Google Meet Sessions to conduct class, held one to one sessions to assist students, and utilized Google Classroom for posting assignments and receiving completed work. Teachers also checked in on the social and emotional well being of students by making phone calls and sending emails on a weekly basis, often talking to parents as well. Teachers and students made the best of an uncertain and scary time in our history.

For several years, young women of NRHS have actively participated in the Women In Technology (WIT) Program. The program is sponsored by Johnson Controls. Student participants meet 12 times during the school year and are exposed to STEM careers, often those that are non-traditional for women. NRHS had 12 student participants apply this year and all were accepted for the 2019-2020 school year. The young women worked on group projects during the year but unfortunately the program was cut short due to the school closure and the annual showcase did not take place.

The NRHS Band, Chorus, and Drama Programs each provided opportunities for students to showcase their talents including UMASS Band Day and MICCA Competition, receiving four stars and bronze achievement with their Birdland Theme. The Drama Club was ready to put on the musical "Mary Poppins", but unfortunately, and for the safety of our students and staff, had to cancel in the end.

The Varsity Lettermen's Club sponsored an exciting Homecoming Week for their 2nd Annual Warrior Fest. It was again a fun event for the Narragansett community which included food trucks, local craft vendors, game booths sponsored by our own student organizations, a win at the football game, and a grand finale of fireworks. Students also enjoyed the annual spirit days and homecoming dance. This year's event was certainly bigger and better than the previous year and expected to keep growing.

The athletic teams were asked once again to choose a community service project. Teams often choose a project that they have been doing for many years or they find something new. The Football Team worked with the Templeton Craft Fair and the Cheerleading Team continued their Service tradition of volunteering at the annual Pan Mass Challenge. Student athletes competed with the Mid-Wach League with over 100 participants each season. Narragansett earned the League Championship in Field Hockey. The Boy's Basketball team was again invited to the Clark Tournament where they advanced to the final round of competition. They then went on to compete

in the MIAA district tournament. Gansett was again proud to have All-State qualifiers for Wrestling, Swimming, and Track.

The Class of 2020 had 24 recipients of the John and Abigail Adams Scholarship entitling them to free tuition upon admittance to any of the state colleges of Massachusetts. Seniors also received scholarships from local businesses, memorial foundations, and civic organizations.

The Class of 2020 had 73 graduates who crossed the stage to receive their diploma on June 20. Unfortunately, due to the circumstances, the traditional Senior Week activities were dispensed but were replaced with a couple of new traditions. Seniors picked up caps and gowns on June 5th when they also had their picture taken in their cap and gown. The following week, on June 12th, Seniors participated in a town wide car parade celebration complete with police and fire escorts. The program and speeches of the traditional graduation were prerecorded with the assistance of Templeton Cable TV. Seniors crossed the stage on June 20th to receive their diploma honor bag. This event was also recorded by TCTV who then compiled a complete graduation video. In the end, the Class of 2020 was celebrated in grand Warrior style.

It has been a pleasure serving as the Principal of NRHS for the last four years, and I will always cherish the time spent with students, staff and co-workers.

Respectfully submitted by:  
Mandy H. Vasil, Principal  
Narragansett Regional High School

## PHILLIPSTON MEMORIAL SCHOOL

### School Year 2019-20

Phillipston Memorial Elementary School serves students in Kindergarten through fifth grade. For the school year 2019-20 we had approximately 120 students. We started the year off with our annual “Walk Your Child To School” Day! Parents, students, staff, and teachers met at the town barn to walk to school together. Our Phillipston Police Department escorted us. Upon arrival, we enjoyed a community breakfast together. It was another beautiful day enjoyed by all!

We continued our Fall tradition which includes a trip to the Red Apple Farm for pumpkins and apples. A special *thank you* to the Red Apple Farm and The Phillipston Lion’s Club for supporting this annual trip that our kids and staff have enjoyed for years. The Annual Halloween Stroll around the Common is another fall favorite. We included some fun dancing and donuts on a string eating after our trip around the common. The Phillipston Fire Department hosted a Fire Prevention day at the school for all grades, featuring Stop, Drop and Roll assemblies, as well as a tour of the fire trucks. Our Extended Day Program continued to be a place of friendship, fun and learning this year. Tae Kwon Do classes and Hip-Hop dance classes were held weekly, and the kids had a blast doing them!

Each Friday our school got together for an All School Meeting. At all school meetings, we would highlight weekly successes, birthdays and special events happening in school. There would be singing, dancing, games, and storytelling. During all school meetings, we would teach and reinforce our school PBIS values of Be Safe, Be Respectful, Be Responsible and Be a Learner.

We celebrated our successes. All School meetings recognized class accomplishments and individual achievements. Our custodian continued to award “The Golden Broom” to the class that had been the most responsible with their hallway and classroom cleanliness. Each person’s birthdays were celebrated with a school wide singalong, certificate, and birthday book.

Our music program continued to offer multiple opportunities to showcase student musical talents. Our fourth graders performed a winter concert in early December with their fourth graders friends from TES at the Middle School.

The whole school presented a Christmas play for family and friends. Parent volunteers sponsored a visit from Santa as well as Secret Santa Shopping for the students to purchase gifts for their families. On February 5th we celebrated Global Play Day! All students participated in a day of play, as they brought in board games and other fun activities from home, there were no electronics included in this day!

Phillipston Memorial has always had a generous amount of community support and involvement. The Athol Savings Bank sponsored the Save-Sum Banking program. The Save\$um Banking Program is an interactive, hands-on educational program designed specifically to educate children of all ages on the importance of saving money, being self-disciplined, and knowing the self-satisfaction of watching their money grow. Kids also had the great opportunity to walk to the Phillips Free Public Library monthly to be part of story hour with the Librarian, Jackie Prime, as well as students were able to sign out library books for the month to read and enjoy at home.

On March 13th, like all schools within the district, Phillipston Memorial went into a remote Learning Model due to the unexpected effects of the Coronavirus.

Following a particularly difficult budget season, it was with deep sadness that our Phillipston Memorial School closed at the end of the 2019-2020 school year. A Farewell Celebration was held for our students and staff on Monday, June 22nd with a “Reverse Parade” from 5:00-6:00pm. Several former staff members came to help celebrate our final celebration for Phillipston Memorial School. School Community members drove around the Phillipston Common as the teachers and school personnel gathered at a safe distance on the common. All students were given a farewell gift of an “ I Love Phillipston” t-shirt and hat from their teachers to say goodbye, and popsicles and bottled water were provided. The Phillipston Fire and Police Departments also participated in our farewell parade. The bus drivers from First Student who have driven our Phillipston students over the years made a special appearance, with decorated busses!

The Phillipston Memorial School Community has been a great place to learn and play. Thank you to all of the teachers, staff and most importantly, our students and their families, for all of the support you have given through the years.

# SECTION 7 TOWN INFORMATION



## EMPLOYEE & VOLUNTEER RECOGNITION

The Board of Selectmen, and the Town of Templeton would like to thank all of our dedicated employees for all of their hard work year-round. We are lucky to have such hard-working employees that serve our community! In 2020, the Third Annual Employee(s) Awards were presented. Award recipients in three categories were announced at the Annual Employee Luncheon:



Pictured above, left to right, Luanne Royer, Mark Danielson, Brigid Lambert

The Town gratefully thanks all of the Board and Committee members that volunteer so much of their time to improve our community.

We also want to thank the many volunteers that run sports leagues, coach teams, help with donations or volunteer at our senior center. Volunteer at the library or other town departments. You are all sincerely appreciated!



**TOWN OF TEMPLETON  
OFFICE OF THE SELECT BOARD  
160 Patriots Road ~ P.O. Box 620  
EAST TEMPLETON, MASSACHUSETTS 01438  
TEL: (978) 894-2755**

---

**Press Release - For Immediate Release**

For Additional Information Contact:

Holly Young, Executive Assistant to the Town Administrator

1.978.894.2755

**Templeton Honors Employees of the Year**

The Town of Templeton has announced the honorees of their fiscal year 2020 Merit Awards at the Fall Town Meeting held on October 26<sup>th</sup>. Recognition was presented in three categories and honorees from those nominated by the general public and fellow employees.

The Pinnacle of Excellence designation was awarded to Ms. Luanne Royer, who has been with the Town for more than 20 years in different positions. Ms. Royer, especially in her current position as Deputy Assessor, has excelled. First, working her way up from Assistant Assessor more than six years ago, and then this past year earning her certification. Amongst other comments from the nominations were, “We rely on her heavily for many projects from maps to information. She is the go-to and knows the town inside & out.” Luanne is efficient, dedicated and hard-working. She consistently goes above & beyond her job duties, helping colleagues and residents with her excellent customer service. She knows most of the town’s residents and takes extra care to assist with whatever they may need.

The Communications Award was presented to Ms. Brigid Lambert, a 32-year town employee who serves as the Water Clerk & Secretary at the Town’s Municipal Light & Water office. Brigid is professional and works well with other departments. Amongst other comments from the nominations were, “She provides up to date information quickly and concisely. She is pleasant with excellent telephone skills, very efficient and timely.” Brigid has displayed a commitment to communicating well and efficiently with customers, colleagues and Board & Committee members alike.

The Efficiency Award was presented to Mr. Mark Danielson, a 9-year town employee who serves as our DPW Highway Department Foreman. Mark worked his way up from a Laborer position to Foreman with his efficient and thorough work ethic. Amongst other comments, from the nominations were, “Mark has always gone above and beyond in his work. He is creative, dedicated, knowledgeable and has made and fixed items for the Town buildings, helping out the buildings and grounds department while still maintaining his regular duties.” Mark has not only adjusted to a change in managers several times over the last few years, he has excelled and become a leader that the DPW Director can rely on.

Select Board Chair, Michael Currie, stated “This clearly shows that our employees are going above and beyond the call of duty for the Town of Templeton to make it a better place day by day”. The Merit Awards were created in 2018 to publicly honor the finest examples of the Town’s many exemplary employees the Town is so proud of moving forward.

- End -

# COMMITTEE INTEREST FORM



**Please refer to the Volunteer Positions available on the Town Website**  
[www.templetonma.gov](http://www.templetonma.gov) scroll to the bottom and click on Paid, Volunteer &  
Contract opportunities, then click on Board & Committee Openings

*If you are interested in serving on a Town Board or Committee, complete this sheet and forward it to the Select Board's Office, 160 Patriots Road, P.O. Box 620, East Templeton, MA 01438. Occasionally appointments are made to fill vacancies on elected boards.*

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

MAILING ADDRESS(if different): \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EXPERIENCE/VOLUNTEER: \_\_\_\_\_

\_\_\_\_\_

EDUCATION OR SPECIAL SKILLS: \_\_\_\_\_

\_\_\_\_\_

*Please indicate below, in order of preference, the Board or Committee that you are interested in:*

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

# BOARD & COMMITTEE MEETINGS

NOTE: From March through June of 2020, most meetings were held on zoom streamed live on TCTV's YouTube Channel due to COVID-19 per the Governor's Order versus having in-person meetings.

## ADVISORY COMMITTEE

1<sup>st</sup> & 3<sup>rd</sup> Thursday at 6:30 p.m.  
160 Patriots Road, East Templeton

## BOARD OF ASSESSORS

2<sup>nd</sup> Tuesday at 4:00 p.m.  
160 Patriots Road, East Templeton

## CONSERVATION COMMISSION

3<sup>rd</sup> Monday at 7:00 p.m.  
160 Patriots Road, East Templeton

## BOARD OF HEALTH

4<sup>th</sup> Monday at 7:00 p.m.  
160 Patriots Road, East Templeton

## PLANNING BOARD

2<sup>nd</sup> & 4<sup>th</sup> Tuesday at 6:30 p.m.  
160 Patriots Road, East Templeton

## SCHOOL COMMITTEE

Generally held 3<sup>rd</sup> Wednesday at  
6:30 pm([Click for meeting website](#))  
High School Kiva/Library  
464 Baldwinville Rd., Baldwinville

## SELECT BOARD

2<sup>nd</sup> & 4<sup>th</sup> Wednesday at 6:30 p.m.  
160 Patriots Road, East Templeton

## SEWER COMMISSION

1<sup>st</sup> Monday at 4:30 p.m.  
Wastewater Treatment Plant

## TEMPLETON LIGHT & WATER COMMISSIONERS

Meetings held as needed at  
Templeton Light & Water  
Bridge Street, Baldwinville  
[See Meetings Calendar](#)

## ZONING BOARD OF APPEALS

Meetings held as needed  
160 Patriots Road, East Templeton

[Posted meetings](#) may be viewed at [www.templetonma.gov](http://www.templetonma.gov) (click on the meeting calendar)

For [agendas, meeting minutes](#) and documents, <http://www.mytowngovernment.org/01468>

## **HOURS OF OPERATION**

NOTE: From March through June of 2020, Town Buildings were closed to the Public (with some business done by appointment) and most business done via email and telephone due to COVID-19.

### **TOWN HALL (160 Patriots Road, East Templeton)**

**Town Administrator & Select Board,  
Monday – Thursday, 7:30 am – 4:30 pm**

**Treasurer/Collector, Town Accountant, Town Clerk, Board of Assessors,  
Development Services (Board of Health/Building Department/Planning  
Board/ZBA/ Conservation) Monday, 7:30 am – 6:30 pm & Tuesday-  
Thursday, 7:30 am – 4:30 pm**

**Building Commissioner holds office hours on Mondays, 5:15 pm – 7:30 pm**

**Veteran's Services holds office hours Tuesday, 8:30am - 4:30 pm**

### **BOYNTON PUBLIC LIBRARY**

<b>Monday</b>	<b>10 am – 7 pm</b>	<b>Thursday</b>	<b>9 am – 7 pm</b>
<b>Tuesday</b>	<b>Closed</b>	<b>Friday</b>	<b>Closed</b>
<b>Wednesday</b>	<b>9 am - 5 pm</b>	<b>Saturday</b>	<b>11:30 am – 2:30 pm</b>

(Closed on Saturdays in the summer)

### **STEVEN BREWER COMMUNITY SENIOR CENTER**

**(Baldwinville)**

**Monday, Tuesday, & Thursday 8 am – 4 pm & Wednesday 9 am – 3 pm**

### **FIRE DEPARTMENT OFFICE (2 School Street, Baldwinville)**

**Fire Chief Office**

**Monday – Friday, 8:30 am – 4:30 pm**

### **OFFICE OF PUBLIC WORKS (381 Baldwinville Road)**

**Highway Department & Buildings & Grounds**

**Monday – Friday, 7 am – 3 pm**

### **TEMPLETON MUNICIPAL LIGHT & WATER DEPARTMENT**

**Monday – Friday, 7 am – 4 pm**

### **SEWER DEPARTMENT (33 Reservoir Street, Baldwinville)**

**Monday – Friday, 7 am – 3 pm**

## IMPORTANT TELEPHONE NUMBERS & INFORMATION

**FIRE / RESCUE                      EMERGENCY Day or Night                      911**

**POLICE-EMERGENCY                      EMERGENCY Day or Night                      911**

**POLICE – DISPATCH                      NON-EMERGENCY                      978-939-5638**

**FOR INFORMATION ON:**

<b>Assessments</b>	<b>Board of Assessors</b>	<b>978-894-2760</b>
<b>Abatements</b>	<b>Board of Assessors</b>	<b>978-894-2760</b>
<b>Accounts</b>	<b>Town Accountant</b>	<b>978-894-2765</b>
<b>Bills</b>	<b>Treasurer/Collector</b>	<b>978-894-2763</b>
<b>Building Permits</b>	<b>Building Inspector</b>	<b>978-894-2770</b>
<b>Cemetery</b>	<b>Office of Public Works</b>	<b>978-939-8666</b>
<b>Civil Defense</b>	<b>Police/Dispatch</b>	<b>978-939-5638</b>
<b>Dog Complaints</b>	<b>Animal Control Officer</b>	<b>978-939-5638</b>
<b>Dog Licenses</b>	<b>Town Clerk</b>	<b>978-894-2758</b>
<b>Elections</b>	<b>Town Clerk</b>	<b>978-894-2758</b>
<b>Electric Bills/Service</b>	<b>Electric Department</b>	<b>978-939-5323</b>
<b>Electrical Permits</b>	<b>Building Inspector</b>	<b>978-894-2770</b>
<b>Fire/Burn Permits</b>	<b>Fire Chief</b>	<b>978-939-2222</b>
<b>Library</b>	<b>Librarian</b>	<b>978-939-5582</b>
<b>Licenses</b>	<b>Select Board Office</b>	<b>978-894-2762</b>
<b>Light Department</b>	<b>Superintendent</b>	<b>978-939-5323</b>
<b>Marriage License</b>	<b>Town Clerk</b>	<b>978-894-2758</b>
<b>Oil Burner Inspection</b>	<b>Fire Chief</b>	<b>978-939-2222</b>
<b>Percolation Tests</b>	<b>Board of Health</b>	<b>978-894-2770</b>
<b>Planning Board</b>	<b>Planning Board</b>	<b>978-894-2767</b>
<b>Plumbing Inspections</b>	<b>Building Inspector</b>	<b>978-894-2770</b>
<b>Schools</b>	<b>Superintendent of Schools</b>	<b>978-939-5661</b>
<b>Senior Services</b>	<b>Senior Center</b>	<b>978-894-2780</b>
<b>Selectmen</b>	<b>Select Board Office</b>	<b>978-894-2755</b>
<b>Sewer Commission</b>	<b>Chairman</b>	<b>978-939-2563</b>
<b>Streets and Highways</b>	<b>DPW Superintendent</b>	<b>978-939-8666</b>
<b>Taxes and Tax Bills</b>	<b>Treasurer/Collector</b>	<b>978-894-2763</b>
<b>Trees</b>	<b>Tree Warden</b>	<b>978-939-8666</b>
<b>Veteran's Services</b>	<b>Veteran's Agent</b>	<b>978-894-6971</b>
<b>Voter Registration</b>	<b>Town Clerk</b>	<b>978-894-2758</b>
<b>Water Bills/Service</b>	<b>Water Department</b>	<b>978-939-5323</b>