

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Select Board
FROM: Adam Lamontagne, Town Administrator
RE: Administrator's Weekly Report
DATE: November 22, 2023
CC: All Departments



Business Meeting: (This is where we provide basic information or expand upon memorandum enclosed in your packet).

All the Town Departments would like to wish everyone a Happy, Safe and Healthy Thanksgiving!

We would like to recognize our three merit award recipients:

Communications: Dottie Bresnahan

Efficiency: Karen Johnson

Pinnacle of Excellence: Jessica Case

Please see the photo of our new salt and sand shed available to Templeton residents at the Highway Garage on Baldwinville Road. We would like to thank Fischett Construction for their donation of time to complete this as well as our Director Public Services for coordinating the project!



Important dates to remember:

**Select Board
Business Meeting:
November 29, 2023**

